



## FINANCE COMMITTEE MINUTES AGENDA

Wednesday, November 3, 2021

8:30 a.m.

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Committee Members: Dr. Camille Cerciello, Chair  
Carol Hample (absent), Laura Simon, Thomas Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent  
Jason Bohm, SBA/Board Secretary  
Donald Race, Facilities Manager

1. **Board Goals Discussion (#1 - #3)** 1. Expanding Community Involvement 2. Budget Parameters 3. Safety and Security 4. Integration of Social-Emotional Learning. The Committee focused discussion of outcomes primarily for goals 1-3. and possible deliverables?
2. **2021-2022 Capital Projects**
  - HBS roofing project - Should be completed by the end of November
  - Other maintenance/IT projects - Window film project, IT server replacement completed, waiting for some equipment for backup security workstations.
3. **2022-2023 Proposed Capital Projects**
  - HBS roofing project/insulation order update Completion of HBS roof, architect plans have been finished - insulation will be ordered in near future to have in time for summer installation
  - Bid update - after November board meeting, plan is bid to be awarded in December
4. **Readington Township Shared Service / DPW Backhoe** - Price this year approx. \$12,000 to rent a backhoe from a local vendor, for the winter, an increase of \$4,000 Our Maintenance Dept. spoke to DPW to rent a backhoe from them for approx. \$6,000.
5. **Refuse & Recycling Contract 2022**
  - \$63.9K for 2022 calendar year (increase of \$2.4K) - Maximum allowable contract is 5 years. Our 3 year contract is ending, we're extending for 1 year, can extend 1 more year, then will go out to bid.
6. **Bus Driver Shortage Update** - Job Fair last week. Hired a substitute bus driver and another driver being trained to receive their CDL. In addition, 6 current staff members interested in obtaining their CDL for part-time work after school hours, 5 other candidates pursuing their CDL. Need up to 8 bus drivers this year. .
7. **IT Hack / Tewksbury Township BOE** - Real-Time Software hacked in Tewksbury. Could be a threat to other schools. We have back-ups and protocols to protect our network. We need to remain diligent regarding potential hacks.

- 8. DEI Planning & Next Steps** - Diversity, Equity, and Inclusion Planning. Leadership meeting in Oct. when policy, personnel, curriculum development, staff development, student development/discipline, and family development and facilities were discussed. Regarding facilities, suggested Website translation in multiple languages based on a drop-down and food in cafeteria celebrating different cultures on occasion.
- 9. Readington Township ARP Committee Meeting (November 10)** - \$1.7 M - This committee is a partnership between the district and the Township, among others. Suggested possible uses of American Rescue Plan funds including expanding rec programs for low income and ESL families, improving infrastructure/internet access, full-time resource officer and nurses for contact tracing to name a few. Other ideas are welcome.
- 10. Finance Agenda Items** - MOA with law enforcement, M1/CMP, capital reserve withdrawal for insulation, refuse contract extension, IDEA/ESEA carryover funds
- 11. Bills List**
- 12. The next meeting is planned for Wednesday, December 8, 2021, @ 8:30 A.M.**