

READINGTON TOWNSHIP BOARD OF EDUCATION
 Holland Brook School Board of Education Meeting Room
 Reorganization/Work Session Meeting 7:30
 January 5, 2016

MINUTES

Call to Order by Board Secretary- – Open Public Meetings Act – Roll Call

Steffi-Jo DeCasas, Board Secretary called the meeting to order at 7:30 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, William Goodwin,
 Anna Shinn, Melissa Szanto, Eric Zwerling, Laura Simon, Cheryl Filler

Also Present: Barbara Sargent, Superintendent of Schools and Steffi-Jo DeCasas, School
 Business Administrator/Board Secretary

REORGANIZATION

Election Results – November 3, 2015/Oath of Office

Readington Twp.-BOE Membership 3 Yr. Term		
	Vote Count	Percent
Eric Zwerling	2,114	34.07
Melissa Szanto	2,034	32.78
Anna Shinn	2,034	32.78
Write-in	23	0.37
Total	6,205	100

OATH OF OFFICE - The oath of office was administered to Eric Zwerling, Melissa Szanto and Anna Shinn.

FLAG SALUTE

ELECTION OF PRESIDENT

Mrs. DeCasas called for nominations for President and Mrs. Filler was unanimously elected President following nomination by Mrs. Simon and seconded by Mr. Goodwin. Mrs. Filler then assumed the chair.

ELECTION OF VICE-PRESIDENT

Mrs. Filler called for nominations for Vice-President and Mrs. Simon was unanimously elected Vice-President following nomination by Mrs. Shinn, seconded by Mr. Egbert.

REORGANIZATION

Adoption of R-1 and R-3 through R-5

Motion: Mrs. Simon Second: Mr. Goodwin Roll Call Vote: Carried – 9 yes

R-1 Motion to approve the calendar of the Board of 2016 as indicated on attachment. (Attachment R-1 January 19th only). The remainder of the meetings will be approved at the next board meeting.

R-2 Board President Appointments:

- NJ School Boards Association Delegate: Mr. Egbert
- NJ School Boards Association Alternate Delegate: Mrs. Shinn
- Hunterdon County ESC Representative: Mrs. Filler
- Garden State Coalition of Schools Trustee: Mr. Goodwin
- Home School Association: Mr. Doran and Mrs. Szanto
- HCSBA/Legislative Representative: Mr. Egbert

The following committee appointments will be made by President Filler at the next Board Meeting on January 19th.

- Board of Education Sick Bank Trustees – Personnel Committee Members (when Assigned)
- Committee Chairs and Committee Assignments:
 - Communications Committee
 - Finance/Facilities Committee
 - Education/Technology Committee
 - Personnel Committee
 - Negotiations Committee
 - Green Committee
 - District Technology Committee

R-3 Motion to adopt current Board policies

R-4 Motion to adopt the Code of Ethics

R-5 Motion to approve the Hunterdon County Democrat as the primary official weekly newspaper for legal notices and the Courier News and the Star Ledger as alternate daily newspapers for 2015-16 legal notices.

SUPERINTENDENT'S REPORT

- **Demographic Report presented by Ross Haber**
- **Building Capacity Report by Dr. Sargent**

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE

- S.V. email
- A.V. email

MINUTES

Adoption of 2.01 - 2.02

Motion: Mr. Goodwin

Second: Mrs. Simon

Roll Call Vote: 6 – yes

(Mr. Allen, Mr. Egbert, and Mrs. Szanto abstained)

- 2.01 Motion to approve the Minutes December 8, 2015.
- 2.02 Motion to approve the Executive Session Minutes December 8, 2015

FINANCE/FACILITIES

Adoption of 3.01 – 3.03

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried 8 –yes
(Mrs. Szanto abstained)

- 3.01 Motion to approve the **Bill List** for the period from **December 9, 2015** through **January 6, 2016** for a total amount of **\$1,880,253.33**. (Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule January 5, 2016** for a total amount of **\$981.49**. (Attachment 3.02)

- 3.03 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: November 30, 2015 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of November 30, 2015 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of November 30, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending November 30, 2015. (Attachment 3.03 & 3.03a)

OTHER ITEMS FOR DISCUSSION

Mr. Goodwin brought up two items: Sale of Buses and providing information to the Public on the Solar Project prior to final decision made on the award of bids.

PUBLIC INPUT

Mr. Panico noted his concern about setting a precedent regarding the notification of residents for actions being considered for school property.

ADJOURNMENT

Motion: Mr. Egbert

Second: Mr. Goodwin

Vote: Carried 9 - Yes

Motion to adjourn at 8:59 p.m.

Respectfully submitted,

**Steffi-Jo DeCasas
Business Administrator/Board Secretary**