

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Work Session Meeting 6:30
March 10, 2015

MINUTES

Call to Order by Board President- – Open Public Meetings Act – Roll Call

Cheryl Filler called the meeting to order at 6:48 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, William Goodwin, Vincent Panico, Anna Shinn, Eric Zwerling (7:26), Laura Simon, and Cheryl Filler

Also Present: Barbara Sargent, Superintendent, Seffi-Jo DeCasas, Business Administrator/Board Secretary

EXECUTIVE SESSION 6:49 p.m.

Motion: Mr. Doran

Second: Mr. Goodwin

Vote: 8 yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a personnel matter for approximately 60 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN FROM EXECUTIVE SESSION 7:53 p.m.

SUPERINTENDENT'S REPORT

- Overview of 2015-2016 Budget

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE

- A.L. – Calendar Change
- M.W. – Spring Track
- D.L. – Reflections

ADMINISTRATIVE REPORTS

MINUTES

2.01 Motion to approve the Minutes February 24, 2015.

FINANCE/FACILITIES

Committee Report: Mr. Goodwin provided a report covering the meeting on March 9, 2015.

Motion to adopt 3.01 – 3.02

Motion: Mr. Goodwin **Second:** Mrs. Simon **Roll Call Vote:** 8 yes
Mr. Zwerling stepped out of meeting 7:50-8:15

3.01 Motion to approve the **Bill List** for the period from **February 26, 2015** through **March 11, 2015** for a total amount of **\$2,273,820.89**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule March 10, 2015** for a total amount of **\$5,509.50**. Attachment 3.02

3.03 Motion to approve **Account Transfers** for **February 1, 2015** through **February 28, 2015**. Attachment 3.03

3.04 Motion to adopt the resolution for Group Medical Insurance Carrier.

3.05 Motion to adopt the following resolution:

WHEREAS The Readington Board of Education- Hunterdon County hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees.

WHEREAS we shall notify all active employees of the date of their termination of coverage under the program.

WHEREAS we understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.

WHEREAS we understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.

NOW THEREFORE BE IT RESOLVED that the Readington Board of Education understands that the resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

3.06 Motion to approve the selection of Ameri Health Insurance Co. as the district's group medical insurance carrier, at the rates, benefits, terms, and conditions represented in the Brown & Brown proposal date 2/11/15 with an effective date of 6/1/15.

EDUCATION/TECHNOLOGY

4.01 Motion to accept the Superintendent's recommendation and approve the following 7th grade Field Trip:

| Field Trip | School | Date |
|------------------------|--------|--------------|
| Liberty Science Center | RMS | June 9, 2015 |

PERSONNEL

Motion to adopt 5.09

Motion: Mrs. Simon **Second:** Mr. Doran **Roll Call Vote:** 8 yes

5.01 Motion to accept the Superintendent's recommendation and appoint Kyle Czepiga, Support Technician, 15-05-D3/awm, replacing Eric Plumstead, at a salary of \$35,000 (prorated) effective March 2, 2015.

- 5.02 Motion to accept the Superintendent's recommendation and approve the following teachers to facilitate evening elementary concerts:

| Teacher | School | Time/Amount |
|-----------------|---------|-------------------|
| Lori Dribbon | TBS/WHS | 5 hours,\$30/hr |
| Laurie Levesque | HBS | 2.5 hours,\$30/hr |

- 5.03 Motion to accept the Superintendent's recommendation and approve Will Daly as RMS Team Leader for the period of March 1 to June 30 as a replacement for employee #5611, who will be out on FMLA at a stipend of \$1500 (prorated).

- 5.04 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

| | |
|---------------|-------------|
| Robert Clymer | John Bohnel |
|---------------|-------------|

- 5.05 Motion to approve Krista Volpe, Bruce Wild, and Emily Bengels to provide home instruction for student: H-150 for a total of 10 hours per week effective March 26, 2015 through the end of the school year, June 19, 2015 at a rate of \$30.00 per hour.

- 5.06 Motion to accept the following resignation for retirement with appreciation for his years of service.

| Name | Position | Effective Date |
|-----------------------|--------------------------------|-----------------|
| Russell Drzewoszewski | Custodian/Head 70-03-D5/apj | October 1, 2015 |

- 5.07 Motion to accept the Superintendent's recommendation and affirm the appointment of a teacher (long term substitute) appointment pending satisfactory completion of employment requirements and emergent hire, if needed:

| NAME | POSITION | RATE | EFFECTIVE DATES |
|-------------|---|--|-------------------------------|
| Monica Rito | Long Term Replacement Teacher (replacing employee# 20-01-D2/afe -LOA) | Substitute rate for the first 20 consecutive days, per diem rate. BA, Step 1 after that. | March 9, 2015 – June 30, 2015 |

5.08 Motion to change the retirement date for John Krystofiak, Bus Driver (80-06-D6/anq), from April 1, 2015 to March 19, 2015.

5.09 Motion to approve a transfer in position for the following Bus Drivers:

| Bus Driver | Change in position | Effective Date |
|-------------------|--|-----------------------|
| Russel Mobley | Replacing Krystofiak, 80-06-D6/anq (4.5 hrs to 5 hrs.) | February 23, 2015 |
| Andrea Krol | Replacing Mobley, 80-06-D6/anm (4.0 hrs. to 4.5 hrs.) | February 23, 2015 |
| Randy Pawlowski | Replacing Krol, 80-06-D6/anz (3.0 hrs. to 4.0 hrs) | February 23, 2015 |

COMMUNICATIONS

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and Regulations.

Policy 8505 Wellness

Policy 5600 Student Discipline

Regulation 5600 Student Discipline

Policy 5306 Health Services to Non Public Schools

Regulation 5306 Health Services to Non Public Schools

UNFINISHED BUSINESS

James Finn of Brown and Brown responded to various board and public questions on the Amerihealth proposal.

- He stated that entering into plan at a favorable rate would be advantageous because the rate sets once upon entry into the trust and the annual increase thereafter is applied on base rate.

NEW BUSINESS FROM BOARD/OPEN TO THE PUBLIC

Mr. Goodwin requested Board approval to approach town and the county officials about a possible change in the tax calculation from a calendar year to school year basis. The Board members concurred and agreed to Mr. Goodwin's request.

ANNOUNCEMENTS FROM THE PRESIDENT

None

Motion to Adjourn at 8:39

Motion: Mrs. Simon

Second: Mr. Panico

Vote: 9 yes

Respectfully submitted,

Steffi-Jo DeCasas
Business Administrator/Board Secretary