

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:30 p.m.
September 26, 2017

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 7:30 p.m. and announce that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, Cheryl Filler, Thomas Wallace, Eric Zwerling, Anna Shinn, Laura Simon

Also Present: William DeFabiis, Interim Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Melissa Szanto

Flag Salute

SUPERINTENDENT'S REPORT

- Paul Nigro discussed the Teacher Exchange program with Chatham School District.
- Stacey Brown presented 2016-17 Student Achievement Results for Language Arts.
- Sarah Pauch presented 2016-17 Student Achievement Results for Math and Science.
- Karen Tucker presented 2016-17 Student Achievement Results for Special Education.
- Dr. DeFabiis provided his thoughts and perspectives on Standardized testing. He also provided an overview of addendums to the Board agenda.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- Kevin Meyer spoke about how everyone was working hard in the district and would appreciate continued progress on the contract situation.
- Spring Zuegner-LaFevre announced that despite the contract issues everyone is working hard to improve instruction for students.
- Nicole Maraventano mentioned she was super excited for continued professional development opportunities in the district.

- Scott Hengst talked about increase in contributions on premiums have resulted in take home income limited or less.
- Janet Howard mentioned to please continue to work for a fair contract and the hiring of young staff.
- Gargi Adhikari expressed nothing is more important than education of children and to continue to work for a settlement that reflects so.
- John Farrell, parent, believes teachers are most critical to education and we should do everything to retain them.
- Jeannie Stepner expressed desire to provide consistent benefits for everyone. We should work on addressing issues relating to top of guide and improve communication on major health care changes.
- Tamara McAllister spoke about the cuts to the G&T program and would like the program to be revisited to ensure no detriment to students.
- Robin Davies agreed with others, regarding salaries have not gone up from last year.
- Holly Vandal asked that the Board work with the RTEA to find a common solution.
- Other community members spoke about resolving contract dispute amicably.

CORRESPONDENCE - None

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion: Mr. Egbert

Second: Mrs. Shinn

Roll Call Vote: Carried -8 Yes

1.01 Ratification of Board Goals (Attachment 1.01)

MINUTES

Motion to adopt 2.01 - 2.02

Motion: Mr. Doran

Second: Mrs. Shinn

Roll Call Vote: Carried -8 Yes

2.01 Motion to approve the Meeting Minutes September 12, 2017.

2.02 Motion to approve the Executive Minutes September 12, 2017.

FINANCE/FACILITIES

Committee Report - None

Motion to adopt 3.01 – 3.08

Motion: Mrs. Filler

Second: Mrs. Shinn

Roll Call Vote: Carried -8 Yes

3.01 Motion to approve the **Bill List** for the period from **September 14, 2017** through **September 27, 2017** for a total amount of **\$ 432,903.32**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule September 26, 2017** for a total amount of **\$2,022.09**. (Attachment 3.02)

3.03 Motion to approve the following revised **Account Transfers** for **June 1, 2017 through June 30, 2017** and **July 1, 2017 through July 31, 2017**. (Attachment 3.03-3.03c)

3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: July 31, 2017 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of July 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending July 31, 2017. (Attachment 3.04 & 3.04a)

3.05 Motion to approve the amendment to the Shared Services Agreement for Board Certified Behavior Analyst Services between the Readington Township Board of Education and Hunterdon Central Regional High School Board of Education covering 12 months at an annual salary of \$84,460.00 plus benefits.

3.06 Motion to adopt the following Resolution:

Resolution

Authorizing Disposal of Surplus Property

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as-is” condition without express or implied warranties;

NOW THEREFORE, BE IT RESOLVED by the Readington Township Board of Education as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered with GovDeals is available online at govdeals.com and also available from the Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) Attached is a listing of the surplus property to be sold. (Attachment 3.06)

3.07 Motion to adopt the following Resolution:

WHEREAS, the Board of Education intends to enter into a Shared Services Agreement with the Branchburg Board of Education for rental of a garage bay.

3.08 Motion to approve/add to our Consultant's List, the following services to be provided by the Hunterdon Medical Center, Audiology Department: Training on FM Systems, hearing loss, consultation evaluation of personal and classroom FM Systems at a rate of \$100 per hour for the 2017-18 school year.

EDUCATION/TECHNOLOGY

Committee Report – Mrs. Shinn provided a report on the September 19, 2017 meeting.

Motion to adopt 4.01 – 4.10

Motion: Mrs. Filler

Second: Mr. Egbert

Roll Call Vote: Carried -8 Yes

4.01 Motion to terminate, upon 30 day written notice, the contract with Delta-T Group to provide licensed practical nursing (LPN) services for out of district student S-031 for the 2017-18 school year.

4.02 Motion to approve a tuition contract for student S-031 for the Matheny Medical and Education Center:

2017-2018 School Year: \$84,180.00	ESY: July/August 2017: \$17,020.00	ESY 1:1 Aide (8 days: 7/117 – 7/14/17): \$1,480.00
		School Year – 1:1 Classroom Aide: \$32,375.00

4.03 Motion to approve the following novels for the Readington Township School District for the 2017-18 school year:

Book	Grade
George	6 th Grade
Murder Orient Express	7 th Grade
The Haunting of Hill House	7 th Grade
Anne of Green Gables	7 th Grade
A Tree Grows in Brooklyn	7 th Grade
Just So Stories	7 th Grade
White Fang	7 th Grade
12 Angry Men	7 th Grade
Miracle Worker	7 th Grade
Our Town	7 th Grade
Members Only: Secret Societies, Sects, and Cults-Exposed	7 th Grade
Disasters: Natural & Man-Made Catastrophes through the Centuries	7 th Grade
The Boy Who Dared	8 th Grade
Fahrenheit 451	8 th Grade
House of the Scorpion	8 th Grade
Awaken	8 th Grade

4.04 Motion to adopt the following curriculum for the 2017-18 school year:

Curriculum
G&T Curriculum Grades K-8
Health Curriculum Grades 6-8
Health Curriculum Grades K-5
Literacy Curriculum Grade 1
Literacy Curriculum Grade 6
Literacy Curriculum Grade 7
Literacy Curriculum Grade 8
Science Curriculum Grade K-5

Social Studies Grade 1
Social Studies Grade 2
Social Studies Grade 3
Social Studies Grade 6
Social Studies Grade 7
Social Studies Grade 8

(Attachments 4.04 - 4.04m)

4.05 Motion to approve the following RMS fundraiser:

Fundraiser	Date	Recipient of Funds
Car Wash	May 19, 2018	Readington Athletic Booster Club

4.06 Motion to approve Natalie Diaz to complete 20 hours of Observation at HBS during the month of October as part of her pre-service teacher training at Raritan Valley Community College.

4.07 Motion to approve a field trip to Rutgers University (New Brunswick) for the 7th grade Mandarin students to attend Chinese Arts and Culture Day (no registration fee) on September 28, 2017.

4.08 Motion to approve the following integrated preschool student for the 2017-2018 school year: Student ID# 682031.

4.09 Motion to approve Hunterdon Medical Center to provide CPR/First Aid Certification Training for 12 staff members on October 9, 2017, at \$85 per person.

4.10 Motion to approve home instruction for students - ID# 827629 and ID# 498727 from September 25, 2017 through November 27, 2017.

PERSONNEL

Committee Report - None

Motion to adopt 5.01 – 5.16

Motion: Mrs. Filler

Second: Mr. Doran

Roll Call Vote: Carried -8 Yes

5.01 Motion to accept the Superintendent’s recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Margaret Ervin-Willis	Teacher/Aide
Mara Marks	Teacher/Aide

5.02 Motion to approve the following appointment:

Name	Position	Salary	Effective Dates
Deborah Andreoni	Nurse/Transp.Aide 40-05-P9/axd	\$37,148 (prorated)	09/18/2017 - 06/30/2018
Michael Cooney	BCBA (BOE) 20-05-D2/azs	\$84,460 unaligned, shared with HCRHS (prorated)	09/27/2017 - 06/30/2018 pending completion of employment requirements
Lachezar Stoyanov	Support Technician (BOE) 15-15-D3/amj	\$40,500 (prorated)	9/27/2017 – 6/30/2018

5.03 Motion to approve payment at the contractual rate of \$30 per hour, not to exceed 2.5 hours per teacher, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, to the following teachers for attending an additional Back-to-School Night in September:

David deVelder
Lilien Drew
Betsy Freeman
Diane Gelok
John Hylkema
Madeline Kalinich

5.04 Motion to approve payment to Marisa Robinson at \$30 per hour, not to exceed 2.5 hours for attending an additional back to school night in September.

- 5.05 Motion to accept the Superintendent's recommendation and terminate the following appointment:

Name	Position	Salary	Effective Dates
Christopher Marion	Teacher/ G&T (RMS & HBS) 20-01-D2/abc	\$61,050 MA Step 7	9/1/2017 - 6/30/2018

- 5.06 Motion to accept the Superintendent's recommendation and approve stipends, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, for the following teachers facilitating courses for the Readington Township 2017 Fall Teacher Academy Program:

Staff Member	School	Session	Stipend
Adhikari, Gargi	HBS	Science – Evidence Statements and More K-3	\$90
Adhikari, Gargi	HBS	Science – Evidence Statements and More 4-5	\$90
Haberkern, Ann	HBS	DE Streaming – Digital Tools to Enhance your Lessons	\$90
Hendershot, Carey-Anne	RMS	Book Study: Bold School: Old School Wisdom...	\$180
Kovacs, Linda	HBS	Technology	\$90
Krayem, Michele	HBS	Book Study: Disrupting Thinking	\$270
Krayem, Michele	HBS	Writing Strategies for all Learners	\$180
Krayem, Michele	HBS	Reading Strategies for all Learners	\$180
Krial, Sherry	District	Making the Most of Google Classroom K-3	\$90
Krial, Sherry	District	Making the Most of Google Classroom 4-8	\$90
Krial, Sherry	District	New Google Sites Step By Step K-3	\$135
Krial, Sherry	District	New Google Sites Step By Step 4-8	\$135
Krial, Sherry	District	New Google Sites How To Working Session	\$135
Krial, Sherry	District	New Google Sites How To Working Session	\$135
Krial, Sherry	District	Google Drawings K-3	\$90
Krial, Sherry	District	Google Drawings 4-8	\$90
Krial, Sherry	District	Book Study: Bold School: Old School Wisdom...	\$180
Krial, Sherry	District	Using EdPuzzle in the Classroom to Blend Learning K-3	\$90
Krial, Sherry	District	Using EdPuzzle in the Classroom to Blend Learning 4-8	\$90
Krial, Sherry	District	Setting Up for Success! K-3 New Teachers	\$180
Krial, Sherry	District	Setting Up for Success! 4-8 New Teachers	\$180
MacDade, Kathryn	RMS	Using EdPuzzle in the Classroom to Blend Learning K-3	\$90
MacDade, Kathryn	RMS	Using EdPuzzle in the Classroom to Blend Learning 4-8	\$90
Roarty, Ann	RMS	Dyslexia Training Take II K-3	\$180
Roarty, Ann	RMS	Dyslexia Training Take II 4-8	\$180
Roarty, Ann	RMS	How to Work with ADHD Students K-3	\$90
Roarty, Ann	RMS	How to Work with ADHD Students 4-8	\$90
Roarty, Ann	RMS	Book Study: The Dyslexia Empowerment Plan	\$90
Tumolo, Anthony	WHS	Mindfulness Practices	\$180
Vance, Meryl	HBS	Book Study: Disrupting Thinking	\$270

5.07 Motion to accept the Superintendent's recommendation and approve the school nurse, Genevieve Yhap-Zebro, to attend the 8th grade Philadelphia trip on October 19 at a rate of \$30 per hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, not to exceed 6 hours.

5.08 Motion to approve Substitute Rates for the 2017-2018 school year:

Substitute Position	Rate Per Day
Teachers	\$95.00
School Nurses	\$150.00
Teacher Aides	\$83.00
Clerical Aides	\$83.00

5.09 Motion to approve the following resignation:

Name	Position	Effective Date
Pilar Orozco	Bus Driver (District) 80-06-D6/aof	09/29/2017

5.10 Motion to accept the Superintendents recommendation and approve the appointment of the following substitute bus driver at an hourly rate of \$18.50 per hour.

NAME	EFFECTIVE RATE
Robert Kaminski	September 27, 2017

5.11 Motion to approve Michael Roosen as advisor for Holland Brook School's Sports Cooperative Games club and Spring Sports club at the contractual rate, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, replacing Carrie Sivo.

5.12 Motion to amend the salary for Allison Lovering, Language arts teacher at Readington Middle School from \$61,050 MA, Step 7 to \$63,850 MA+30, Step 7, effective September 1, 2017.

5.13 Motion to approve Denise Duncan to provide home instruction for student: 498727 for 10 hours per week at a rate of \$30.00 per hour.

- 5.14 Motion to approve Jen Heller and Jamie Kindervatter to provide home instruction for student: 827629 for 10 hours per week collectively at a rate of \$30.00 per hour.
- 5.15 Motion to approve the job description for the Board Certified Behavior Analyst. (Attachment 5.14)
- 5.16 Motion to affirm the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Date
Diane Hart	Aide/Special Ed (RMS)	\$16.27/hr NC Step 1 6.5 hrs./day	9/27/2017 – 6/30/2018

COMMUNICATIONS

Committee Report - None

UNFINISHED BUSINESS - None

NEW BUSINESS FROM BOARD

- Wayne Doran asked to attach Committee Minutes to public attachments.

OPEN TO THE PUBLIC

- Marie Potenta mentioned board meetings are hard to hear and perhaps improve the sound system. Also asked if the podium could be moved because it blocks the public view of the board members.

EXECUTIVE SESSION – 9:25 p.m.

Motion: Mrs. Shinn

Second: Mr. Doran

Roll Call Vote: Carried -8 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for the purpose discussing Superintendent search, negotiations, legal matters for solar project, personnel and legal matters regarding employee #5247, legal matters regarding student #749623, and a personnel matter regarding employee #6537 for approximately 1 hour at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

Jason Bohm came out at 10:25 p.m., no one was present, executive session continued.
Thomas Wallace left the meeting at 10:45 p.m.

RETURN TO PUBLIC SESSION 11:19 p.m.

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried -7 Yes

FINANCE/FACILITIES – Addendums

Motion to adopt 3.09 - 3.11

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried -7 Yes

3.09 Motion to adopt landscaping plan for Readington Middle School and Holland Brook School for solar project with Ameresco/EZ Energy. (Attachment 3.09)

3.10 Motion to approve a contract for Judith Wilson in the amount of \$10,000.00 to conduct and provide services related to the Superintendent's search.

3.11 Motion to approve parental transportation contract for student #749623 to Montgomery Academy for the 2017-18 school year retroactive to September 1, 2017 pending continued enrollment, at a cost of \$6,006.00.

ADJOURNMENT

Motion to Adjourn at 11:21 p.m.

Motion: Mrs. Shinn Second: Mrs. Filler Roll Call Vote: Carried -7 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**