



Date: 4/13/2021  
District name Readington BOE

READINGTON BOE  
52 READINGTON RD  
WHITEHOUSE STATION, NJ. 08889  
Attn: Jason Bohm

CDW Account #: 6749564  
Re: Letter of Understanding for

Dear Jason Bohm,

This Letter of Understanding ("LOU") is an agreement between CDW Government LLC and Readington BOE of Education, whereby Customer shall procure various information technology products and related items as such are specifically detailed on Seller's quote# LZJS304, which is attached hereto as Appendix 1 (collectively, the "Products") through Seller.

By evidence of their respective signatures below, and other good and valuable consideration, the parties hereby make the following commitments:

1. Customer will purchase all of the Products.
2. Seller will initiate a purchase order to the manufacturers for the Products or reserve inventory within a reasonable time after execution of this LOU.
3. Within thirty (30) business days after execution of this LOU, Customer shall submit a purchase order to Seller for the Products. Should Customer fail to timely submit a purchase order such failure will not extinguish Customer's obligation to purchase the Products and remit payment of the amounts due in respect thereof. Furthermore, in the event Customer fails to submit a purchase order within the time period stated herein, the parties acknowledge and agree that this LOU shall take the place of such purchase order. Payment by Customer shall be on or after July 1, 2021 with Seller invoice(s) dated July 1, 2021 or later.
4. For the avoidance of doubt, the parties shall consider Customer's execution of this LOU as adequate documentation acting in place of Customer's purchase order, should Customer fail to provide one in accordance with Section 3 above. Customer shall not have the right to withhold payment on the basis that no purchase order was submitted.

Customer's purchase of Products shall be governed by Seller's Terms and Conditions of Sales and Service Projects contained in the "Terms & Conditions" link at <https://www.cdw.com/content/cdw/en/terms-conditions/sales-and-service-projects.html>, unless a separate agreement covering the scope of this letter exists between the parties, in which case such agreement shall control. All capitalized terms not defined herein shall have the meanings set forth in the Terms & Conditions, or applicable agreement.

On Behalf of Seller

[Redacted Signature]

Accepted and Agreed:

District: Readington BOE

By: \_\_\_\_\_

-Name: Jason Bohm

Title: Business Admin

Date: 4/13/2021