

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 6:00 p.m.
February 26, 2019

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Jared Beatrice, Robyn Mikaelian, Andrew Saunders, Eric Zwerling, Laura Simon

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Ray Egbert, Carol Hample, Tom Wallace, Anna Shinn

Flag Salute

Superintendent's Report

- Dr. Hart provided an overview of snow days impacting the 2018-19 calendar, and noted that one snow day is not reflected in agenda item no. 6.02 so another 2018-19 calendar will need to be adjusted and board approved closer to the end of winter. In case of power outage for the entire district, he said we would need to consider alternative plans such as a make-up day, early dismissal or late arrival.
- Dr. Hart also provided an overview of the 2019-20 calendar noting the snow contingencies days are built in (blue). He commented that if we do not have any snow, the blue days would be off for staff and students.
- Dr. Hart announced the showing of Screenagers at the Readington Middle School cafetorium on March 5, 2019.
- Budget Review
 - Marci Cole and Bob Cline presented the 2019-2020 budget for Transportation.
 - Don Race presented the 2019-2020 budget for Facilities.
 - Jason Bohm presented the 2019-2020 budget for Administration and Personnel/Benefits.

Tom Wallace arrived at 7:05 p.m. and Carol Hample arrived at 7:07 p.m.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- Wayne Doran, community member, asked 1) why correspondence were not attached publically, 2) requested non confidential budget spreadsheets be attached for public viewing, and 3) questioned cost relating to board agenda item no. 4.05.
 - Dr. Hart responded that keynote is not a publisher of any program in our district and is consistent with past costs. He mentioned that the feedback was strong and positive from this past August presentation so based on research this speaker would fit a similar criteria. He also said he will look at the documents such as spreadsheets and correspondence from past as see if we ever made public, and adjust protocols moving forward as appropriate.
- Kevin Meyer, RTEA President, questioned the reduction of the substitute budget verses prior years, with Jason Bohm responding and clarifying components of said budget.

CORRESPONDENCE

Email H.M.
 Email M.H.
 Email R.S.

ADMINISTRATIVE REPORTS

Motion to adopt 1.01- 1.03

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

1.01 Enrollment and Drill Reports January 2019

1.02 Motion to accept the HIB reports and affirm the Superintendent's decision on the following cases:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
6	RMS	1/14/2019	No
7	RMS	1/23/2019	Yes

1.03 RMS Discipline Report November 15, 2018 - January 30, 2019

MINUTES

Motion to adopt 2.01 - 2.02

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

- 2.01 Motion to approve the Meeting Minutes February 5, 2019.
- 2.02 Motion to approve the Executive Session Meeting Minutes February 5, 2019.

FINANCE/FACILITIES

Committee Report: None

Motion to adopt 3.01- 3.05

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

3.01 Motion to approve the **Bill List** for the period from **February 7, 2018** through **February 27, 2019** for a total amount of **\$391,695.12**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule February 26, 2019** for a total amount of **\$4,843.19**.
(Attachment 3.02)

3.03 Motion to approve the following Resolution:

WHEREAS, the Readington Township Board of Education is in receipt of the Comprehensive Annual Financial Report FY 2017-18 (CAFR) and the Auditor's Management Report as prepared and submitted by Bedard, Kurowicki & Co., CPA and

WHEREAS, the Board of Education is required to accept the report and approve the corrective action plans for any recommendations from the auditing firm,

NOW, THEREFORE BE IT RESOLVED that the Readington Township Board of Education accepts and files with the Department of Education the Comprehensive Annual Financial Report and Management Report on Administrative Compliance and Performance for the Fiscal Year Ended June 30, 2018 and no corrective action plan is recommended in the report for the year 2017-2018.

(Attachment 3.03 – 3.03a)

3.04 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2018-2019 school year.
(Attachment 3.04)

- 3.05 Motion to approve the Child Study Team Contract Agreement with the Hunterdon County Educational Services Commission, at rates per attachment, for the entire school year.
(Attachment 3.05)

EDUCATION/TECHNOLOGY
Committee Report - None

Motion to adopt 4.01- 4.10

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

- 4.01 Motion to apply for and accept three grants from the Readington Township Home School Association:

SCHOOL	AMOUNT	USED FOR
Holland Brook School	\$429.40	Four (4) ball chairs D. DeFranco - Grade 4 Math & Language Arts
Readington Middle School	\$523.00	Eight (8) junior wobble chairs J. Barbiche-Dahler - Grade 7 Social Studies
Holland Brook School	\$310.56	Samba t-shirts (ratify in accordance with Policy#7230-Gifts)

- 4.02 Motion to approve DC Fagan Psychological Services to complete Neuropsychological Assessments of students at a rate not to exceed \$4,000.00.

- 4.03 Motion to approve Morris Psychological Group, P.A., to complete Neuropsychological Assessments of students at a rate not to exceed \$4,000.00.

- 4.04 Motion to accept the Superintendent's recommendation and approve the following Student Observation Placements in the Readington Township School District as follows:

STUDENT	SCHOOL/PROGRAM	COOPERATING TEACHER/SCHOOL	EFFECTIVE DATES
Natalia Mykael	Warren County Community College/ Observation	Erica Appelgate/RMS	20 hours over the Spring 2019 Semester
Monica Placzankis	Rutgers University/ Observation	Kelli Marella/WHS	20 hours over the Spring 2019 Semester

- 4.05 Motion to approve the Services Agreement for International Center for Leadership in Education (ICLE) Senior Fellow Eric Sheninger to be the Welcome Back Opening Keynote presenter on the In-Service Day scheduled for September 3, 2019, at a rate of \$6,000.00 funded through the Every Student Succeeds Act (ESSA) Title II 2019-2020 funds.
(Attachment 4.05)
- 4.06 Motion to approve the Special Education Extended School Year Preschool Program to occur Monday through Thursday from 9:00 - 11:00 am between July 1 - August 1, 2019.
- 4.07 Motion to approve the Special Education Extended School Year Autism, Extended Day Preschool, Life Skills and LLD classes to occur Monday through Thursday from 9:00 am - 1:00 pm from July 1 - August 1, 2019.
- 4.08 Motion to ratify and approve home instruction for student S-187 from February 5, 2019 through April 5, 2019. Services to be provided by Stepping Forward Counseling Center at a rate of \$75.00 per hour for 10 hours per week.
- 4.09 Motion to ratify and approve 2018-2019 Level One Services from the New Jersey Commission for the Blind and Visually Impaired for student S-207 effective January 16, 2019 at a cost of \$1,040.92.
- 4.10 Motion to ratify and approve an extension for home instruction for student H-082 for 10 hours per week from February 11, 2019 through April 11, 2019. Services provided by Oxford Consulting Services, Inc. at a rate of \$70.00 per hour.

PERSONNEL

Committee Report – None

Dr. Hart announced the Substitute Job Fair is tomorrow, February 27, 2019. He thanked the RTEA for their help with assisting with the event.

Motion to adopt 5.01 - 5.04

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

5.01 Motion to accept the Superintendent’s recommendation and approve the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

NAME	POSITION
Lauren Webster	Substitute Teacher/Aide

5.02 Motion to approve Courtney Calamito as a Special Education Chaperone for the Readington Middle School Gaming Club from March 1 to June 15, 2019 for two hours a month at their contractual rate.

5.03 Motion to ratify Denise Hawkins as a Special Education Chaperone for the Readington Middle School Drama Club from February 12 - 28, 2019 at her contractual rate not to exceed \$650.00.

5.04 Motion to acknowledge the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Kelly Hunt	Bus Driver (80-06-D6/anr)	April 1, 2019

COMMUNICATION

Committee Report - None

Motion to adopt 6.01 - 6.02

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

Motion to adopt 6.03

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 6 Yes; 1 No

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and regulations:

- Policy 2610 - Educational Program Evaluation
- Policy 5337 - Service Animals
- Policy 7440 - School District Security
- Regulation 7440 - School District Security
- Policy 8561 - Procurement Procedures for School Nutrition Programs
- Policy 8860 - Memorials

6.02 Motion to accept the Superintendent's recommendation and approve the revised calendar for the 2018-2019 school year.
(Attachment 6.02)

6.03 Motion to accept the Superintendent's recommendation and approve the calendar for the 2019-2020 school year.
(Attachment 6.03)

UNFINISHED BUSINESS

- None

NEW BUSINESS FROM BOARD

- Eric Zwerling mentioned he would like to ask administration review and investigate the start time of school to provide more rest to the students, and overall benefits based on evidence available. A comment was provided to perhaps align with strategic planning.
- Tom Wallace mentioned new housing development and the impact it will have on our district. He thought we should coordinate with Township more frequently to plan better.

OPEN TO THE PUBLIC

- Wayne Doran provided thoughts as to whether we should consider sending a letter to have a representative on the Planning Board or alternative coordinating with the township. Wayne Doran suggested boilers should be considered and weighed, as replacement could be more economical than trying to maintain over next 10 years.

EXECUTIVE SESSION 7:33 P.M.

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIB/personnel matters relating to employees 6618, 4330, a legal matter relating to employee 5885, litigation and personnel/benefits budget review for approximately 45 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

Jason Bohm came out at 8:18 P.M. saw no one was present and Executive Session continued.

RETURN TO PUBLIC SESSION 8:59 p.m.

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

ADJOURNMENT

Motion to Adjourn at 9:00 p.m.

Motion: Mr. Wallace Second: Mrs. Hample Roll Call Vote: Carried 7 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
President, Board of Education**