



RE: **PROPOSAL TO PROVIDE ARCHITECTURAL SERVICES**

Toilet Room Renovations at TBS and WHS
Media Center Door Replacement at RMS
Readington Township Board of Education

December 1, 2016 *(sent via e-mail only)*

Mr. Thomas Venanzi, Interim Business Administrator
Readington Board of Education
52 Readington Road
PO Box 807
Whitehouse Station, New Jersey 08889

Dear Mr. Venanzi,

SSP Architects, together with our engineering consultant Engineering Driven Design (EDD), is pleased to provide this proposal to provide architectural and engineering services for the above referenced projects. These services are being proposed to be undertaken per our current Architect of Record contract.

Project Understanding

Through the development of the Board's Long Range Facilities Plan, a series of capital improvements have been identified. These projects are being targeted for implementation during the summer of 2017, and were outlined on the 11/14/2016 cost estimate previously reviewed with the district administration. The projects consist of the following:

1. **Toilet Room Renovation at Three Bridges School**

Renovate one pair of student toilet rooms on the main (upper) level, in the original wing. Also renovate a single occupant toilet room in the existing nurse's office. Provide adherence to the ADA barrier free subcode wherever possible; however, full compliance may not be feasible given existing building constraints. It is expected that all aspects of the toilet rooms will be addressed, including fixtures and finishes, lighting, heating and ventilation, and piping within the spaces (replacement of main or trunk lines is not anticipated at this time). The hard construction budget for this project has been estimated at approximately \$261,624.

2. **Toilet Room Renovation at Whitehouse School**

Similar scope to the Toilet Room Renovation at Three Bridges School as outlined above. Work will be undertaken at three pairs of student toilet rooms, all within the original building wing: two pairs on the main (lower) level, and one pair on the second floor. The hard construction budget for this project has been estimated at approximately \$628,272.

3. **Door Replacement at Readington Middle School Media Center**

The scope of this project will replace two pairs of entrance doors to the media center. Work is also expected to include minor aesthetic upgrades to the corridor area in the immediate vicinity of these doors, with the intent to provide an enhanced focus on the entry doors. The hard construction budget for this project has been estimated at approximately \$30,000.

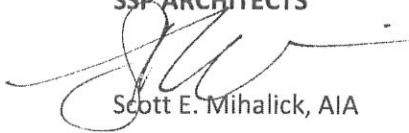


investigations, utility capacity studies, as well as full-time or additional on-site construction phase observation.

Please feel free to contact our office if you require any additional information with regards to this proposal. We look forward to continuing our relationship with the Readington Township Board of Education, and assisting the Board and Administration in their continued efforts to implement the District's facility planning goals.

Respectfully submitted,

SSP ARCHITECTS

A handwritten signature in black ink, appearing to read 'SM', is written over the printed name of Scott E. Mihalick.

Scott E. Mihalick, AIA

c:	RTBOE:	Don Race
	SSP:	Glenn Arbesfeld, Dana Miller