



FINANCE & FACILITIES MEETING MINUTES

Thursday, June 20, 2019

Committee Members: Ray Egbert, Chair
Laura Simon, Carol Hample (absent), Tom Wallace (absent)

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary
Don Race, Facilities Manager (Items 1 – 5)
Jim Belske, IT Coordinator (Items 1 – 5)

1. Visitor Management System

The Committee reviewed and discussed two systems with Mr. Belske.

2. 2019-20 Capital Projects - Vestibules

The construction is still planned to begin the week after the current school year ends. A few issues have developed:

- i. The Committee discussed the lead time for the custom-made security pass-through windows.
- ii. The TBS furniture also requires a considerable lead time. The colors are currently being chosen and the furniture will be ordered as soon as possible.
- iii. The Committee reviewed Change order No. 1 related to Maglock replacement. This change order would upgrade the door lock/access mechanisms. The timing is ideal given doors will need to be adjusted for alarms and the new card access/swipe system, and a recent walkthrough identified the need to perform this upgrade. The additional cost of the change order is \$31,000 and the Committee recommends approval of this change order.

3. 2018-2019 Capital Projects

The project related to the RMS stairs and the HBS walkway/lighting project has not been officially closed out with the contractor. The work was substantially complete in October 2018 with minor punch list items completed in April 2019. Mr. Bohm has made multiple attempts to obtain the necessary paperwork from the contractor in order to issue the remaining check of approximately \$56,000. The Committee recommended to have the Board attorney send a letter to the contractor requesting the final closing documentation.

4. RMS Solar Array Landscaping

Tabled so discussion can occur with the full Committee.

5. Insurance – Mold Coverage

The District's current insurance company has announced it is canceling mold coverage from its upcoming policy term. This is a statewide issue and not directly related to the District. Mr. Bohm has been unsuccessful in finding a comparable alternative. Colony Insurance Company provided a premium quote; however, the coverage is limited when compared to the current policy. Mr. Bohm is to survey surrounding district's for additional options.

6. Federal Grants – ESEA & IDEA

The District has received notification of the amounts to be received which are similar to last school year. The ESEA grant is \$82,000 and the IDEA grant is approximately \$365,000. The Committee is recommending approval of these grants.

7. Finance Agenda Items

Items will be standard items other than the Change order discussed above. The agenda will also include the normal textbook and surplus property auction/sale/disposal. The Committee is recommending approval of these items.

8. Bills List

The List contains standard items.

9. Next meeting is planned for July 11th, 2019 at 10:00 a.m.