

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: OCTOBER 2, 2022

Time of day the drill was conducted: 7:10AM

School Name: READINGTON MIDDLE SCHOOL/HOLLAND BROOK SCHOOL

Location of the Emergency Evacuation Drill: READINGTON MIDDLE SCHOOL

Route Number(s): RV36,R9,R1,R5,R8,R25,R4,R15,R7,R21,BB20,BB25,R10,R22,R20,R18,RV34,RV38

Name of the school principal/person(s) overseeing the drill: Marci Cole, Supervisor of Transportation

Other information relative to the emergency evacuation drill:

Rear Door Drill

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 7:15 Bus #: V36

Driver: Joellen Omda Number of Students on Bus: 20

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake	<input checked="" type="checkbox"/>	
	Turned bus off	<input checked="" type="checkbox"/>	
	Activate emergency flashers	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Emma Reberic Signature: [Signature]

Drivers Signature: [Signature]

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 7:15 Bus #: 29

Driver: Ginny Petzinger Number of Students on Bus: 32

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill



Front Door Drill

		YES	NO
	Set parking brake	<input checked="" type="checkbox"/>	
	Turned bus off	<input checked="" type="checkbox"/>	
	Activate emergency flashers	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Emma Rebelo

Signature: Emma Rebelo

Drivers Signature: X

Ginny Petzinger

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 7:30 Bus #: 1

Driver: Jon Taylor Number of Students on Bus: 38

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill



Front Door Drill

		YES	NO
	Set parking brake	<input checked="" type="checkbox"/>	
	Turned bus off	<input checked="" type="checkbox"/>	
	Activate emergency flashers	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand		<input checked="" type="checkbox"/>
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By:

M. Cole

Signature:

Marci Cole

Drivers Signature:

[Signature]

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 7:15 Bus #: 5

Driver: Barbara Hoff Number of Students on Bus: 39

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake	<input checked="" type="checkbox"/>	
Turned bus off	<input checked="" type="checkbox"/>	
Activate emergency flashers	<input checked="" type="checkbox"/>	
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand	<input checked="" type="checkbox"/>	
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Emma Rebelo Signature: Emma Rebelo

Drivers Signature: Barbara Hoff

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 7:33 Bus #: 8

Driver: Anthony Rossi Number of Students on Bus: 40

School (Circle One): BCMS/SBS

HBS

RMS

SHS TBS WS

Check One: Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	/	
	Turned bus off	/	
	Activate emergency flashers		/
	Students exited the bus in orderly fashion	/	
	Students exit the bus quickly	/	
	One student assigned to be the leader	/	
	Two students were assigned to be aides by exit door	/	
	Students followed instruction	/	
	Students were prepared	/	
	Driver directed students the proper direction away from bus	/	
	Driver had seating chart in hand		/
	Driver knew student count		/

Comments:

Report Completed By: Raymond Cose Signature: [Signature]

Drivers Signature: Anthony Rossi

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 7:30

Bus #: 25

Driver: John Ryniewicz

Number of Students on Bus: 42

School (Circle One): BCMS/SBS

HBS

RMS

SHS TBS WS

Check One:

Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	/	
Turned bus off	/	
Activate emergency flashers		/
Students exited the bus in orderly fashion	/	
Students exit the bus quickly	/	
One student assigned to be the leader	/	
Two students were assigned to be aides by exit door	/	
Students followed instruction	/	
Students were prepared	/	
	/	
Driver directed students the proper direction away from bus	/	/
Driver had seating chart in hand		/
Driver knew student count		/

Comments:

Report Completed By: Raymond Cree Signature: Raymond Cree

Drivers Signature:

John R. Ryniewicz

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 7:15

Bus #: 4

Driver: Dave Rego

Number of Students on Bus: 35

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill

X

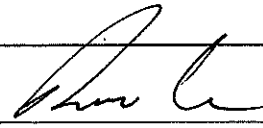
Front Door Drill

		YES	NO
	Set parking brake	/	
	Turned bus off	/	
	Activate emergency flashers	/	
	Students exited the bus in orderly fashion	/	
	Students exit the bus quickly	/	
	One student assigned to be the leader	/	
	Two students were assigned to be aides by exit door	/	
	Students followed instruction	/	
	Students were prepared	/	
	Driver directed students the proper direction away from bus	/	
	Driver had seating chart in hand	/	
	Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree

Signature:



Drivers Signature:



Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 7:19 Bus #: 15

Driver: Linda Giorgianni Number of Students on Bus: 34

School (Circle One): BCMS/SBS

HBS

RMS

SHS TBS WS

Check One: Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	/	
	Turned bus off	/	
	Activate emergency flashers	/	
	Students exited the bus in orderly fashion	/	
	Students exit the bus quickly	/	
	One student assigned to be the leader	/	
	Two students were assigned to be aides by exit door	/	
	Students followed instruction	/	
	Students were prepared	/	
	Driver directed students the proper direction away from bus	/	
	Driver had seating chart in hand	/	
	Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: [Signature]

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 7:25

Bus #: 7

Driver: Russ Mobley

Number of Students on Bus: 41

School (Circle One): BCMS/SBS

HBS

RMS

SHS TBS WS

Check One: Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	/	
Turned bus off	/	
Activate emergency flashers	/	
Students exited the bus in orderly fashion	/	
Students exit the bus quickly	/	
One student assigned to be the leader	/	
Two students were assigned to be aides by exit door	/	
Students followed instruction	/	
Students were prepared	/	
Driver directed students the proper direction away from bus	/	
Driver had seating chart in hand	/	
Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: Russell Mobley

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 7:23

Bus #: 21

Driver: Debbi Hill

Number of Students on Bus: 35

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

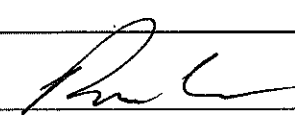
Check One:


Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	/	
	Turned bus off	/	
	Activate emergency flashers	/	
	Students exited the bus in orderly fashion	/	
	Students exit the bus quickly	/	
	One student assigned to be the leader	/	
	Two students were assigned to be aides by exit door	/	
	Students followed instruction	/	
	Students were prepared	/	
	Driver directed students the proper direction away from bus	/	
	Driver had seating chart in hand	/	
	Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree

Signature: 

Drivers Signature: 

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6

Time: 7:10

Bus #: B320

Driver: Jane Conlon

Number of Students on Bus: 39

School (Circle One): BCMS/SBS

HBS

RMS

SHS TBS WS

Check One:

Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By:

M. Cole

Signature:

[Signature]

M. Cole

Drivers Signature:

J Conlon

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 7:10 Bus #: 25

Driver: Chris Fawcett Number of Students on Bus: 17

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By: Emma Rebelo Signature: Emma Rebelo

Drivers Signature: Chris Fawcett

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 7:12

Bus #: R10

Driver: JUSTINE McANDREWS

Number of Students on Bus: 47

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill



Front Door Drill

		YES	NO
	Set parking brake	<input checked="" type="checkbox"/>	
	Turned bus off	<input checked="" type="checkbox"/>	
	Activate emergency flashers	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand		
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Emma Rebelo Signature: Emma Rebelo

Drivers Signature:

Justin Andrews

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 7:20 Bus #: 222

Driver: Ben Betsko Number of Students on Bus: 49

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By: Emma DeBello Signature: Emma DeBello

Drivers Signature: Ben Betsko

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6 Time: 7:20 Bus #: 20

Driver: Theresa Biondi Number of Students on Bus: 37

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	✓	
	Turned bus off	✓	
	Activate emergency flashers	✓	
	Students exited the bus in orderly fashion	✓	
	Students exit the bus quickly	✓	
	One student assigned to be the leader	✓	
	Two students were assigned to be aides by exit door	✓	
	Students followed instruction	✓	
	Students were prepared	✓	
	Driver directed students the proper direction away from bus	✓	
	Driver had seating chart in hand	✓	
	Driver knew student count	✓	

Comments:

Report Completed By: M. Cole Signature: M. Cole

Drivers Signature: Theresa Biondi

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6

Time: 7:22

Bus #: 18

Driver: M. Flannery

Number of Students on Bus: 39

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill

X

Front Door Drill

		YES	NO
	Set parking brake	✓	
	Turned bus off	✓	
	Activate emergency flashers	✓	
	Students exited the bus in orderly fashion	✓	
	Students exit the bus quickly	✓	
	One student assigned to be the leader	✓	
	Two students were assigned to be aides by exit door	✓	
	Students followed instruction	✓	
	Students were prepared	✓	
	Driver directed students the proper direction away from bus	✓	
	Driver had seating chart in hand	✓	
	Driver knew student count	✓	

Comments:

Report Completed By: M. Cole

Signature: M. Cole

Drivers Signature: Melissa Flannery

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6 Time: 7:20 Bus #: V34

Driver: Linda Rad Number of Students on Bus: 15

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One: Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	✓	
	Turned bus off	✓	
	Activate emergency flashers	✓	
	Students exited the bus in orderly fashion	✓	
	Students exit the bus quickly	✓	
	One student assigned to be the leader	✓	
	Two students were assigned to be aides by exit door	✓	
	Students followed instruction	✓	
	Students were prepared	✓	
	Driver directed students the proper direction away from bus	✓	
	Driver had seating chart in hand	✓	
	Driver knew student count	✓	

Comments:

Report Completed By: M. Cole Signature: M. Cole

Drivers Signature: X L. Rad

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/16

Time: 7:25

Bus #: V38

Driver: Ruby DeStefano

Number of Students on Bus: 11

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	✓	
	Turned bus off	✓	
	Activate emergency flashers	✓	
	Students exited the bus in orderly fashion	✓	
	Students exit the bus quickly	✓	
	One student assigned to be the leader	✓	
	Two students were assigned to be aides by exit door	✓	
	Students followed instruction	✓	
	Students were prepared	✓	
	Driver directed students the proper direction away from bus	✓	
	Driver had seating chart in hand	✓	
	Driver knew student count	✓	

Comments:

Report Completed By: M. Cole Signature: M. Cole

Drivers Signature: X Ruby DeStefano

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

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Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: OCTOBER 2, 2022

Time of day the drill was conducted: 8:15am

School Name: THREE BRIDGES SCHOOL

Location of the Emergency Evacuation Drill: THREE BRIDGES SCHOOL

Route Number(s): R2,R18,R9,R1,R22,R15,R4

Name of the school principal/person(s) overseeing the drill: Marci Cole, Supervisor of Transportation

Other information relative to the emergency evacuation drill:

Rear Door Drill

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/16 Time: 8:15 Bus #: 25
 Driver: John Rymewicz Number of Students on Bus: 17

School (Circle One): BCMS/SBS HBS RMS
 SHS TBS WS

Check One: Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	✓	
	Turned bus off	✓	
	Activate emergency flashers	✓	
	Students exited the bus in orderly fashion	✓	
	Students exit the bus quickly	✓	
	One student assigned to be the leader	✓	
	Two students were assigned to be aides by exit door	✓	
	Students followed instruction	✓	
	Students were prepared	✓	
	Driver directed students the proper direction away from bus	✓	
	Driver had seating chart in hand	✓	
	Driver knew student count	✓	

Comments:

Report Completed By: M. Cole Signature: M. Cole

Drivers Signature: X John A Rymewicz

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/4 Time: 820 Bus #: 18

Driver: M. Flannery Number of Students on Bus: 45

School (Circle One): BCMS/SBS HBS RMS
SHS TBS WS

Check One: Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By: M. Cole Signature: M. Cole

Drivers Signature: X Melissa Flannery

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6 Time: 830 Bus #: 9

Driver: Ginny Petzinger Number of Students on Bus: 33

School (Circle One): BCMS/SBS HBS RMS

SHS TBS WS

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By: M. Cole Signature: M. Cole

Drivers Signature: X [Signature]

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6 Time: 8³⁰ Bus #: 1
Driver: J. Taylor Number of Students on Bus: 23

School (Circle One): BCMS/SBS HBS RMS
SHS TBS WS

Check One: Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader		✓
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand		✓
Driver knew student count	✓	

Comments:

Report Completed By: M. Cole Signature: M. Cole

Drivers Signature: X J. Taylor

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/10/22

Time: 8:28am

Bus #: 222

Driver: BEN Betsko

Number of Students on Bus: 34

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill



Front Door Drill

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By: Emma Rebelo Signature: Emma Rebelo

Drivers Signature:

BEN Betsko

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 8:22 Bus #: R15

Driver: Linda Giorgianni Number of Students on Bus: 36

School (Circle One): BCMS/SBS HBS RMS

SHS TBS WS

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By: Emma Rebero Signature: Emma Rebero

Drivers Signature: Linda Giorgianni

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 8:19 am Bus #: 24

Driver: Dave Rego Number of Students on Bus: 13

School (Circle One): BCMS/SBS HBS RMS

SHS TBS WS

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake	<input checked="" type="checkbox"/>	
Turned bus off	<input checked="" type="checkbox"/>	
Activate emergency flashers	<input checked="" type="checkbox"/>	
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand	<input checked="" type="checkbox"/>	
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Emma Rebelo Signature: Emma Rebelo

Drivers Signature: [Signature]

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: OCTOBER 2, 2022

Time of day the drill was conducted: 8:15am

School Name: WHITEHOUSE SCHOOL

Location of the Emergency Evacuation Drill: WHITEHOUSE SCHOOL

Route Number(s): R8,RV36,R21,R7,R5,R10,RV38,R20

Name of the school principal/person(s) overseeing the drill: Marci Cole, Supervisor of Transportation

Other information relative to the emergency evacuation drill:

Rear Door Drill

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 8:36 Bus #: 8

Driver: Anthony Rossi Number of Students on Bus: 33

School (Circle One): BCMS/SBS HBS RMS
SHS TBS WS

Check One: Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	/	
Turned bus off	/	/
Activate emergency flashers		/
Students exited the bus in orderly fashion	/	
Students exit the bus quickly	/	
One student assigned to be the leader	/	
Two students were assigned to be aides by exit door	/	
Students followed instruction	/	
Students were prepared	/	
Driver directed students the proper direction away from bus	/	
Driver had seating chart in hand		/
Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree Signature: Raymond Cree

Drivers Signature: Anthony Rossi

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 8:35

Bus #: V36

Driver: JoEllen Omdal

Number of Students on Bus: 5

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	/	
Turned bus off	/	
Activate emergency flashers	/	
Students exited the bus in orderly fashion	/	
Students exit the bus quickly	/	
One student assigned to be the leader	/	
Two students were assigned to be aides by exit door	/	
Students followed instruction	/	
Students were prepared	/	
Driver directed students the proper direction away from bus	/	
Driver had seating chart in hand	/	
Driver knew student count	/	

Comments:

Report Completed By: Elizabeth Foket

Signature: [Signature]

Drivers Signature: [Signature]

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 8:20

Bus #: 21

Driver: Debbi Hill

Number of Students on Bus: 18

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	/	
Turned bus off	/	
Activate emergency flashers	/	
Students exited the bus in orderly fashion	/	
Students exit the bus quickly	/	
One student assigned to be the leader	/	
Two students were assigned to be aides by exit door	/	
Students followed instruction	/	
Students were prepared	/	
Driver directed students the proper direction away from bus	/	
Driver had seating chart in hand	/	
Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree

Signature: [Signature]

Drivers Signature: Debbi Hill

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 8:26

Bus #: 7

Driver: Russ Mobley

Number of Students on Bus: 27

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

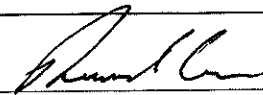
Check One:

Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	/	
	Turned bus off	/	
	Activate emergency flashers	/	
	Students exited the bus in orderly fashion	/	
	Students exit the bus quickly	/	
	One student assigned to be the leader	/	
	Two students were assigned to be aides by exit door	/	
	Students followed instruction	/	
	Students were prepared	/	
	Driver directed students the proper direction away from bus	/	
	Driver had seating chart in hand	/	
	Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree

Signature: 

Drivers Signature: Russell Mobley

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22 Time: 8:24 Bus #: 5
Driver: Barbara Hoff Number of Students on Bus: 33

School (Circle One): BCMS/SBS HBS RMS
SHS TBS WS

Check One: Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By: Raymond Cree Signature: Raymond Cree

Drivers Signature: Barbara Hoff

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 8:25

Bus #: 10

Driver: Justine McAndrews

Number of Students on Bus: 27

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	/	
Turned bus off	/	
Activate emergency flashers	/	
Students exited the bus in orderly fashion	/	
Students exit the bus quickly	/	
One student assigned to be the leader	/	
Two students were assigned to be aides by exit door	/	
Students followed instruction	/	
Students were prepared	/	
Driver directed students the proper direction away from bus	/	
Driver had seating chart in hand	/	
Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: [Signature]

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 8:31

Bus #: V38

Driver: Ruby DeStefano

Number of Students on Bus: 11

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One: Rear Door Drill X Front Door Drill _____

	YES	NO
Set parking brake	✓	
Turned bus off	✓	
Activate emergency flashers	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

Comments:

Report Completed By: Elizabeth Eckel Signature: [Signature]

Drivers Signature: Ruby DeStefano

Branchburg Township Student Transportation

School Bus Evacuation Report

Date: 10/6/22

Time: 8:29

Bus #: 20

Driver: Tessi Biando

Number of Students on Bus: 33

School (Circle One): BCMS/SBS

HBS

RMS

SHS

TBS

WS

Check One:

Rear Door Drill X Front Door Drill _____

		YES	NO
	Set parking brake	/	
	Turned bus off	/	
	Activate emergency flashers	/	
	Students exited the bus in orderly fashion	/	
	Students exit the bus quickly	/	
	One student assigned to be the leader	/	
	Two students were assigned to be aides by exit door	/	
	Students followed instruction	/	
	Students were prepared	/	
	Driver directed students the proper direction away from bus	/	
	Driver had seating chart in hand	/	
	Driver knew student count	/	

Comments:

Report Completed By: Raymond Cree

Signature: 

Drivers Signature: 