



FINANCE COMMITTEE MEETING MINUTES

Wednesday, March 10, 2021

8:30 a.m.

Committee Members: Dr. Camille Cerciello, Chair
Laura Simon, Carol Hample, Thomas Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary
Donald Race, Facilities Manager

1. RMS Well No. 2

All the components have been installed for the new UV system. A representative from the company will install a software update this week. Maintenance staff will receive training for daily monitoring and recording of the readings from the system. Working on finalizing all paperwork needed to remove public notice. System is running and restrooms are currently being used. Kitchen is still closed since lunch is not served.

2. 2021-2022 Capital Projects

- Roofing project
Kevin Settembrino took additional measurements on Holland Brook roof. Based on the measurements, may be able to complete all but 2 sections of that building. Timeline for project: Bid in April, award project late April, early May.
- RMS bleachers replacement
No bidding needed. PO issued mid May for July. Existing bleachers will be removed when school ends. New bleachers will be delivered and installed in August.
Also preparing quotes for other summer maintenance projects. Painting lockers at RMS. Since ESY will occur at RMS, instead of HBS due to the roofing project, lockers can either be painted before ESY starts or after it ends. Timing of all projects TBD.

3. Grants

- HSA [canopies](#)
HSA is donating (1) 10' x 20' canopy to each building. These structures are portable. Currently can be used as an outside classroom. The county office is permitting usage due to the pandemic but may restrict it in the future, at which time they will be removed. Building principals are considering various uses for their canopy. Examples of other usages: a reunification tent in the event of school emergency, an outdoor HSA-sponsored event check-in tent, clothing or food drive drop-off area or used by groups who rent the facility.

Title I ineligibility notification

By federal guidelines, we do not qualify for Title I funds next year, resulting in a negative impact of approx \$40,000. The funding formula did not work in our favor this year. However, this could change for 2022 - 2023 school year, based on updated census data, and these funds could be available to us moving forward. We still qualify for Title II, Title III and Title IV funds.

ESSER II (2nd federal stimulus)

- School funding - \$164K May reallocate a portion of these funds for Title I programs this year
- Learning acceleration - \$25K
- Mental health - \$45K
- Securing our Childrens' Future Bond Act - No movement yet. Our application has been submitted. This would allow us to install security films on all first floor windows.

4. 2021-2022 Budget Update

- State aid increase - an additional \$190K, allocated as follows:
 - PERS billing - \$105K (Public Employees Retirement System)
 - Health benefits contingency - \$50K
 - Contingency placeholder - \$35K
- Revised tax levy - 1.5% down from 1.9% or \$134K that will be returned to taxpayers. Very good news.
- Budget presentation - Discussed highlights including enrollment, class size and staffing at each school. Data supports the need for redistricting. Reviewed general fund. Salaries and employee benefits are approx 80% of budget, increasing 3% - 5% annually while tax levy can increase no more than 2%. Also reviewed state aid and tax levy. Discussed reassessment of homes in township and tax rate adjustment.
- Major action items remaining
 - State budget software entry
 - [NJEHP / Chapter 44](#) savings calculation (impacts 2022-2023 tax levy)
 - Budget presentation & vote on the tentative budget (March 16)
 - Send budget to the County Office for review (before March 20)
 - Vote on final budget (April 27)
 - Budget newspaper article (May)

5. Non-Resident Tuition Request / Policies 5111 & 5118

Parent request to waive tuition for the last 2 months of the school year. Family moving mid April. It was agreed to allow student to finish the year at current school, charging no tuition.

6. Finance Agenda Items - Budget resolutions, architect fee, SEMI, ESSER II funding, Employee Assistance Program (EAS) contract, to provide mental health services to employees, relating to the pandemic.

7. Bills List - Large one-time purchases shall appear shortly

8. Next meeting is planned for Wednesday April 21, 2021 @ 8:30 A.M.