

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board.

Public participation shall be permitted only as indicated on the order of business in Board Bylaw No. 0164.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer



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asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

6. Comments at special meetings must be related to the announced purpose of the meeting.
7. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

The portion of the meeting during which the public is invited shall be limited to sixty minutes and will be concluded by 11:00 p.m.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Adopted: 22 March 2005

Revised: 24 July 2012



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TEACHING STAFF MEMBERS

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Staff Member's Use of **Personal** Cellular Telephones/
Other Communication Devices

Jul 15

[See **POLICY ALERT** Nos. 167 and 206]

3322 STAFF MEMBER'S USE OF **PERSONAL** CELLULAR TELEPHONES/ **OTHER COMMUNICATION DEVICES**

The Board of Education recognizes a ~~school~~ teaching staff member may need to **electronically communicate on** ~~make a non-school related, personal matter using a personal cellular telephone or other personal communication device~~ telephone call during their workday ~~when the telephone call cannot be made before the staff member reports to work and/or after the staff member's workday has concluded.~~ **Electronic communications include, but are not limited to: voice conversations, text-messaging, accessing social networking or other internet sites, or any other type of electronic communication.**

In the event the **teaching** staff member **needs to electronically communicate on a non-school related, personal matter using a personal cellular telephone or other personal communication device** ~~has an occasion to make a personal telephone call during their workday, and the telephone call is of such a nature that it cannot be made before the staff member's workday begins or after the workday has concluded,~~ the ~~school~~ **teaching** staff member may **do so** ~~make a personal telephone call using their personal cellular telephone during the workday provided the communication telephone call is made during the teaching staff member's duty free lunch or break periods and/or preparation periods for teaching staff and is made outside the presence of students~~

An electronic communication by a teaching staff member on a non-school related, personal matter using a personal cellular telephone or other personal communication device ~~A personal telephone call by a school staff member on their personal cellular telephone shall not be made while the teaching staff member is performing assigned school district responsibilities.~~

In the event the **teaching** staff member has an emergency requiring immediate attention that requires **such a communication while performing assigned school district responsibilities** ~~the personal use of their personal cellular telephone,~~ the teaching staff member shall inform their ~~Building~~ Principal or immediate supervisor before or immediately after **the communication** ~~using the cellular telephone,~~ depending on the nature of the emergency. **The Board of Education**



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TEACHING STAFF MEMBERS

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Staff Member's Use of **Personal** Cellular Telephones/
Other Communication Devices

is not responsible if a teaching staff member's personal cellular telephone or other communication device is lost, stolen, or missing.

Adopted:



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SUPPORT STAFF MEMBERS

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Staff Member's Use of **Personal** Cellular Telephones/
Other Communication Devices

Jul 15

[See POLICY ALERT Nos. 167 and 206]

4322 STAFF MEMBER'S USE OF **PERSONAL** CELLULAR TELEPHONES/ **OTHER COMMUNICATION DEVICES**

The Board of Education recognizes a school support staff member may **need to electronically communicate on** ~~have the need to make a non-school related, personal matter using a personal cellular telephone or other personal communication device~~ telephone call during their workday ~~when the telephone call cannot be made before the staff member reports to work and/or after the staff member's workday has concluded.~~ **Electronic communications include, but are not limited to: voice conversations, text-messaging, accessing social networking or other internet sites, or any other type of electronic communication.**

In the event the **support** staff member **needs to electronically communicate on a non-school related, personal matter using a personal cellular telephone or other personal communication device** ~~has an occasion to make a personal telephone call during their workday, and the telephone call is of such a nature that it cannot be made before the staff member's workday begins or after the workday has concluded,~~ the school **support** staff member may **do so** ~~make a personal telephone call using their personal cellular telephone during the workday provided the communication telephone call is made during the support staff member's free lunch / or break periods and is made outside the presence of students.~~

An electronic communication by a support staff member on a non-school related, personal matter using a personal cellular telephone or other personal communication device ~~A personal telephone call by a support staff member on their personal cellular telephone shall not be made while the support staff member is performing assigned school district responsibilities.~~

In the event the **support** staff member has an emergency requiring immediate attention that requires **such a communication while performing assigned school district responsibilities** ~~the personal use of their personal cellular telephone,~~ the support staff member shall inform their ~~Building~~ Principal or immediate supervisor before ~~making the call or immediately after the communication using the cellular telephone,~~ depending on the nature of the emergency. **The Board of**



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Education is not responsible if a support staff member's personal cellular telephone or other communication device is lost, stolen, or missing.

Adopted:



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[See POLICY ALERT Nos. 204 and 206]

5756 TRANSGENDER STUDENTS

The Board of Education **is committed** ~~strives~~ to provide a safe, ~~and~~ supportive, **and inclusive learning** environment for all students. In furthering this goal, the Board adopts this Policy to **ensure all students, including** ~~address the needs of~~ transgender ~~and gender nonconforming~~ students, ~~enrolled in the school district~~ **have equal educational opportunities and equal access to the school district's educational programs and activities.** The Board of Education, administration, and all school staff members will comply with Federal and State laws and regulations regarding transgender students and no student shall be subjected to discrimination on the basis of gender identity or expression.

For the purposes of this Policy:

1. "Gender expression" refers to the way a student represents or expresses gender to others, often through behavior, clothing, hairstyles, activities, voice, or mannerisms.
2. "Gender identity" means a student's deeply held sense or psychological knowledge of their own gender, regardless of the gender they were assigned at birth.
3. "Gender identity or expression" also means having or being perceived as having a gender-related identity or expression whether or not stereotypically associated with a person's assigned sex at birth.
4. "Gender nonconforming" describes a student whose gender expression differs from stereotypical expectations, such as "feminine" boys, "masculine" girls, and those who are perceived as androgynous.
5. "Transgender" describes students whose gender identity is different from their gender assigned at birth.



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~~Gender-related identity may be provided to the school district by a parent of a student or by an adult student with evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity, or any other evidence that the gender-related identity is sincerely held as part of the student's core identity.~~

The Board of Education believes the responsibility for determining a student's gender-related identity rests with the student; or, in the case of young students not yet able to advocate for themselves, with the parent. Therefore, the Board will accept a student's assertion of his or her gender identity when there is consistent and uniform assertion of the gender-related identity, or any other evidence that the gender-related identity is sincerely held as a part of the student's core identity. **The Board of Education will not question or disregard the assertion of a student's gender identity. However,** ~~t~~The Board authorizes the Superintendent or designee to question a student's asserted gender identity when there is a credible basis for believing the student's gender-related identity is being asserted for some improper purpose.

The Board recognizes school-related issues regarding transgender students will vary on a case-by-case basis. Therefore, the Superintendent of Schools or designee will meet with the student and parent, when appropriate, to discuss school-related issues. The issues to be discussed shall include, but are not limited to, the following:

1. **Names/Pronouns – The school district will honor the request of the student to have the student addressed by a name or pronoun different from those associated with the student's gender at birth.**
2. **Student Records – The school district's official, permanent student record will be maintained in accordance with Federal law, State statutes, and administrative code and will indicate the legal name and gender appearing on the student's birth certificate, unless there is a legal name change. However, the school district will use the name requested by the student in other school-related documents to include, but not be limited to, student identification cards, library cards, school photographs, grade books, posted lists of student names, and any other places where students' names are commonly written.**



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3. **Restrooms – Transgender students shall have access to the restroom that corresponds to their gender identity. The use of a “gender neutral” restroom, if available, shall be a matter of choice by a transgender student.**
4. **Locker Rooms – Transgender students shall have access to locker room facilities that correspond to their gender identity. The school district will make available a reasonable alternative changing area for a transgender student, if requested.**
5. **Physical Education Classes - Transgender students shall be permitted to participate in physical education classes in a manner consistent with their gender identity.**
6. **Intramurals Programs – A transgender student’s participation in the school district’s intramural athletic programs shall be in accordance with the eligibility requirements for participation in interscholastic athletics as determined by the New Jersey Interscholastic Athletic Association.**
7. **Interscholastic Athletics – A transgender student’s participation in the school district’s interscholastic athletic programs shall be in accordance with eligibility requirements for participation in interscholastic athletics as determined by the New Jersey State Interscholastic Athletic Association.**
8. **Dress Codes – Transgender students shall comply with the dress code requirements that correspond to their gender identity.**

In the event a student no longer identifies with a previously asserted gender other than their gender at birth, the Superintendent or designee will meet with the student and parent, when appropriate, to discuss the transition of the student from gender nonconforming to gender conforming and to determine how the student’s gender identity should be addressed by the school district.



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Transgender Students

School personnel may not disclose information that may reveal a student's transgender or gender nonconforming status, except as allowed by law. Under the Family Education Rights Privacy Act (FERPA), only those school employees with a legitimate educational need may have access to a student's records or the information contained within those records. Disclosing confidential student information to other employees, students, parents, or other third parties may violate privacy laws, including but not limited to FERPA. Transgender students have the ability, as do all students, to discuss and express their gender identity and expression openly and decide when, with whom, and how much of their private information to share with others.

N.J.S.A. 10:5-1 et seq.
Title IX, 20 U.S.C. Section 1681

Adopted:



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[See **POLICY ALERT No. 188**]

6660 STUDENT ACTIVITY FUND

The Board of Education authorizes the establishment of a student activity account for funds derived from events and activities of pupil organizations and to account for the accumulation of money to pay for pupil group activities. The Board of Education may establish individual student activity accounts within a student activity account by Board resolution.

Student activity funds are maintained under the jurisdiction of the Board of Education and are under the supervision of the School Business Administrator/Board Secretary.

In accordance with the provisions of N.J.A.C. 6A:23A-16.12(a), the School Business Administrator/Board Secretary designates the building principal to administer the student activity account in each school building.

Funds collected for a student activity shall be turned into the building principal and deposited in the bank within twenty-four hours or the next school day after collection. Student activity funds shall be maintained in a secured and locked location prior to being deposited in the bank.

The student activity funds shall be maintained in an interest-bearing bank account separate from all other Board of Education funds and shall be classified by school in the event only a single student activity account is established for all schools in the district. The interest earned shall be disbursed to the general portion of the school's student activity fund.

All student activity fund receipts shall be detailed and recorded by the individual student activity showing the date, source, purpose, and amount. The administrator of the student activity account shall provide a written receipt to the individual student activity advisor or coordinator when any student activity funds are turned in for deposit. A copy of these written receipts shall be maintained by the administrator of the student activity account and shall be traceable to the actual receipts or groups of receipts. All bank deposits shall agree with the copies of the written receipts for all deposits.



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Student Activity Fund

All requests for disbursements from the student activity account shall be submitted to the school's administrator of the student activity account and must be supported by a claim, bill, invoice, or written order. All disbursements from the student activity account shall be recorded chronologically by school and individual student activity showing date, vendor, check number, purpose, and amount. All disbursements shall be made by check requiring at least two signatures as authorized and approved by Board of Education resolution.

The student activity account shall be reconciled with the student activity bank account on a monthly basis and if the School Business Administrator designated an administrator of a student activity account, a copy of the reconciliation shall be submitted to the School Business Administrator/Board Secretary for review and approval. The bank account reconciliation shall be completed in accordance with the procedures and requirements established by the School Business Administrator/Board Secretary. Copies of canceled checks, bank statements, and bank account reconciliations shall be retained for examination by the licensed public school accountant as part of the annual audit required under N.J.S.A. 18A:23-1 et seq. and stated in N.J.A.C. 6A:23A-16.2(i).

Borrowing funds from any student activity account is prohibited. In addition, the Board of Education shall not be responsible for the protection of and the accounting for funds collected by any teacher or pupil for an outside school organization. In addition, the Board of Education shall not approve such funds for deposit in a student activity account.

Any funds accumulated in an individual student activity account that are unexpended or unallocated for use after the student activity is no longer active, discontinuance of the activity or a class has graduated shall revert to the general portion of the school's student activity fund.

N.J.S.A. 18A:19-14; 18A:23-2
N.J.A.C. 6A:23A-16.12

Adopted:

