

Special Education Medicaid Initiative (SEMI) Action Plan

In accordance with N.J.A.C. 6A:23A-5.3(f) and (g), failure to maximize SEMI, each district that has less than 90 percent participation of SEMI eligible students in the prebudget year or has failed to comply with all program requirements set forth in N.J.A.C. 6A:23A-5.3(e) shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission. Districts should determine which items below relate to their specific areas of weakness and then specify activities to be implemented to improve and maximize SEMI participation.

County: Hunterdon

District: Readington Township

Date: June 8, 2022

Corrective Action Plan Table

SEMI Action Plan Components	District Activities for Compliance	Person(s) Responsible	Timelines	Documentation of Completion/Implementation	Date Completed
<p>COVID-19: The failure to achieve the revenue benchmark directly related to the State-wide declaration of a public health emergency, which resulted in school closures, thus reducing the number of Medicaid eligible services provided. Statement that district will strive to deliver all required health-related direct and evaluation services in a safe manner and will submit for billing in a timely manner.</p>	<ol style="list-style-type: none"> 1. Make certain the staff pool list is up-to-date despite staffing shortages due to the pandemic 2. Monitor compliance by staff and vendors to deliver and input eligible fee-for-service services in a timely manner 3. Identify ways to increase reimbursement and implement when feasible 4. Review progress through quarterly SEMI District Snapshots 	<p>Supervisor of Pupil Services, Business Administrator</p>	<p>Through June 2022</p>	<p>Staff meetings, correspondence, certifications of staffing pool lists and fee-for-service data inputs, review by board committee(s), SEMI District Snapshots</p>	<p>June 2022</p>
<p>COVID-19: The failure to achieve the parental consent benchmark directly related to the State-wide declaration of a public health emergency, which resulted in school closures, thus limiting access to interaction with parents for obtaining parental request responses. Statement that district will strive to pursue receipt of outstanding SEMI parental consent responses via U.S. mail or electronic submission of signed consent forms.</p>	<p>N/A, met 90% threshold</p>	<p>Supervisor of Pupil Services</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
<p>Parental Consent Forms: Procedures for obtaining signed paper or electronic parental consent forms, such as those delineated in the Parental Consent Best Practices document available on the EdPlan™ website. This includes procedures to document how annual notification for parental consent is disseminated to parents in order to maintain consent.</p>	<p>N/A</p>	<p>Supervisor of Pupil Services</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>

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<p>Establishing Benchmarks for Maximum SEMI Participation: Establish a benchmark of x percent for the current school year or for the first year that the district does not have an approved waiver pursuant to the provisions of N.J.A.C. 6A:23A-5.3(b), whichever is applicable, for obtaining maximum participation of all SEMI eligible students by the start of the subsequent school year.</p> <p>The benchmarks for the current school year or for the first year that the district does not have an approved waiver pursuant to (b) above, whichever is applicable, for achieving maximum participation shall close, at a minimum, the gap between current participation and maximum participation by 50 percent by the beginning of the subsequent school year; and</p> <p>The benchmarks shall be based on the percentage of parental consent forms collected from eligible students. The number of parental consent forms shall reflect one parental consent form or one document noting parental refusal for each eligible student.</p>	N/A	Supervisor of Pupil Services	N/A	N/A	N/A
<p>Documenting Health-related Evaluation Services: Procedures to ensure that all SEMI eligible health-related evaluation services are documented in the third-party administrator's system. Health-related evaluation Services are only claimable are only claimable for Medicaid if all requirements outlined in the SEMI Provider Handbook are</p>					
<p>Documenting SEMI Eligible Health-Related Services: Procedures to ensure that all SEMI eligible health-related services, including those provided by entities where the district has placed SEMI eligible students, are documented in the third-party administrator's system.</p>	N/A	Supervisor of Pupil Services	N/A	N/A	N/A

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Validation of IEP on File: Procedures to ensure that a valid IEP is on file and the correct IEP date is documented in the third-party administrator's system for each SEMI eligible student for whom parental consent has been obtained.	N/A	Supervisor of Pupil Services	N/A	N/A	N/A
Validation of Service Provider Qualifications: Procedures to ensure that service providers used by the district and entities where the district has placed SEMI eligible students have valid licenses and certifications and that these SEMI provider qualifications are documented in the third-party administrator's system.	N/A	Supervisor of Pupil Services	N/A	N/A	N/A
Participation in SEMI Training Opportunities: Procedures to ensure that staff participate in relevant training opportunities provided by the third-party administrator, including, but not limited to, regional meetings and online training.	N/A	Supervisor of Pupil Services	N/A	N/A	N/A
Timely Certification of Quarterly Staff Pool List: Procedures to ensure that the quarterly staff pool list is certified under the time frames required in the implementation of cost settlement via the third-party	N/A	Supervisor of Pupil Services	N/A	N/A	N/A