

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
Holland Brook School Board of Education Meeting Room  
Regular Meeting 7:00 p.m.  
December 13, 2016

**Minutes**

**Call to Order by Board President- – Open Public Meetings Act – Roll Call**

Cheryl Filler called the meeting to order at 7:00 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

**Present:** Christopher Allen, Wayne Doran, Ray Egbert, William Goodwin, Anna Shinn, Melissa Szanto, Eric Zwerling, Laura Simon, Cheryl Filler

**Also Present:** Barbara Sargent, Superintendent, Thomas Venanzi, Interim Business Administrator/  
Board Secretary

**Absent:** None

**Flag Salute**

**SUPERINTENDENT'S REPORT**

- Spotlight: Readington Middle School

**OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

**CORRESPONDENCE**

- Letter - G.W.

## ADMINISTRATIVE REPORTS

Motion to accept 1.01 - 1.03

**Motion: Mr. Egbert                      Second: Mrs. Shinn                      Roll Call Vote: Carried -9 Yes**

1.01 Enrollment and Drill Reports

1.02 Violence and Vandalism Report: January through June 2016

1.03 Motion to accept the following HIB report:

<b>School</b>	<b>Date</b>	<b>Findings of Harassment, Intimidation or Bullying</b>
RMS	11/08/2016	No

## MINUTES

Motion to adopt 2.01

**Motion: Mrs. Shinn                      Second: Mr. Doran                      Roll Call Vote: Carried -9 Yes**

2.01 Motion to approve Meeting Minutes November 15, 2016.

## FINANCE/FACILITIES

**Committee Report** – Mr. Goodwin provided a report for the meetings held on November 15 and December 7, 2016.

Motion to adopt 3.01 – 3.09

**Motion: Mrs. Simon                      Second: Mr. Goodwin                      Roll Call Vote: Carried -9 Yes**  
(Mr. Doran abstained 3.01)

3.01 Motion to approve the **Bill List** for the period from **November 17, 2016** through **December 14, 2016** for a total amount of **\$2,550,703.17**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule December 13, 2016** for a total amount of **\$7,353.02**. (Attachment 3.02)

3.03 Motion to approve the following **Account Transfers** for **November 1, 2016** through **November 30, 2016**. (Attachment 3.03-3.03a)

3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: October 31, 2016 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2016 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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**Thomas Venanzi, Interim Board Secretary**

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of October 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending October 31, 2016. (Attachment 3.04 & 3.04a)

3.05 Motion to approve 2017 NCLB Amendment for the purpose of applying carryover funds in the amount of:

Title IA	\$8,207.
Title IIA	\$6,501.

3.06 Motion to approve a Professional Services Contract with SSP Architects for the following projects and fees:

Bathroom Renovations at Three Bridges	\$22,300
Bathroom Renovations at Whitehouse & RMS Media Center Doors Replacement	\$56,500

3.07 Motion to approve the following resolution regarding authorization and submission of projects and amendments to the Long Range Facility Plan:  
**WHEREAS**, the Readington Township Board of Education approved a contract for professional architectural services with SSP Architects for the development of plans and specifications for various facility projects to be included in the 2017-18 budget; and

**WHEREAS**, these facility projects are required to be submitted to the State Department of Education; and

**WHEREAS**, these facility projects will be totally funded through local sources since they are considered to be other capital projects; and

**WHEREAS**, it is necessary to approve an amendment to the district's long range facility plan;

**NOW, THEREFORE BE IT RESOLVED** that the Readington Township Board of Education approves the submission of the following other capital projects not eligible for state funding and as an amendment to the district's long range facility plan:

<u>School</u>	<u>Project</u>
Three Bridges	Bathroom Renovations
Whitehouse	Bathroom Renovations
Middle School	Replacement of Library Doors

3.08 Motion to approve the sale of Van #38 (2008 GM/Mid-Bus 16 passenger vehicle) and Bus #R6 (2002 BlueBird) through an Interlocal Vehicle Sale Agreement with Hunterdon County Educational Services System.

3.09 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2016-17 school year.

### **EDUCATION/TECHNOLOGY**

**Committee Report** – Mrs. Shinn provided a report for the meeting held on November 29, 2016.

Motion to adopt 4.01 - 4.10

**Motion: Mr. Doran**

**Second: Mrs. Shinn**

**Roll Call Vote: Carried -9 Yes**  
(Mr. Egbert abstained 4.05)

4.01 Motion to approve the following fundraiser:

<b>Fundraiser</b>	<b>School</b>	<b>Date</b>	<b>Recipient of Funds</b>
Fun Pasta Products	RMS (Winter Athletes)	After BOE Approval	Readington Athletic Booster Club
"Let Them Play" Change Collection	RMS	March 2017	Tibet Women's Soccer Team

4.02 Motion to approval of Speech Language Observation Rubric for use during formal observations for the 2016-17 school year. (Attachment 4.02)

4.03 Motion to approve the following novels:

- Superman vs. The Ku Klux Klan by Rick Bowers (8<sup>th</sup> grade Nonfiction)
- A Teen's Guide to the 5 Love Languages (8<sup>th</sup> grade unit on Nonfiction/Speeches)
- What Do You Really Want? (8<sup>th</sup> grade unit on Nonfiction/Speeches)
- Eyes Wide Open (8<sup>th</sup> grade unit on Nonfiction – Argument)
- The Good The Bad and The Barbie (8<sup>th</sup> grade unit of Nonfiction - Argument)
- The Mindful Teen (8<sup>th</sup> grade unit on Nonfiction)
- Lincoln's Spymaster (8<sup>th</sup> grade unit on Narrative Nonfiction)
- Irena's Children (8<sup>th</sup> grade unit on Narrative Nonfiction)

4.04 Motion to accept the following Resolution:

**WHEREAS**, a student whose name is on file in the Superintendent's Office formerly attended Readington Middle School without the payment of tuition as a resident until on or about December 9, 2016, when the student moved out of the Readington Township School District (hereinafter referred to as the "District"); and

**WHEREAS**, the parents of the student (hereinafter referred to as the "Parents") have requested that the student be permitted to complete grade 8 during the 2016-2017 school year; and

**WHEREAS**, the Readington Township Board of Education (hereinafter referred to as the "Board") has the authority under N.J.S.A. 18A:28-3 and its policies to continue the enrollment of the student in the District with the payment of tuition; and

**WHEREAS**, in the interest of maintaining the continuity of the student's educational program, the Board has determined in accordance with Board Policy 5118 to permit the student to remain in the District as a non-resident tuition student for the remainder of the 2016-2017 school year.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The student shall be permitted to continue to be enrolled in the District from the date non-residency is established, or on or about December 12, 2016 through June 20, 2017 to complete Grade 8 at Readington Middle School in accordance with the terms and conditions set forth in the "Former-Resident Tuition Agreement" which shall be entered into between the Board and the Parents.

2. The Parents shall be assessed tuition in the amount of \$86.85 per day for the period from on or about December 12, 2016 through June 20, 2017, and in accordance with Board Policy 5118.

3. The Board approves the "Former-Resident Tuition Agreement" with the Parents for the payment of tuition for an agreed amount in accordance with a payment schedule and authorizes the Board President and Interim Business Administrator/Board Secretary to execute the "Former-Resident Tuition Agreement" on behalf of the Board.

4.05 Motion to accept the superintendent's recommendation and approve Brielle Ashforth to student teach with Kristy Pieloch (WHS – Grade 1) for the spring 2017 semester as part of her teacher training through Seton Hall University.

4.06 Motion to approve a Home Instruction extension for student H-165 from December 1, 2016 through February 1, 2017.

4.07 Motion to accept the following grant:

School	Donation	Use for	Value
RMS	Check from The NJ Association of School Librarians	3D Printer	\$500.00

4.08 Motion to approve the following Field Trips:

Grade	Date	Place
RMS - Wind Symphony	April 4, 2017	Bridgewater/Raritan Middle School
RMS Students (grade 8)	December 12, 2016	Montgomery Movie Theater to see screening of Eagle Huntress
WHS & HBS LLD Class	December 14, 2016	RMS Holiday Party

4.09 Motion to approve the following novels for the Readington Township School District:

School/Grade	Book
RMS/8 <sup>th</sup> Grade	Amelia Earhart
RMS/8 <sup>th</sup> Grade	Lincoln's Spymaster
RMS/8 <sup>th</sup> Grade	Chasing Lincoln's Killer (Young Reader's Edition)

- 4.10 Motion to approve an out of district placement for student S-175 to attend Summit Speech School effective January 3, 2017. School year tuition: \$52,200 pro-rated and ESY tuition: \$8,700

**PERSONNEL**

**Committee Report - None**

Motion to adopt 5.01 - 5.06

**Motion: Mr. Doran**

**Second: Mrs. Shinn**

**Roll Call Vote: Carried -9 Yes**

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Lauren Brady	Teacher/Aide
Laura Sposato	Teacher/Aide
Lynn Trogani	Aide
Jennifer MacDade	Teacher/Aide
Callie Kroner	Teacher/Aide

- 5.02 Approval for RMS Nurses MaryAnn Connelly and Debbie Nazzaro to be present at Home Wrestling Matches on 12/2,12/15,1/12, and 1/18, not to exceed 15 hours total to be compensated \$30/hour as per RTEA Agreement.

- 5.03 Motion to accept the Superintendent's recommendation and approve the use of 18 sick bank days for Employee # 5460 as reviewed by Trustees of the Board of Education and Trustees of the RTEA in accordance with the RTEA negotiated agreement.

5.04 Motion to accept the Superintendent's recommendation and approve the following appointment:

Name	Position	Salary/Step	Effective Dates
Geraldine Glackin (replacing Lynn Trogani)	Clerical Aide (TBS) 40-03-D4/arb	\$14.88/hr Clerical, Step 7 (prorated)	11/28/2016 - 6/30/2017

5.05 Motion to approve the following teachers for leading the Science Fairs at Three Bridges and Whitehouse Schools.

Teacher	School	Hrs/Rate	Compensation
Joyce McGibbon	TBS	4 hours/\$30 hr.	\$120.00
Lori Yukniewicz	WHS	2 hours/\$30 hr.	\$60.00

5.06 Motion to approve Sharon Rickman, Meagan Menza and Emily Bengels to provide home instruction for student H-165 at a rate of \$30.00 per hour.

## **COMMUNICATIONS**

**Committee Report** – Mrs. Simon provided a report for the meeting held on November 23, 2016.

Motion to adopt 6.01

**Motion: Mrs. Simon**

**Second: Mr. Doran**

**Roll Call Vote: Carried -9 Yes**

6.01 Motion to accept the Superintendent's recommendation to approve for first reading the following policies and Regulations:

- 5339 Screening for Dyslexia (M)
- 5514 Student Use of Vehicles on School Grounds (M)
- Regulation 5514 Student Use of Vehicles (abolish)
- 7481 Unmanned Aircraft Systems (New)
- Policy and Regulation 8441 Care of Injured and Ill Persons (M)
- 8454 Management of Pediculosis (New)
- Policy and Regulation 8630 Bus Driver/Bus Aide Responsibility (M)
- 2415.3 (M) Title I – Educational Stability for Children in Foster Care



#### **UNFINISHED BUSINESS**

- Wayne Doran voiced concern regarding having only one monthly board meeting during October, November, and December and suggested additional meetings should be scheduled in 2017.
- Mrs. Filler requested that board members receive invitations from building principals for scheduled school events.

#### **NEW BUSINESS FROM BOARD**

- Mrs. Filler and other board members thanked Mr. Goodwin for his years of dedication service to the board.
- Mrs. Filler asked board members to let other members know if they are unable to make committee meetings so that others may be asked to participate.
- Mr. Doran reported that he attends the NJSBA Delegate Assembly and the burden of proof resolution for special education litigation did pass.

#### **OPEN TO THE PUBLIC**

#### **ADJOURNMENT**

**Motion to Adjourn at 8:19 pm**

**Motion: Mr. Doran**

**Second: Mrs. Shinn**

**Vote: 9 Yes**

**Respectfully submitted,**

**Thomas Venanzi  
Interim Business Administrator/Board Secretary**