

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
Holland Brook School Board of Education Meeting Room  
Regular Meeting 6:00 p.m.  
February 28, 2017

**MINUTES**

**Call to Order by Board President – Open Public Meetings Act – Roll Call**

Laura Simon called the meeting to order at 6:00 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

**Present:** Wayne Doran, Ray Egbert, Cheryl Filler, Melissa Szanto, Thomas Wallace (arrived at 8:19), Eric Zwerling,  
Anna Shinn, Laura Simon

**Also Present:** Barbara Sargent, Superintendent, Thomas Venanzi, Interim Business Administrator/  
Board Secretary

**Absent:** Christopher Allen

**Flag Salute**

**SUPERINTENDENT'S REPORT**

- Budget Review
  - Transportation
  - Facilities
  - Administration and Personnel/Benefits
- Spotlight: Three Bridges School
- Presentation by Mary Lyons of Phoenix Advisors on proposed refunding

**OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

**CORRESPONDENCE**

- B.D. email

## ADMINISTRATIVE REPORTS

Motion to accept 1.01

**Motion: Mr. Egbert**

**Second: Mrs. Shinn**

**Roll Call Vote: Carried -7 Yes**

1.01 Enrollment and Drill Reports

## MINUTES

Motion to adopt 2.01 - 2.02

**Motion: Mrs. Filler**

**Second: Mr. Egbert**

**Roll Call Vote: Carried –6 Yes**

(Mr. Zwerling abstained 2.01 - 2.02)

2.01 Motion to approve the Meeting Minutes January 17, 2017

2.02 Motion to approve the Executive Meeting Minutes January 17, 2017

## FINANCE/FACILITIES

### **Committee Report**

Motion to adopt 3.01 – 3.15

**Motion: Mrs. Filler**

**Second: Mrs. Shinn**

**Roll Call Vote: Carried -7 Yes**

(Mr. Egbert abstained 3.01; Mrs. Filler voted No 3.12)

3.01 Motion to approve the **Bill List** for the period from **February 9, 2017** through **February 28, 2017** for a total amount of **\$317,459.65**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule February 28, 2017** for a total amount of **\$4,519.08**. (Attachment 3.02)

3.03 Motion to approve the following **Account Transfers** for **January 1, 2017** through **January 31, 2017**. (Attachment 3.03-3.03a)

- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: January 31, 2017 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of January 31, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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**Thomas Venanzi, Interim Board Secretary**

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of January 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending January 31, 2017. (Attachment 3.04 & 3.04a)

- 3.05 Motion to accept an ExxonMobil Educational Alliance grant in the amount of \$500.00 for Holland Brook School to be used for a science and/or math related activity.
- 3.06 Motion to accept an ExxonMobil Volunteer grant in the amount of \$2000.00 for Holland Brook School to be used for Science and/or Math related activity.
- 3.07 Motion to adopt a resolution to participate in a joint transportation agreement with the Warren County Special Services School District to transport students for the purpose of special education, non-public school education, or their own public school students to specific destinations for the 2017-18 School Year. (Attachment 3.07)
- 3.08 Motion to approve an expansion to the Readington Recreation Summer camp 2017 program to include 6th - 8th graders which will include various transportation trips. (Attachment 3.08)
- 3.09 Motion to adopt the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF  
READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY APPROVING, ON  
FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR

THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS DATED DECEMBER 14, 2006

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY** as follows:

**Section 1.** The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance to be held on March 28, 2017 in The Democrat, in the form and at the time required by N.J.S.A. 18A:24-61.4.

**Section 2.** This resolution shall take effect immediately.

**EXHIBIT A**

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS, SERIES 2006 DATED DECEMBER 14, 2006, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$10,000,000, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$9,800,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS TO EFFECT SUCH REFUNDING

**WHEREAS**, on December 14, 2006, The Board of Education of the Township of Readington in the County of Hunterdon, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$10,000,000 aggregate principal amount of tax-exempt Refunding School Bonds, Series 2006 dated December 14, 2006 (the “2006 Refunding School Bonds”); and

**WHEREAS**, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund all or a portion of the \$9,485,000 aggregate principal amount of the outstanding 2006 Refunding School Bonds maturing on or after July 15, 2018 (the “Refunded Bonds”); and

**WHEREAS**, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$9,800,000 (the “Refunding School Bonds”), in one or more series of Bonds, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF**

**EDUCATION OF THE TOWNSHIP OF READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**Section 1.** The Board is hereby authorized to refund all or a portion of the \$9,485,000 aggregate principal amount of the outstanding 2006 School Bonds maturing on or after July 15, 2018.

**Section 2.** In order to finance the cost of the purposes set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$9,800,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62, which Refunding School Bonds may be issued in one or more multiple series.

**Section 3.** An aggregate amount not exceeding \$125,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance for the Refunding School Bonds, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

**Section 4.** The purpose of the issuance of the Refunding School Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District ("net" meaning savings after payment of all costs of issuance of the Refunding School Bonds). Applicable State requirements mandate that such net present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds. In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds' debt service and the Refunded Bonds' debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) a resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

**Section 5.** The Supplemental Debt Statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the Township of Readington, in the County of Hunterdon, State of New Jersey (the "Township") and in the Office of the Business Administrator/Board Secretary as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate

thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such Statement shows that the gross debt of the Township is increased by \$315,000 as a result of the authorization of the Refunding School Bonds.

**Section 6.** The Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.

**Section 7.** This Refunding Bond Ordinance shall take effect upon final adoption Hereof.

3.10 Motion to approve the Superintendent's recommendation and allow the use of Holland Brook School for Hunterdon County EdTech Fest on August 16, 2017 at no cost.

3.11 Motion to adopt the attached resolution for participation in joint transportation services with The Somerset County Educational Services Commission for the 2017-18 School Year. (Attachment 3.11)

3.12 Motion to approve the following resolution:

**WHEREAS**, the Readington Township Board of Education approved a resolution at its December 13, 2016 regular public meeting identifying various capital projects for approval for submission to the NJ Department of Education as other capital projects and for an amendment to the district's long-range facility plan; and

**WHEREAS**, these projects include bathroom renovations at Three Bridges School and Whitehouse School and replacement of library doors at Readington Middle School; and

**WHEREAS**, these projects were submitted to the NJ Department of Education as other capital projects; and

**WHEREAS**, the construction costs for these projects will be included in the 2017-18 budget and funded through a withdrawal from capital reserve through the annual budget development process; and

**WHEREAS**, it is necessary to incur costs for professional architectural services during the current year in preparation for construction in the summer of 2017; and

**WHEREAS**, the projected architectural costs for the projects are \$78,800 for these projects; and

**WHEREAS**, funds can be withdrawn from capital reserve for approved projects in the district's long range facility plan by board resolution.

**NOW THEREFORE BE IT RESOLVED**, that the Readington Township Board of Education approves the withdrawal of \$78,800 from capital reserve for professional architectural services for bathroom renovations at Three Bridges School and Whitehouse School and replacement of library doors at Readington Middle School and to authorize the appropriation of these funds in the capital outlay fund immediately.

- 3.13 Motion to approve the following resolution:

**Resolution**

**Authorizing Disposal of Surplus Property**

**WHEREAS**, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an “as-is” condition without express or implied Warranties;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education as follows: (1) the sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered not with GovDeals is available online at [govdeals.com](http://govdeals.com) and also available from the Board of Education.

(2) The sale will be conducted online and the address of the auction site is [govdeals.com](http://govdeals.com).

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) An attachment listing of the surplus property to be sold (Textbooks).(Attachment 3.13)

- 3.14 Motion to approve the appointment of District Qualified Purchasing Agent for the 2016-17 school year:

**WHEREAS**, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

**WHEREAS**, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution; and

**WHEREAS**, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution.

**NOW, THEREFORE, BE IT RESOLVED**, that the Readington Township Board of Education pursuant to the statutes cited above, hereby appoints Thomas M. Venanzi (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Readington Township Board of Education; and

**BE IT FURTHER RESOLVED**, that Thomas M. Venanzi, is hereby authorized to award contracts on behalf of the Readington Township Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

**BE IT FURTHER RESOLVED**, that Thomas M. Venanzi, is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Readington Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

- 3.15 Motion to accept the donation of Boy Scout Ben DiGiovanni who provided 25 Diabetic Test kits to RMS as part of his Eagle Scout project.

Mr. Wallace arrived at 8:19 pm.

**EDUCATION/TECHNOLOGY**

**Committee Report** – Mrs. Shinn provided a report for the meeting held on February 6, 2017.

Motion to adopt 4.01 - 4.08

**Motion: Mr. Doran**

**Second: Mrs. Shinn**

**Roll Call Vote: Carried -8 Yes**

- 4.01 Motion to approve the following fundraiser:

<b>Fundraiser</b>	<b>School</b>	<b>Date</b>	<b>Recipient of Funds</b>
Spring Car Wash	RMS	Saturday, May 6, 2017	Readington Athletic Booster Club



- 4.02 Motion to approve Kayla Bernadette Nugent to shadow Occupational Therapist Kelly Marella for one day in preparation for upcoming coursework at Seton Hall University.
  
- 4.03 Motion to accept the Superintendent's recommendation and approve the following Students to complete a Spring 2017 Practicum as part of their pre-service requirement to student teaching and education program in the Readington Township School District as follows:

<u>Student Observer Name/School</u>	<u>Cooperating Teacher and/or School</u>
Megan Reilly/TCNJ CJ Stutera/TCNJ	Mrs. Lori Dribbon/HBS
Victoria Weniger/TCNJ	Mr. Jack Hasselbring/RMS
Anna Lilley/Liberty University	Pre-school classes/TBS (not to exceed 5 hours)

- 4.04 Motion to approve the updated list of textbooks, instructional resources and publishers to be used to implement the curriculum for the 2016-2017 school year. (Attachment 4.04)
  
- 4.05 Motion to approve a field trip to the Mayo Performing Arts Center in Morristown, NJ, on April 25, 2017 for Three Bridges School Grade 2 students. (This trip replaces the previously approved trip to the RVCC Theater.)
  
- 4.06 Motion to approve a field trip to Oakwood Bowling Alley, Washington, NJ, for Life Skills students on February 28, 2017 (replaces field trip to Bowlmor, previously approved).
  
- 4.07 Motion to accept the superintendent's recommendation to approve a donation of professional services from Mr. Klas Haglid, professional engineer and registered architect, to certify the Energy Star application for Whitehouse School.
  
- 4.08 Motion to accept the superintendent's recommendation and accept a community service project from the Destination Imagination team (which they need to do), to "beautify" Readington Middle School with a mural. (Attachment 4.08)

**PERSONNEL**

**Committee Report - None**

Motion to adopt 5.01 - 5.13

**Motion: Mr. Doran**

**Second: Mr. Egbert**

**Roll Call Vote: Carried -8 Yes**  
(Mrs. Simon abstained 5.06)

5.01 Motion to approve the 2017-2018 Holiday Schedules for Custodians/Maintenance, Secretaries, Administrators, and Technology Staff. (Attachment 5.01)

5.02 Motion to approve the following salary increases in recognition of the following employees' attainment of additional credits for lateral movement per RTEA Guide.

<b>Employee Name</b>	<b>School</b>	<b>Effective Date</b>	<b>From Step</b>	<b>Salary</b>	<b>To Step</b>	<b>Revised Salary</b>	<b>Increase</b>
Mary McGivney	RMS	3/1/2017	BA+15 Step 17	\$73,170	MA S tep 17	\$76,770	\$3,600 prorated
Yolanda Lima	RMS	3/1/2017	BA Step 14	\$64,985	MA Step 14	\$70,185	\$5,200 prorated

5.03 Motion to approve an unpaid leave of absence for Employee #1970 from March 22 to March 27, 2017 (4 days). (Attachment 5.03)

5.04 Motion to approve the following HBS club and club advisors for the 2016-2017 school year:

<b>Club</b>	<b>Advisors</b>	<b>Stipend</b>
Spring Sports Club	Jonathan Nakonechy Carrie Sivo	\$355.75 \$355.75

- 5.05 Motion to accept the Superintendent's recommendation and approve the following teacher for facilitating a workshop at the February 17, 2017 Inservice Day:

<b>Teacher/Facilitator</b>	<b>Session</b>	<b>Prep Time</b>	<b>Amount</b>
Tundidor, Jillian	Google Forms and Quizzes	3.0 hours	\$90.00

- 5.06 Motion to accept the Superintendent's recommendation and approve the following appointments:

<b>Name</b>	<b>Position</b>	<b>Salary/Step</b>	<b>Effective Dates</b>
Fuchs, Lisa (replacing John Rini)	Teacher/Special Ed (RMS) 20-01-D2/aho	\$63,675.00 MA Step 10	2/23/2017 - 6/30/2017
Jonathan Jardine (replacing Bernard Karmondi)	Custodian (BOE) 70-05-D5/apl	\$37,360.00 Custodian Step 3	03/01/2017 - 06/30/2017

- 5.07 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers facilitating courses for the Readington Township 2017 Spring Teacher Academy Program:

<b>Staff Member</b>	<b>School</b>	<b>Teacher Academy Course</b>	<b>Stipend</b>
Bengels, Emily	RMS	Creating Effective Class Newsletters	\$90
Crielly, Christine	HBS	Mindfulness Part 2	\$90
Dubroski, Edward	TBS	Integrating Apps	\$90
Greenberg, Lauren	RMS	Chrome Extensions	\$90
Howard, Janet	RMS	Plan and Train for a 5K (Grades 4-8)	\$90
Howard, Janet	RMS	Plan and Train for a 5K (Grades K-3)	\$90
Krayem, Michele	HBS	A Mindset for Learning	\$270
Krayem, Michele	HBS	Notice and Note	\$270
Krayem, Michele	HBS	Latest and Greatest Websites	\$90

Krial, Sherry	HBS	Transforming School Culture	\$90
Krial, Sherry	HBS	SymbalooEDU (Grades 4-8)	\$90
Krial, Sherry	HBS	SymbalooEDU (Grade K-3)	\$90
Krial, Sherry	HBS	Integrating Apps	\$90
Krial, Sherry	HBS	A Maker Session – littleBits	\$90
Krial, Sherry	HBS	Google Keep, Maps, and Photos (Grades 4-8)	\$90
Krial, Sherry	HBS	Google Keep, Maps, and Photos (Grades K-3)	\$90
Krial, Sherry	HBS	Latest and Greatest Websites	\$90
Krial, Sherry	HBS	Setting Up for Success Part 2 (Grades K-3)	\$270
Krial, Sherry	HBS	Setting Up for Success Part 2 (Grades 4-8)	\$270
MacDade, Kathryn	RMS	Subjects Matter	\$90
Maraventano, Nicole	RMS	The Formative Five	\$270
Marsh, Pauline	TBS	How to Talk So Kids Will Listen	\$90
Meer, Elyse	TBS	Lean In	\$90
Mirsky, Shaina	RMS	Subjects Matter	\$90
Rehrig, Jodi	HBS	“Flipping” Over Math Tutorials	\$180
Singer, Stephanie	RMS	A Maker Session – littleBits	\$90
Tumolo, Anthony	WHS	Mindfulness Part 2	\$90
Vance, Meryl	HBS	Notice and Note	\$270
Winebrenner, Erica	TBS	Playing with Words: Vocabulary	\$135
Winter, Maria	HBS	Blended Learning: Edmodo	\$90
Yukniewicz, Lori	WHS	Intro to Microsoft Movie Maker	\$90
Yukniewicz, Lori	WHS	Intro to iMovie Trailer Maker	\$90
Yunos, Paul	RMS	Yoga for Beginners	\$90
Zuegner, Elise	RMS	The Formative Five	\$270

- 5.08 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide/Nurse/Bus Driver** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Jenna Nagel	Teacher/Aide
Elizabeth Negin	Teacher

- 5.09 Motion to approve Linda Rakowitz and Deanna Simonetti as Summer 2017 Enrichment Coordinators at a stipend rate of \$2,000 each.
- 5.10 Motion to approve Ann Rieche and Denise Hawkins as Special Education Chaperones for Track at a rate of \$25/hour not to exceed \$2,500 each.
- 5.11 Motion to approve as Coron Short Special Education Chaperone for Baseball at a rate of \$25/hour not to exceed \$2,500.
- 5.12 Motion to approve Mary Anne Connelly to provide 3.5 hours of CPR/First Aid training for coaches needing certification on March 8, 2017 at her hourly Rate.
- 5.13 Motion to approve the superintendent's recommendation and appoint Lori Yukniewicz and Paul Yunos to serve as Co-Coordinators of the Summer Sports Camp 2017, to be paid at the rate of \$40/hour, not to exceed 10 hours each (\$400 each).

**COMMUNICATIONS**

**Committee Report:** Mr. Doran provided a report for the meeting held on February 8, 2017.

Motion to adopt 6.01

**Motion: Mr. Doran**

**Second: Mrs. Shinn**

**Roll Call Vote: Carried -8 Yes**

6.01 Motion to accept the Superintendent's recommendation to approve for first reading the following policies and Regulations:

- Policy #1510 Americans with Disabilities Act (Mandated)
- Regulation #1510 Americans with Disabilities Act
- Policy #2418 Section 504 of the Rehabilitation Act of 1973 - Students (Mandated)
- Regulation #2418 Section 504 of the Rehabilitation Act of 1973 – Students
- Policy #5116 Education of Homeless Children
- Regulation #5116 Education of Homeless Children
- Policy # 8330 Student Records (Mandated)
- Regulation #8330 Student Records
- Regulation #2312 Class Size

#### **UNFINISHED BUSINESS**

- Mr. Zwerling reported on the planning board presentation solar installation and mentioned focus was made on the landscaping materials. He suggested that the green committee could seek input from experts in the community for the landscaping materials for the solar panel installation.

#### **NEW BUSINESS FROM BOARD**

#### **OPEN TO THE PUBLIC**

#### **EXECUTIVE SESSION 8:44 pm**

**Motion: Mrs. Filler**

**Second: Mrs. Szanto**

**Roll Call Vote: Carried -8 Yes**

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a personnel matter for approximately 60 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

Mr. Wallace left the meeting at 8:44 pm

**RETURN TO PUBLIC SESSION** 9:16 pm

**ADJOURNMENT**

Motion to Adjourn at **9:17 pm**

Motion: Mrs. Shinn

Second: Mr. Doran

Vote: 7 Yes

Respectfully submitted,

**Thomas Venanzi**  
**Interim Business Administrator/Board Secretary**