

# READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School Cafeteria

Regular Meeting 6:30

December 9, 2014

## MINUTES

### CALL TO ORDER BY BOARD PRESIDENT – OPEN – Roll Call

President Livingston called the meeting to order at 6:30 p.m. and announced that the meeting is being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and that formal action may be taken.

#### **Present:**

Ray Egbert, William Goodwin, Vincent Panico, Anna Shinn, Laura Simon, Eric Zwerling (6:37), Cheryl Filler, V.P., David Livingston, President

#### **Absent:**

Wayne Doran

#### **Also Present:**

Barbara Sargent, Superintendent, Steffi-Jo DeCasas, SBA/Board Secretary

### EXECUTIVE SESSION            6:30pm – 7:45pm

**Motion: Mrs. Simon            Second: Mr. Panico            Vote: Carried -8 yes**

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a Personnel Matter, Student Matter, Negotiations update, and Security Agreement for approximately 60 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

### RETURN TO PUBLIC SESSION

Mr. Livingston called the meeting back to order at 7:47 p.m. and opened the meeting to public comments after reading the following statement.

## **OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

Parents, students and staff members addressed the board of education regarding RTEA negotiations.

## **SUPERINTENDENT'S REPORTS**

Dr. Sargent provided the following report.

Our Fall Sports team members wrapped up a very successful season.

The cross country teams placed high in several league and invitational meets. Both boys' and girls' soccer, as well as field hockey made the playoff this fall season. The boys' soccer team finished with a 7-5-2 record and lost a game by only one goal in their first playoff game against Hillsborough. The girls' soccer team finished with a 12-3-1 record and made it all the way to the championship game, in which they lost 3-1. Also the girls' B soccer team finished the entire season without losing any games and were one of the few teams in RMS history to finish with an undefeated record.

The girls' Volleyball team went undefeated throughout their entire fall season and won all their games with ease.

Thank you to our coaches, athletes, and parents for their focus on teamwork this season. Special appreciation goes to Mr. Casertano and Mr. Yunos for upgrading the Sports website and keeping the athletic program running smoothly.

Our middle school students will be performing in winter concerts next Tuesday and Thursday at Hunterdon Central HS.

Finally, on Wednesday next week, our Three Bridges Principal Kristen Higgins and I will be joined by BOE President David Livingston at a special luncheon organized by the NJ State Board of Education to honor the school's Green Ribbon Award.

Holland Brook School Presentation by Mr. Nigro, Holland Brook School Principal: Inclusion of students in parent conferences and the sharing of this program with the Chatham School District.

## **CORRESPONDENCE**

- H.M. email negotiations
- K.D. email negotiations
- A.Y. letter negotiations
- M.F. email negotiations
- J.S. email negotiations

## **ADMINISTRATIVE REPORTS**

Motion to adopt 1.01 – 1.02 accepting the following reports.

**Motion: Mr. Panico**

**Second: Mr. Goodwin**

**Vote: Carried -8 yes**

1.01 Enrollment and Drill Reports

1.02 Violence and Vandalism Report: January through June 2014

## **MINUTES**

Motion to adopt 2.01 – 2.02

**Motion: Mr. Panico**

**Second: Mr. Egbert**

**Roll Call Vote: Carried  
7 yes; 1 abstention (Zwerling)**

2.01 Motion to approve the Board of Education Minutes, November 11, 2014

2.02 Motion to approve the Board of Education Executive Minutes November 11, 2014

## **FINANCE/FACILITIES**

**Committee Report: Mr. Goodwin reported on the December 3<sup>rd</sup> meeting. Mrs. Filler provided a report for the meeting held on November 12<sup>th</sup>.**

Motion to adopt 3.01 – 3.09

**Motion: Mr. Goodwin**

**Second: Mr. Panico**

**Roll Call Vote: Carried -8 yes**

3.01 Motion to approve the **Bill List** for the period from **November 13, 2014** through **December 10, 2014** for a total amount of **\$2,525,678.46**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule December 9, 2014** for a total amount of **\$10,513.70**. (Attachment 3.02)

3.03 Motion to approve **Account Transfers** for **November 1, 2014** through **November 30, 2014**. Attachment (3.03-3.03a)

- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: October 31, 2014 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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**Steffi-Jo DeCasas, Board Secretary**

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as October 31, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending October 31, 2014. (Attachment 3.04-3.04a)

- 3.05 Motion to approve the revision to the district's Facilities Use Form and Fee Schedule. (Attachment 3.05 & 3.05a)
- 3.06 Motion to approve a joint transportation agreement with Somerville School District (joiner) to transport two students to the Stepping Stone School at a corrected cost of \$23,361 for the 2014-15 School year.
- 3.07 Motion to approve Dr. Siwoff of Siwoff Low Vision Center, to provide a Vision Evaluation for student S-149 at a cost of \$600.
- 3.08 Motion to amend the Shared Services Security Agreement with the Township of Readington for an increase cost of \$4,342.14.
- 3.09 Motion to approve the transportation department to provide Readington Township Recreation with transportation for Readington Ski Club trips to Shawnee Mountain Ski Area in East Stroudsburg, P.A. at a rate of \$23 per hour for six weekend trips to be held on during January and February.

## **EDUCATION/TECHNOLOGY**

**Committee Report:** Mr. Livingston provided a report for the November 4th meeting.

Motion to adopt 4.01 – 4.03

**Motion: Mr. Livingston**

**Second: Mr. Panico**

**Roll Call Vote: Carried: -8 yes**

4.01 Motion to approve an extension for Home Instruction for student:  
H-147 through December 31, 2014.

4.02 Motion to accept the Superintendent's recommendation and approve the following fundraisers:

<b>Fundraiser</b>	<b>School</b>	<b>Date</b>	<b>Recipient</b>
Jump Rope for Heart	Three Bridges School	February 2-27, 2015	American Heart Association
School Spirit Viking Pride T-Shirt Sale	Readington Middle School	December 2014	Readington Athletic Booster Club
HBS JAM	HBS	February 6, 2015	Destination Imagination
Raffle	HBS/RMS	January through June 2015	Destination Imagination
Laser Tag	HBS/RMS	January 16, 2015	Destination Imagination
Operation Smile Calendar Decorating	RMS	Second week of each month	Operation Smile
Bake Sales	HBS/RMS	Spring 2015	Destination Imagination

4.03 Motion to accept the Superintendent's recommendation and approve the 2015-16 School Calendar.

## **PERSONNEL**

**Committee Report:** No report.

Motion to adopt 5.01 – 5.11

**Motion: Mr. Panico**

**Second: Mrs. Simon**

**Roll Call Vote: Carried**

**7 yes; 1 abstention on 5.01 (Panico)**

5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Danielle Depirri	Hope Brembt	Jacqueline Chew
Elina Shchervinsky	Danielle Altavilla	

- 5.02 Motion to affirm the Superintendent's recommendation to appoint the following instructional aide pending satisfactory completion of employment requirements emergent hire, if needed:

NAME	POSITION	STEP	EFFECTIVE DATE
Nancy St. Miklosy	Resource Instructional Aide-HBS 30-02-D3/aya (New half time Position replacing Vitale Full time)	\$15.68/hr, Step 1 NC 4 hrs/day (pending RTEA contract negotiations)	11/17/14-06/30/15
Michele Adamitis	Resource Instructional Aide – HBS 30-02-D3/ayb (New half time Position replacing Vitale Full time)	\$17.68/hr, Step 1 C 3.25 hrs/day (pending RTEA contract negotiations)	11/17/14-06/30/15
Alexes Andrian	Resource Instructional Aide – WHS 30-04-D3/axd (New half time Position replacing Hoagland Full time)	\$15.68/hr, Step 1 NC 3 hrs/day (pending RTEA contract negotiations)	11/24/14-06/30/15

- 5.03 Motion to approve a transfer in position for bus driver Juanita Hromoho to position 8006D6/aof replacing Frank Byra at an hourly rate of \$19.12, 5 hours per week, commencing November 17, 2014 through June 30, 2015.
- 5.04 Motion to approve a transfer in position for bus driver Russell Mobley to position 8006D6/ anm replacing Jennifer Fisch at an hourly rate of \$18.75, 4.5 hours per day commencing November 17, 2014 through June 30, 2015.
- 5.05 Motion to approve the appointment of bus driver Andrea Krol to position 8006D6/anz replacing Juanita Hromoho at an hourly rate of \$18.75, 4 hours per day commencing November 17, 2014 through June 30, 2015.
- 5.06 Motion to approve the appointment of bus driver Randy Pawlowksi to position 8006D6/ aoc replacing Russell Mobley at an hourly rate of \$18.75, 3 hours per day commencing November 17, 2014 through June 30, 2015.

- 5.07 Motion to approve the following Three Bridges School Club Advisors:

<b>Club</b>	<b>Advisor</b>	<b>Stipend</b>
Physical Education	Ed Dubroski	\$711.51
Computers	Bridget Hartman	\$711.51
Theatre	Debra Reed	\$711.51
Young Authors	Christine Lewis	\$711.51

- 5.08 Motion to accept the Superintendent's recommendation and approve Thomas DiStefano as a substitute bus driver, at a rate of \$16.50 per hour, effective, Tuesday December 9, 2014.
- 5.09 Motion to accept the Superintendent's recommendation and appoint John Hylkema, Teacher/Music, 20-01-D2/agw, at Readington Middle School, effective December 22, 2014, at MA Step 1, \$57,590 (prorated), pending RTEA negotiations.
- 5.10 Motion to approve Stacey Skene and Bruce Wild to provide continued home instruction for student: H-147 for a total of 5 hours per week beginning December 31, 2014 at a rate of \$30.00 per hour.
- 5.11 Motion to approve the following Family Program advisors at Three Bridges School

<b>Program</b>	<b>Advisor</b>	<b>Stipend</b>
Family Science	Christine Lewis	\$600.00
	Edward Dubroski	\$600.00
Family Math	Sarah Pauch	\$600.00
	Kristi Dauernheim	\$600.00

## **COMMUNICATIONS**

**Committee Report: Mrs. Simon reported on the meeting held on November 2<sup>nd</sup>.**

Motion to adopt 6.01 – 6.02

**Motion: Mrs. Simon**

**Second: Mr. Panico**

**Roll Call Vote: Carried -8 yes**

- 6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and regulations:

Bylaw 0151 – Organization Meeting  
 Policy and Regulation 2412 – Home Instruction Due to Health Condition  
 Policy and Regulation 2417 – Student Intervention and Referral Services  
 Policy and Regulation 2481 – Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition

Policy 3283 – Electronic Communications Between Teaching Staff Members and Students  
Policy 4283 – Electronic Communications Between Support Staff Members and Students

6.02 Motion to accept the Superintendent's recommendation to approve the first reading of the following policies:

- 1522 School-level Planning: Abolish
- 5308 Student Health Records: Mandated policy and regulation
- 5310 Health Services: Mandated policy and regulation
- 5339 Screening for Dyslexia: Mandated policy

#### **UNFINISHED BUSINESS**

- November Article: Teacher Convention Dates
- Board of Education Goals
- Delegate Assembly

#### **NEW BUSINESS FROM BOARD/PUBLIC**

- Mr. Panico read a letter from Mr. Doran recognizing the contributions of Mr. Livingston for his service as board member and President of the Board of Education
- Statement about inappropriate public remarks about staff
- Grant Support NJSBA

#### **ANNOUNCEMENTS FROM THE PRESIDENT**

- December 17, 2014 State Board of Education Luncheon
- Appointment of Anna Shinn to Communication Committee
- Final comments

#### **PUBLIC COMMENTS**

Mr. Livingston was thanked for his service.

#### **ADJOURNMENT**

**Motion: Mr. Panico                                  Second: Mr. Livingston                          Vote: Carried**

**Motion to Adjourn at 9:30 p.m.**

**Respectfully submitted,**

**Steffi-Jo De Casas**  
**Business Administrator/Board Secretary**