

READINGTON TOWNSHIP BOARD OF EDUCATION

Whitehouse School
Work Session – 7:00
April 8, 2014

Minutes

Call to Order by Board President- – Open Public Meetings Act – Roll Call

President Livingston called the meeting to order at 7:00 pm, and announced the meeting is being held in compliance with the Open Public Meetings Act and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

ROLL CALL:

Present: Barbara Dobozyński, Wayne Doran, Ray Egbert, William Goodwin, Vincent Panico, Laura Simon, Eric Zwerling, Cheryl Filler, David Livingston

Also Present: Barbara Sargent, Superintendent, Steffi-Jo DeCasas, SBA/Bd. Sec.

SUPERINTENDENT'S REPORT –

- Special recognition of retiree, Susan Cunningham.
- Presentation by Dr. Ann DeRosa on WHS Charlotte's Web School Project

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA) No comments

CORRESPONDENCE – Email from A.G. Public Input at Board of Education meetings

- Email from E.L. regarding School Calendar*
- Email from T.B. regarding Music Program*
- Email from G.D. regarding Music Program*

ADMINISTRATIVE REPORTS

1.01 Determination that no incident of HIB occurred 9-28-12.

OPEN TO THE PUBLIC

President Livingston opened the meeting to public comments both on and off the agenda.

- Several public members addressed the board about music personnel staffing for 2014-15.

MINUTES

- 2.01 Motion to approve the Minutes March 11, 2014.
- 2.02 Motion to approve the Minutes March 25, 2014.
- 2.03 Motion to approve the Executive Minutes March 11, 2014.

Committee meeting details are available through written committee reports published on the district's website.

FINANCE/FACILITIES

Adoption of 3.01 - 3.02

Motion: Mr. Doran Second: Mrs.Simon Roll Call: Carried-9 yes

- 3.01 Motion to approve the **Bill List** for the period from **March 27, 2014** through **April 9, 2014** for a total amount of **\$2,468,519.27**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule March 8, 2014** for a total amount of **\$412.13**. (Attachment 3.02)
- 3.03 Motion to approve **Account Transfers** for **March 1, 2014** through **March 31, 2014**. (Attachment 3.03)
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: February 28, 2014 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of February 28, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as February 28, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending February 28, 2014.

3.05 Motion to approve an interlocal agreement for transportation services with Somerset County Education Services Commission subject to an administrative fee of 6% of the contracts managed by SCESC.

3.06 Motion to approve a non-profit science camp, Camp Invention, to be held from 8/4/14 through 8/8/14, at Holland Brook School.

3.07 Motion to accept the following Resolution:

WHEREAS, the Readington Township Board of Education hereinafter referred to as the "Board") advertised for bids for the Window Replacement Phase II at Readington Middle School (hereinafter referred to as the "Project"); and

WHEREAS, on March 20, 2014, 2013, the Board received three (3) bids for the Project as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for the Project was submitted by Panoramic Window and Door Systems, Inc. (hereinafter referred to as "Panoramic") with a base bid in the amount of \$249,000; and

WHEREAS, the bid submitted by Panoramic is responsive in all material respects and the Board desires to award the contract for the Project to Panoramic.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Window Replacement Phase II at Readington Middle School to Panoramic Window and Door Systems, Inc. in a total contract sum of \$249,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms set forth in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreements and any other documents necessary to effectuate the terms of this Resolution.

- 3.08 Motion to approve the following annual pre-school tuition rates for the 2014-2015 School Year:

	General Students	Students Qualifying for Reduced Lunch	Students Qualifying for Free Lunch
Tuition	\$3,500	\$1,750	\$0
Transportation (round trip)	\$ 900	\$ 450	\$0

- 3.09 Motion to approve the following summer session rates for the 2014-2015 School Year:

Program	General Students	Students Qualifying for Reduced Lunch	Students Qualifying for Free Lunch
Enrichment	\$125	\$ 67.50	\$0
Music Camp	\$ 85	\$ 42.50	\$0
Sports Camp	\$ 130*	\$ 65.00	\$0

*\$10 Discount for multiple weeks

EDUCATION/TECHNOLOGY

- 4.01 Motion to accept the Superintendent's recommendation and approve the following fundraisers for Destination Imagination teams to defray or cover costs of registration and housing at Global Finals in Knoxville, TN (for any qualifying team):

Fundraiser	School	Date	Recipient
Destination Imagination Raffle	HBS and RMS	April – June 2014	Destination Imagination
Destination Imagination HBS JAM	HBS	April 25, 2014	Destination Imagination

- 4.02 Motion to approve tuition contracts for staff members' children to attend Readington Township schools for the 2014-15 school year:

#4189
#4391
#4666
#5023
#5571
#6008

- 4.03 Approval for Eric Trast to complete his student teacher requirements for January through March 2015 with Christiane Darby (RMS) as part of his coursework through The College of New Jersey.
- 4.04 Approval for Erin McNaught (TCNJ) to complete her student teaching assignment with Linda Rakowitz at Holland Brook School from January 26 to May 8, 2015.
- 4.05 Motion to accept the Superintendent's recommendation and approve the following Field Trip requests for TBS Grade 1 to visit the Readington Community Garden on Woodschurch Road, June 9 – June 10, 2014.

TBS	Readington Community Garden Flemington, NJ	June 9 - 10, 2014
HBS/RMS	Global Destination Imagination Finals Knoxville, TN	May 21 - 24, 2014
HBS	Special Olymics – Life Skills	on or about June 18, 2014

- 4.06 Motion to accept the Superintendent's recommendation and approve Kevin Fitzsimmons to complete a service learning activity at Holland Brook School during April 2014 as part of his pre-service teacher training at RVCC.

- 4.07 Motion to approve the Summer Enrichment Program for the 2014-2015 school year:

Program	Dates
Music Camp	June 23-27
Session I*	July 7-11
Session II*	July 14-18

*Sessions include Enrichment and Music Camp

4.08 Motion to approve the Sports Camp Program for the 2014-2015 school year:

Program	Dates
Session I	June 30-July 3
Session II	July 7 - July 10
Session III	July 14-July 17
Session IV	July 21-July 24
Session V	July 28-July 31

4.09 Motion to accept the Superintendent's recommendation to approve an extension for Home Instruction for student: H-140 for 5 hours/wk through April 30, 2014.

PERSONNEL

Adoption 5.03

Motion: Mr. Doran Second: Mr. Panico Roll Call: Carried-9 yes

5.01 Motion to accept the following resignation:

Name	Position	Effective Date
Kathleen McLane	Learning Disabilities Teacher Consultant/RMS 20-01-D2/akd	June 30, 2014

5.02 Motion to acknowledge the following retirement with appreciation for her years of service.

Geraldine Slattery	Science Teacher (RMS) 20-01-D2/aei	Effective October 1, 2014
Valerie Patterson	Art Teacher (WHS & TBS) 20-04-D2/afq	Effective June 30, 2014

5.03 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

Margaret Sarmiento	*Lianna Fross
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- 5.04 Motion to approve Laurie Somma as a Substitute Basketball Chaperone from December 1, 2013 – February 1, 2014 at a rate of \$19.71/hour not to exceed \$160.00.
- 5.05 Motion to amend previously approved start date of Valerie Steen-Zanardi, Media Specialist at WHS from April 14, 2014 to April 7, 2014.
- 5.06 Motion to accept the Superintendent's recommendation and approve the appointment of Russell Mobley as a substitute bus driver at an hourly rate of \$16.50/hour effective April 8, 2014.

COMMUNICATIONS

Committee Report: Mrs. Simon reported on the meeting held on April 7, 2014.

Finance Committee will provide some input regarding criteria for school bus advertising to the Communications Committee. It was noted that a number of board members would not be interested in participating in this program unless the a significant source of revenues were earned by the district. The BA will contact EIRC to obtain further information about other district's annual revenues produced from school bus advertising.

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD/PUBLIC

- Dr. Sargent provided a review on the 2014-15 Budget and in particular the recommended reductions in staff as a result of declining enrollment
- Mr. Doran is working with Barbara Dobozyński are working on the application and plans for participation in the Township's Memorial Day Celebration
- Mr. Goodwin attended the Garden State Coalition of Schools Meeting
- Several board members will Hunterdon County School Boards Presentation on PARCC on April 9th
- A resolution regarding the Fair Funding Act was provided to the Board members for review.

ANNOUNCEMENTS FROM THE PRESIDENT

- The BA was asked to look into the cost to the district as a result of legislation regarding retrofitting diesel buses

AJOURNMENT

Motion to Adjourn at 8:59 p.m.

Motion: Filler

Second: Simon

Vote: Carried- 9 yes

Respectfully submitted by,

**Steffi-Jo DeCasas
Business Administrator/Board Secretary**