



Consultant Agreement

Loving Guidance, Inc - P.O. Box 622407 - Oviedo, FL 32762-2407 - Contract 3575

This agreement dated 5/17/2019, is made by and between Loving Guidance, Inc. (herein after referred to as CONSULTANT) and by the party named below as Hiring Party (herein referred to as HIRING PARTY). The CONSULTANT hereby agrees to perform the following services satisfactorily:

HIRING PARTY

Readington School District
Anthony Tumolo
48 Readington Road
Whitehouse Station, New Jersey 08889
P: (908) 534-2195x2954
C: (732) 648-9289
E: atumolo@readington.k12.nj.us

Billing Information (if different):

Curriculum Department

Anne Moore

Readington Township BOE- Anne Moore 52 Readington Road

Whitehouse Station, New Jersey 08889

amoore@readington.k12.nj.us

amoore@readington.k12.nj.us

(908) 534-2195

EVENT INFORMATION

10/14/2019 8:00am-3:00pm Amy Speidel, Master Instructor 1-Day Training

SPEAKING FEE AND EXPENSES

Speaking Fee: \$3,970 for a 1-Day Training with travel and expenses

Payment for services should be to Loving Guidance, Inc. (Fed ID #59-3386731). HIRING PARTY will be invoiced for speaking fees and travel expenses upon signing. Payment is due 30 days after service is completed.

Loving Guidance reserves the right to substitute speaker(s) for this event.

Flat rate fee includes expenses. If signed contract is not received at least 30 days prior to the event, an additional fee of \$550 is added to cover additional car/hotel/airfare costs.

EQUIPMENT AND ROOM SET-UP SPECIFICATIONS

The HIRING PARTY will provide the following AV equipment and furnishings at each speaking site for the

CONSULTANT:

- Mobile wireless hands free microphone (wireless Lavalier microphone preferred, no hand-held microphones)
- Screen or a white wall visually accessible to the entire audience
- LCD Projector
- Public address system with ability to hook laptop and LCD projector into sound system with necessary power cords
- Small Table to hold all AV equipment
- No podium
- Two (2) tables at least 4ft x 6ft on stage
- Water for the presenter

*Please email Amy Speidel at amy.spidel@consciousdiscipline.com if you have any questions regarding this equipment.

TRAVEL INFORMATION

CONSULTANT will obtain all travel arrangements to include air, hotel and car rental, if necessary; however, no purchase will occur until such time as this contract is signed by both parties.

EVENT DETAILS

CONSULTANT will supply a handout for the workshop. The HIRING PARTY is responsible for the duplication of handouts for attendees.

Speaking site: Readington Middle School
Site address: Readington Middle School 48 Readington Road
City, State, Zip: Whitehouse Station, New Jersey 08889

Age group of children: Elementary, Jr. High, Administration/Staff
Estimated number of attendees: 125-150
Additional comments:

Both the HIRING PARTY and the CONSULTANT agree that the CONSULTANT will act as an independent contractor in the performance of its duties under this contract.

The HIRING PARTY recognizes and acknowledges that all presentation material used by CONSULTANT, including any audio and video recordings of CONSULTANT presenting (regardless of who makes the recordings), is Intellectual Property owned by LOVING GUIDANCE, INC. Permission to use the Intellectual Property by HIRING PARTY shall be obtained from LOVING GUIDANCE, INC. prior to any such use.

CANCELLATION POLICY

If cancellation is necessary for any reason, CONSULTANT must be notified in writing via certified mail 45 days prior to the event date(s) agreed to within this contract. Cancellation after that time is subject to required payment of speaking fees and any purchased non-refundable travel arrangements.

Acts of God, war, government, regulation, riots, disaster, strikes, and acts of terrorism, which make performance impossible will not be penalized. Should cancellation be the direct responsibility of the CONSULTANT or its associates, another member of the CONSULTANT team will be substituted for your presentation needs.

To insure scheduling on the requested date, this contract must be signed and returned within 30 days of the agreement date.

In witness to their understanding and agreement to these terms and conditions, the parties hereby affix their signatures below. This agreement will remain tentative and non-binding until the contract is endorsed by the CONSULTANT and HIRING PARTY, and both parties are in receipt of the ratified contract.

Becky Bailey, Conscious Discipline

Date

Authorized Signature, Hiring Party

Date

Print Name & Title

SIGN AND RETURN COMPLETED COPY TO: Loving Guidance, Inc.
ashley.ragoobir@consciousdiscipline.com