

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:30 p.m.
November 14, 2017

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 7:30 and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, Cheryl Filler, Melissa Szanto, Thomas Wallace
Anna Shinn, Laura Simon

Also Present: William DeFabiis, Interim Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Eric Zwerling

Flag Salute

Mr. Zwerling arrived at 7:35 p.m.

SUPERINTENDENT'S REPORT

- Chief Greco was welcomed and congratulated on his recent promotion. Salvatore Antelli was introduced as a new member of the team who might be in district on occasion. Chief Greco announced we would work together to renew and improve security in the future in our schools.
- Olivia Bellek presented her project to earn her Girl Scout Gold Award. Her project was on reducing waste and reusing school supplies at Readington Middle School. Her idea was to have locker clean out days and a road map guide for future years continuation.
- Ann DeRosa provided with staff an overview of outdoor learning environment at Whitehouse School. Robyn Davies presented Character Education. Melissa Truempy presented a Vegetable Garden and FOSS kits. Janet Sulick presented a Sensory Garden. Juliane Loterzo discussed Mindfulness. Arline Schlosser discussed Social Studies and Science.
- Dr. DeFabiis talked about his (Superintendent) Goals, two HIB reports, and the Addendum to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.
- Gargi Adhikari was recognized for being selected to be on the state- wide School Advisory Committee that prepares test specifications for science assessments.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- A community member spoke about how she appreciated the education her daughter was receiving. She asked for the Board to agree with RTEA on an acceptable contract and invest in our professionals.
- Leslie Winetraub, teacher at Three Bridges School, mentioned how she was proud to work with our staff who are working above and beyond without a new contract in place.
- Andrea Wallace, parent, said we have a great district and taught here in prior years. She left due to compensation. She said to go to cap to attract and retain high-achieving employees and to maintain high-achieving programs.
- Wendy Baer, parent and taxpayer, highlighted recent results in our area that included high salary increases with chapter 78 modifications.
- Chad Gilikin, parent of children that went through our district, mentioned the need to put financial resources toward teachers, to show value of their service and not to hold our children and teachers hostage.
- Mark Walters, parent, expressed his concern that the district can approve a solar field but can't settle on a contract. Teachers' dedication lets our children succeed and the Board should make the contract a top priority as its well deserved.
- Joann Lozak spoke about her concern about recent contraction, lack of cohesion, and volunteering in the district. She stated that our teachers deserve better and that administrators should experience cuts when student future enrollment declines.
- Susan Fielo, parent, stated children are valued and appreciated through our teachers efforts. Her children had struggled, but the teachers had the tools to help them succeed.

CORRESPONDENCE

M.W. e-mail

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion: Mr. Doran

Second: Mrs. Shinn

Roll Call Vote: Carried 9 Yes

1.01 October 2017 Enrollment and Drill Reports

MINUTES

Motion to adopt 2.01 - 2.02

Motion: Mrs. Filler Second: Mr. Doran Roll Call Vote: Carried 9 Yes
(Mr. Zwerling abstained 2.01 - 2.02)

- 2.01 Motion to approve the Meeting Minutes October 17, 2017.
- 2.02 Motion to approve the Executive Minutes October 17, 2017.
- 2.03 Motion to approve the Special Meeting Minutes November 2, 2017.
- 2.04 Motion to approve the Executive Special Meeting Minutes November 2, 2017.

FINANCE/FACILITIES

Committee Report – Mr. Egbert gave a report on the meeting held on November 2, 2017.

Motion to adopt 3.01 – 3.08

Motion: Mr. Egbert Second: Mr. Doran Roll Call Vote: Carried 9 Yes

- 3.01 Motion to approve the **Bill List** for the period from **October 19, 2017** through **November 15, 2017** for a total amount of **\$ 559,975.12**. (Attachment 3.01)

- 3.02 Motion to ratify the **Payroll** for the period from **October 16, 2017** through **October 30, 2017** for a total amount of **\$878,463.89**.

- 3.03 Motion to approve **District Travel Schedule November 14, 2017** for a total amount of **\$5,115.20**. (Attachment 3.03)

- 3.04 Motion to approve the following revised **Account Transfers** for **September 1, 2017 through September 30, 2017**. (Attachment 3.04 - 3.04a)

- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: September 30, 2017 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of September 30, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of September 30, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending September 30, 2017. (Attachment 3.05 & 3.05a)

- 3.06 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2017-2018 school year, inclusive of the new addendum regarding access to video surveillance equipment.
(Attachment 3.06)

- 3.07 Motion to adopt the following Resolution:

WHEREAS, The Readington Township Board of Education has contracted with Republic Services of New Jersey, LLC d/b/a Raritan Valley Disposal, with offices located at 9 Frontage Road, Clinton, New Jersey 08809 for the period of January 1, 2014 through December 31, 2017 and

WHEREAS, said contract provides that the parties, may, at their option, agree to renew the contract for up to two additional one year periods, in accordance with the provisions of N.J.S.A. 18A-42, which requires that the terms and conditions of the extensions shall remain substantially the same as in the original contract, and

WHEREAS, the Readington Township Board of Education finds that the services provided by Republic Services are being performed in an effective and efficient manner,

NOW THEREFORE BE IT RESOLVED that the Readington Township Board of Education hereby renews its contract with Republic Services for the period of January 1, 2018 through December 31, 2018 for the amount of \$53,047.00, a 2.5% increase which does not exceed the change in index rate of 2.5% as of July 28, 2017 as defined by N.J.S.A. 18A: 18A-2(bb).

- 3.08 Motion to adopt the following Resolution:

Resolved that the Readington Township Board of Education hereby supports that a proposed equivalency NJQSAC application be submitted to the State of New Jersey, Department of Education in accordance with N.J.A.C. 6A:5; N.J.A.C. 6A:5-1; or N.J.A.C. 6A:5-1.1.
(Attachment 3.08)

EDUCATION/TECHNOLOGY

Committee Report – Mrs. Shinn provided a report from the meeting held on November 3, 2017

Motion to adopt 4.01 – 4.09

Motion: Mrs. Shinn

Second: Mrs. Filler

Roll Call Vote: Carried 9 Yes

4.01 Motion to approve the following novels for the Readington Township School District:

Book	Grade
Otto the Silverhand	7 th Grade
The Trumpeter of Krakow	7 th Grade
When Plague Strikes	7 th Grade

4.02 Motion to accept the superintendent's recommendation to approve a donation of a white pine tree that was grown from seeds and taken on a space mission in the late 1990s, from Dr. Jay Kelly, RVCC to the Readington Middle School.

4.03 Motion to approve a tuition contract for student S-065 for Stepping Stone School for the 2017-2018 school year for 157 days effective 10/16/17 for a total tuition amount of \$42,190.61.

4.04 Motion to approve transportation for student S-065 through HCESC at an estimated cost of \$45.00 per diem based on the route at the present time.

4.05 Motion to approve the grant proposal through Sustainable Jersey Schools/Gardinier. (Attachment 4.05)

4.06 Motion to approve the following 2017-2018 field trips:

Trip	Location	School	Grade/Department	Cost Per Pupil
RVCC Theater	Branchburg, NJ	TBS	2	\$13.00
Whitehouse School	Readington, NJ	RMS	Gr. 7 Creative Writing Class	No cost
The Golden Club (Senior Center)	Whitehouse Station, NJ	HBS	Gr. 5 Chorus	No cost

4.07 Motion to approve the following fundraisers:

Fundraiser	School	Date	Recipient of Funds
Holiday "Can" Food Drive	WHS	November 2017	Readington StarFish
Scrip Gift Cards	RMS	November 2017- March 2018	Student Activity Account – to defray costs of Music Department annual trip to Hershey Park Music Festival

4.08 Motion to accept the Superintendent's recommendation and approve the following Student Teacher placement in the Readington Township School District as follows:

Student Teacher Name/School	Cooperating Teacher/School	Date/Timeframe
Kevin Ayres Rutgers Mason Gross School of the Arts	John Hylkema HBS/RMS	1/16/2018 – 5/4/2018

4.09 Motion to approve the 2017-2018 Nursing Services Plan.
(Attachment 4.09)

PERSONNEL

Committee Report – Mrs. Szanto be a report on the meeting held November 6, 2017.

Motion to adopt 5.01 – 5.13; Motion 5.14 Tabled

Motion: Mrs. Shinn Second: Mr. Doran Roll Call Vote: Carried 9 Yes

5.01 Motion to approve the following RMS coaching assignments for Spring 2018 at the contractual rate stated below, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Sport	Name	Stipend
Track – Head Coach	Adam Connelly	\$4,500
Track – Assistant Coach	Bruno Somma	\$3,800
Track – Assistant Coach	Coron Short	\$3,800
Track – Assistant Coach	Lauren Burnett	\$3,800

- 5.02 Motion to accept the Superintendent's recommendation to approve one additional session of the Spring Sports club, appointing Michael Roosen as the facilitator at a stipend of \$711.51 to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, for the 2017-2018 school year at Holland Brook School.
- 5.03 Motion to amend Motion 5.07 on the September 26, 2017 agenda to approve Mary Ann Connelly (replacing previously approved Genevieve Yhap-Zebro) to attend the 8th grade Philadelphia trip on October 19 at a rate of \$30 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, not to exceed 6 hours.
- 5.04 Motion to accept the Superintendent's recommendation and approve Blair Alber, Jose Fernandez, Shaina Mirsky, and Stephanie Sperone as Homework Room Advisor substitutes for the 2017-2018 school year at the contractual rate, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.05 Motion to approve Diane Hart as a Chaperone for RMS school events for the 2017-2018 school year at the contractual rate of \$25 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.06 Motion to accept the Superintendent's recommendation and approve RMS School Nurse Mary Ann Connelly to cover 2017-2018 school year home wrestling matches, not to exceed 15 hours total, at the contractual rate of \$30 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.07 Motion to amend the following motion 5.12 on October 17, 2017 agenda approving Adam Connelly as advisor of the RMS Fall Ultimate Frisbee Club and Ryan Newcamp as advisor of the RMS Spring Ultimate Frisbee Club from a stipend of \$25/hr. to a stipend of \$355.75 each, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association (previously approved on September 12, 2017 as co-advisors for both Fall and Spring Ultimate Frisbee Clubs).

5.08 Motion to approve Diane Hart for Set Design for the Spring 2018 Musical at a stipend rate of \$25.00 per hour, not to exceed twelve hours.

5.09 Motion to approve Special Education Chaperones at Readington Middle School for winter sports at a rate of \$25/hour.

Name	Sport
Denise Hawkins	Wrestling
Denise Hawkins	Basketball
Nancy Hill	Wrestling
Nancy Hill	Basketball

5.10 Motion to accept the Superintendent's recommendation and approve the following teachers for curriculum development, at the contractual rate of \$30.00 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Teacher	Curriculum Writing	Amount
DelGuidice, Erica	ELA Curriculum Honors 6th	\$75.00
Mirsky, Shaina	ELA Curriculum Honors 6th	\$75.00

5.11 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher /Aide/Nurse** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

Lynn Goodliffe	Aide/Teacher
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5.12 Motion to approve the following appointment at the salary stated below, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Name	Position	Salary	Effective Dates
Kathy Cataldi	School Nurse RMS 20-01-D2/axa	\$72,985 MA+30 Step 14	1/02/2018 - 6/30/2018

5.13 Motion to approve the Superintendent's Goals.
(Attachment 5.13)

- 5.14 Motion to accept the Superintendent's recommendation to approve two additional sessions of the Cooking Club, appointing Colleen Ogden as the facilitator at a stipend of \$711.51 per session to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, for the 2017-2018 school year at Holland Brook School.

COMMUNICATIONS

Committee Report – Mr. Doran provided a report on meeting held October 31, 2017.

Motion to adopt 6.01 – 6.02

Motion: Mr. Doran Second: Mrs. Filler Roll Call Vote: Carried 9 Yes

- 6.01 Motion to accept the Superintendent's recommendation to approve for second reading the following policies and regulations:

Policy 2700 - Services to Nonpublic School Students
Policy and Regulation 7100 - Long-Range Facilities Planning
Policy and Regulation 7101 - Educational Adequacy of Capital Projects
Policy and Regulation 7102 - Site Selection and Acquisition
Policy 7300 - Disposition of Property
Regulation 7300.2 - Disposition of Land
Regulation 7300.3 - Disposition of Personal Property
Regulation 7300.4 - Disposition of Federal Property
(Attachment 6.01)

- 6.02 Motion to accept the Superintendent's recommendation to approve for first reading the following policy:

Policy 7461 - District Sustainability
(Attachment 6.02)

Green Committee – Mr. Zwerling provided a report for the meeting held November 6, 2017.

UNFINISHED BUSINESS

- None

NEW BUSINESS FROM BOARD

- Mrs. Simon announce the survey for the Superintendent Search is up and running.

OPEN TO THE PUBLIC

- Bill Goodwin, prior Board member, spoke about negotiations, wages and benefits. He said we should appreciate our good schools and try to attract new teachers. He asked the board to be considerate of persons on fixed incomes, try to maintain health care contribution percentages by staff members, and insure they are actively involved to provide better future decision making.
- Kevin Meyer, RTEA President, thanked the Board members for their work and said to enjoy the holiday and reflect on recent conversations and thoughts conveyed.

EXECUTIVE SESSION – 9:19 p.m.

Motion: Mr. Doran

Second: Mrs. Shinn

Roll Call Vote: Carried 9 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for the purpose discussing RTEA negotiations and HIB investigations for approximately 45 minutes at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

Thomas Wallace left at 9:45 p.m.

Jason Bohm came out of the meeting at 10:04 p.m. and saw no one was present, so the Executive Session continued.

RETURN TO PUBLIC SESSION – 10:40 p.m.

Motion: Mrs. Shinn

Second: Mrs. Filler

Roll Call Vote: Carried 8 Yes

ADJOURNMENT

Motion to Adjourn at 10:41

Motion: Mrs. Shinn

Second: Mrs. Filler

Roll Call Vote: Carried 8 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**