



FINANCE & FACILITIES MEETING MINUTES

Tuesday August 4, 2020

Committee Members: Ray Egbert, Chair
Laura Simon, Carol Hample, Tom Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary
Don Race, Facilities Manager

1. 2020-2021 Capital Projects

- a. The Committee discussed the TBS boiler project and Change Order #1. Mr. Finkle from SSP Architects was present for the boiler discussion. The change order is to provide additional electrical work to complete the boiler installation at a cost of \$11,044. The change order was required because the boiler ordered was a different boiler per the architectural plans. The new boiler requires a 120v circuit versus the planned 480v circuit but allowed for a quicker delivery than the one originally planned. Upon Committee discussion, we are not sure who approved the boiler and if the new boiler met the planned specifications originally desired. Due to the additional cost and no prior Board approval, the Committee decided to not approve Change #1. Mr. Bohm will work with the Architect to determine options to complete the boiler installation.
- b. The HBS roof project is substantially complete. The remaining work entails flashing installation and punch list items.
- c. The application for the Securing Our Children's Future Bond Act grant is postponed by the State indefinitely. The State has not sold bonds that would allow for the grant funds.
- d. The LED lighting project at WHS and TBS is completed.
- e. Other maintenance and IT summer projects have been substantially completed per the priority list.

2. Hot Air Balloon Incident

The HVAC unit on the RMS roof has been replaced along with minor roof repair. The District did pay the insurance deductible which is expected to be refunded once the insurance process is finalized.

3. RMS Well / E. Coli – Update

The issue has been traced to the UV filter not properly sanitizing the water. The DEP has provided three options which include installing a four-stage UV filter, installing a four-stage chlorination system, or digging a new well. The District is in the process of determining the pros and cons of the UV and chlorination systems and is expecting quotes by next week. A new well is not considered an option due to no guarantee that E. Coli would still be present and would still require new filtration systems. There is no recommendation currently.

4. Reopening

- a. The lunch options for virtual days was not discussed due to time constraints.
- b. The Committee discussed the option of discounting the preschool tuition. Additional information will be gathered regarding surrounding districts and what the District's program will provide.

5. Budget Update

- a. A list of additional costs related to COVID 19 was presented to the Committee. Mr. Bohm continues to monitor this list and most of the items were not budgeted.
- b. There has been no update from the State regarding new State Aid amounts which is still planned to be release August 25th.
- c. Legislation / COVID 19 impact
 - i. Bill S2676/A4389 could mandate a fully insured health benefits tax. The cost to the District would be approximately \$140,000. There could possibly be no effect to the District if parts of the Affordable Health Care Act expire in December 2020.
 - ii. The new Health Benefit Bill becomes effective January 1, 2021. Open enrollment will be in October 2020.
 - iii. The 180-day Law is still in effect and thus the bill list is being closely monitored for approvals.

6. Finance Agenda Items

The Finance agenda items will include the recommendation to approve the following:

- a. The RTEA Agreement along with related Salary adjustments
- b. The cancellation of Guardian Long-Term Disability insurance per the contract negotiation process
- c. Acceptance of the Digital Divide Grant funds

7. Bills List

The Bills List are normal in nature. The Committee is recommending approval.

8. 2019-2020 Audit

The annual financial audit begins next week.

9. Next meeting is to be determined