

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting – 6:00
August 20, 2013

MINUTES

1. Call to Order – Open Public Meetings Act – Roll Call

The meeting was called to order by President David Livingston at 6:00 p.m. who announced the meeting was being held in compliance with the Open Public Meetings Act and open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

ROLL CALL:

Present:

Barbara Dobozyński	Ray Egbert	William Goodwin
Vincent Panico	Cheryl Filler	David Livingston
Eric Zwerling (6:11)		

Absent:

Wayne Doran	Laura Simon
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Also Present:

Barbara Sargent, Superintendent of Schools
Steffi-Jo De Casas, Business Administrator/Board Secretary
Victoria Tarantino, Energy Efficiency Coordinator
Kari McGann, Supervisor of Humanities

- 2. Superintendent's Report** – Victoria Tarantino, Energy Efficiency Coordinator provided the board with an update on reductions achieved through the SEE program including the temperature set point changes made in the district's buildings this spring.
- 3. Open to the Public (Limited to Action Items on the Agenda)** None
- 4. Correspondence** – Letter from Claire Fox regarding Eagle Scout recognition
- 5. Committee Report** – Details are available through written committee reports published on the district's website.

FINANCE/FACILITIES

Mr. Goodwin reported out on the meeting held on August 6th.

Motion to table item A-11 and approve motions A1-A13.

Motion: Mr. Goodwin

Second: Mrs. Filler

Roll Call Vote: 7 yes; 0 no

Mr. Egbert, Mr. Goodwin, Mrs. Filler and Mr. Livingston abstaining from the vote on their own travel in item A-2.

- A-1 Motion to approve the **Bill List** for the period from 7/25/2013 through 8/21/2013 for a total amount of \$ 1,369,328.15
- A-2 Motion to approve **District Travel Schedule** 8/20/2013 for a total amount of \$ 5260.93.
- A-3 Motion to approve line item account transfers 2012-13 Final June 28-June 30,2013, and 2013-14 July 1,2013-July 31, 2013
- A-4 Motion to donate an unused two slot mobile cart with integrated power strip to Tewksbury Township Board of Education.
- A-5 Motion to accept a donation of a composter at Three Bridges School from Envirocycle for a total amount of \$169.99.

A-6 Resolution

Authorizing Disposal of Surplus Property

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and WHEREAS, the Board is desirous of selling said surplus property in an "as -is" condition without express or implied warranties; NOW THEREFORE, be it RESOLVED by the Readington Township Board of Education as follows:(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

School Bus Vehicle #	Year	Make	Model	VIN	License Plate	Capacity	Mand. Ret. Date
B7	2001	INT. BB		1HVBBAAPO1H38079 6	S1F215	54	2014
B9	2000	INT. BB		1HVBBAAPXYH30424 0	S1C602	54	2013

- A-7 Motion to accept an **Exxon Mobil Foundation Volunteer Grant** for Holland Brook School in the amount of \$1500.00 to be used for Fine Arts Program, Artist-in –Residence.
- A-8 Motion to transfer \$2,700 from Fund 62 Summer Athletics to cover the Fund 61 Summer Enrichment Account deficit for 2012-13.
- A-9 Motion to approve a renewable inter-local agreement with the Township of Readington to provide security services for the period of September 1, 2013 through December 31, 2013 at a maximum cost of \$6,000 to be drafted by the board attorney.
- A-10 Motion to renew the district's long term disability insurance with Guardian Insurance Company effective August 1, 2013 through June 30, 2014 at a rate of .26 per \$100 of covered monthly earnings to a maximum benefit of \$3,500 which reflects no increase from the 2012-13 Agreement with Guardian.
- A-11 Motion tabled until public input can be sought.
- Resolved to approve a five year agreement with EIRC for school bus advertising with ads with the following amendments to the draft agreement provided by EIRC:
- 5 year agreement with the Readington Township Board of Education to receive 65% of advertisement proceeds
 - Ads to be limited to 4 small advertisements per bus for the first year with allowance for the board to consider expansion upon further study in future years
 - Designation of the Communication Committee to approve advertisements
 - Inclusion of an indemnification provision required by N.J.A.C. 6A:27-7.10 requiring that any advertiser indemnify the Board from any suit or action brought by reason of the advertisement.
- A-12 Motion to authorize Liberty Mutual to offer Auto and Home Voluntary Benefits to district employees and to enter into a hold harmless marketing agreement with Liberty Mutual for same.
- A-13 Motion to approve the following bus routes for the 2013-2014 School Year.

EDUCATION/TECHNOLOGY

Committee Report: Mr. Livingston reported out on the August 6th meeting.

Motion to approve item B-1 through B-11.

Motion: Mrs. Dobozyński Second: Mr. Goodwin Roll Call Vote: 7 yes; 0 no

- B-1 Motion to approve fundraisers for Holland Brook School for the 2013-2014 school year.
- B-2 Motion to approve TBS, WHS, HBS and RMS field trips for the 2013-2014 school year.
- B-3 Motion to approve the following novels:

Title	Author	Grade level
The Fire Chronicles	John Stephens	6th
13 Habits of highly Effective Teens	Sean Covy	8th
Independent Dames	Laurie Halse Anderson	8th
An American Plague	Jim Murphy	8th
Gulp	Mary Roch	8th
Gone A-Whaling	Jim Murphy	8 th
Wolf!	Becky Bloom	1st
The Best Place to Read	Debbie Bertron	1 st
Train to Somewhere	Eve Bunting	4th
Voices in the Park	Anthony Brown	4th

B-4 Motion to approve 2013-2014 Level One Services from the New Jersey Commission for the Blind and Visually Impaired for the following students at a cost of 1,700 per student.

S-148	S-031
S-129	S-001

B-5 Motion to approve the submission of the 2012-13 School Self-Assessment for Determining HIB Grades to the Office of Student Support Services.

B-6 Motion to approve an Integrated Preschool contract for student, S8, for the 2013-2014 school year:

B-7 Motion to approve the following novels for the Readington Township School District:

Grade	School	Novels
3 rd Grade	TBS/WHS	I Survived The Sinking of the Titanic I Survived The Battle of Gettysburg I Survived The Shark Attacks of 1916 I Survived The Japanese Tsunami of 2011 I Survived The Bombing of Pearl Harbor I Survived Hurricane Katrina, 2005 Fake Out! Animals that Play Tricks America is Under Attack (Mentor Text)
5 th Grade	HBS	The Matchbox Diary (Mentor Text) When Jessie Came Across The Sea (Mentor Text) Be Good to Eddie Lee (Mentor Text)
6 th Grade	RMS	You Wouldn't Want to Be a Pyramid Builder! Rose Blanche (Mentor Text)
7 th Grade	RMS	Chains Under The Persimmon Tree Bad Boy Zlata's Diary The Circuit The Impossible Rescue (Mentor Text)
8 th Grade	RMS	Warriors Don't Cry (Honors) The Day The World Came to Town 9/11 in Gander, Newfoundland The Other Side (Mentor Text)

B-8 Motion to accept the Superintendent's recommendation and adopt the following curricula:

Curriculum	Grades
Writer's Workshop	K-8
Mandarin	6-7
Ethics/Leadership/Finance Cycle	6-8

B-9 Motion to approve a Non-Public Instructional Services Agreement for the 2013-2014 school year with the Hunterdon County ESC to provide auxiliary services, if needed, pertaining to Chapters 192-193.

B-10 Motion to accept the Superintendent's recommendation & approve a private reading evaluation & report for Student: S-084 in the amount of \$750.00 to be provided by Jennifer Boyd Hanning, Private Reading Consultant.

B-11 Motion to submit FY2014 NCLB grant application proposed program plan and budget in the amount of:

Title IA \$56,055.00
Title IIA \$25,516.00
Title III \$ 1,802.00

PERSONNEL

Committee Report: No report

Motion to approve items C1-C13

Motion: Mr. Egbert

Second: Mr. Panico

Vote: 7 yes; 0 no

C-1 Motion to approve a merit bonus in recognition of superior performance for the 2012-13 academic year as noted in the annual evaluation for the following unaffiliated employees:

Gregory DiBiaso - \$820.00
Justin Bentzinger - \$750.00

C-2 Motion to appoint Substitutes for the 2013-2014 school year as listed on attachment C-2.

C-3 Motion to correct the step levels for the following previously appointed employees:

John Krossen, Custodian Step 1
Catherine Patrick, Aide/Special Ed Step 1C
Wendy Reardon, Teacher Step 9 MA+30
Christina Ydoate, Aide/Special Ed Step 1C

C-4 Motion to accept the Superintendent's recommendation and affirm the appointment of Lisa DeTommaso as Secretary to the Business Administrator/Board Secretary (replacing Maureen Miller) at an annual salary of \$38,000 prorated commencing August 1st, 2013 June 30, 2014 (50-05-D4/ANG)

C-5 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Steven Van Bochoven	Network Administrator 15-05-D3/ARC	August 20, 2013
Maria Sfondouris	Instructional Aide 30-02-D3/ALK	September 1, 2013
Jennifer Testa	Long Term Replacement Teacher for Employee #5622	August 20, 2013

C-6 Motion to approve the distribution of salaries for the 2013-14 NCLB Title I grant for teaching positions as follows:

Teacher Name	School	Annual Salary	% Charged to Title I	Salary Charged to Title I
Sharon Nilsen	Whitehouse School	Step MA11 \$63,700	31%	\$24,600. (\$20,000 salary + \$4600 benefit)
Courtney Calamito	Readington Middle School	Step BA6 \$53,920	28%	\$18,450. (\$15,000 salary + \$3450 benefit)

C-7 Motion to approve the following mentors for the 2013-2014 school year as follows:

New Staff Member	Mentor	School	Term
Kristen Frohn	Cynthia Dennis	WHS	Full Year
Lauren Bogaert	Barbara Hagan	WHS	1/3 Year
Paul Yunos	Edward Dubroski	TBS/WHS	PT Full Year
Kathryn MacDade	William Daly	RMS	Full Year
Jamie Ericson	Patricia Coleman	TBS	1/3 Year

C-8 Motion to approve the Superintendent's recommendation and affirm the following teacher appointments pending satisfactory completion of employment requirements and emergent hire, if needed.

NAME	POSITION	SALARY/STEP	EFFECTIVE DATES
Kristen Frohn	Gr 2 Teacher/WHS New Position 20-04-D2@AVU	\$52,390/BA1	9/1/2013-6/30/2014
Amy Kokoszka	Gr 2 Teacher/TBS New Position 20-03-D2@AVT	\$59,120/MA6	9/1/2013-6/30/2014
Arlene Schlosser	.5 Intervention Teacher/WHS 20-04-D2@AFZ (Replaces Kokoszka)	\$26,450/BA3	9/1/2013-6/30/2014
Paul Yunos	.4 Physical Education/Health Teacher New Position .2 TBS 20-03-D2@AVP .2 WHS 20-04- D2@AVQ	\$20,956/BA1	9/1/2013-6/30/2014

C-9 Motion to accept the superintendent's recommendations to approve the following appointment changes:

Mengli Wang	Change from .6 Language Teacher (Chinese) 20-01-D2@AUU/.4 ESL Leave Replacement to F/T Language Teacher 20-01-D2@AUU
Carrie Sivo	Change positions from .5 TBS 20-03-D2@ASZ/ .5 WHS 20-04-D2@ATA to .2 RMS 20-01-D2@AVR/ .8 HBS 20-02-D2@AVS

C-10 Motion to accept the Superintendent's recommendation and affirm the appointment of teacher (long term substitute) appointments pending satisfactory completion of employment requirements and emergent hire, if needed:

NAME	POSITION	RATE	EFFECTIVE DATES
Jaime Ericson	Long Term Replacement Teacher(replacing employee #5622 LOA)	Substitute rate for The first 20 consecutive days/Step 1 per diem rate	9/1/2013 to on or about 11/30/2013

C-11 Motion to approve Linda Schoener/Beverly Lax, Intervention teachers, to complete entrance placement testing for a maximum of 3 hours total at \$30.00 per hour.

- C-12 Motion to approve stipends for the following additional teachers to participate in the 2013 Summer Teacher Academy Program.

Teacher	Session	Date	Amount
Barbiche, Jennelle	SGO	7/17/2013	\$20.00
Campuzano, Yolanda	Prezi for Advanced Users	8/20/2013	\$60.00

- C-13 Motion to approve, upon recommendation of the Superintendent, bus driver appointments for 2013-2014 as listed on Attachment C-13.

COMMUNICATIONS

Committee Report: No Report

Motion to approve: D1-D2

Motion: Mr. Panico Second: Mrs. Dobozyński Vote: 7 yes; 0 no

- D-1 Motion to rescind Policy #5112 Entrance Age and keep language of previous revision intact. Entrance age for kindergarten is that children will turn 5 on or before October 1 of that school year pursuant to NJSA 18A:38-6.
- D-2 Resolved that the Readington Township Board of Education hereby acknowledges the achievements of Jonathan Reed Hadley and Matthew Eugene Parrella who have completed the requirements for their Eagle Scout Awards through Troop 1969 Central New Jersey Council Boy Scouts of America and that a letter of acknowledgement be sent to the scouts on behalf of the Board.

MINUTES

Motion to approve: E1-E2

Motion: Mr. Egbert Second: Mrs. Dobozyński Vote: 6 yes Mr. Panico abstained

- E-1 Motion to approve the minutes of the regular meeting of July 23, 2013.
- E-2 Motion to approve the Minutes for July 25, 2013 special meeting.

6. Unfinished Business –

S1191 County Wide Purchasing System Legislation vetoed by the governor.

7. New Business –

Meeting Reminders: Special Board Meeting –Board Goals August 27th, 5:30pm
HCSBA September 17, 2013
NJSBA Conference October 22-24

8. Open to Public (any item on or off the Agenda) None

10. Motion to Adjourn at: 7:40 pm

Motion: Mr. Goodwin Second: Mr. Panico Unanimously carried

Time of Adjournment: _____