

Adding and Connecting to District printers from your computer

If you need to add or connect to a printer on your laptop follow these steps

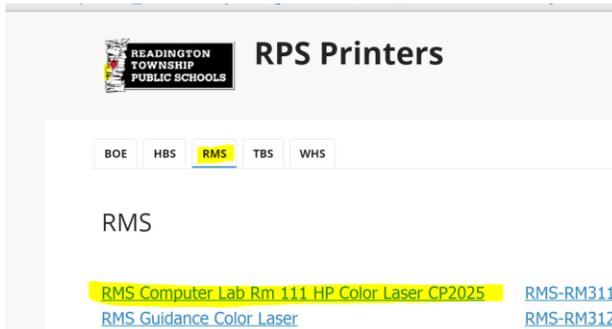
- 1) Click the **Blue Internet explorer** icon on your Windows Desktop lower left tool bar



- 2) On the <http://rps-fp> webpage click the **RPS Printers** Icon



- 3) Select your **school** from the Top TAB
Click the **name** of the printer you would like to connect to



- 4) Click **Connect**
Click **YES** on Add Printer Connection

