



FINANCE COMMITTEE MEETING MINUTES

Tuesday, October 5, 2021

8:30 a.m.

Committee Members: Dr. Camille Cerciello, Chair
Carol Hample, Laura Simon, Thomas Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary
Donald Race, Facilities Manager

1. 2021-2022 Capital Projects

- HBS roofing project - Flashing work completed, block arrived, work continues
- RMS bleachers replacement - working well. Everyone likes the new bleachers
- TBS sewer blockage - right outside main office area, in front of school, repair work to begin on Sat. Oct. 9th
- Other maintenance/IT projects - start window repairs at TBS, money received from grant and work will begin on Oct. 18th for window security film project on all exterior first floor windows of each of the 4 schools. Project should take approximately two weeks to complete.

2. 2022-2023 Proposed Capital Projects

- Reserve balances - \$3.3M Capital Reserve, \$530,000 Maintenance Reserve, \$125,000 Emergency Reserve. Plan to complete roofing project at HBS next summer costing approx \$1.6M out of capital reserve. Will be able to replenish some funds since bids came in low and should end up with approx. \$2M balance.
- Proposed projects - Updated dollar amounts - Discussed some possible future projects including district-wide outdoor classroom refresh, rooftop HVAC unit replacement at WHS and HBS, stage sound replacement at HBS and board conference room audio/video enhancement.
- Supply chain / HBS roofing project 2022 - Supply chain issues on most products. Ex.. Approx. 9 month delay on insulation for summer 2022 HBS roofing project. Plan to order some materials sooner than later. Either store materials until the project starts or consider starting the project in late spring instead of summer. Also dealing with bid timelines.

3. Bus Driver Shortage

- Recruitment suggestions / stipends - Discussed various possible solutions to address our shortage of bus drivers including coaches and other staff members drive buses to athletic events, pay 'finders fee' to any staff member who refers a candidate who is hired as a bus driver, pay a 'hiring bonus', pay extra pay to bus drivers who train candidates to pass the CDL exam. Also need emergency bus substitutes.
- Tewksbury & Hunterdon Central - Tewksbury has buses available if we approve this agreement to work with them. Central is under discussion.

4. **Amerihealth ACA Rebate** - \$71,976.75 - Due to the 15% cap on profit for Amerihealth, our district was refunded this amount. District keeps approx. 80% since the district pays 80% of monthly healthcare costs, current staff who have participated will receive a flat amount refunded before winter break.

5. **Electronic Connect Fund (ECF)** - Awarded \$102,375 for student chromebooks. Very good news. This was money we already spent so it has now been refunded to us.
6. **ESSER III / ARP** - Awarded more funding, \$613,614 for various usages - More good news, much of this money will be spent on instruction including remediation and accelerated programs and mental health initiatives.
7. **Cyber Liability Insurance** - Potential separate coverage July 2022 / multi-factor authentication - Discussion regarding cyber liability insurance issues. Will be addressed later this year.
8. **Finance Agenda Items** - Parental transportation contract, copier contract, refuse/recycling bid, Eastern Armored contract, void checks, ECF grant, ARP/ESSER III grant (revised), Tewksbury shared services contract (transportation), transportation stipends
9. **Bills List**
10. **Next meeting is planned for Wednesday, November 3, 2021 @ 8:30 A.M.**