

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:30
February 24, 2015

MINUTES

Call to Order by Board President- – Open Public Meetings Act – Roll Call

Cheryl Filler called the meeting to order at 7:30 p.m. and announced that the meeting is being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, William Goodwin, Vincent Panico, Anna Shinn, Eric Zwerling, Laura Simon, and Cheryl Filler

Also Present: Barbara Sargent, Superintendent, Steffi-Jo DeCasas, Business Administrator/Board Secretary

SUPERINTENDENT'S REPORT

- Dr. Sargent's report
- Presentation by Brown & Brown regarding Health Benefits
- Eco Schools Presentation - TBS
- Presentation on PARCC Assessments

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- Allison Wiegand, student at RMS spoke about PARCC tests.

CORRESPONDENCE

- M.G. Email about board meeting dates
- N.B. Transportation Proposal
- A.R. Transportation Proposal

ADMINISTRATIVE REPORTS

Motion to adopt 1.02

Motion: Mr. Doran

Second: Mrs. Simon

Vote: Carried – 9 yes

1.01 Enrollment and Drill Reports

1.02 Motion to accept the following HIB Reports:

Date	School	Findings of Harassment, Intimidation or Bullying
01/08/2015	HBS	Yes
01/22/2015	RMS	Yes
02/03/2015	RMS	Yes
01/29/2015	RMS	No
02/11/2015	RMS	No

MINUTES

Motion to adopt 2.01 – 2.02

Motion: Mr. Egbert

Second: Mr. Goodwin

Roll Call Vote: Carried – 9 yes

2.01 Motion to approve the Minutes January 20, 2015.

2.02 Motion to approve the Executive Session Minutes January 20, 2015.

FINANCE/FACILITIES

Committee Report: Mr. Goodwin reported the committee has been conducting meetings to review the 2015-2016 Budget. Meetings were held on January 27th, February 3rd, and February 10th, 2015.

Motion to adopt 3.01 – 3.09

Motion: Mr. Goodwin

Second: Mrs. Simon

Roll Call Vote: Carried- 9 yes

- 3.01 Motion to approve the **Bill List** for the period from **January 22, 2015** through **February 25, 2015** for a total amount of **\$3,705,953.09**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule February 24, 2015** for a total amount of **\$14,406.36**. Attachment 3.02
- 3.03 Motion to approve **Account Transfers** for **January 1, 2015** through **January 31, 2015**. Attachment 3.03
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: January 31, 2015 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of January 31, 2015 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as January 31, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending January 31,2015. Attachment 3.04-3.04a

- 3.05 Motion to approve the application to the Hunterdon County Office of Education for a waiver of the requirements to maximize the Special Education Medicaid Initiative (SEMI) for the 2015-2016 school year.
- 3.06 Motion to amend NCLB Grant for year 2015 to include \$8,358.00 in carryover funds from year 2014.
- 3.07 Motion to amend IDEA Grant for year 2015 to include \$7,666.00 in Basic carryover funds and \$232.00 in Pre School Carryover funds from year 2014.

- 3.08 Motion to authorize the SBA to solicit bids and to contract with SSP architect's to develop specifications and oversee construction for the Renovations of 2 science classrooms at Readington Middle at a contract cost of \$19,500.
- 3.09 Motion to waive the requirement for tuition payments for students # 447320 & # 961023 as indicated in policy 5111.

EDUCATION/TECHNOLOGY

Committee Report: Mrs. Shinn reported on the February 23rd meeting.

Motion to adopt 4.01 – 4.09

Motion: Mr. Egbert

Second: Mr. Panico

Roll Call Vote: 9 yes

Mr. Allen abstained 4.03

Mr. Doran abstained 4.04

- 4.01 Motion to approve the following students to observe a week in February, 2015 as part of their graduate requirements:

STUDENT	FROM	Hours Observing
Nicole Reale	University of Scranton	4 hours/day
Danielle DePirri	Rutgers University	6 hours/day

- 4.02 Motion to accept the listed donations by the H.S.A. Attachment 4.02

- 4.03 Motion to accept donation of attached list of items from the Readington Education Foundation in the amount of \$42,400. Attachment 4.03

- 4.04 Motion to accept the Superintendent's recommendation and approve the following fundraiser:

Fundraiser	School	Date	Recipient
Sixth Grade Read-a-Thon	RMS	March 13, 2015	St. Hubert's Animal Shelter

- 4.05 Motion to approve Home Instruction for student: H-150 beginning February 2, 2015 through the end of the school year, June 19, 2015.

- 4.06 Motion to approve Home Instruction for student H-151 from January 23, 2015 to January 29, 2015. Services provided by Foundations for Behavior Health, Doylestown, PA at a rate of \$30.00 per hour.
- 4.07 Motion to approve Home Instruction for student H-151 beginning February 6, 2015 through March 6, 2015. Services to be provided by Silvergate Prep, Bridgewater, NJ for a total of 10 hours per week at a rate of \$50.00 per hour.
- 4.08 Motion to approve Home Instruction for student: H-152 beginning January 15, 2015 through May 30, 2015.
- 4.09 Motion to approve CEA to conduct pilot testing with students in Kindergarten, 1st, and 2nd grades at Three Bridges School pending parent approval.

PERSONNEL

Committee Report: Mr. Doran reported on the February 17th meeting.

Motion to adopt 5.01 – 5.19

Motion: Mrs. Simon

Second: Mr. Goodwin

Roll Call Vote: 9 yes

Wayne Doran abstained 5.14

- 5.01 Motion to accept the Superintendent's recommendation and approve Filomena Hengst and Maria Winter as the **2015 Summer Enrichment Program Coordinators** at a shared stipend of \$4,000 (\$2,000 each).
- 5.02 Motion to approve the superintendent's recommendation and appoint Ed Dubroski and Paul Yunos to serve as **Co-Coordinator of the Summer Sports Camp 2015**, to be paid at the rate of \$40/hour, not to exceed 10 hours each (\$400 each).
- 5.03 Motion to change the retirement date for John Krystofiak, Bus Driver (80-06-D6/anq), from June 30, 2015 to April 1, 2015.

- 5.04 Motion to approve the following RMS spring coaching assignments for the 2014-15 school year:

SPORT	NAME	SALARY
Girls Lacrosse A	Stephanie Wood	\$4,500
Girls Lacrosse B	Jennelle Barbiche-Dahler	\$3,800
Boys Lacrosse A	Jim Casertano	\$4,500
Boys Lacrosse B	Adam Lillia	\$3,800
Baseball A	David deVelder	\$4,500
Baseball B	Paul Yunos	\$3,800
Softball A	Ryan Newcamp	\$4,500
Softball B	Carrie Sivo	\$3,800
Track – Head Coach	Michael Roosen	\$4,500
Track – Assistant Coach	Kevin Meyer	\$3,800
Track – Assistant Coach	Janet Howard	\$3,800

- 5.05 Motion to approve Consuela Rocha to translate special education documents from English to Spanish at a rate of \$30 per hour.

- 5.06 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Albert Blagbrough	Megan Rivenbark	Thomas Maiorana
Casey Sevell	Terry Mason	Diana Cirianni
Emily Orr	*Jennifer Percario	

- 5.07 Motion to accept the Superintendent's recommendation and appoint Robert Sabo, Maintenance Mechanic, 70-05-D5/aon, replacing Brian Schmitt, at Readington Middle School, effective February 2, 2015, at \$37,000, (prorated) adjustment pending ratification of RTEA contract .

- 5.08 Motion to accept the Superintendent's recommendation and approve Jose Fernandez as a substitute Homework Room advisor at Readington Middle School for the 2014-2015 school year at a stipend rate of \$25.00 per hour.

5.09 Motion to accept the following resignations:

Name	Position	Effective Date
Eric Plumstead	Tech Support 15-05-D3/awm	February 27, 2015

5.10 Motion to accept the Superintendent's recommendation and approve the following teachers for facilitating workshops at the ½ Curriculum Day on February 13, 2015:

Teacher/Facilitator	Prep Time	Amount
Crielly, Christine	2.0 hours	\$ 60.00
DeBaro, Deb	4.0 hours	\$120.00
Furka, Beth	4.0 hours	\$120.00
Hengst, Filomena	1.0 hours	\$ 30.00
Krayem, Michele	1.0 hours	\$ 30.00
Krial, Sherry	2.0 hours	\$ 60.00
Lee, Kelly	2.0 hours	\$ 60.00
Pauch, Sarah	4.0 hours	\$120.00
Tundidor, Jillian	2.0 hours	\$ 60.00
Winebrenner, Erica	4.0 hours	\$120.00

5.11 Motion to approve new position of Database/SIS Administrator (15-05-P5/ayf) and accompanying Job Description for Board of Education and eliminate (15-05-D3/amk) Network Support. Attachment 5.11

5.12 Motion to affirm the Superintendent's recommendation and change title of Employee# 5893 from Technical Support to Database/SIS Administrator and increase salary from \$44,143 to \$51,000, effective March 1, 2015.

5.13 Motion to approve Krista Volpe, Bruce Wild & Emily Bengels to provide home instruction for student: H-150 for a total of 5 hours per week from February 2, 2015 through the end of the school year, June 19, 2015 at a rate of \$30.00 per hour.

5.14 Motion to accept the Superintendent's recommendation and approve the following teacher to facilitate the Parent Enrichment programs on March 18, 2015 at \$90.00 each.

Teacher	Program
Arlene Schlosser and Lisa Painter	Kitchen Table Top Math Activities
Anthony Tumolo	Science is Everywhere
Noelle Henderson and Amy Kokoszka	Practice with the PARCC
Emily Bengels	Approaching the Holocaust

Sarah Pauch	Math Games and Strategies for Children (K-2)
Erica Delguidice and Mary Padavano	Reading and Writing Workshop in the Middle Grades
Sherry Krial, Blair Alber, Jillian Tundidor, and Dianna Barkman	The Marshmallow Challenge (Aren't you intrigued?)
Tiffany Barca	Google for the Beginner
Gargi Adhikari and Julie Bartus	Origami Boxes

5.15 Motion to approve Bruce Wild to provide 50 hours of home instruction to student: H-152 beginning January 15, 2015 through May 30, 2015 at a rate of \$30.00 per hour.

5.16 Motion to approve Deborah Nazzaro as the attending nurse at her hourly rate for the Holland Brook School Destination Imagination Jam scheduled on Feb 27, 2015 from 6:30-8:00.

5.17 Motion to accept the Superintendent's recommendation and approve the following resolution:

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the "Board") employs the following position:

(0.5) #, 30-01-D3/axo at Readington Middle School

WHEREAS, the Board has determined that the Readington Township School District's needs can be adequately served with reducing the aforementioned position,

NOW, THEREFORE, BE IT RESOLVED that the Board hereby reduces position #30-01-D3/axo, effective February 2, 2014 for reasons of economy and efficiency.

5.18 Motion to accept the Superintendent's recommendation and appoint Coron Short as Instructional aide, 30-04-D3/awd, replacing Sandra Corbett, at Holland Brook School, \$16.43/hr, 6.5 hrs/day, effective February 2, 2015.

5.19 Motion to increase the hours for Meherunisa Khan, from 4 hrs/day (instructional Aide, Whitehouse School, #30-04-D3/ayc), to 6.5 hrs/day (additional 2.5 hrs as Kindergarten Aide, Whitehouse School, # 30-04-D3/ayg), effective February 11, 2015.

COMMUNICATIONS

Committee Report: Mrs. Simon reported on the February 19th meeting.

Motion to adopt 6.01

Motion: Mr. Panico

Second: Mr. Doran

Roll Call Vote: Carried - 9 yes

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policy and Regulation.

Policy 5530 - Substance Abuse
Regulation 5530 – Substance Abuse

6.02 Motion to accept the Superintendent's recommendation to approve for first reading and adopt the following policies and Regulations.

Policy 8505 Wellness
Policy 5600 Student Discipline
Regulation 5600 Student Discipline
Policy 5306 Health Services to Non Public Schools
Regulation 5306 Health Services to Non Public Schools

UNFINISHED BUSINESS

- Ethics Disclosure Statements

NEW BUSINESS FROM BOARD/PUBLIC

- Resolution regarding Superintendent's Salary Cap.
 - Review # of Cap at least every three years
 - Perhaps call for caps to be more regionally specific
- HCSBA next meeting – March 17, 2017

Comments From The Public

- Mrs. Potenta : reduction in position
- Paraprofessional Appreciation Day

ANNOUNCEMENTS FROM THE PRESIDENT

- Reminder to verify that you are speaking on your own behalf when making public statements if you have not been authorized by the board.

Motion to Adjourn at 9:54 p.m.

Motion: Mr. Doran

Second: Mr. Panico

Vote: 9 yes

Respectfully submitted,

**Steffi-Jo DeCasas
Business Administrator/Board Secretary**