

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 6:00 p.m.
February 6, 2018

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 6:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Wayne Doran, Ray Egbert, Carol Hample, Robyn Mikaelian, Melissa Szanto, Thomas Wallace, Eric Zwerling, Laura Simon

Also Present: William DeFabiis, Interim Superintendent, Jason M. Bohm, Business Administrator/ Board Secretary

Absent: Anna Shinn

Flag Salute

SUPERINTENDENT'S REPORT

- January HIB Report - None
- Jodi Bettermann recognized for \$10,000 grant received from Sustainable Jersey Schools. Wireless devices will be used to monitor electricity used within each building
- Donald Schuyler, Marci Cole and Raymond Cree recognized for their heroic and calm efforts during a severe accident to assist injured and effected persons.
- RMS Discipline Report November 15, 2017 – January 31, 2018.
- 2018-19 Calendar Review
- Budget Review
 - Stacey Brown and Sarah Pauch presented Curriculum and Instruction.
 - Karen Tucker presented Pupil Services.
 - James Belske presented Technology.
- Qsac process received year waiver for fall process from the state.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

CORRESPONDENCE

- A.D. email

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 – 1.02

Motion: Mr. Egbert

Second: Mr. Wallace

Roll Call Vote: Carried 8 Yes
(Mrs. Szanto abstained from 1.02)

1.01 January 2018 Enrollment and Drill Reports

1.02 Motion to accept the following HIB reports and affirm the Superintendent's decision on the following cases:

School	Date	Findings of Harassment, Intimidation or Bullying
HBS	12/11/2017	Yes

MINUTES

Motion to adopt 2.01 - 2.06

Motion: Mr. Egbert

Second: Mrs. Szanto

Roll Call Vote: Carried 7 Yes

(Mr. Doran abstained from 2.02; Mrs. Szanto abstained from 2.01-2.02; Mr. Zwerling abstained from 2.01–2.06)

2.01 Motion to approve the Meeting Minutes January 16, 2018.

2.02 Motion to approve the Executive Minutes January 16, 2018.

2.03 Motion to approve the Special Meeting Minutes January 23, 2018.

2.04 Motion to approve the Special Meeting Minutes January 25, 2018.

2.05 Motion to approve the Executive Minutes January 23, 2018.

2.06 Motion to approve the Executive Minutes January 25, 2018.

FINANCE/FACILITIES

Committee Report: Mr. Egbert gave a report from the meeting held on January 31, 2018.

Motion to adopt 3.01 – 3.06

Motion: Mr. Egbert

Second: Mr. Doran

Roll Call Vote: Carried 8 Yes

- 3.01 Motion to approve the **Bill List** for the period from **January 18, 2018** through **February 7, 2018** for a total amount of **\$ 261,890.49**.
(Attachment 3.01)
- 3.02 Motion to ratify the **Payroll** for the period from **January 30, 2018** for a total amount of **\$973,600.77**.
- 3.03 Motion to approve **District Travel Schedule February 6, 2018** for a total amount of **\$2,985.13**. (Attachment 3.03)
- 3.04 Motion to approve the following revised **Account Transfers** for **January 1, 2018 through January 31, 2018**. (Attachment 3.04 - 3.04a)
- 3.05 Motion to approve the Special Education Medicaid Initiative Corrective Action Plan for the 2016-17 school year.
(Attachment 3.05)
- 3.06 Motion to approve the attached Department of Agriculture Child Nutrition audit findings and the corrective action plan for the 2016-17 school year
(Attachment 3.06)

EDUCATION/TECHNOLOGY

Committee Report – Mr. Doran gave a report from the meeting held on January 25, 2018.

Motion to adopt 4.01 – 4.07

Motion: Mr. Egbert Second: Mr. Doran Roll Call Vote: Carried 8 Yes

- 4.01 Motion to accept the Superintendent’s recommendation and approve the revised calendar for the 2017-18 school year.
(Attachment 4.01)
- 4.02 Motion to accept a \$10,000 grant from the 2017 Sustainable Jersey grants cycle funded by the Gardinier Environmental Fund. The grant will be used for small wireless devices which will provide information on use of electricity inside each building.
- 4.03 Motion to ratify the approval home instruction for student H-169 from December 11, 2017 through February 11, 2018.

- 4.04 Motion to ratify the approval a home instruction extension for student H-165 from January 3, 2018 through January 31, 2018.
- 4.05 Motion to amend motion 4.06 from the January 16, 2018 agenda to ratify the approval of home instruction for student H-170 effective December 7, 2017 through January 22, 2018.
- 4.06 Motion to ratify the approval Dr. Nancy Erb, Clinical Social worker/Therapist to attend an IEP Meeting for student: S-080 @ a rate of \$160.00 per hour.
- 4.07 Motion to adopt the following curriculum: (Attachments 4.07)

Curriculum
Social Studies Curriculum Grade 4

PERSONNEL

Committee Report: Mrs. Szanto gave a report on the meeting held on January 29, 2018.

Motion to adopt 5.01 – 5.15

Motion: Mr. Egbert Second: Mrs. Szanto Roll Call Vote: Carried 8 Yes

- 5.01 Motion to ratify the approval of Lisa Painter as a substitute home instructor for H - 172, on an as needed basis between January 16 – February 19, 2018, at a rate of \$30/hour, not to exceed 10 hours per week, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.02 Motion to ratify the approval for the following teachers, Denise Birmingham, Stacy Skene and Allison Lovering, to provide 5 hours per week of home instruction collectively at a rate of \$30.00 per hour for student H-169 from December 11, 2017 through February 11, 2018 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.03 Motion to ratify the approval for Emily Bengels & Denise Birmingham to continue home instruction for student H-165 from January 3, 2018 through January 31, 2018 for 10 hours per week collectively at a rate of \$30.00 per hour to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.04 Motion to amend motion 5.02 from the January 16, 2018 agenda to ratify the approval for Christine Lewis to provide home instruction for student H-170 effective December 7, 2017 through January 22, 2018 for 10 hours per week at \$30.00 per hour to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.05 Motion to accept the Superintendent's recommendation and extend Amalia Kanaras as Leave Replacement Teacher to February 23, 2018, and approve transition day, February 26, 2018 at a daily rate of \$269.05 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.06 Motion to accept the Superintendent's recommendation and approve the following Leave Replacement appointment:

Name	Position	Salary/Step	Effective Dates
Amalia Kanaras	Teacher/Enrichment Leave Replacement Teacher (WHS) 20-04-D2/adq (Non-Tenure track)	Substitute rate for the first 20 consecutive days, BA, Step 1 per diem rate thereafter	4/9/2018 – 6/30/2018

Salary to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.07 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher /Aide/Nurse** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

Kelly McCurry	Teacher/Aide
Megan Drew	Teacher/Aide

- 5.08 Motion to approve the following salary increases (Salaries to be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association) in recognition of the following employees' attainment of additional credits for lateral movement per RTEA Guide.

Employee Name	School	Effective Date	From Step	*Salary	To Step	Revised Salary	Increase
Stacey Skene	RMS	3/01/2018	BA+15 Step 9	\$58,860	MA Step 9	\$62,460	\$3,600
Jennelle Barbiche -Dahler	RMS	3/01/2018	BA+15 Step 8	\$57,960	MA Step 8	\$61,560	\$3,600

* Salary until the conclusion of negotiations between the Readington Board of Education and the Readington Township Education Association.

- 5.09 Motion to amend motion 5.03 on the January 2, 2018 agenda and accept the appointment of Catherine Patrick as a Grade 5 teacher at Holland Brook School (20-02-D2/abv), \$55,410/BA+15 Step 1 effective on February 12, 2018 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.10 Motion to approve Sherry Krial as Summer Enrichment Coordinator for Summer 2018 at a stipend of \$4,000 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.11 Motion to approve Allison Lovering as Summer Sports Camp Coordinator at a rate of \$40 per hour, not to exceed 20 hours to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.12 Motion to approve Jill Nabozny as a TBS chaperone for the Science Fair, 4 hours at \$25 per hour for a total of \$100 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.13 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers facilitating workshops on the February 16, 2018 In-service Day, stipends to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Teacher	Session	Prep Time	Amount
Bellew, Cheryl	Online Rubric Grading with Google Classroom	1.5	\$45.00
Bengels, Emily	Technology in the WL Classroom	1.5	\$45.00
Bengels, Emily	Teaching Touch Topics – Holocaust Education	1.5	\$45.00
Berkin, April	Discover Lab Connections	1.5	\$45.00
Calamito, Courtney	Facilitating Running Records	1.5	\$45.00
Connelly, Adam	Hello My Name is Safe Space	1.5	\$45.00
Cooney, Michael	Understanding Behavior	1.5	\$45.00
Coyle, Mary	Paint Like a Pro	3.0	\$90.00
Greenberg, Lauren	Tech Tools: Read & Write, Kami and Equatio	1.5	\$45.00
Grocholske, Megan	Classkick Tutorial	1.5	\$45.00
Heller, Jen	Framing Your Thoughts	1.5	\$45.00
Hengst, Filomena	Using Models to Show Natural Phenomena	1.5	\$45.00
Kovacs, Linda	Discover Lab Connections	1.5	\$45.00
Krial, Sherry	Google Drive Organization	3.0	\$90.00
Krial, Sherry	Google Drawings	1.5	\$45.00
Krial, Sherry	Creating a Google Site	1.5	\$45.00
Lopes-Shreiber, Zelia	It All Starts with Food	1.5	\$45.00
Patti, Monique	Effective Communication with Parents	1.5	\$45.00
Roarty, Ann	How to Work with ADHD Students Grades K-8	1.5	\$45.00
Shashkewych, Vera	It All Starts with Food	1.5	\$45.00
Singer, Stephanie	Noodling Around	1.5	\$45.00
Singer, Stephanie	Turnkey Harvard	1.5	\$45.00
Tumolo, Anthony	Mindfulness Grades 6-8	1.5	\$45.00
Tumolo, Anthony	Digital Citizenship Grades 6-8	1.5	\$45.00
Tumolo, Anthony	Digital Citizenship Grades K-5	1.5	\$45.00
Tumolo, Anthony	Yoga	1.5	\$45.00
Weintraub, Leslie	Using Models to Show Natural Phenomena	1.5	\$45.00
Zanardi, Valerie	Tomes and Tea	1.5	\$45.00

- 5.14 Motion to approve honorarium payments to the following presenters for staff development training to be provided on the In-Service Day scheduled for February 16, 2018:

Presenter	Session	Amount
Marks, Mara	Zumba	\$50.00
Palladino, Liz	Kickboxing	\$50.00

Rollero, Janet	Healthy U - Food	\$50.00
Kolin, Tiffany	Understanding Eating Disorders	\$50.00

- 5.15 Motion to ratify the Superintendent's recommendation and approve the following appointment, salaries to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Name	Position	Salary/Step	Effective Dates
Jean Fetzer	Cafeteria Aide (HBS)	\$10.19/hr Step 1 2.50 hrs./day	2/5/2018 – 6/30/2018

COMMUNICATIONS

Committee Report: Mrs. Mikaelian gave a report on the meeting held February 1, 2018.

Motion to adopt 6.01 – 6.03

Motion: Mr. Doran

Second: Mr. Wallace

Roll Call Vote: Carried 8 Yes

- 6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies:

Policy 3211 - Code of Ethics
 Policy 5600 - Student Discipline/Code of Conduct
 Policy 7130 - School Closing
 Policy 7461 - District Sustainability Policy

- 6.02 Motion to approve the following policies and regulations for first reading:

Policy 3437 - Military Leave
 Policy 4437 - Military Leave
 Regulation 7101 - Educational Adequacy of Capital Projects
 Policy 7425 - Lead Testing of Water in Schools
 Policy 7440 - School District Security
 Regulation 7440 - School District Security

- 6.03 Motion to accept the amended Job description: Summer Enrichment Program Coordinator.
 (Attachment 6.03)

UNFINISHED BUSINESS

- None

NEW BUSINESS FROM BOARD

- Mr. Doran thanked the RTEA for the warm welcome into negotiations.
- Mr. Zwerling wanted to recognize solar initiatives and to discuss this in communication committee meeting as to be best implemented. He also wanted to discuss activities at the schools during Earth Day.

OPEN TO THE PUBLIC

- Mrs. Mastropaolo, parent, provided thoughts on changes made to the G&T program, the impact on students, sharing a teacher between Readington Middle School and Holland Brook School, the strategic plan and the new G&T program being implanted.

EXECUTIVE SESSION 8:00 p.m.

Motion: Mr. Doran

Second: Mr. Wallace

Roll Call Vote: Carried 8 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for discussing Superintendent Search and RTEA negotiations for approximately 30 minutes at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

Mr. Wallace and Mrs. Mikaelian left the meeting at 8:25 p.m.

Mr. Bohm came out of the meeting and saw no one present at 8:30 p.m. so the Executive Session continued.

RETURN TO PUBLIC SESSION 8:56 p.m.

Motion: Mr. Doran

Second: Mrs. Hample

Roll Call Vote: Carried 6 Yes

ADJOURNMENT

Motion to Adjourn at 8:57 p.m.

Motion: Mr. Egbert

Second: Mrs. Hample

Roll Call Vote: Carried 6 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**