

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at Holland Brook School
Board of Education Meeting Room
Regular Meeting 7:00 p.m.
October 12, 2021

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mrs. Simon called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Dr. Cerceillo, Mr. Emmons, Mrs. Fiore, Mrs. Flores, Mrs. Podgorski, Mr. Wallace, Mr. Zwerling, Mrs. Hample, Mrs. Simon

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: None

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Dr. Hart introduced Ms. Moffat, RMS Principal, and Dr. Moss, RMS Vice Principal. Ms. Moffat shared a sample Google Classroom, which is a virtual platform that students and faculty utilize to collaborate for instruction. Board members and all attendees were encouraged to join the sample Google Classroom to participate in a fun activity that creatively highlighted several major activities ongoing in RMS this school year.
- Betsy Freeman, RMS Teacher, shared a project that RMS students are working on this school year called VERA (Virtual Eager Rolling Automation). Ms. Freeman introduced student inventors, among other team members of Team VERA. Each student shared information and capabilities of their invention. Board members shared how wonderful and exceptional this project is, and the students' accomplishment on this project.
- Dr. Hart shared a preview of the new district and school websites.
- Dr. Hart highlighted an upcoming job fair on October 28th. He asked all to please spread the word given the challenging labor market.

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- Many teachers, residents, and board members made positive comments on to the student inventors and VERA.
- Dr. Paula Dunn Tropello, retired resident, asked for board members to meet physically in person for board meetings. Mrs. Simon thanked the community member for attending in-person. Mrs. Simon said the meetings will continue to be virtual and in-person, as the virtual component has greatly expanded public participation and the number of attendees. She also mentioned that we enjoy the community and their feedback.

V. CORRESPONDENCE

- Email J.W. - Covid-19 Testing
- Email J.W. - Eagle Scout

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.03

Motion: Mrs. Hample **2nd:** Mrs. Fiore

Roll Call vote: Carried 9 Yes

- 1.01 Motion to approve Enrollment and Drill Reports September 2021.
(Attachment 1.01)
- 1.02 Motion to approve Board goals for 2021-2022 school year.
(Attached 1.02)
- 1.03 Motion to approve the district goals for 2021-2022 school year along with the district strategic plan that includes green/sustainability initiatives.
(Attached 1.03-1.03a)

B. APPROVAL OF MINUTES

- 2. Motion to adopt 2.01
Motion: Mr. Wallace 2nd: Dr. Cerceillo Roll Call Vote: Carried 8 Yes
(Mrs. Simon abstained)
- 2.01 Motion to approve the Meeting Minutes September 14, 2021.

C. FINANCE/FACILITIES

Committee Report – Dr. Cerceillo provided minutes of the meeting held on October 5, 2021.

- 3. Motion to adopt 3.01 - 3.15
Motion: Mrs. Hample 2nd: Mr. Wallace Roll Call Vote: Carried 9 Yes
- 3.01 Motion to approve the **Bill List** for the period from **September 16, 2021 through October 13, 2021** for a total amount of **\$2,539,615.39**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule October 12, 2021** for a total amount of **\$3,262.81**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **August 2021** for a total amount of **\$926,132.77**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for August 1, 2021 through August 31, 2021**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for August 1, 2021 through August 31, 2021**.
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: August 31, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of August 31, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending August 31, 2021.
(Attachment 3.06-3.06a)

- 4.02 Motion to apply for and accept \$102,350.00 in Emergency Connectivity Funds from the federal government for K-8 student chrome books for the 2021-2022 school year.
- 4.03 Motion to accept a grant from the Home and School Association for Three Bridges School in the amount of \$120.92. The grant recipient is Kristi Dauernheim for phonics manipulatives.
- 4.04 Motion to accept the Superintendent's recommendation and approve the following student placements in the Readington Township School District as follows:

STUDENT NAMES	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Alexa Cesaro	TCNJ Speech Pathology & Audiology 25 Observation Hours	Readington Middle School Denise Cathro	Fall Semester 2021
Andrea Decampos	University of Phoenix Grade K 25 Observation Hours	Three Bridges School Lisa O'Connor	Fall Semester 2021
Maria Kurowski	Grand Canyon University K-3 ESL Classes 15 Observation Hours	Whitehouse School Lori Gabrielsen	October 14, 2021 - November 30, 2021
Alexa Zubalake	Fairleigh Dickinson University 10 Day Field Experience - Math	Readington Middle School Denise Birmingham	December 2021 - January 2022

- 4.05 Motion to approve LearnWell to provide virtual home instruction for the 2021-2022 school year at a rate of \$55.00 per hour.

E. PERSONNEL

Committee Report – Mrs. Podgorski provided minutes from the meeting held on October 4, 2021.

5. Motion to adopt 5.01 - 5.15
Motion: Mrs. Podgorski 2nd: Mr. Emmons Roll Call Vote: Carried 9 Yes
- 5.01 Motion to amend motion 5.03 on May 4, 2021 agenda and re-appoint Robin Wild, Psychologist, to M+30, Step 19, at a salary of \$93,600 for the 2021-2022 school year.
- 5.02 Motion to amend motion 5.03 on September 14, 2021 and approve Meherunisa Khan's resignation's effective date to September 27, 2021.
- 5.03 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Andreia Perez	LTS Teacher/Grade 3 (TBS) 20-03-D2/act	Substitute rate for the first 20 consecutive days, \$56,260 BA Step 1 per diem rate thereafter (prorated)	09/20/2021 - 11-16-2021
Erik Petrushun	Teacher Grade 7/LA (RMS) 20-01-D2/aey	\$67,585.00 BA Step 14 (prorated)	On or before 12/13/2021 - 06/30/2021

- 5.04 Motion to accept the Superintendent's recommendation to remove Courtney Calamito and approve Olivia Kashtayev as the Cheerleading B Coach for the 2021-2022 school year.

- 5.05 Motion to accept the Superintendent's recommendation and approve the following Substitute Teachers/Aides/Nurses/Bus Drivers paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	SUBSTITUTE
Trisha Strelko	Substitute Nurse
Jinky Yuzon	Substitute Nurse
Lisa Perry	Substitute Secretary/Clerical
Lillian Liskovec	Substitute Teacher/Aide

- 5.06 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District Parent Academy on October 26, 2021:

FACILITATOR	SESSION	STIPEND
Christine Crielly	Aevidum Mental Health Curriculum	\$135.00
Barbara Pauley	Aevidum Mental Health Curriculum	\$135.00
Stephanie Sperone	Aevidum Mental Health Curriculum	\$135.00

- 5.07 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers facilitating 2021 Fall Teacher Academy Sessions.
(Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of transportation services for the 2021-2022 school year.
(Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation to ratify and approve the stipends for the following staff members to facilitate the following sessions on the Readington Township October 11-12, 2021 In-Service Days:

FACILITATOR	SESSION	STIPEND
Heather Gibbons	Phonics & Phonemic Awareness - Grades K-3 Special Ed	\$90.00
Nicole Maraventano	Fluency for Grades 3-5	\$90.00
Nicole Maraventano	Fluency for Grades 2	\$45.00
Nicole Maraventano	Fluency for Grades 6-8	\$45.00
Nicole Maraventano	Phonics & Phonemic Awareness - Grade K- 2	\$90.00

- 5.10 Motion to approve the attached list of staff members to teach 1. Home Instruction, 2. Virtual Tutoring for Quarantined Students, 3. Virtual Homework Help and 4. In-Person Accelerate Learning according to their contractual rate, to be paid using the ESSER II and III/ARP grants, not to exceed dollar limits of said grants.
(Attachment 5.10)
- 5.11 Motion to approve the following teachers to complete the Sustainable Jersey Schools application needed for the 2021-2022 school year, at their contractual hourly rate of \$30, not to exceed \$1,000.00 each:

NAME	SCHOOL
Wendy Reardon	Whitehouse School
Ed Dubroski	Three Bridges School
*Brian O'Neill and Allison Lovering	Readington Middle School

* not to exceed \$500.00 each

- 5.12 Motion to amend motion 5.14 from August 24, 2021 agenda and change Louis Orth's effective date as head custodian at Readington Middle School to July 1, 2021.
- 5.13 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Stacey Skene	Transfer From: To:	20-01-D2/ae 20-01-D2/ahg	RMS Teacher/LA RMS Teacher/Interv	No Change

- 5.14 Motion to ratify and approve a change in hours and salary for the following staff members due to change in route assignment:

NAME	POSITION	FROM	TO	EFFECTIVE DATES
Justine McAndrews	Bus Driver	6.25 hrs/day \$34,220.31	6.5 hrs/day \$35,589.13 (prorated)	October 1, 2021
Melissa Flannery	Bus Driver	5 hrs/day \$27,376.25	5.25 hrs/day \$28,745.06 (prorated)	October 1, 2021
Barbara Hoff	Bus Driver	6.25 hrs/day \$36,482.81	7 hrs/day \$40,860.75 (prorated)	October 16, 2021
JoEllen Omdal	Bus Driver	7 hrs/day \$40,860.75	7.5 hrs/day \$43,779.38 (prorated)	October 16, 2021

- 5.15 Motion to approve the attached chaperones for the 2021-2022 fall sports season at their contractual rate, not to exceed 40 hours each.
(Attachment 5.15)

F. COMMUNICATION

Committee Report – Mrs. Fiore provided minutes from the meeting held on September 21, 2021.

6. Motion to adopt 6.01 - 6.02
Motion: Mrs. Podgorski 2nd: Mrs. Hample Roll Call Vote: Carried 9 Yes
- 6.01 Motion to accept the Superintendent's recommendation and approve the following policies for first reading:
(Attachment 6.01)
- Policy 1648.11 - The Road Forward - Health and Safety
 - Policy 2422 - Comprehensive Health and Physical Education

- Policy 2467 - Surrogate Parents and Resource Family
- Policy 5111 - Eligibility of Resident and Non Resident Pupils
- Policy 5116 - Education of Homeless Students
- Policy 6471 - School District Travel
- Policy 8561 - Procurement Procedures for School Nutrition Programs
- Policy 8420 – Emergency and Crisis Situations

6.02 Motion to accept the Superintendent’s recommendation and approve the following policies to be abolished:

- Policy 1648.02 - Remote Learning Options for Families
- Policy 8810 - Religious Holiday

VII. UNFINISHED BUSINESS

- Mrs. Simon highlighted that all board members and administrative staff are signed up as a group for the New Jersey School Boards Annual Convention on October 26-28, 2021, so can attend.

VIII. NEW BUSINESS FROM BOARD

- Mrs. Simon highlighted the upcoming school election On November 2, 2021.
- Mrs. Hample mentioned in-person absentee ballots are at libraries and other places. She said to look at county clerk website.

IX. OPEN TO THE PUBLIC

- None

X. ADJOURNMENT – 8:19 p.m.

Motion: Mrs. Fiore

2nd: Mr. Wallace

Roll Call Vote: Carried 9 Yes

Respectfully submitted,

Jason M. Bohm
Business Administrator/Board Secretary

Laura Simon
President, Board of Education