



## FINANCE & FACILITIES MEETING MINUTES

Thursday May 28, 2020

Committee Members: Ray Egbert, Chair  
Laura Simon, Carol Hample, Tom Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent  
Jason Bohm, SBA/Board Secretary  
Don Race, Facilities Manager (Items 1 – 2)  
Jim Belske, IT Coordinator (Items 1-2)

### 1. 2019-2020 Capital Projects

As previously noted, the Committee reviewed change order #6 related to electrical wiring installed by the Contractor without approval. The wiring was for fire shutters which would allow the maintenance department to raise the shutters instead of having an outside vendor called in. The cost for this change order is \$3,063.06. The Architect provided a 15% credit or \$460. This issue is considered resolved.

### 2. 2020-2021 Capital Projects

- a. The TBS boiler project has begun with demolition occurring now.
- b. The HBS roof project will begin in two weeks, however block work has begun.
- c. The application for the Securing Our Children's Future Bond Act grant is almost completed. There is no recommendation currently.
- d. The LED lighting project at WHS and TBS is almost completed.
- e. Other maintenance and IT summer projects are being planned and prioritized.

### 3. Sale of Chromebooks to students

The Committee discussed the possibility of selling Chromebooks to students if the parent requested. There are legal implications that would need to be researched along with logistics on which Chromebooks would be offered. There is a possibility these Chromebooks would be needed in the fall if virtual learning continues. The Committee felt the District should not sell any at this time but review the option next year.

### 4. Summer Meal Delivery

The Committee decided not to pursue the option of providing summer meal delivery. This would have been a new service provided by the District. The District will provide a list of other options should a parent request summer meal delivery.

**5. Budget Update**

- a. Mr. Bohm updated the Committee with NJ Treasurer's Report May 2020. The report reflects a reduction in State Aid of \$150,402 for the District's 20-21 budget. The Committee reviewed options to absorb the decrease. There is no recommendation currently.
- b. The Committee discussed the following Legislation with no recommendation currently.
  - i. 180-Day Law
  - ii. Health Benefit Changes Ad Hoc
  - iii. Health Benefit Chapter 78 Relief
  - iv. Township Remittance
  - v. Furlough

**6. Finance Agenda Items**

The Finance agenda items are normal in nature or have been explained above. There are several items that are normal annual approvals. The Committee is recommending approval of all items.

**7. Bills List**

The Bills List are normal in nature. The Committee is recommending approval.

**8. Next meeting is scheduled for July 8, 2020 at 8:30 a.m.**