



# FINANCE COMMITTEE MEETING MINUTES

Wednesday, October 19, 2022

9:00 a.m.

Committee Members: Dr. Camille Cerciello, Chair  
Randall Peach, Carol Hample, Thomas Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent  
Jason Bohm, SBA/Board Secretary  
Don Race, Facilities Manager

## 1. 2022-2023 Capital Projects

- a. HBS roof - complete pending punch list items
- b. Curriculum office - windows and punch list remaining
- c. Maintenance reserve projects
  - i. Facilities Department projects - In progress: BOE office IT upgrades, HBS roof replacement, RMS hallway tile enhancement
  - ii. IT Department projects - In progress: HBS Gym/Cafe audio project, BOE AV project
- d. TBS boiler matter - <\$40,000 repair + \$14,000 architect/engineering fee - For boiler blower motor replacement

## 2. Security Enhancements

- a. The committee reviewed Safety and Security items once again. The administration provided updates regarding status of current projects and projections for proposed security enhancements.

**3. 2023-2024 Potential Capital Projects / Surplus & Reserve Balances** - The projects being considered are: 3 Bathrooms: 1 in Kindergarten at TBS, 1 in Kindergarten at WHS and 1 in Special Ed classroom at HBS, roof replacement at RMS for back gym and art room, TBS boiler fix, door replacements at WHS and solar expansion considerations at HBS and RMS.

**4. Republic Refuse/Recycling Contract Renewal** - Negotiation parameters based on CPI vs. bidding - we would like to renew our contract with Republic.

## 5. Other Contract Renewals Proposed Plan of Action

- a. Night Custodial - In-house calculation vs. bidding and/or combination (ex. midday shift, etc.)
- b. Health/Dental Insurance - Background/summary of options, update from broker, present multiple choices with rates (ex. PET vs. SHIF vs. State vs. Other)
- c. General Liability/Property/Casualty Insurance - Background/summary of options, update from broker, present multiple choices with rates (ex. SAIF vs. NJSIG vs. MEIG / PIP vs. Other)

**6. Amerihealth Insurance Rebate** - \$62,000 - this rebate will be shared with staff, a one-time credit of approximately \$63/eligible employee

## 7. Finance Agenda Items

- a. Investors Bank Grant of \$2,500 for TBS Bioswale Project, High Bridge \$5,000 Shared Services Agreement, Sports Officials/Assignor Rates 2022-2023, TBS Boiler Architect Proposal, Refuse/Recycling services, Township Police shared services agreement

**8. Bills List - Standard**

**9. Next meeting is planned for** Tuesday, November 29, 2022 @ 9:00.

Tentative topics: Solar feasibility study with architect, breakfast mandate >10%, SDA/ROD grants, security plans