

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:30
May 27, 2014

MINUTES

CALL TO ORDER BY BOARD PRESIDENT- OPEN PUBLIC MEETINGS ACT – ROLL CALL

President Livingston called the meeting to order at 7:30 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act and open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

ROLL CALL:

Present: Barbara Dobozyński, Wayne Doran, Ray Egbert, William Goodwin, Vincent Panico (arrived at 9:21), Laura Simon, Cheryl Filler, and David Livingston.

Absent: Eric Zwerling

Also Present: Barbara Sargent, Superintendent, Steffi-Jo DeCasas, Business Administrator/ Board Secretary, Kari McGann, Supervisor of Humanities, and Erik Yates, Supervisor of Math/Science/Technology.

SUPERINTENDENT'S REPORT –

Dr. Sargent recognized several student awards:
Hunterdon County Librarians' Association Enthusiastic Readers Awards – Sean Quinn Grade 8,
NJ Center for the Book to Light the Way Awards presented at Grounds for Sculpture – Level 1
Honorable Mentions: Isabella DePaola, Bowie Shreiber, Allison Vandal, Logal Prakopik, Jesse Tareco, Michael Waters, Kylie Hampton, Marco Pelosi, Luca Tonelli and Danny Miller
She also received a copy of a self published work by former student Chandni Khawaia entitled The Noble War

Curriculum Update:

Eric Yates provided a report about the 2014-15 work of the Math and Technology Curriculum Committees. He also mentioned that seven teachers will be attending this year's ExxonMobil Mickelson Academy and provided highlights from the RMS Science Expo.
Kari McGann discussed evidence of students' K-8 literacy achievements.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA) No comments.

CORRESPONDENCE – SD letter regarding reduction of staff position.

ADMINISTRATIVE REPORTS

Adoption of 1.01

Motion: Mr. Doran Second:Mr. Goodwin Roll Call Vote: 7 yes; 0 no

1.01 Enrollment and Drill Reports

MINUTES

Motion to adopt 2.01 and 2.02

Motion: Mr. Egbert Second: Mr. Goodwin Roll Call Vote: 7 yes; 0 no
Abstention: Mrs. Simon 2.01

2.01 Motion to approve the Minutes April 8, 2014

2.02 Motion to approve the Minutes April 22, 2014

Committee details are available through written committee reports published on the district's website

FINANCE/FACILITIES

Committee Report: Mr. Goodwin provided a report on the meeting held on May 6th.

Motion to approve the adoption of 3.01 - 3.26

Motion: Mr. Goodwin Second: Mr. Egbert Roll Call Vote: 7 yes; 0 no

3.01 Motion to approve the **Bill List** for the period from **May 8, 2014** through **May 28, 2014** for a total amount of **\$1,582,513.36**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule May 27, 2014** for a total amount of **\$1,831.19**. (Attachment 3.02)

- 3.03 Motion to approve **Account Transfers** for **March 1, 2014** through **March 31, 2014**.
(Attachment 3.03)
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: March 31, 2014 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of March 31, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as March 31, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending March 31, 2014.

- 3.05 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL AND PROPRIETARY SERVICES FOR 2014-2015.

WHEREAS, the Readington Township Board of Education has a need to award the following professional and proprietary services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and

WHEREAS, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Steffi-Jo DeCasas, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP
SCHOOL DISTRICT
PROFESSIONAL AND
PROPRIETARY CONTRACTS
2014-2015

Contract	Firm	2014-2015
Attorney	Fogarty & Hara	\$165/hr Partner
		\$145/hr Associate
Auditor	William Colantano	\$27,500
		\$145/hr Principal
		\$110-\$115/hr Manager
		\$80-\$100/hr Senior
		\$65/hr-\$80/hr Semi-Senior
		\$65/hr Junior
		\$30/hr ParaProf 1
		\$35/hr ParaProf 2
		\$40/hr ParaProf 3
Architect	SSP Architectural Group	\$165/hr CEO
		\$140/hr Principal
		\$130/hr Project Mgr.
		\$125/hr Architect
		\$90/hr Project Coordinator
		\$70/hr Designer
		\$75/hr Drafter
		\$125/hr Construct Adm
		\$125/hr Proj Communications Coord.
		\$55/hr Adm Support
Bond Attorney	Wilentz, Golman & Spitzer	\$500 Unsuccessful Referendum Election Documentation
		\$1,000 Successful Referendum Election Documentation
		Bond Issuance: \$5,000 Plus \$1.10 per thousand Maximum \$15,000
		Short Term Bond Anticipation Notes \$0.60 per thousand principal Minimum \$2,500
		Lease Purchase Financing \$5,000 plus \$1.10 per thousand principal

		Refunding Bond Issuance \$10,000 plus \$1.10 per thousand principal
		Hourly Rates: \$150 attorneys \$70 paralegals
Financial Advisory Services	Phoenix Advisors, LLP	Bonds: \$1.00 per \$1,000 issued Minimum \$10,000 Maximum \$17,500
		Notes: \$0.25 per 1,000 issued Minimum \$2,500
		ESIP: \$7,500-10,000
		5 Yr Lease Purchase 2,500
		Hourly Rate \$150
Accounting/Budget/Personnel/ Payroll Software & Support	Computer Solutions	\$12,072
Asbestos Management	T&M Associates	\$3,750
Drug & Alcohol Testing	Prevention Specialists	\$530
Schools for Energy Efficiency	I-Energy Partners of NJ	\$3,250
HVAC Monitoring – RMS, TBS< WHS	Automatic Temperature Control	\$9,085
HVAC Monitoring- HBS	TBS Controls	\$5,068
Library Software	Follett Software	\$4,799
Policy Management	Strauss Esmay	\$4,135
Right to Know Management	Rullo & Juillet Associates	\$4,255
Security Monitoring	Sonitrol	\$7,608
Substitute Calling & Absence Reporting	Frontline: Aesop	\$9,140.30
Employee Application System	Applitrack	\$1,460
Work Order Systems & Building Scheduling	School Dudes	\$3,408.49
Locks, Doors, Hardware	Hunterdon Lock & Safe	\$95/hr (current prevailing wage)
Fire Alarm Service	Haig's Service Corporation	\$1,950;72.50/hr
IEP Software Program	Centris Group	\$10,587.60
Nutri-kids	Heartland	\$1,800
Web Hosting	School wires	\$15,600
Student Information System	Genesis Educational Services	\$33,376

- 3.06 Motion to appoint Brown & Brown Benefits Advisors as the district's Risk Management Consultant for 2014-15.
- 3.07 Motion to renew the shared services agreement with Branchburg Township for Transportation Administration and bus maintenance services for 2014-2015.
- 3.08 Motion to approve the YMCA School Age Child Care Programs for the 2014-2015 school year.
- 3.09 Motion to approve the Consultant's List with Fees for the 2014-15 school year:

**CONSULTANT'S LIST WITH FEES
2014-2015**

Name	Discipline	Service	Fee
Green Brook Family Medicine Dr. Ronald M. Frank, MD 732-356-0266	Medical	School Physical Services	\$2,950/year
Jesse Mintz, MD 732-254-7100	Medical	Neurodevelopmental Evaluations	\$450/evaluation
Marilyn Ruiz, MD 973-898-0505	Medical	Neurodevelopmental Evaluations	\$665/evaluation
Jay D. Kuris, MD 908-788-5551	Medical	Neuropsychiatric Evaluations.	\$1,175/evaluation
Jay D. Kuris, MD 908-788-5551	Medical	Psychiatric Evaluations.	\$1,175/evaluation
Mark Cooperburg, Ph.D. 732-873-1212	Behavioral Consultation	Functional Behavior Assessments	\$240/hr + mileage/travel time
Assistive Tek, LLC Dr. Brian Friedlander 908-852-3460	Assistive Technology Evaluations & Consultations	Assistive Technology Evaluation	\$1,000/evaluation \$300/ consultation (minimum of 2 hrs.)
Morristown Memorial Hospital Center for Human Development 973-971-5227	Child Development Center	Neurodevelopmental Evaluation	\$675
Child Development Dept. HMC 908-788-6396	Second Opinion Evaluations	Educational Psychological Speech/Language Neurodevelopmental	\$1,696 \$1,863 \$1,251 \$868
Hunterdon County ESC	Second Opinion	Educational,	\$400/per report

Pam Mills 908-439-4280 ext 4515	Evaluations	Psychological, Social History Speech/Language	\$420
Hunterdon Audiology 908-806-7676	Medical	Audiological Evaluation	\$400/evaluation
Hunterdon Medical Center 908-788-6424	Medical	Audiological Evaluation Central Auditory Eval. Both Evaluations	\$654/evaluation \$447 (\$75 per extra 15 min.) \$1,401
Pamela Moss, MD 908-237-4668	Medical	Psychiatric Evaluation	\$1050/evaluation
Children's Therapy Services Kathleen DeStefano Maryann Huzar	Physical Therapist	Physical Therapy Eval.	\$110/per hr therapy \$350/evaluation
Patricia Thomason	Physical Therapy	In/Out of District Students	\$55/30 min. treatment session
Patricia Thomason	Physical Therapy	In/Out of District Students	\$200/evaluation
Kelli Marella	Occupational Therapy	In/Out of District Students	\$70/hr. therapy
Kelli Marella	Occupational Therapy	In/Out of District Students	\$168/evaluation
P.G. Chambers 973-829-8484	Medical	Augmentative & Assistive Tech. Eval.	\$525.00
Hybridge Learning Group	Medical	Behavior Therapy BCBA Consultation	\$65/hour \$120/hour
Melissa Donofrio, MA, BCBA	Behavioral Consultant	Functional Behavior Assessment	\$1,600.00 Additional Services @ \$125.00 per hr.
Behavior Therapy Associates	Behavioral Consultant	Functional Behavior Assessment	\$280.00/hour

3.10 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the "Board" advertised for bids for the Roof Replacement at Three Bridges School, Whitehouse School and Readington Middle School (hereinafter referred to as the "Project"); and

WHEREAS, on April 15, 2014, the Board received six (6) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the putative low bid was submitted by Arch Concept Construction, Inc. (hereinafter referred to as “Arch”) with a base bid for the Overall Contract (OV-1) in the amount of \$917,000, together with Alternate Bid 1 in the amount of \$80,000, for a total contract sum of \$997,000; and

WHEREAS, the bid submitted by Arch is materially defective insofar as the subcontractor listed by the bidder for the electrical trade was not classified by the New Jersey Department of the Treasury, Division of Property Management and Construction (hereinafter referred to as the “DPMC”) or the Schools Development Authority (hereinafter referred to as the “SDA”) on the date of the bid opening, as required by the bid specifications and the applicable statutes and regulations, which is a material, nonwaivable defect; and

WHEREAS, the lowest responsible bid for this Project was submitted by Northeast Roof Maintenance, Inc. (hereinafter referred to as “Northeast”) with a base bid for the Overall Contract (OV-1) in the amount of \$908,000, together with Alternate Bid 1 in the amount of \$95,000, for a total contract sum of \$1,003,000; and

WHEREAS, the bid submitted by Northeast is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Northeast;

NOW, THEREFORE, BE IT RESOLVED as follows:

The bid submitted by Arch Concept Construction, Inc. is hereby rejected as the subcontractor listed by the bidder for the electrical trade was not classified by the DPMC or the SDA on the date of the bid opening, as required by the bid specifications and the applicable statutes and regulations, which is a material, nonwaivable defect.

The Board hereby awards the contract for the Roof Replacement at Three Bridges School, Whitehouse School and Readington Middle School to Northeast Roof Maintenance, Inc. in a total contract sum of \$1,003,000, representing a base bid for the Overall Contract (OV-1) in the amount of \$908,000, together with Alternate Bid 1 in the amount of \$95,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

3.11 Motion to approve the following appointments for the 2014-15 school year:

Affirmative Action Officer	Karen Tucker
Anti-Bullying Coordinator	Karen Tucker

Right to Know Officer	Donald Thornton
504 Committee Coordinator	Karen Tucker
AHERA Coordinator	Donald Thornton
Substance Awareness Coordinator	Karen Tucker
Integrated Pest Management Coordinator	Donald Thornton
Chemical Hygiene Officer	Donald Thornton
Custodian of Records	Steffi-Jo DeCasas
Indoor Air Quality Designee	Donald Thornton
Public Agency Compliance Officer (PACO)	Steffi-Jo DeCasas
Certified Purchasing Agent	Steffi-Jo DeCasas
Safety & Health Designee (SAIF)	Donald Thornton

- 3.12 Motion to approve a settlement agreement in the matter of CK, by and through his parents, TK and AK, individually VS. HCRHS and Readington Township School District.
- 3.13 Motion to approve the Hunterdon County Democrat as the primary official weekly newspaper for legal notices and the Courier News and the Star Ledger as alternate daily newspapers for 2014-15 legal notices.
- 3.14 Be It Resolved that Investors Bank be designated as the 2014-15 depository of record for the Readington Township Board of Education and Be It Further Resolved that investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association.
- 3.15 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2014-15.
- 3.16 Motion to approve the procurement of goods and services through contracts issued by the State of New Jersey, Department of the Treasury, Division of Purchase and Property for 2014-15 as listed on attachment 3.16.
- 3.17 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2014-15 payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.
- 3.18 Motion to authorize the Business Administrator with approval of the Superintendent to make 2014-15 account transfers between board meetings pending ratification by the Board of Education.

- 3.19 Motion to authorize the following signatures on 2014-15 accounts maintained by the Board of Education:

General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary and Superintendent (3)
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary and Superintendent (3)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary and Superintendent (3)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary and Superintendent (3)
Payroll Agency Reimbursement Account (flexible spending reimbursement)	President or Vice President, Board Secretary or Assistant Board Secretary (1)
Readington Middle School Activity Account	Principal or Assistant Principal and Board Secretary or Assistant Board Secretary or Superintendent (2)
Whitehouse School Activity Account	Principal and Board Secretary or Assistant Board Secretary or Superintendent (2)
Three Bridges School Activity Account	Principal and Board Secretary or Assistant Board Secretary or Superintendent (2)
Holland Brook School Activity Account	Principal and Board Secretary or Assistant Board Secretary or Superintendent (2)
Capital Reserve Account	Superintendent and Board Secretary or Assistant Board Secretary(2)
Emergency Reserve Account	Superintendent and Board Secretary or Assistant Board Secretary(2)
Maintenance Reserve Account	Superintendent and Board Secretary or Assistant Board Secretary(2)

- 3.20 Motion to authorize maintaining the following 2014-15 petty cash accounts:

Account Title	Balance	Expenditure Limit
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00
Central Office Petty Cash	\$100.00	\$25.00
Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00
Office of Technology Petty Cash	\$100.00	\$25.00
Transportation Department Petty Cash	\$100.00	\$25.00

- 3.21 Motion to renew the district's dental plan options with Horizon for the period of July 1, 2014 through June 30, 2015 at the following monthly rates:

	SINGLE	FAMILY	PARENT/CHILD
Dental Option	27.71	72.68	54.37
Dental Choice	24.84	65.16	48.75
Total Care	32.26	84.62	63.32

3.22 Motion to adopt the following resolution

Resolved that the Readington Township Board of Education hereby authorizes the Business Administrator/Board Secretary to execute a gas supply model contract with the Alliance for Competitive Energy Services, South Jersey Energy Company (ACES) dated April 23, 2014 with the following contract awards:

Elizabethtown Gas \$0.04280/therm (upcharge price) 100% volume tolerance for a term of 7 months (June 1, 2014 through December 31, 2014)

Public Service Electric & Gas \$0.05320/therm (upcharge price) 100% volume tolerance for a term of 7 months (June 1, 2014 through December 31, 2014)

- *3.23 Motion to approve and add Melissa Donofrio, MA, BCBA to the 13-14 Consultant's List for Independent Functional Behavior Assessments in the amount of \$1,600.00.
- *3.24 Motion to approve the second year shared services technology support services fee for the Tewksbury at \$117,917.50 for the 2014-2015 school year with monthly payments of \$9,826.46.
- *3.25 Motion to amend the current spending cap to \$9,620.00 for the security patrol agreement with the Township of Readington.
- *3.26 Motion to accept the donation of The First Tee National School Program School equipment set from SNAG (Starting New At Golf) to support golf instruction in the Readington Physical Education programs for Grades K-5 at Three Bridges School, Whitehouse School and Holland Brook School. The donation is made by The First Tee company to schools participating in the National School Program.

EDUCATION/TECHNOLOGY

Adoption of 4.01- 4.13

Motion: Mr. Doran

Second: Mrs. Simon

Roll Call Vote: 7 yes; 0 no

- 4.01 Approval for James Tucker to complete his student teaching experience with Jack Hasselbring at HBS from September to October, 2014 as part of the requirements for the Education Department at TCNJ
- 4.02 Motion to approve an extension for Home Instruction for student: H-139 through May 30, 2014 for 14 hours/wk.
- 4.03 Motion to approve an extension for Home Instruction for student: H-141 for 5 hours/wk through June 20, 2014.
- 4.04 Motion to approve an extension for Home Instruction for student: H-140 for 5 hours/wk through May 16, 2014.
- 4.05 Motion to approve Home Instruction for student: H-143. Services provided by Professional Education Services, Inc. at a rate of \$30.00 per hour. Instruction for 2 hours per/day, Monday – Friday beginning April 14, 2014 through May 23, 2014.
- 4.06 Motion to approve Sarah Buxton of Staff Development Workshops, Inc. to provide staff development training for 12 days at a rate of \$1,500 per day, for a total of \$18,000 at Readington Middle School (\$9,000 paid via NCLB funds/\$9,000 paid via IDEA funds 2014-15).
- 4.07 Motion to approve annual tuition rates for non-resident staff member whose children attend Readington schools.

GRADE	RATE
Half Day Preschool	\$2000
Kindergarten – 8 th Grade	\$3500

- 4.08 Motion to approve Samantha Engelke to observe in Ann Haberkern's 5th grade class between June 2 and 6, 2014 as part of her pre-student teaching requirements for Liberty University.

4.09 Motion to approve the following field trips:

GRADE	PLACE	DATE
8 th Grade (For students no attending the overnight Washington, D.C. trip)	Liberty State Park and Liberty Science Center	June 5, 2014
3 rd Grade- TBS & WHS	Summer Road Park	June 6, 2014

4.10 Motion to approve tuition contracts for staff members' children to attend Readington Township schools for the 2014-15 school year:

#5295
* #5250

4.11 Motion to approve the following 2 students, S-190 DOB: 10/29/2005 & S-100 DOB: 6/10/2008, to attend Hi-Step Summer Program located in Pennington, NJ. Dates of Services: June 30, 2014 through August 8, 2014. The cost of the program is \$4,250.00 per student.

*4.12 Motion to accept the Superintendent's recommendation and approve the following fundraiser:

Fundraiser	School	Date	Recipient
Student/Faculty Kickball Game	RMS	May 29, 2014	8 th Grade End-of-Year Events

*4.13 Motion to approve Home Instruction for student: H-144 for up to 6 hours/wk of home instruction beginning 5/27/14 through 6/20/14.

PERSONNEL

Adoption 5.01-5.25

Motion: Mrs. Dobozyński Second: Mrs. Simon Roll Call Vote: 7 yes; 0 no

5.01 Motion to approve the following staff as Holland Brook School I&RS committee members for the 2013-2014 school year:

Name	Rate
Corey, Christi	3.5 hours @ \$30.00/hr = \$105.00
Crielly, Christine	4 hours @\$30.00/hr = \$120.00
Gass, Rachel	4 hours @\$30.00/hr = \$120.00
Liskovec, Lillian	4 hours @\$30.00/hr = \$120.00
Rocha, Consuela	4 hours @\$30.00/hr = \$120.00
Rutledge, Jeanne	4 hours @\$30.00/hr = \$120.00

5.02 Motion to accept the Superintendent’s recommendation and approve the following teachers for curriculum writing, effective July 1- August 30, 2014 at \$30.00 per hour:

Teacher	Curriculum Writing	Amount
Daurenheim, Kristi	Kindergarten Language Arts	\$150.00
Pauch, Sarah	1 st Grade Language Arts	\$150.00

Ehler, AnneMarie	2 nd Grade Language Arts	\$150.00
Swider, Alisa	3 rd Grade Language Arts	\$150.00
Vance, Meryl	4 th Grade Language Arts	\$150.00
Haberkern, Ann	5 th Grade Language Arts	\$150.00
DelGuidice, Erica	6 th Grade Language Arts	\$150.00
Skene, Stacey	7 th Grade Language Arts	\$150.00
Wang, Mengli	8 th Grade Mandarin	\$150.00
Dauernheim, Kristi	Kindergarten Math	\$150.00
Pauch, Sarah	1 st Grade Math	\$150.00
VandeRydt, Deborah	2 nd Grade Math	\$150.00
Truempy, Melissa	3 rd Grade Math	\$150.00
Krayem, Michele	4 th Grade Math	\$150.00
Krayem, Michele	5 th Grade Math	\$150.00
Ogden, Colleen	6 th Grade Math	\$450.00
Rickman, Sharon	6 th Grade Honors Math	\$450.00
Birmingham, Denise	7 th Grade Math	\$450.00
Sabo, Jennifer	8 th Grade/Pre-Algebra	\$450.00
Volpe, Krista	Algebra I	\$450.00
Ayers, Douglas	Algebra II	\$450.00

5.03 Motion to accept the Superintendent's recommendation and approve the appointment of Peter Marro 70-01-D5/aot, as Custodian in district (replacing John Krossen, resignation), salary \$35,220 (prorated), Step3, starting May 14, 2014 through June 30, 2014.

5.04 Motion to approve the 2014-2015 holiday schedules for Custodians/Maintenance, Secretaries, Administrators, and Technology Staff.

*5.05 Motion to accept the following resignation:

NAME	POSITION	EFFECTIVE DATE
Seth Gardner	20-01-D2/agh Teacher/PE/Health (RMS)	July 1, 2014

*5.06 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

Andrea Tarashuk

*5.07 Motion to approve the Instructional Aides listed below to provide support to the district's Extended School Year Programs at their contractual hourly rate during the summer of 2014:

Name	Position	Hours per day
Patricia Hunt	Personal Aide – Preschool Extended Day (24 days)	4
Casey Sevell	Personal Aide- Preschool Extended Day (24 days)	4
Patricia Lamberta	Instructional Aide - Preschool (23 days)	2.5
Marianne Schultz	Instructional Aide - Preschool (24 days)	2.5
Laurie Somma	Personal Aide - LLD (24 days)	4
Karen Cooney	Personal Aide – LLD (24 days)	4
Laurie Livesey	Personal Aide - LLD (24 days)	4

Pauline Marsh	Instructional Aide - LLD Class (24 days)	4
Kimberly Hunkele	Personal Aide – Resource Program (8 days)	2.5
Theresa Bruno	Instructional Aide - Resource Program (2 nd grade) (8 days)	2.5

5.08

Motion to approve the Special Education Teachers listed below to teach the district's Extended School Year Program at their contractual hourly rate during the summer of 2014:

Name	Position	Hours per day
Angel Longo	Special Education Teacher – Resource – Project Read (24 Days)	3
Jessica Dunleavy	Special Education Teacher – Resource - Project Read (24 days)	3
Sheri Simonetti	Special Education Teacher – Resource (4/5) (8 days)	3
Gargi Adhikari	Special Education Teacher – Resource (4/5 Math) (8 days)	3
Bruce Wild	Special Education Teacher – Resource – (6-8 LA) (8 days)	3
Geraldine Fahey	Special Education Teacher – Preschool (24 days)	3
Heather Hoagland	Special Education Teacher – Preschool Ext. Day (24 days)	4.75
David deVelder	Special Education Teacher – LLD (24 Days)	4.75
Lauren Mahoney	Special Education Teacher – LLD (24 days)	4.75
Kevin Meyer	Special Education Teacher – LLD (24 days)	4.75
Tiffany Vocke	Special Education Teacher – Resource (1 st grade) (8 days)	3
Deanna Simonetti	Special Education Teacher – Resource (2 nd grade)	3

	(6 days)	
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- *5.09 Motion to approve the following Substitute Teachers for the district's Extended School Year Program from June 30 - August 7, 2014 to be paid at a rate of \$40.00 for a half day or \$80 for a full day:

Erica Del Guidice	Maria De Simone	Catherine Smith
Deanna Simonetti	Donna Kwiatkowski-Belt	Gabriel Cherichello
Carey Anne Hendershot	Patricia Lamberta	

- *5.10 Motion to approve the following Substitute Special Education Instructional Aides for the district's Extended School Year Program from June 30 - August 7, 2014 at a rate of \$35 for a half day or \$70 for a full day:

Joyce McGibbon	Kristi Dauernheim	Deanna Simonetti
Lorraine Powell	Catherine Smith	Donna Kwiatkowski-Belt
Gabriel Cherichello	Jack Kimple	Theresa Bruno
Mary Kenny	Patricia Lamberta	Christy Kilpatrick

- *5.11 Motion to approve **Kathy Cataldi**, School Nurse, to provide health office coverage during the district's extended school year program, 4 hours a day, 4 days a week, from June 30 - August 7, 2014, at her contractual rate.

- *5.12 Motion to approve **Mary Ann Connelly**, School Nurse, as a substitute School Nurse during the district's Summer Enrichment and Extended School Year programs from June 23 - August 7, 2014 at her contractual rate

- *5.13 Motion to approve **Erica Winebrenner and Wendy Baer**, district Speech and Language Specialist, to provide speech and language services during the district's extended school year program for four hours daily for 23 days from July 1 - August 8, 2014 at a rate of \$ 70.00/hr.

- *5.14 Motion to approve **Deborah Andreoni**, RN, to accompany S-031 to and from Matheny Medical and Educational Center, effective, July 21, 2014 through August 15, 2014 at a rate of \$46.60 not to exceed \$4,660.

- *5.15 Motion to approve **Deborah Nazzaro**, School Nurse, to work during the summer to complete fall sports physicals at her contractual rate for a total of 40 hours.

- *5.16 Motion to approve **Marie Potenta, Wendy Baer, Cynthia Fillebrown, Noelle Laurita and Erica Winebrenner**, district speech and language specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1 – August 29, 2014 at their contractual rate, not to exceed \$1500.00 collectively.

- *5.17 Motion to approve the following Special Education and General Education teachers to attend Special Education Identification, Eligibility and Individual Education Plan (IEP) conferences from July 1– August 30, 2014 at a rate of \$30.00/hr, for a total not to exceed \$2,500.00 collectively.

Lora Peterson	Melissa Truempy	Meryl Vance
Donna Urbanowitz	Beverly Okulicz	Joyce McGibbon
Courtney Calamito	David deVelder	Caroline Robb
Stacy Skene	Susan Johnson	Jeanne Rutledge
Maria DeSimone	Alissa Buelow	Colleen Ogden
Erica Del Guidice	Shaina Mirsky	Carey-Anne Hendershot
Tiffany Vocke	Gargi Adhikari	Madeline Kalinich

Kathryn MacDade	Edward Dubroski	Lillian Liskovec
George Shepherd	Kristin Poroski	Mary Padavano
Linda Riess	Angela Longo	Cheryl O'Brien
Catherine Smith	Judith Doslik	Lisa Schmidt
Bruce Wild	Pam Czaskos	Jennifer Heller
Dianna Barkman	Marisa Dotro	Jacquelyn Carmeans
Deanna Simonetti	Colleen DiGregorio	Kelly Patterson
Arlene Schlosser	Alisa Swider	Sharon Nilsen
Lauren Mahoney	Jenelle Barbiche	Linda Rakowitz
Kevin Meyer	Donna Kwiatkowski-Belt	

- *5.18 Resolved that the Board of Education accepts the recommendation of the Superintendent of Schools to offer contracts for the period of July 1, 2014 - June 30, 2015 to RTEA Support Staff with finalized salaries pending conclusion of contract negotiations as listed on attachment 5.18.
- *5.19 Resolved that the Board of Education accepts the recommendation of the Superintendent of Schools to offer contracts for the period of July 1, 2014 – June 30, 2015 to Unaligned Support Staff pending board approval of 2014-15 salaries as listed on attachment 5.19.
- *5.20 Resolved that the Board of Education accepts the recommendation of the Superintendent of Schools to offer contracts for the period of July 1, 2014 – June 30, 2015 to Unaligned Administrators pending board approval of 2014-15 salaries as listed on attachment 5.20.
- *5.21 Resolved that the Board of Education accepts the recommendation of the Superintendent of Schools to offer 2014-15 contracts to Bus Drivers pending summer route assignment as listed on attachment 5.21.
- *5.22 Motion to accept the Superintendent's recommendation and approve the following appointments.

Name	Position	Salary/Step	Effective Dates
Adam Connelly -RMS (replacing Donna Ballengee)	Guidance Counselor 20-01-D2/ajf	\$59,630 MA Step 7	9/1/2014-6/30/2015
Jonathan Lerner-RMS	8 th Grade Science	\$57,590 MA Step 1	9/1/2014-6/30/2015

(replacing Gerry Slattery	Teacher 20-01-D2/aei		
Dana Pierro-TBS/WHS (replacing Valarie Patterson)	Art Teacher 20-04-D2/afq	\$53,990 BA+15 Step1	9/1/2014-6/30/2015

- *5.23 Motion to accept the Superintendent's recommendation and affirm the replacement teacher (long term substitute) appointment pending satisfactory completion of employment requirements and emergent hire, if needed:

NAME	POSITION	RATE	EFFECTIVE DATES
Krupa Guruvayurappan	Long Term Replacement Teacher (replacing employee #5120 LOA)	Substitute rate for the first 20 consecutive days/Step 1 per diem rate	5/20/2014 to 06/30/2014

- *5.24 Motion to approve Deborah Nazzaro as the attending nurse at her hourly rate for the Holland Brook School Destination Imagination Jam held on April 25, 2014 and the Grade 5 Slashout scheduled for June 10, 2014 (rain date June 12, 2014).

- *5.25 Motion to approve Erica Del Guidice to provide home instruction for up to 6 hours/wk for student: H-144 beginning 5/27/14 through 6/20/14 at a rate of \$30.00 per hour.

COMMUNICATIONS

Committee Report: Mrs. Simon provided a report on the meeting held on May 9th.

Motion to approve the adoption of 6.01.

Motion: Mrs. Simon Second: Mrs. Dobozyński Roll Call Vote: 7 yes; 0 no

- *6.01 Motion to accept the Superintendent's recommendation to approve for first reading the following policies:

Policy 1581 – Victim of Domestic or Sexual Violence Leave

Policy 3125 – Employment of Teaching Staff Members

Policy 4125 – Employment of Support Staff Members

Policy 6511 – Direct Deposit
Policy 7522 – School District Provided Technology Devices to Staff Members
Policy 8508 – Lunch Offer Versus Serve (OVS)

UNFINISHED BUSINESS

- Fair Funding Resolution – Mr. Doran provided a draft resolution for the board's consideration. (Change name of speaker and Motion to adopt a resolution regarding the Fair Funding Act).

Motion: Mrs. Filler Second: Mrs. Dobozyński Roll Call Vote: 8 yes; 0 no

NEW BUSINESS FROM BOARD/PUBLIC

- Sale of Wheelchair Bus – Filler/Doran Table until information is obtained about the Fair Market Value of the bus and expected depreciation and information from the transportation department about whether the bus can be used for sports runs.
- Delegate Assembly Report 5/6/2014 Resolution presented by the board regarding the NJEA was approved as amended striking the provision

ANNOUNCEMENTS FROM THE PRESIDENT

- Outreach
- June 5th HSA Social Event
- June 5th Legislative Event with Rush Holt
- Graduation will be held on June 19th
- Board Retreat will be held on August 27th
- NJSBA Conference will be held in late October

EXECUTIVE SESSION

Motion to adopt the following Resolution. (9:21 – 9:52 pm)

Motion: Mrs. Filler Second: Mr. Goodwin Vote: 8 yes, 0 no

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss employee negotiations for approximately 30 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters

discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Called back into public session at 9:52 p.m.

PERSONNEL

Unaligned Staff Increase

Motion: Mrs. Filler Second: Mr. Doran Roll Call Vote: 8 yes; 0 no

Motion to authorize a 2.5% contractual increase for 2014-15 to unaligned staff and unaligned administrators.

ADJOURNMENT

Move: Mr. Panico Second: Mr. Doran Roll Call Vote: 8 yes; 0 no

Motion to adjourn at 9:53 pm

Respectfully submitted,

**Steffi-Jo De Casas
SBA/Board Secretary**