



Hunterdon County Educational Services Commission  
 Administration  
 37 Hoffmans Crossing Rd.  
 Califon, NJ 07830  
 (908) 439-4280  
 Fax (908) 975-3753  
[www.hunterdonesc.org](http://www.hunterdonesc.org)

**2021-2022 SERVICES AND RATES**

Below are the approved rates for Hunterdon County Educational Services Commission. Any district contracting for long term/multiple services may be eligible for reduced rate:

**TEACHER ASSISTANT / PARAPROFESSIONALS / BUS MONITOR / BUS PERSONAL AIDE\***

	<b><u>MEMBER</u></b>	<b><u>NONMEMBER</u></b>	
Teacher Assistant/Paraprofessional Services	\$25.75	\$26.75	per hour
Bus Monitor		Determined as per Run	

**CONTACT INFORMATION:**

Christina Greaves	Personnel Coordinator	x4821
Yasmin Findeis	TA Coordinator	x4518

**DEPARTMENT OF SCHOOL SERVICES\***

**CHILD STUDY TEAM SERVICES**

	<b><u>MEMBER</u></b>	<b><u>NONMEMBER</u></b>	
Meetings Per meeting, per consultant (Planning, Elig. IEP, etc.)	\$100.00	\$120.00	per consultant per meeting
CST Evaluation (Educational, Psychological, Social or Speech)	\$425.00	\$440.00	per evaluation
CST on-site Services (LDT-C, School Psychologist or School Social Worker)	\$95.00	\$100.00	per hour
Speech Therapist on-site Services			
Contract for 11 hours or less per week	\$95.00	\$100.00	per hour
Contract for 12 to 24 hours per week	\$90.00	\$95.00	per hour
Contract for 25 or more hours per week	\$85.00	\$90.00	per hour
Functional Behavior Assessment (FBA)	\$750.00	\$760.00	per evaluation
On site BCBA	\$95.00	\$100.00	per hour
Gifted and Talented Testing	\$275.00	\$300.00	per test
IEP/Annual Review (includes Case Management)	\$400.00	\$410.00	per annual review
Case Management (Initial / Re-Evaluation year)	\$150.00	\$250.00	per case
Review of current CST records/acceptance of report	\$90.00	\$95.00	per hour
IDEA-B Services	\$95.00	\$100.00	per hour
Counseling services on site	\$95.00	\$100.00	per hour

**CONTACT INFORMATION:**

Dennis Schiller	Director	dschiller@hunterdonesc.org x4804
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**INSTRUCTIONAL SERVICES**

	<b><u>MEMBER</u></b>	<b><u>NONMEMBER</u></b>	
Teacher			Negotiated based on school district need
ELL/ESL Assessment	\$75.00	\$80.00	per hour
Academic Home Instruction	\$65.00	\$70.00	per hour
Speech Home Instruction	\$95.00	\$100.00	per hour

**CONTACT INFORMATION:**

Dennis Schiller	Director	dschiller@hunterdonesc.org x4804
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**2021-2022 SERVICES AND RATES**

**DEPARTMENT OF SCHOOL SERVICES\* (Con't)**

**NURSING SERVICES**

	<u>MEMBER</u>	<u>NONMEMBER</u>	
Certified School Nurse (pending substitute availability)	\$65.00	\$70.00	per hour
RN (pending availability)	\$50.00	\$55.00	per hour
LPN (pending availability)	\$40.00	\$45.00	per hour

**CONTACT INFORMATION:**

Dennis Schiller      Director      dschiller@hunterdonesc.org  
 x4804

**OTHER SERVICES**

	<u>MEMBER</u>	<u>NONMEMBER</u>	
Administrative/Supervisory Consultation	\$150.00	\$160.00	per hour
In-Service/Professional Development Training	\$150.00	\$160.00	per hour
Affirmative Action Officer/HIB Investigation	\$95.00	\$100.00	per hour
CPI Training (only available to HCESC member districts)			
Initial Training with restraint	\$800.00		plus books
Initial Training without restraint	\$600.00		plus books
Refresher Course with restraint	\$400.00		plus books
Refresher Course without Restraint	\$300.00		plus books

**CONTACT INFORMATION:**

Dennis Schiller      Director      dschiller@hunterdonesc.org  
 x4804

**NONPUBLIC SCHOOL SERVICES**

Services are based on district's state allocation

Nonpublic 192	<u>Administrative Fee</u> 6% Charge set by the State
Nonpublic 193	6% Charge set by the State
Nonpublic Nursing	6% Charge set by the State
Nonpublic Technology	5% Charge set by the State
Nonpublic Textbook Program	8% (not to be paid with State funds)
Nonpublic Security Aid Program	8% (not to be paid with State funds)

**CONTACT INFORMATION:**

Dennis Schiller      Director      dschiller@hunterdonesc.org  
 x4804

**BUSINESS OFFICE SERVICES\***

	<u>MEMBER</u>	<u>NONMEMBER</u>	
Business Administrator	\$625.00	\$675.00	per day
Management Services / Asst. BA	\$500.00	\$550.00	per day
Payroll Services	\$50.00	\$55.00	per hour
Accounts Payable / Receivable	\$45.00	\$50.00	per hour
Administrative Assistant Services	\$35.00	\$40.00	per hour

**CONTACT INFORMATION:**

Corinne Steinmetz      SBA      x4501



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**2021-2022 SERVICES AND RATES**

**TRANSPORTATION**

	<b><u>MEMBER</u></b>	<b><u>NONMEMBER</u></b>	
Member	5.50%	8.50%	Administrative Fee
Student Transportation Management Services*	\$62.50		per hour
Vehicle Sales 10% of Sale Price	10%		of Sale Price
Vehicle Rental			
Bus	\$200.00		per day
Van	\$175.00		per day

**CONTACT INFORMATION:**

Nancy Szymanski      Director      x4600

**FACILITY SERVICES\***

Certified Educational Facility Manager	\$95.00	per hour
Maintenance Services	\$70.00	per hour

*NOTE: Rates are based on contracted or as needed services. Additional charges for travel may apply.*

**CONTACT INFORMATION:**

Ed Ashton      Manager      x4507

**COMPUTER SERVICES**

Level I Technician	\$54.00	per hour
Level II Technician	\$80.00	per hour
System and Network Administrator	\$95.00	per hour

*NOTE: Rates are based on contracted or as needed services. Additional charges for travel may apply.*

**CONTACT INFORMATION:**

Ed Ashton      Manager      x4507

**SOFTWARE SERVICES**

Transportation Support	\$2,750.00	per annum
Transportation Support & Hosting	\$4,070.00	per annum
CDK Hosting	\$1,650.00	per annum
Systems 3000 Hosting	\$1,650.00	per annum

**CONTACT INFORMATION:**

Ed Ashton      Manager      x4507

**PURCHASING**

**ADMINISTRATIVE FEES**

Supply Bids	\$0.00	
Service Bids	\$0.00	
Gasoline, Diesel fuel and #2 (Heating) Fuel Oil	\$50.00	per district

**CONTACT INFORMATION:**

Doreen Pirozzi      Manager      x1513  
 Roxanne Wolf      Admin Asst      x1474



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**2021-2022 SERVICES AND RATES**

**LEASE PURCHASE FINANCING**

Transaction Amount		
\$100,000 - \$500,000	\$750.00	
\$501,000 -- \$750,000	\$1,500.00	
\$751,000 +	\$2,750.00	
Ground Lease Purchase Blds	\$3,250.00	minimum

Exceptions: HCESC Lease Service reserves the right to adjust service fee for transactions that are overly complex or that involve credit problems. The exception also applies to transactions for improvements to real property that are to be secured by a "ground lease."

For Members of the Hunterdon County ESC NJ State Approved Cooperative Pricing System #34HUNCCP who are financing a substantial portion of equipment being financed through our Co-op, the Lease Purchase Bidding Service is FREE! (Transactions with less than 50% of the equipment being financed through the HCESC Co-op will pay a reduced rate.)

**CONTACT INFORMATION:**

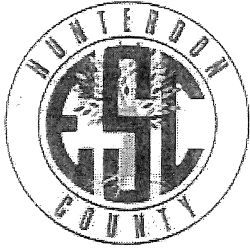
Dennis Balodis                      Manager                      Direct: 908 572 7715

**TUITION**

Behavior Disabilities	\$39,950.00
Multiple Disabilities	\$39,950.00
45-Day Placement (Classified/MD)	\$10,000.00
Autistic	\$50,000.00
Alternative (K-8)	\$20,500.00
Alternative (9-12)	\$24,500.00
45-Day Placement (Alternative)	\$5,500.00
Personal Assistants	\$35,000.00
Extended School Year (ESY)	\$4,500.00
ESY Personal Assistant	\$3,500.00

**\*Benefits are provided based on employee eligibility and will be billed to district at actual costs**

NOTE: HCESC shall bill the School District the actual benefit and/or opt-out costs, on a monthly basis for 12 months. Single coverage is offered to any individual working 30 or more hours. Opt-out benefit option is offered at \$500.00 per year / per individual eligible for an opt-out bonus.



## Hunterdon County Educational Services Commission

37 Hoffmans Crossing Road

Califon, New Jersey 07830

Phone: (908) 439-4280 Fax: (908) 975-3753

*Marie B. Gorey, Superintendent  
Corinne Steinmetz, SBA/Board Secretary*

### AGREEMENT

THIS AGREEMENT (the "Agreement"), dated March 15, 2021 is between the **Hunterdon County Educational Services Commission Board of Education**, with its principal offices located at 37 Hoffmans Crossing Road, Califon, County of Hunterdon, New Jersey 07830, (the "HCESC"), and the **Board of Education of the Readington Township School District**, with its principal offices located at 52 Readington Road, Whitehouse Station, County of Hunterdon, New Jersey 08889, (the "School District"), (the HCESC and School District collectively, the "Parties").

WHEREAS, the School District desires to retain the services of the HCESC to provide **Public School Services as requested by the Public School District**;

WHEREAS, the HCESC desires to provide the Services to the School District;

WHEREAS, the HCESC will assign staff based on availability of employees;

WHEREAS, the Parties are desirous of memorializing the terms of their agreement for the Services;

**NOW, THEREFORE**, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. PARTIES; PURPOSE OF AGREEMENT; SERVICES; TERM; TRANSITION

1. HCESC is an agency authorized by statute and regulation to provide programs and services to public school districts, including the School District.
2. Subject to the terms and conditions set forth herein, HCESC agrees to provide Public School Services ("the Services") required by the School District, during the period of July 1, 2021 through June 30, 2022, as agreed upon. The School District agrees to pay HCESC for such services and preparation therefore in accordance with the terms set forth herein.
3. HCESC shall retain primary control and responsibility for hiring, training and supervising its consultant, agent, servant, officer and/or employee, subject to the remaining terms of this Agreement. The HCESC recognizes the need for the School District to be consulted in the above mentioned activities.

II. RESPONSIBILITIES OF THE HCESC

1. HCESC agrees to provide Public School Services to the School District in accordance with the terms of this Agreement. "The Services" under this Agreement shall include the provision of primary management responsibilities for recruiting, hiring, employing, evaluating, supervising, scheduling and assigning such consultant, agent, servant, officer and/or employee in consultation with the School District.
2. Billing for the Services shall be invoiced monthly, at the end of each month, for the previous month's services, as per enclosed HCESC Board approved Service Rate Sheet.
3. The HCESC shall add an additional 30 minutes per day per school for Therapist, Counselor and/or Home Instructor to allow for consultation, paperwork, phone calls, data notes, etc. If additional time is needed to prepare documents for any meetings or parental contact, this additional time will be added and billed accordingly.
4. The School District will be billed, as per the attached Service Rate Sheet, for meetings/evaluations/services cancelled by the School District or parent/guardian with

and Regulations, including but not limited to, those pertaining to confidentiality of student records.

12. The HCESC shall provide the Services to all persons regardless of disability, race, creed, color, gender, social or economic status, religion, national origin or sexual orientation.
13. The HCESC shall ensure equal employment opportunities for all persons and shall prohibit discrimination in employment because of gender, race, color, creed, religion, disability, domicile, marital status, national origin, sexual orientation, gender identity and expression, and nationality. The HCESC shall prohibit sexual harassment of staff members and students by its consultant, agent, servant, officer and/or employee.
14. The HCESC shall ensure that each consultant, agent, servant, officer and/or employee rendering Services pursuant to this Agreement has undergone a physical examination in accordance with the applicable laws and regulations, including, but not limited to N.J.A.C. 6A:32-6.3.
15. The HCESC consultant, agent servant, officer and/or employee must hold all required state certifications for the position to which they are assigned.
16. Each consultant, agent, servant, officer and/or employee employed by the HCESC to provide the Services pursuant to this Agreement shall be subject to a criminal history record check as set forth in N.J.S.A. 18A:6-7.1 to 7.5. and shall furnish the District with verification of the same and appropriate clearance from the Department of Education.
17. The HCESC will assign a contact person to provide overall supervision, coordination and communication in connection with the Services.
18. The HCESC shall provide liability coverage in the minimum amounts of One Million Dollars (\$1,000,000.00) per person and Three Million Dollars (\$3,000,000.00) per accident, whereby the insurance shall name the School District as an additional insured and cover any and all liability arising out of and/or related to the HCESC's rendering of the Services set forth herein to the School District.

The HCESC shall furnish the School District with a copy of the certificate of insurance prior to the rendering of the Services.

19. The HCESC shall indemnify and hold harmless the School District, its board members, agents, servants, officers and employees from any and all claims, liability, damages and/or expenses, including, but not limited to reasonable attorneys' fees and costs of suit, arising out of, resulting from, in connection with and/or related to the Services set forth herein provided by the HCESC pursuant to this Agreement, if said claims, liability, damages and/or expenses are caused by any error, omission, negligent or intentional act of the HCESC, its consultants, agents, servants, officers and/or employees.

### III. RESPONSIBILITIES OF THE SCHOOL DISTRICT

1. The School District agrees to purchase the Services in accordance with the formula set forth in Section II.2, II.3, and II.4 above, and to pay the amounts set forth in Section II.10 for training and in-service.
2. The School District shall pay the HCESC in full for the provision of the Services within forty-five (45) days of receipt of an invoice/bill from the HCESC.
3. The School District is financially responsible for any additional requested or district specific training(s). Any training(s) not specified in this agreement will be mutually agreed upon.
4. The HCESC consultant, agent, servant, officer and/or employee will be provided with all relevant information applicable to individual students' needs by the School District.
5. The School District will provide an appropriate area for confidential evaluations/meetings/services. The maintenance of the area shall be the responsibility of the School District.
6. Any/all materials/test kits/other items necessary for services/testing/etc will be provided by the School District and made available to the provider, if needed.



7. The School District will inform the HCESC consultant, agent, servant, officer and/or employee of snow days, school closing(s) and any other days the children and/or school are not available for services.
8. The School District will work collaboratively with the HCESC on evaluations and observations using agreed upon forms and procedures.
9. The School District will assign a contact person to handle coordination and communication in connection with the Services.
10. If an HCESC consultant, agent, servant, officer and/or employee of the Hunterdon County Educational Services Commission (HCESC) is employed by the School District independently of the HCESC within one (1) year of the termination of this contract, the School District agrees to pay the HCESC a placement of Finder's fee equal to 50% of the consultant, agent, servant, officer and/or employee's projected first year's gross income. This fee will be paid to the HCESC within 30 days of the start date.
11. The School District shall indemnify and hold harmless the HCESC, its board members, agents, servants, officers and employees from any and all claims, liability, damages and/or expenses, including, but not limited to reasonable attorneys' fees and costs of suit, arising out of, resulting from, in connection with and/or related to the Services set forth herein, if said claims, liability, damages and/or expenses are caused by any error, omission, negligent or intentional act of the School District, agents, servants, officers and/or employees.

IV. **MISCELLANEOUS**

1. This Agreement may be terminated for convenience upon at least sixty (60) days written notice by either Party. All written notices affecting termination must be delivered by certified or registered mail to the Parties' addresses referenced above. The date of deposit of any notice in a United States Post Office or Post Office Box with all postage prepaid shall be deemed the date of delivery thereof. This Agreement may be terminated for cause on 10 days notice.

2. The terms and conditions set forth herein shall be deemed severable. If any clause or provision contained herein shall be deemed unenforceable by a court of competent jurisdiction, it shall not affect the validity of any other clause or provision which shall continue in full force and effect
3. The various rights and remedies of the Parties set forth herein are cumulative, and the failure of either party to enforce strict performance of the covenants and conditions of this Agreement shall not be construed as a waiver or relinquishment of any such covenant or condition and same shall continue in full force and effect.
4. This Agreement represents the entire agreement between the Parties. No additions, changes, modifications, renewals, extensions or other representations or promises shall be binding upon the Parties unless reduced to writing and signed by both Parties.
5. This Agreement is subject to any and all federal, New Jersey State and local statutes and laws, municipal ordinances and all regulations promulgated by any agency of the federal and state government.
6. This Agreement is subject to approval by the respective governing bodies of the School District and the HCESC. The respective officers, by their signatures below, represent that the Agreement has been formally approved by their respective governing body, and that they are authorized to execute the same on behalf of the governing body.

**SIGNATURES AND AUTHORIZATIONS APPEAR ON THE NEXT PAGE.**

IN WITNESS WHEREOF, the authorized representatives of the Parties have executed this Agreement on the date specified below.

WITNESS:

READINGTON TOWNSHIP SCHOOL DISTRICT

\_\_\_\_\_

Board President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_

Superintendent

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

WITNESS:

HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION BOARD OF EDUCATION

\_\_\_\_\_  
CORINNE STEINMETZ  
SBA/Board Secretary

\_\_\_\_\_  
CHARLES MILLER  
Board President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
CORINNE STEINMETZ  
SBA/Board Secretary

\_\_\_\_\_  
MARIE B. GOREY  
Superintendent

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

