



FINANCE COMMITTEE MEETING MINUTES

Thursday, July 8, 2021

8:30 a.m.

Committee Members: Dr. Camille Cerciello, Chair
Laura Simon, Carol Hample, Thomas Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary
Donald Race, Facilities Manager

1. School Alliance Insurance Fund (SAIF) Renewal - Lee Nestle (President, CBIZ Insurance Services) presenting

General Liability Insurance discussion regarding 7.9% increase in premiums due to cost of cyber liability coverage and events throughout the country. We're in year 2 of a 3-year commitment.

2. 2021-2022 Capital Projects

- HBS roofing project - Progress on schedule, moving along well. Student areas completed first in case of supply chain issues. Pleased with our architect.
- RMS bleachers replacement - Old bleachers have been removed. New bleachers to be installed in Sept.
- Other maintenance/IT projects - including flooring work, painting stairwells and sidewalk repairs at WHS, patched wall at HBS, painted music room at TBS, lockers painted at RMS, several trees removed, painting board office hallways

3. Grants

- Securing Our Childrens' Future Bond Act- \$78,551 - Legislature approved project involving security film on windows.
- Emergency Connectivity Fund - Potential value of \$164,350 - To ensure students have ability to learn in remote setting if students need to work from home on their chromebook to continue coursework.
- ESEA - amounts vary due to enrollment fluctuations
 - Title I \$35
 - Title II \$16,813
 - Title III (Consortium) \$15,087
 - Title III Immigrant \$1,400
 - Title IV \$10,000
- IDEA
 - Basic \$359,427
 - Preschool \$13,665

4. Food Service / Breakfast Program Update - Met with school principals. Gradual progress towards full lunch offerings based on state requirements. Piloting breakfast program this year. Breakfast will be available to students when they enter building. Machios continues to experience labor shortages. Currently have 6 employees, approximately 2-3 short. We will advertise to hopefully help fill the openings. More updates closer to start of school.

5. **NJ Department of Labor Audit** - Reviewing payroll practices. Requested documents have been submitted.
6. **Annual Standard Audit** - First week of August. This will include a Federal audit due to the amount of federal money we received.
7. **Finance Agenda Items** - Special education student settlement agreement, surplus property auction, textbook disposal, summer athletics fund closure, SAIF renewal, police shared services agreement, ESEA & IDEA grants
8. **Bills List** - Close-out of 2020-21 is occurring
9. **Next meeting is planned for Tuesday, August 17, 2021 at 8:30 A.M.**
Tentative topics include reopening safety measures, TBS detention basin project, copiers, Garden State Health Plan special open enrollment, hunting on school grounds, Chapter 44 bill update, among others