

READINGTON TOWNSHIP BOARD OF EDUCATION

Readington Middle School

Regular Meeting – 7:00PM

February 25, 2014

MINUTES

CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT – ROLL CALL

This meeting is being held in compliance with the Open Public Meetings Act and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

ROLL CALL:

Present: Barbara Dobozyński, Wayne Doran, Vincent Panico, Cheryl Filler, Ray Egbert, David Livingston

Absent: William Goodwin, Eric Zwerling, Laura Simon

Also Present: Barbara Sargent, Superintendent; Steffi-Jo De Casas, SBA/Bd. Sec.

SUPERINTENDENT'S REPORT

Readington Middle School Art projects and a musical performance were highlighted.

Meeting Recess: 8:05 pm to 8:08 pm.

EXECUTIVE SESSION

Motion: Mr. Panico

Second: Mr. Doran

Vote: Carried- 6 yes

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss litigation matter for approximately 20 minutes at which time the Board expects to return to Public Session. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE Parent question regarding School Calendar

ADMINISTRATIVE REPORTS

- 1.01 Enrollment and Drill Reports (1.01 attachment)

MINUTES

Adoption of 2.01 - 2.02

Motion: Mr. Doran

Second: Mr. Panico

Vote: Carried- 6 yes

- 2.01 Motion to approve the Minutes January 28, 2014.

- 2.02 Motion to approve the Executive Session Minutes January 28, 2014.

FINANCE/FACILITIES

Next budget meeting on March 4th at 5 p.m.

Adoption of 3.01- 3.10

Motion: Mr. Egbert

Second: Mrs. Dobosynski

Vote: Carried- 6 yes

- *3.01 Motion to approve the **Bill List** for the period from **February 13, 2014** through **February 26, 2014** for a total amount of **\$1,623,028.37**. (Attachment 3.01)

- *3.02 Motion to approve **District Travel Schedule February 25, 2014** for a total amount of **\$2,071.37**. (Attachment 3.02)

- 3.03 Motion to approve **Account Transfers** for **January 1, 2014** through **January 31, 2014**. (Attachment 3.03)

- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: December 31, 2013 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of December 31, 2013 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as December 31, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending December 31, 2013.

- 3.05 Motion to accept a grant in the amount of \$500 from Creative Management, Inc. and the Exxon Mobile Fuels Marketing Educational Alliance to be used toward math or science programs at Holland Brook School.

- 3.06 Motion to amend the district's Long Range Facility Plan to include the RMS roof and RMS Lifeskills classroom renovation projects and to authorize administration to apply to the New Jersey Department of Education to approve this as an "other" project not eligible for state funding and to direct SSP architects to proceed with specifications development.

- 3.07 Motion to approve an Inter-Local Agency/Shared Services Agreement with EIRC for the provision of products and services per 40A:65-1 et seq. and 18A:6-95.1.

- 3.08 Motion to authorize the district's participation in TCPN, The Cooperative Purchasing Network.

- 3.09 Motion to contract with OMNI Group to serve as the district's Third Party 403(b) Plan Administrator in accordance with their proposal submitted on December 23, 2013.

- 3.10 Motion to approve change order #W-2013-03 (Pottsgrove Glass) in the amount of \$5,830.00 for the contractor to furnish all labor, material, and equipment necessary to provide electrified door hardware, including electric device, hinges, and power transfers, at Door #1 and Door #2 as necessary to maintain operation of existing magnetic lock devices at the entry/exit doors.

EDUCATION/TECHNOLOGY

Committee met on February 11th. Minutes distributed and will be posted on the website.

Adoption of 4.01- 4.06

Motion: Mr. Egbert

Second: Mr. Doran

Vote: Carried- 6 yes

4.01 Motion to accept the Superintendent’s recommendation and approve the following activities/fundraisers:

Fundraiser	School	Date	Recipient
Laser Tag	HBS/RMS	February 13, 2014	Destination Imagination Teams
Flower-Grams	HBS/RMS	March 13 & 14, 2014	Destination Imagination Teams
Candy-Grams	HBS/RMS	March 13 & 14, 2014	Destination Imagination Teams
Barnes & Noble Book Fair	RMS	May 29, 2014 (tentative)	RMS Library Media Center
Sponsor Yearbook Booklet	HBS/RMS	February – April 2014	Destination Imagination Teams
Student/faculty Basketball Game	RMS	February 6, 2014	8 th Grade Students
Lip Sync Contest	RMS	February 20, 2014	RMS Student Council and The Hero Campaign
New Jersey Blood Services-Blood Drive	RMS	April 9, 2014	New Jersey Blood Services

4.02 Motion to accept the Superintendent’s recommendation to approve Home Instruction for student: H-135 for 10 hours per week beginning on or about February 3, 2014 through May 2, 2014.

4.03 Motion to accept the Superintendent’s recommendation to approve Homebound Instruction for H-137. Services provided by Summit Oaks Hospital at a rate of \$47.00 per hour for 5 hours per week beginning 1/6/14 through 1/20/14.

4.04 Motion to accept the Superintendent’s recommendation and approve a 6th grade field trip to the Math Museum and Wax Museum in New York City in June 2014.

*4.05 Motion to accept the Superintendent’s recommendation and approve for Kim Pontecorvo to observe at WHS during February and March as part of her graduate work at Rutgers University.

- *4.06 Motion to accept the Superintendent's recommendation to approve Home Instruction for student: H-138 for 5 hours per week beginning February 18, 2014 through March 18, 2014.

PERSONNEL

Committee met the morning of February 25th.

Adoption of 5.01- 5.09

Motion: Mrs. Dobozyński Second: Mr. Panico Vote: Carried- 6 yes

- 5.01 Motion to accept the following resignation:

Name	Position	Effective Date
Joanne Fagan	Special Education Aide/RMS 30-01-D3alh	February 10, 2014

- 5.02 Motion to acknowledge the following retirement with appreciation for her years of service, effective April 1, 2014:

Susan Cunningham	Media Specialist (WHS) 20-04-D2/akm
------------------	----------------------------------------

- 5.03 Motion to accept the Superintendent's recommendation and approve Christiane Darby as Girls Lacrosse B Coach at RMS for the Spring 2014 season.

- 5.04 Motion to approve the following salary increases in recognition of the following employee's attainment of additional credits for **lateral movement** per RTEA Guide.

Employee Name	School	Effective Date	From Step	Salary	To Step	Revised Salary	Increase
Mary Padavano	RMS	02/01/2013	BS+15 Step 10	\$58,670	MA Step 10	\$62,270	\$3600

- 5.05 Motion to accept the Superintendent's recommendation and approve the appointment of Christina Maher, 30-02-D3/awb, 5th Grade Teacher at Holland Brook School (replacing Jean Bowman, retirement), salary \$53,990, BA+15, Step 1, starting February 24, 2014.

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD/PUBLIC

- Table at Township Memorial Day Event

ANNOUNCEMENTS FROM THE PRESIDENT

- Resolution for NJEA Convention
- March 8th County Leadership Breakfast
- March 15th NJSBA Constructing Salary Guide
- Shared Services meeting March 4, 2014
- April 9th Student Achievement presentation
- Mrs. Filler and Mr. Doran attended Board Leadership Training

Motion: Mr. Panico

Second: Mrs. Dobozyński

Roll Call: Carried- 6 yes

Motion to Adjourn at 9:05 p.m.

Respectfully submitted,

Steffi-Jo De Casas

SBA/Board Secretary