

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:00 p.m.
June 12, 2018

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 7:02pm and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Wayne Doran, Robyn Mikaelian, Melissa Szanto, Anna Shinn, Laura Simon

Also Present: William DeFabiis, Interim Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Ray Egbert, Carol Hample, Thomas Wallace, Eric Zwerling

Ray Egbert, Carol Hample, and Thomas Wallace arrived at 7:06 p.m.

Flag Salute

SUPERINTENDENT’S REPORT

- HIB –None
- The annual District and School HIB Grade Report was presented along with the monthly HIB report.
- RMS student went to the Spelling Bee finals In Washington D.C. where over 11 million competed.
- Music Department had successful competition at “Music in the Park” in Hershey Park.
- Mindfulness Program Advisor Anthony Tumolo, along with several RMS staff members, Adam Connelly, Will Daly, Allison Meyers, Megan Grocholske, Elizabeth Horvath, Julie Curcio, Allison Lovering, Nicole Maravantano, Lauren Greenburg and eighth grade students, reported on the piloting of the Social-Emotional Learning (SEL) mentor meetings initiative at the middle school.
- Laura Simon shared some thoughts on Dr. DeFabiis and thanked him for his achievements, hard work, and thoughtfulness.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

CORRESPONDENCE

- Invitation

- Email – HCRHS

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion: Mrs. Shinn Second: Mrs. Szanto Roll Call Vote: Carried 5 Yes

- 1.01 May 2018 Enrollment and Drill Reports

MINUTES

Motion to adopt 2.01 – 2.04

Motion: Mr. Doran Second: Mrs. Shinn Roll Call Vote: Carried 5 Yes

- 2.01 Motion to approve the Meeting Minutes May 8, 2018.
- 2.02 Motion to approve the Executive Session Minutes May 8, 2018.
- 2.03 Motion to approve the Meeting Minutes May 22, 2018.
- 2.04 Motion to approve the Executive Session Minutes May 22, 2018.

FINANCE/FACILITIES

Committee Report – Mr. Egbert gave a report from the meeting held June 4, 2018.

Motion to adopt 3.01 – 3.24

Motion: Mr. Doran Second: Mrs. Shinn Roll Call Vote: Carried 8 Yes

- 3.01 Motion to approve the **Bill List** for the period from **May 24, 2018** through **June 13, 2018** for a total amount of **\$279,883.37**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule June 22, 2018** for a total amount of **\$3,688.80**. (Attachment 3.02)
- 3.03 Motion to approve **Payroll for the month of April 2018** for a total amount of **\$1,894,372.98**. (Attachment 3.03)

- 3.04 Motion to approve the following revised **Account Transfers** for **April 1, 2018 through April 30, 2018**. (Attachment 3.04 - 3.04a)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2018 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of April 30, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2018. (Attachment 3.05 & 3.05a)

- 3.06 Motion to accept the following Resolution binding the Readington Township Board of Education to purchase electric generation services through the Alliance for Competitive Energy Services ("ACES")

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Readington Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid

until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

- 3.07 Motion to approve tuition rates for non-resident staff members' children who attend Readington Township Schools for the 2018-2019 school year:

| Grade | Rate |
|--------------|-------------|
| K-8 | \$4,000 |
| Preschool | \$2,250 |

- 3.08 Motion to acknowledge a report of awarded 2017-18 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Board of Education intends to renew, award, or permit to expire contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, N.J.A.C Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20. (Attachment 3.08)

- 3.09 Motion to approve parental transportation contract for student #749623 to Montgomery Academy and ESY program and the 2018-19 school year, pending continued enrollment, at a cost of \$6,699.00.

- 3.10 Motion to approve a 403b and 457 third party services agreement with The OMNI Group for July 1, 2018 - June 30, 2019 for a fee of \$1,608.00.

- 3.11 Motion to approve a 403b third party service agreement with Fidelity Investments from July 1, 2018 – June 30, 2019 at no cost.

- 3.12 Motion to approve the following resolution:

Resolution

Authorizing Disposal of Surplus Property

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as-is” condition without express or implied Warranties;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with

the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A listing of the surplus property to be sold is attached.

(Attachment 3.12)

3.13 Motion to approve the disposal of textbooks per the attached listing in conformity to N.J.S.A. 18A:34-3.

3.14 Motion to approve the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2018:

- Capital Reserve not to exceed \$1,000,000
- Maintenance Reserve not to exceed \$160,000
- Emergency Reserve not to exceed \$30,000

3.15 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2018-2019.

WHEREAS, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and

WHEREAS, the following professionals have completed and submitted a Business Entity

Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Jason M. Bohm, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and **BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination Value be placed on file with this Resolution; and **BE IT FURTHER RESOLVED** that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP SCHOOL DISTRICT PROFESSIONAL CONTRACTS
2018-2019

| Contract | Firm | 2018-2019 |
|-----------|-------------------------|--------------------------------------|
| Attorney | Fogarty & Hara | \$175.00/hr Partner |
| | | \$155.00/hr Associate |
| Auditor | Bedard, Kurowicki & Co. | \$220.00/hr Principal |
| | | \$115.00-140.00/hr Manager |
| | | \$110.00/hr Senior |
| | | \$80.00-\$100.00/hr Staff Accountant |
| | | \$75.00/hr ParaProf/Admin |
| Architect | SSP Architectural Group | \$165.00/hr Principal |
| | | \$145.00/hr Associate |
| | | \$130.00/hr Project Mgr. |
| | | \$130.00/hr Architect |

| | | |
|-----------------------------|----------------------------|-------------------------------------------------------------------------------------|
| | | \$90.00/hr Project Coordinator |
| | | \$75.00/hr Designer |
| | | \$75.00/hr Drafter |
| | | \$55.00/hr Adm Support |
| Bond Attorney | Wilentz, Goldman & Spitzer | \$500.00 Unsuccessful Referendum Election Documentation |
| | | \$1,000.00 Successful Referendum Election Documentation |
| | | Bond Issuance: \$5,000.00 Plus \$1.10 per thousand Maximum \$15,000.00 |
| | | Short Term Bond Anticipation Notes \$0.60 per thousand principal Minimum \$2,500.00 |
| | | Lease Purchase Financing \$5,000.00 plus \$1.10 per thousand principal |
| | | Refunding Bond Issuance \$10,000.00 plus \$1.10 per thousand principal |
| | | Hourly Rates: \$150.00 attorneys \$70.00 paralegals |
| Financial Advisory Services | Phoenix Advisors, LLP | Bonds: \$1.00per \$1,000 issued Minimum \$10,000.00 Maximum \$17,500.00 |

| | | |
|-------------------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| | | Notes: \$0.25per 1,000 issued Minimum \$2,500.00 |
| | | ESIP: \$7,500.00 – \$10,000.00 |
| | | 5 Yr Lease Purchase 2,500.00 |
| | | Hourly Rate \$150.00 Continuing Disclosure Services \$850.00 On-time initial setup fee \$200.00 at the time of new bond issue |
| Policy Management | Strauss Esmay | \$ 4,140.00 |

3.16 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR SERVICES FOR 2018-2019.

WHEREAS, the Readington Township Board of Education has a need to award the following service renewal contracts

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township renews service contracts with the following vendors:

| | | |
|------------------------------------------------------------|----------------------------------|--------------|
| Accounting/Budget/Personnel/ Payroll Software & Support | Computer Solutions | \$ 17,028.00 |
| Utility Tracking Software/Energy Manager | School Dudes | \$3,150.00 |
| HVAC Monitoring – RMS, TBS, WHS | Automatic Temperature Control | \$9,856.00 |
| HVAC Monitoring- HBS | TBS Controls | \$5,830.00 |
| Security Monitoring | Sonitrol | \$7,764.00 |

| | | |
|-------------------------------------------|------------------------------|----------------------------|
| Substitute Calling & Absence Reporting | Frontline: Aesop | \$ 13,187.20 |
| Maintenance Essentials Pro. | School Dudes | \$3,483.90 |
| Fac. Scheduling Direct | School Dudes | \$3,252.38 |
| IEP Software Program RT1- Direct Software | Frontline Frontline | \$12,997.31 \$ 3,000.00 |
| Web Hosting | Blackboard | \$14,794.90 |
| Student Information System | Genesis Educational Services | \$36,020.00 |
| Destiny Hosted Maintenance | Follett | \$6,844.26 |
| Malware Defense | IBoss Cyber Security | \$8,400.00 |
| Reflex Math Gizmo/License | Explore Learning | \$12,402.50 |

- 3.17 Motion to approve authorization to the finance/facilities committee during the summer months of construction to approve change orders on facility projects in between board meetings with ratification to occur by the board of education at the subsequent business meeting.
- 3.18 Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2018-19 school year for the district's property, liability and voluntary student accident insurances as an extraordinary unspecifiable service.
- 3.19 Motion to approve the following resolution:

Resolution Authorizing Contracts with Certain Approved Hunterdon County Educational Services Commission (HCESC) Purchasing Cooperative and State Contract Vendors for Boards of Education Pursuant to N.J.S.A. 18A:18A-10a

WHEREAS, the Readington Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.S.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under a duly recognized Purchasing Cooperative and the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Readington Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts and Purchasing Cooperatives; and

WHEREAS, the Readington Board of Education intends to enter into contracts with the attached Referenced HCESC Purchasing Cooperative and State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Readington Board of Education authorized the Purchasing Agent to purchase certain goods or services from those approved HCESC Purchasing Cooperative Vendors and New Jersey State Contract Vendors on the attached list for the 2018-19 school year pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the Readington Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Readington Board of Education and the Referenced State Contract and HCESC Purchasing Cooperative Vendors shall be from July 1, 2018 to June 20, 2019.
(Attachment 3.19 & 3.19a)

- 3.20 Motion to approve the procurement of goods and services from Middlesex Regional ESC for the 2018-19 school year pursuant to all conditions of the individual contract, as awarded by Middlesex Regional ESC pursuant to state regulations.

3.21 Motion to approve the following educational/medical professional services providers with 2018-19 rates as listed:

**CONSULTANT'S LIST WITH FEES
2018-2019**

| Name | Discipline | Service | Fee |
|------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| Jesse Mintz, MD 732-254-7100 | Medical | Neurodevelopmental Evaluations | \$450/evaluation |
| Green Brook Family Medicine Dr. Ronald M. Frank. M.D 732-356-0266 | Medical | School Physical Services | \$3,000/year |
| Marilyn Ruiz, MD 973-898-0505 | Medical | Neurodevelopmental Evaluations | \$715/evaluation |
| Behavior Therapy Associates 732-873-1212 | Behavioral Consultation | Functional Behavior Assessments | \$200-320/hr + mileage/ travel time |
| Assistive Tek, LLC Dr. Brian Friedlander 908-852-3460 | Assistive Technology Evaluations & Consultations | Assistive Technology Evaluation | \$1,050/evaluation \$400/ consultation (minimum of 2 hrs) |
| Goryeb Children's Hospital @ Morristown Medical Center 973-971-5227 | Child Development Center | Neurodevelopmental Evaluation Educational Evaluation Psychological Evaluation Social History | \$675 \$576 \$508 \$190 |
| Child Development Dept. HMC 908-788-6396 | Second Opinion Evaluations | Educational Psychological Speech/Language Neurodevelopmental | \$2,058 \$2,263 \$1,519 \$927 |
| Hunterdon County ESC Pam Mills 908-439-4280 ext 4515 | Second Opinion Evaluations | Educational, Psychological, Social History Speech/Language | \$425/per report \$430 |
| Hunterdon Audiology 908-806-7676 | Medical | Audiological Evaluation | \$400/evaluation |
| Hunterdon Medical Center 908-788-6424 | Medical | Audiological Evaluation Central Auditory Evaluation Both Evaluations Training on FM Systems, hearing loss, consultation of personal/classroom FM systems | \$769/evaluation \$934 \$1,703 \$100/hour |
| Pamela Moss, MD 908-237-4668 | Medical | Psychiatric Evaluation | \$1,350/evaluation |
| Children's Therapy Services Kathleen DeStefano Maryann Huzar 908-859-5585 | Physical Therapist | Physical Therapy Evaluation | \$110/per hr therapy \$350/evaluation |
| P.G. Chambers 973-829-8484 | Medical | Augmentative & Assistive Tech. Eval. | \$995.00 + travel |
| Alexander Road Associates 609-419-0400 | Evaluations | Psychiatric | \$595.00 |

| | | | |
|-----------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Patricia Thomason | Physical Therapy | In/Out of District Students | \$60/30 min. treatment session |
| Patricia Thomason | Physical Therapy | In/Out of District Students | \$225/evaluation |
| Kelli Marella | Occupational Therapy | In/Out of District Students | \$71/hr. therapy |
| Kelli Marella | Occupational Therapy | In/Out of District Students | \$169/evaluation |
| Hybridge Learning Group 908-917-2552 | Behavioral Consultant | Behavior Therapy BCBA Consultation ABA Instr. @ home FBA | \$84/hour \$142/hour \$65/hour \$3,600 |
| Melissa Donofrio, MA, BCBA 914-548-2412 | Behavioral Consultant | Functional Behavior Assessment | \$1,600.00 Additional Services @ \$125.00 per hr. Skills Assessment: \$600.00 Behavior Intervention Plan: \$600 |
| The Uncommon Thread 908-604-4500 | Behavioral Consultation | ABA Consultant/Teacher Behaviorist BCBA Parent Training by BCBA Parent Training by Behaviorist FBA | \$50/hour \$75/hour \$100/hour \$100/hour \$90/hour \$1,600 |
| Learning Tree Multilingual Evaluation & consulting 908-754-8593 | Multilingual Child Study Team Evaluations | Psychological Assessment Educational Assessment Speech/Language Assessment | \$750 (Spanish) \$750 (Spanish) \$750 (Spanish) All other languages: \$780 |

3.22 Motion to accept the following resolution for the renewal of custodial service contract:

WHEREAS, The Readington Township Board of Education has contracted with Pritchard Industries Inc., with offices located at 147 Columbia Turnpike, Florham Park, New Jersey, 07932 for the period of July 1, 2017 through June 30, 2018 and

WHEREAS, said contract provides that the parties, may, at their option, agree to renew the contract for up to two additional one year periods, in accordance with the provisions of N.J.S.A. 18A-42, which requires that the terms and conditions of the extensions shall remain substantially the same as in the original contract, and

WHEREAS, the Readington Township Board of Education finds that the services provided by Pritchard Industries, Inc. are being performed in an effective and efficient manner,

NOW THEREFORE BE IT RESOLVED that the Readington Township Board of Education hereby renews its contract with Pritchard Industries, Inc. for the period of July 1, 2018 through June 30, 2019 for the amount of \$622,290.31, a 3.0% increase which does not exceed the current index rate of 3.0% as of April 30, 2018, as defined by N.J.S.A. 18A: 18A-2(bb).

3.23 Motion to approve a settlement agreement with Top Line in the amount of \$7,500 relating to the construction of exterior stairway at RMS.
(Attachment 3.23)

3.24 Motion to approve change order CO-07 at RMS, Aero Plumbing & Heating Co., Inc. for a credit as follows:
Valves replaced - \$6,828.97

EDUCATION/TECHNOLOGY

Committee Report – Mrs. Shinn gave a report from the meeting held June 5, 2018.

Motion to adopt 4.01 – 4.05

Motion: Mrs. Shinn Second: Mr. Doran Roll Call Vote: Carried 8 Yes

4.01 Motion to accept the Superintendent’s recommendation to adopt the following textbooks:

| Publisher | Title | Subject | Grade |
|---------------------|-------------------------------------------------|----------------|--------------|
| Discovery Education | Science Techbook – Elementary and Middle Levels | Science | 6-8 |

4.02 Motion to approve the attached list of textbooks, instructional resources and publishers to be used to implement the curriculum for the 2018-2019 school year. (Attachment 4.02)

4.03 Motion to ratify and approve home instruction for student H-179 effective May 14, 2018 through June 22, 2018 for a total of 10 hours per week.

4.04 Motion to adopt the following curriculum:

| Curriculum |
|---------------------------------------------------------|
| Literacy Curriculum – Kindergarten |
| Literacy Curriculum – Grade 6 (includes Grade 6 Honors) |
| Literacy Curriculum – Grade 7 (includes Grade 7 Honors) |
| Visual Arts K-8 |
| Music K-8 |

(Attachment 4.04)

- 4.05 Motion to accept the Superintendent's recommendation and approve the following Student Teacher placements in the Readington Township School District as follows:

| Student Teacher Name/School | Cooperating Teacher/School | Date/Timeframe |
|-----------------------------|----------------------------|--------------------|
| Austin Abney/TCNJ | Carrie Sivo/HBS | 1/28/2019-3/8/2019 |
| Austin Abney/TCNJ | Paul Yunos/RMS | 3/11/2019-5/3/2019 |

PERSONNEL

Committee Report – Melissa Szanto gave a report on meeting held June 7, 2018.

Motion to adopt 5.01 – 5.24

Motion: Mrs. Shinn Second: Mr. Wallace Roll Call Vote: Carried 8 Yes

- 5.01 Motion to accept the following Resolution:

BE IT RESOLVED that the Readington Township Board of Education approves a Side Bar Agreement with the Readington Township Administrators' Association regarding the newly created Supervisor of Curriculum & Instruction position;

BE IT FURTHER RESOLVED that the Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Side Bar Agreement, and any other documents necessary to effectuate same.

- 5.02 Motion to approve revised Job Description 0300 - Supervisor Curriculum & Instruction (Staff Development - Instructional Technology).

- 5.03 Motion to approve Katherine Cataldi as the Nurse for the 2018 Extended Year Program for 10 days at her contractual rate.

- 5.04 Motion to ratify and accept the Superintendent's recommendation and approve the following appointments:

| Name | Position | Salary/Step | Effective Date |
|----------------|----------------------------------------|----------------------------|---------------------|
| Julie Kreutzer | Aide/Kindergarten (TBS) (30-03-D3/azd) | *\$16.27/hr Aide NC Step 1 | 5/24/2018–6/30/2018 |

5.05 Motion to accept the Superintendent's recommendation and approve the following appointments:

| Name | Position | Salary/Step | Effective Date |
|---------------------------------|-----------------------------------------------------------------------|-----------------------------|--------------------------|
| Kathleen Morgan | Teacher/French (RMS) (20-01-D2/aff) | \$88,350 MA Step 21 | 9/01/2018- 6/30/2019 |
| Jaime McDonald | Teacher/Grade 1 (WHS) (20-04-D2/adk) | \$59,860 BA+15 Step 8 | 9/01/2018- 6/30/2019 |
| Jenna Nagel | Teacher/Grade 2 (TBS) (20-03-D2/acu) | \$54,770 BA Step 1 | 9/01/2018- 6/30/2019 |
| Anne Moore | Confidential Secretary/ Curriculum & Instruction (50-05-D4/amu) | \$50,000 (unaligned) | 7/01/2018- 6/30/2019 |
| Patricia Valeo | Bus Driver (80-06-D6/aob) | \$25.50/hr | 9/01/2018 – 6/30/2019 |
| Allison Cornyn | School Nurse (RMS) (20-01-D2/awx) | \$65,790 BA Step 13 | 9/01/2018- 6/30/2019 |
| Lisa O'Connor (new position) | Teacher/Kindergarten (TBS) (20-03-D2/bai) | \$62,495 BA Step 12 | 9/01/2018- 6/30/2019 |
| Colleen Villiano | Teacher/Special Ed (HBS) (20-02-D2/asw) | \$62,495 BA Step 12 | 9/01/2018- 6/30/2019 |
| Nicole Castro | Teacher/Grade 2 (WHS) (2004-D2/adc) | \$60,370 MA Step 1 | 9/01/2018- 6/30/2019 |

5.06 Motion to ratify and approve Kristi Dauernheim to provide home instruction for student H-179 effective May 14, 2018 through June 22, 2018 for a total of 10 hours per week.

5.07 Motion to approve Readington Bus Drivers, as per the attached, for ESY routes at their contracted salary from July 2, 2018 to August 2, 2018 not to exceed 18 hours per week.
(Attachment 5.07)

5.08 Motion to approve, as per the attached, Readington Bus Drivers to transport students attending the Readington Township Summer Recreation program at HBS and WHS on the days that trips are being offered at their contracted hourly salary from June 26, 2018 to August 3, 2018.
(Attachment 5.08)

5.09 Motion to approve Branchburg drivers, as per attached, to substitute drive in Readington for ESY routes from July 2, 2018 to August 2, 2018 not to exceed 18 hours.
(Attachment 5.09)

5.10 Motion to approve Branchburg drivers, as per attached, to sub drive for Readington Summer Camp if needed from June 26, 2018 to August 2, 2018.
(Attachment 5.10)

5.11 Motion to accept the Superintendent’s recommendation and approve stipends for the following teachers facilitating courses for the Readington Township 2018 Summer Teacher Academy Program:

| Staff Member | School | Teacher Academy Course | Stipend |
|-----------------------|---------------|------------------------------------------------------|----------------|
| Bellew, Cheryl | RMS | Online Rubric Grading with Google Classroom | \$90.00 |
| Bengels, Emily | RMS | It’s A Small World | \$180.00 |
| Bruno, Theresa | TBS | Book Study: The Loving Push | \$135.00 |
| Burd, Kristin | RMS | Co-Teaching Practices – Differentiated Instruction | \$540.00 |
| Connelly, Adam | RMS | Hello My Name is Safe Space – Part 1 | \$135.00 |
| Connelly, Adam | RMS | Hello My Name is Safe Space – Part 2 | \$135.00 |
| Gelok, Diane | RMS | Behavior Management with ClassDojo | \$90.00 |
| Kilpatrick, Christy | TBS | Book Study: The Loving Push | \$135.00 |
| Krayem, Michele | HBS | Book Study: Google Apps for Littles | \$180.00 |
| Krayem, Michele | HBS | Using Google’s My Maps in the Classroom | \$180.00 |
| Krayem, Michele | HBS | The World of Podcasts | \$90.00 |
| Krayem, Michele | HBS | Using Virtual Reality to Explore the World | \$180.00 |
| Krayem, Michele | HBS | Digital Escape Rooms | \$270.00 |
| Krayem, Michele | HBS | Interactive Teaching using HyperDocs | \$180.00 |
| Lopes-Shreiber, Zelia | District | Effective Strategies in Addressing a Crisis | \$720.00 |
| Marsh, Pauline | TBS | Book Study: The Loving Push | \$135.00 |
| McGivney, Beth | RMS | Co-Teaching Practices – Differentiated Instruction | \$540.00 |
| Nicolai, Lauren | HBS | The ABC’s of Behavior | \$90.00 |
| Roarty, Ann | RMS | How to Work with ADHD Students | \$135.00 |
| Roarty, Ann | RMS | Book Study: The Dyslexia Empowerment Plan | \$90.00 |
| Roarty, Ann | RMS | Teaching Students with Dyslexia MIND Strength Theory | \$135.00 |
| Tundidor, Jillian | RMS | Netop Vision – A Digital Classroom Management Tool | \$90.00 |

5.12 Motion to authorize the Superintendent to hire personnel during summer months upon verbal approval from the Board of Education president and chairperson of the Personnel Committee. The motion for approval of personnel will be brought to the Board for ratification at the next scheduled Board meeting.

5.13 Motion to approve staff to attend child study team referral, eligibility and/or IEP meetings between July 1 – August 31, 2018 at a rate of \$30 hour.

| | | |
|-------------------|--------------------------|--------------------|
| Catherine Patrick | Gargi Adhikari | Jaime Kindervatter |
| Julie Curcio | Linda Rakowitz | Cary Robb |
| Emily Bengels | Lauryn Burnett | Jen Heller |
| Cathy Smith | Lauren Mahoney | Alisa Swider |
| Colleen Ogden | Susan Johnson | Michele Mielke |
| Kristi Dauernheim | Joyce McGibbon | Arlene Schlosser |
| Kevin Meyer | Julie Karas | Kristin Burd |
| Meagan Menza | Sharon Nilsen | Pamela Czaskos |
| David deVelder | Jennelle Barbiche-Dahler | Maryann Reilly |
| Lora Peterson | Donna Kwiatkowski-Belt | Kelly Patterson |
| Ann Marie Burlew | Judy Doslik | Marybeth Schwarz |
| Diane Gelok | Deanna Simonetti | Allison Canonico |
| Courtney Calamito | Meryl Vance | Kelly Neuberger |
| Donna Urbanowitz | Melisa Spatz | Shaina Mirsky |
| Madeline Kalinich | Bruce Wild | Lillian Liskovec |
| Noelle Henderson | Yolanda Campuzano | Blair Alber |
| Leslie Weintraub | | |

5.14 Motion to approve the following attachment due to ratification of the RTEA contract and accept the Superintendent's recommendation to appoint the tenured certificated staff members for the 2018-2019 school year in accordance to the agreement between the Readington Township Education Association and the Readington Township Board of Education.
(Attachment 5.14)

5.15 Motion to approve the following attachment due to ratification of the RTEA contract and accept the Superintendent's recommendation to appoint the non tenured certificated staff members for the 2018-2019 school year in accordance to the agreement between the Readington Township Education Association and the Readington Township Board of Education.
(Attachment 5.15)

- 5.16 Motion to approve the following attachment due to ratification of the RTEA contract and accept the Superintendent's recommendation to appoint Custodians for the 2018-2019 school year in accordance to the agreement between the Readington Township Education Association and the Readington Township Board of Education.
(Attachment 5.16)
- 5.17 Motion to approve the following attachment due to ratification of the RTEA contract and accept the Superintendent's recommendation to appoint Secretaries for the 2018-2019 school year in accordance to the agreement between the Readington Township Education Association and the Readington Township Board of Education.
(Attachment 5.17)
- 5.18 Motion to approve the following attachment due to ratification of the RTEA contract and accept the Superintendent's recommendation to appoint Clerical Aides for the 2018-2019 school year in accordance to the agreement between the Readington Township Education Association and the Readington Township Board of Education.
(Attachment 5.18)
- 5.19 Motion to approve the following attachment due to ratification of the RTEA contract and accept the Superintendent's recommendation to appoint paraprofessionals with final appointments pending assignments as required through student individual education plans for the 2018-2019 school year in accordance to the agreement between the Readington Township Education Association and the Readington Township Board of Education.
(Attachment 5.19)
- 5.20 Motion to approve the Bus Driver salary guide for the 2018-19 school year.
(Attachment 5.20)
- 5.21 Motion to approve the staff listed below for the district's Extended School Year Programs during the summer of 2018 at their summer rate:

| Name | Position | Number of Hours |
|-------------------|----------------------------------------------------|-----------------|
| Ann Roarty | Social Skills Teacher (19 days) | 4.75 |
| Patricia Lamberta | Instructional Aide - Preschool (19 days) | 2.5 |
| Kimberly Pfauth | Instructional Aide Preschool Class (19 days) | 2.5 |

| | | |
|--------------------|--------------------------------------------------------------------------------|-----|
| Laurie Livesey | Instructional Aide Elem Social Skills Class – Middle School Class (19 days) | 2.5 |
| Theresa Bruno | Instructional Aide Elem. Social Skills Class (19 days) | 2.5 |
| Suzanne Vitale | Instructional Aide Elem. Social Skills Class (19 days) | 2.5 |
| Elizabeth Eckel | Instructional Aide – Literacy (15 days) | 2.5 |
| Christy Kilpatrick | Instructional Aide – Extended Day Preschool (19 days) | 4.0 |
| Kathy Payenski | Instructional Aide-Literacy (15 days) | 2.5 |
| Monique Dowgin | Instructional Aide-Literacy (15 days) | 2.5 |
| Helena Coelho | Instructional Aide-LLD (19 days) | 4.0 |

5.22 Motion to accept the Superintendent's recommendation and approve Barbara Pauley to perform assigned guidance responsibilities for up to five days during the period July 1 through August 31, 2018 at her per diem rate.

5.23 Motion to amend the salary for Jonathan Jardine, Maintenance Mechanic, from \$38,369 to \$41,000, unaligned, effective July 1, 2018 - June 30, 2019.

5.24 Motion to approve Elizabeth Eckel as an Aide for the district's Extended School Year Program during the summer of 2018 at \$16.92/hr., Step 1 Aide NC.

COMMUNICATION

Committee Report - Mrs. Mikaelian gave a report on the meeting held on May 30, 2018.

Motion to adopt 6.01

Motion: Mrs. Shinn

Second: Mr. Doran

Roll Call Vote: Carried 8 Yes

6.01 Motion to approve the following policies and regulations for first reading:

- Policy 1550 - Equal Employment/Anti-Discrimination Practices
- Regulation 1550 - Equal Employment/Anti-Discrimination Practices
- Policy 2431 - Athletic Competition
- Regulation 2431.2 - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
- Policy 8462 - Reporting Potentially Missing or Abused Children
- Policy 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- Regulation 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

UNFINISHED BUSINESS

- School Choice was reviewed in Education/Technology committee meeting and was not recommended.
- Mr. Doran provided overview of Memorial Day Parade.
- Mrs. Mikaelian asked about Newspaper Article.

NEW BUSINESS FROM BOARD

- Thank you to Dr. DeFabiis
- Cancellation of the June 26th meeting
- Mr. Doran highlighted 8th Grade graduation.

OPEN TO THE PUBLIC

- None

EXECUTIVE SESSION – 8:25 pm

Motion: Mr. Doran

Second: Mrs. Shinn

Roll Call Vote: Carried 8 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for review Superintendent's evaluation for approximately 30 minutes at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

Carol Hample left the meeting at 8:26 pm.

RETURN TO PUBLIC SESSION – 8:39 pm

Motion: Mrs. Shinn Second: Mr. Doran Roll Call Vote: Carried 7 Yes

ADJOURNMENT

Motion to Adjourn at 8:39 pm

Motion: Mrs. Shinn Second: Mr. Wallace Roll Call Vote: Carried 7 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**