

**2023-24 Preschool Education Aid (PEA) Transfer Form -  
For PEA Planning Budget Revisions**

County: Hunterdon  
District: Readington Township

Provide a clear explanation and rationale for the requested transfer:

| <b>Title</b>             | <b>District Explanation of Transfer</b>  |
|--------------------------|--|
| Explanation of Transfer: | This is the initial award year of Preschool Education Aid for the district. The original budget submission with proposal did not adequately reflect the reality of classroom preparation requirements and student resources needed to provide equitable and equal access for student learning regardless of placement in five (5) different locations. Further, mandatory tuition reimbursements covering September through December were not sufficiently budgeted. The district is desirous of transferring funds from salary, benefits and transportation appropriation lines to cover unbudgeted costs for supplies, repairs and maintenance, and tuition reimbursement/private provider appropriation lines as detailed in Page 2. Many hires for the program started on January 1, 2024 resulting in significantly lower salaries and benefits than budgeted for, and transportation was absorbed in existing routes and majority of parents/guardians waived transportation. The 2024-2025 submitted and approved by the State of NJ reflects adjustments in future years to be more precise with nature of programming costs moving forward. |

Document the proposed decreases and increases to the individual accounts on page two of this form.

**Sign below on the appropriate line:  
District signature and title for prior approval request:**

Signature: \_\_\_\_\_  
Title: Business Administrator  
Date: May 14, 2024  
Date of Board Resolution: May 14, 2024

**DOE Approval:**

Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## 2023-24 PEA Transfer Form - Transfer Details

County: Hunterdon  
 District: Readington Township

Please complete the table for details of PEA transfers:

| From/To:                        | Account Number | Account Description                     | (1) - Original<br>Appropriation<br>Amount | (2) -<br>Appropriation<br>Amount<br>Before<br>Transfer | (3) - Increase<br>or (Decrease)    | (4) -<br>Appropriation<br>Amount After<br>Transfer<br>(Equals<br>Column 2 +/-<br>Column 3) |
|---------------------------------|----------------|---|---|--|------------------------------------|--|
| Transfer 1 - From:              | 20-218-100-101 | PreK Salaries Teachers                  | 260,615                                   | 260,615  | (55,923)                           | 204,692  |
| Transfer 1 - To:                | 20-218-100-600 | PreK Instruction Supplies               | 72,000                                    | 72,000   | 55,923                             | 127,923  |
| Transfer 2 - From:              | 20-218-100-106 | PreK Salaries Aides                     | 83,872                                    | 83,872   | (37,954)                           | 45,918   |
| Transfer 2 - To:                | 20-218-100-600 | PreK Instruction Supplies               | 72,000                                    | 127,923  | 37,954                             | 165,877  |
| Transfer 3 - From:              | 20-218-200-104 | PreK Salary Other Professional Salaries | 39,330                                    | 39,330   | (18,700)                           | 20,630   |
| Transfer 3 - To:                | 20-218-100-600 | PreK Instruction Supplies               | 72,000                                    | 165,877  | 18,700                             | 184,577  |
| Transfer 4 - From:              | 20-218-200-104 | PreK Salary Other Professional          | 39,330                                    | 20,630   | (19,693)                           | 937  |
| Transfer 4 - To:                | 20-218-200-600 | PreK Supplies                           | 4,500                                     | 4,500  | 19,693                             | 24,193   |
| Transfer 5 - From:              | 20-218-200-173 | PreK Family-Parent Liaison              | 15,028                                    | 15,028   | (6,927)                            | 8,101  |
| Transfer 5 - To:                | 20-218-200-600 | PreK Supplies                           | 4,500                                     | 24,193   | 6,927                              | 31,120   |
| Transfer 6 - From:              | 20-218-200-176 | PreK PIC/PIRS Coach                     | 50,944                                    | 50,944   | (12,959)                           | 37,985   |
| Transfer 6 - To:                | 20-218-200-600 | PreK Supplies                           | 4,500                                     | 31,120   | 12,959                             | 44,079   |
| Transfer 7 - From:              | 20-218-200-200 | PreK Employee Benefits                  | 240,258                                   | 240,258  | (50,389)                           | 189,869  |
| Transfer 7 - To:                | 20-218-200-600 | PreK Supplies                           | 4,500                                     | 44,079   | 50,389                             | 94,468   |
| Transfer 7 - From:              | 20-218-200-200 | PreK Employee Benefits                  | 240,258                                   | 189,869  | (62,849)                           | 127,020  |
| Transfer 7 - To:                | 20-218-200-321 | PreK Purchased Edu Services             | 829,156                                   | 829,156  | 62,849                             | 892,005  |
| Transfer 8 - From:              | 20-218-200-200 | PreK Employee Benefits                  | 240,258                                   | 127,020  | (96,572)                           | 30,448   |
| Transfer 8 - To:                | 20-218-200-420 | PreK Repair & Maintenance               | 20,000                                    | 20,000   | 96,572                             | 116,572  |
| Transfer 9 - From:              | 20-218-200-511 | PreK Transportation                     | 50,577                                    | 50,577   | (49,428)                           | 1,149  |
| Transfer 9 - To:                | 20-218-200-420 | PreK Repair & Maintenance               | 20,000                                    | 116,572  | 49,428                             | 166,000  |
| Transfer 10 - From:             | 20-218-200-511 | PreK Transportation                     | 50,577                                    | 1,149  | (1,149)                            | 0  |
| Transfer 10 - To:               | 20-218-200-800 | PreK Support Svcs Other Object          | 750                                       | 750  | 1,149                              | 1,899  |
| Transfer 11 - From:             | 20-218-200-600 | PreK Supplies                           | 4,500                                     | 94,468   | (65,500)                           | 28,968   |
| Transfer 11 - To:               | 20-218-400-730 | PreK Equipment                          | -   | -  | 65,500                             | 65,500   |
| Totals - Columns 2, 3<br>and 4: |                |   |   | 896,032.00   | -                                  | 896,032.00   |
|                                 |                |   |   | This column<br>total must<br>agree to<br>Column 4      | Column total<br>must equal<br>zero | This column<br>total must agree<br>to Column 2   |