

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School - Board of Education Meeting Room
Regular Meeting - 7:30 p.m.
April 23, 2013

MINUTES

1. Call to Order – Open Public Meetings Act – Roll Call – Flag Salute

President David Livingston called the meeting to order at 7:31 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon Democrat. Formal action may be taken.

The following Board members were present:

Barbara Dobozyński	Wayne Doran	William Goodwin	Vincent Panico
Laura Simon	Eric Zwerling	Cheryl Filler	David Livingston

Also present:

Barbara Sargent, Superintendent
Steffi-Jo DeCasas, Business Administrator/Board Secretary

2. Superintendent's Report

- **Mrs. Gisewhite and Samantha Gisewhite Baseball Scoreboard Recognition**

3. Open to the Public (Limited to Items on the Agenda)

Read statements objecting to the dress code established for the 8th grade dance

Send policy to committee for review. President Livingston closed the meeting for public comments.

Reconvened at 8:34 pm after a brief recess

4. Correspondence – Letter from the Board of Public Utilities read into the public record by President Livingston

FINANCE/FACILITIES

Motion: Doran Second: Goodwin Vote: 8-0

*A-1 Motion to approve the Bill List for the period from 3/28/2013 through 4/24/2013 for a total amount of \$ 2,723,263.79. (Bill List total updated for Business Meeting).

Grade	School	Novels/Mentor Texts
4 th Grade	HBS	Should There Be Zoos?
5 th Grade	HBS	Chew on This
8 th Grade	RMS	Fever 1793 Flowers for Algernon Witch Child

B-4 Motion to approve the 6th grade Mandarin classes to visit the Museum of Chinese History and Culture in New York City on May 24, 2013 (*funded by an Education Foundation Grant*).

B-5 Motion to approve a new Readington Middle School Interscholastic Wrestling Program for the 2013-14 school year.
(Cost and maintenance and cleaning of mats.)

Formal documented plan for maintenance and cleanliness of matts

B-6 Motion to approve annual tuition rates for non-resident staff member whose children attend Readington schools.

GRADE	RATE
Half Day Kindergarten	\$2,000
1 through 8	\$3,500

B-7 Motion to accept Exxon Mobil Educational Alliance grant in the amount of \$500.00 for Holland Brook School for a Math Enrichment activity.

B-8 Motion to approve the tuition rate of \$350.00 per month for the 2013-2014 Integrated Preschool Program, with a Transportation option for an additional amount of \$90.00 per month.

*B-9 Motion to accept the Superintendent's recommendation and approve the following fundraisers for the 2012-2013 school year:

Fundraiser	School	Date	Recipient
Proyecto Sonrisa (Project Smile)	RMS	May 2013	Operation Smile
Barnes & Noble Book Fair	RMS/HBS	May 29, 2013	RMS & HBS Media Centers
*Helping Our Animal Friends	TBS Student Voice	May, 2031	St. Hubert's Animal Welfare Center

*B-10 Motion to approve Sarah Buxton of Staff Development Workshops, Inc. to provide staff development training for 3 days (May 10, 13 & 14, 2103) at a rate of \$1,300 per day, for a total of \$3,900 at Readington Middle School.

*B-11 Motion to approve the following field trip for the 2012-2013 school year:

SCHOOL	GRADE	DATE	DESTINATION
WHS & TBS	3rd	June 10, 2013	Pickel Park

- *B-12 Motion to accept the Superintendent's recommendation and approve home instruction for student: H-128 for 5 hours a week, as needed, April 8, 2013 through June 30, 2013.
- *B-13 Motion to accept the Superintendent's recommendation to approve home instruction for student: H-129 for 5 hours per week beginning 4/15/13 through 6/1/13.
- *B-14 Motion to approve the following resolution:

BE IT RESOLVED by the Readington Township Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

PERSONNEL

Report provided by Mrs. Filler.

Motion: Panico Second: Goodwin Vote: 8-0

- *C-1 Motion to acknowledge the retirement of the following teaching staff, with appreciation for their years of service, effective June 30, 2013.

Donna DeGrau	Holland Brook School
*Patricia Garay	Readington Middle School
Joyce Langheinrich	Readington Middle School
*Francis Massaro	Readington Middle School
Marsha Sepesi	Holland Brook School
*Vissoe, Beverly	Readington Middle School

- C-2 Motion to accept the resignation of **Donna Fox**, Special Education Teacher, Readington Middle School, effective June 30, 2013.
- C-3 Motion to accept the Superintendent's recommendation and approve a paid/unpaid Leave of Absence (Medical) for employee #5232, effective on or about 4/8/2013 through 4/26/2013.
- C-4 Motion to accept the Superintendent's recommendation and approve the following teachers for facilitating the 21st Century Best Practices workshop at the March 1, 2013 Curriculum Day:

Teacher/Facilitator	School	Prep Time	Amount
Barca, Tiffany	TBS	2.0 hours	\$60.00
Casertano, James	RMS	2.0 hours	\$60.00

Gardner, Seth	RMS	2.0 hours	\$60.00
McGibbon, Joyce	TBS	2.0 hours	\$60.00
Singer, Stephanie	RMS	2.0 hours	\$60.00

- C-5 Motion to accept the Superintendent's recommendation and approve the following resolution:

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the "Board") employs the following positions:

- (1.0) Art Teacher
- (1.0) Spanish Teacher
- (.68) Physical Education Teacher
- (3.0) Elementary Teachers

WHEREAS, the Board has determined that the Readington Township School District's needs can be adequately served without the aforementioned positions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby abolishes the aforementioned positions effective June 30, 2013 for reasons of economy and efficiency; and

BE IT FURTHER RESOLVED that any individuals presently employed in those positions shall be provided notice of such reduction in force in accordance with the terms of his/her employment contract.

- C-6 Motion to accept the Superintendent's recommendation and approve the following as Substitute Teacher/Aide paid at the substitute rate, in the Readington Township School district, pending satisfactory completion of employment requirements:

Jessica Schepis

- *C-7 Motion to accept the Superintendent's recommendation and approve the following substitute (long term replacement teacher) appointments, pending satisfactory completion of employment requirements and emergent hire, if needed:

NAME	POSITION	STEP	EFFECTIVE DATES
Lauren Bogaert	Long Term Replacement Teacher (replacing employee #5130 LOA)	Substitute rate for the first 20 consecutive days/ Step 1 per diem rate	5/17/2013-6/30/2013
Maria DeSimone	Long Term Replacement Teacher (replacing employee #5285 LOA)	Substitute rate for the first 20 consecutive days/Step 1 per diem rate	4/19/2013-6/30/2013

- *C-8 Motion to accept the Superintendent's recommendation and approve **Kristin Bilotti** to provide home instruction for student, H128, for 5 hours a week as needed, through June 30, 2013 at the rate of \$30.00 per hour.

- *C-9 Motion to accept the Superintendent's recommendation and approve **Krista Volpe** and **Courtney Calamito** (shared position) to provide home instruction for H-129 for 5 hours a week, as needed through June 1, 2013 at the rate of \$30.00 per hour.
- *C-10 Motion to accept the resignation of **Colleen Sears**, Music Teacher, Readington Middle School, effective June 30, 2013.

COMMUNICATIONS

Report given by Laura Simon which will be published on the district website.

Motion: Simon Second: Dobozyński Vote: 8-0

Mr. Zwerling provided a report on the Green Committee.

- *D-1 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies:
 - 3230 – Outside Activities (Teaching Staff Members)
 - 3281 – Inappropriate Staff Conduct (Teaching Staff Members)
 - 4230 – Outside Activities (Support Staff Members)
 - 4281 – Inappropriate Staff Conduct (Support Staff Members)

MINUTES

Motion: Doran Second: Simon Vote: 8-0 (Panico abstained on E-2)

- E-1 Motion to approve the minutes of the regular meeting of March 12, 2013.
- E-2 Motion to approve the minutes of the executive session of March 12, 2013.
- E-3 Motion to approve the minutes of the regular meeting of March 25, 2013.

5. Open to Public (any item on or off the Agenda)

3rd grade students will be working on the school's garden and was requesting a compost bin.

6. New Business

Reminders:

- **April 30, 2013 – Special Education Panel**
- **May 9, 2013 – Energy Efficiency in Schools at Livingston, NJ**
- **May 18, 2013 – Delegate Assembly**
- **NJSBA Fall Conference – Registration open May 1st**

Other Items:

- **BOE Involvement in Memorial Day (Cheryl to provide organizer contact)**

- Articulation with HCRHS-requested input on suggested agenda items from board members
- Funding Formula for Regional Districts
- Board Self-Evaluation
- One candidate applicant for the open board position. The board wished to extend the application deadline to April 30th with additional advertisements on List Serve, Ad on Home Page and request placement on Township website
- June 4th filing deadline for Fall Election

7. Adjournment to Executive Session 9:30 p.m.

Motion to adjourn to Executive Session for approximately 30 minutes in accordance with the Sunshine Law, Ch. 321, P.L. 1975, for the purpose of discussing grievance and personnel matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances exist. No action to be taken following the session.

Motion: Goodwin

Second: Simon

Vote: Carried

8. Motion to Adjourn at: 10:45 p.m.

Motion: Doran

Second: Simon

Vote: Carried

***Items added since work session meeting.**