

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
Holland Brook School Board of Education Meeting Room  
Regular Meeting 6:00  
June 23, 2015

**Minutes**

**Call to Order by Board President- – Open Public Meetings Act – Roll Call**

Cheryl Filler called the meeting to order at 6:04 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

**Present:** Christopher Allen (6:06), Wayne Doran, Ray Egbert, Vincent Panico, Anna Shinn, Laura Simon, Cheryl Filler

**Also Present:** Barbara Sargent, Superintendent, Steffi-Jo DeCasas, Business Administrator/Board Secretary

**Absent:** William Goodwin, Eric Zwerling

**EXECUTIVE SESSION 6:04 P.M.**

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to review 3 Grievances for approximately 90 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

**RETURN FROM EXECUTIVE SESSION 7:10 P.M.**

Mrs. Filler called the meeting back into public session at 7:19 p.m.

## **SUPERINTENDENT'S REPORT**

8<sup>th</sup> Grade promotion exercise held at Hunterdon Central on Friday June 19, 2015

### **OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

For members of the Readington Township School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District's Policy.

### **0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes and will be concluded by 11:00 p.m.

### **CORRESPONDENCE**

B.H. - Email

N.L. - Email

## **ADMINISTRATIVE REPORTS**

Motion to adopt 1.01 – 1.02

**Motion: Mr. Panico**

**Second: Mrs. Simon**

**Roll Call Vote: Carried- 7 yes**

1.01 Motion to accept the following HIB report:

<b>Date</b>	<b>School</b>	<b>Findings of Harassment, Intimidation or Bullying</b>
05/05/2015	HBS	Yes
05/21/2015	HBS	No
05/29/2015	HBS	No

1.02 Motion to acknowledge the Enrollment and Drill Reports for May 2015.

## **MINUTES**

Motion to adopt 2.01 – 2.02

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Christopher Allen	Wayne Doran	Ray Egbert	
William Goodwin	Vincent Panico	Anna Shinn	
Eric Zwerling	Laura Simon	Cheryl Filler	

2.01 Motion to approve the Minutes May 12, 2015.

2.02 Motion to approve the Executive Session Minutes May 12, 2015.

## **FINANCE/FACILITIES**

Motion to adopt 3.01 – 3.19

**Motion: Mr. Doran**

**Second: Mrs. Simon**

**Roll Call Vote: Carried- 7 yes**

(Laura Simon and Cheryl Filler abstained 3.02)

- 3.01 Motion to approve the **Bill List** for the period from **June 11, 2015** through **June 24, 2015** for a total amount of **\$653,055.36**. Attachment 3.01
- 3.02 Motion to approve **District Travel Schedule June 23, 2015** for a total amount of **\$1,013.12**. Attachment 3.02
- 3.03 Motion to approve **Account Transfers** for **May 1, 2015** through **May 31, 2015**. Attachment 3.03-3.03a
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2015 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2015 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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**Steffi-Jo DeCasas, Board Secretary**

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as April 30, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2015. Attachment 3.04-3.04a

- 3.05 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2015-2016.

**WHEREAS**, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and

**WHEREAS**, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township authorizes Steffi-Jo DeCasas, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination Value be placed on file with this Resolution; and  
**BE IT FURTHER RESOLVED** that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP  
SCHOOL DISTRICT  
PROFESSIONAL CONTRACTS  
2015-2016

<b>Contract</b>	<b>Firm</b>	<b>2015-2016</b>
Attorney	Fogarty & Hara	\$175.00/hr Partner
		\$155.00/hr Associate
Auditor	William Colantano	\$145.00/hr Principal
		\$100.00-115.00/hr Manager
		\$80.00-100.00/hr Senior
		\$65.00-80.00/hr Semi-Senior
		\$65.00/hr Junior
		\$30.00/hr ParaProf 1
		\$35.00/hr ParaProf 2
Architect	SSP Architectural Group	\$40.00/hr ParaProf 3
		\$165/hr CEO
		\$145/hr Principal
		\$135/hr Project Mgr.
		\$125/hr Architect
		\$90/hr Project Coordinator
		\$75/hr Designer
		\$75/hr Drafter
		\$125/hr Construct Adm
Bond Attorney	Wilentz, Golman & Spitzer	\$125/hr Proj Communications Coord.
		\$55/hr Adm Support
		\$500 Unsuccessful Referendum Election Documentation
		\$1,000 Successful Referendum Election Documentation
		Bond Issuance: \$5,000 Plus \$1.10per thousand Maximum \$15,000
		Short Term Bond Anticipation Notes \$0.60 per thousand principal Minimum \$2,500
		Lease Purchase Financing \$5,000 plus \$1.10 per thousand principal

\* Indicates items were not discussed at Work Session

		Refunding Bond Issuance \$10,000 plus \$1.10 per thousand principal
		Hourly Rates: \$150 attorneys \$70 paralegals
Financial Advisory Services	Phoenix Advisors, LLP	Bonds: \$1.00per \$1,000 issued Minimum \$10,000 Maximum \$17,500
		Notes: \$0.25per 1,000 issued Minimum \$2,500
		ESIP: \$7,500 – 10,000
		5 Yr Lease Purchase 2,500
		Hourly Rate \$150
Policy Management	Strauss Esmay	\$ 4,040

3.06 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROPRIETARY SERVICES FOR 2015-2016.

**WHEREAS**, the Readington Township Board of Education has a need to award the following proprietary services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, the following proprietors have submitted proposals indicating they will provide the services indicated as listed; and

**WHEREAS**, the following proprietors have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following proprietors and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following proprietors from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township authorizes Steffi-Jo DeCasas, Business Administrator/Board Secretary, to enter into a contract with the following proprietors and entities described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP  
 SCHOOL DISTRICT PROPRIETARY CONTRACTS  
 2015-2016

Accounting/Budget/Personnel/ Payroll Software & Support	Computer Solutions	\$ 12,312
Schools for Energy Efficiency	I-Energy Partners of NJ	\$ 26,000
HVAC Monitoring – RMS, TBS< WHS	Automatic Temperature Control	\$ 9,445
HVAC Monitoring- HBS	TBS Controls	\$ 5,220
Library Software	Follett Software	\$ 6,685.44
Security Monitoring	Sonitrol	\$ 7,608
Substitute Calling & Absence Reporting	Frontline: Aesop	\$ 9,484.90
Maintenance Direct Service PM Direct IT Direct Fac. Scheduling	School Dudes	\$ 2,890.05
IEP Software Program	Centris Group	\$ 11,039.33
Web Hosting	School wires	\$ 14,025
Student Information System	Genesis Educational Services	\$ 33,469

3.07 Motion to renew the district's Long Term Disability policy for 2015-16 with Guardian Insurance at a rate of \$.26 per hundred which is the same rate charged for 2014-15.

3.08 Motion to approve the Fee change from \$55 for a 30 min. treatment session to \$58 for a 30 min. treatment session for the following consultant for the 2015-16 year:

<u>Name</u>	<u>Discipline</u>	<u>Service</u>
Patricia Thomason	Physical Therapy	In/Out of District Students

- 3.09 Motion to adopt the following Resolution:

**Readington Board of Education Resolution**  
**2015-2016 fiscal Year The Arc Kohler School Meals Program**

**WHEREAS**, The Arc Kohler School is a non-profit NJ Department of Education Approved Private School for Students with Disabilities; and

**WHEREAS**, the Board of Education of the School District of **Readington** has contracted to send to the Arc Kohler School certain students with disabilities who reside in the District; and

**WHEREAS**, The Arc Kohler School provides meals that meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and

**WHEREAS**, The Arc Kohler School will apply for and receive funding for meals in accordance with the income eligibility criteria established by Child Nutrition Program as administered by the New Jersey Department of Agriculture.

**WHEREAS**, The Arc Kohler School does not charge students for the cost of the meals;

**NOW, THEREFORE**, it is hereby resolved that the **Readington** Board of Education acknowledges the foregoing actions and in accordance with N.J.A.C..6A:23-4.5(a)20 authorizes The Arc Kohler School to include the costs of meals provided within the annual tuition rate charged to students.

- 3.10 Motion to approve a 403b third party services agreement with The Omni Group for July 1, 2015 - June 30, 2016 for a fee of \$1,860.00.
- 3.11 Motion to approve the appointment of CBIZ Insurance Services as broker of record for The Bollinger voluntary student accident coverage policy.
- 3.12 Motion to renew the shared services agreement with Branchburg Township for Transportation Administration and bus maintenance services for 2015-2016.
- 3.13 Motion to approve the following resolution:

**WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorizes procedures, under

the authority of the commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2015:  
Capital Reserve not to exceed \$500,000

3.14 Motion to acknowledge the a report of awarded 2015-16 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20.

\*3.15 Motion to transfer the remaining balances of \$176,706.71 for completed Life Skills and the RMS Roof Projects in Fund 12 (Capital Projects) back to Capital Reserve.

\*3.16 Motion to approve Hunterdon County Educational Services Commission to provide substitute nurse coverage at a rate of \$38/hour for the 2014-2015 school year.

3.17 Motion to approve the following resolution:

**Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Boards of Education Pursuant to N.J.S.A. 18A:18A-10a**

**WHEREAS**, the Readington Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.S.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Readinton Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Readington Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Readington Board of Education authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2015-16 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Readington Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Readington Board of Education and the Referenced State Contract Vendors shall be from July 1, 2015 to June 20, 2016. Attachment 3.19

\*3.18 Motion to approve a required lunch price increase for the 2015-16 school year. Attachment 3.18

\*3.19 Motion to authorize the business administrator to purchase a 54 passenger bus through the Hunterdon County ESC.

**EDUCATION/TECHNOLOGY**

Motion to adopt 4.01 – 4.13

**Motion: Mrs. Simon**

**Second: Mr. Doran**

**Roll Call Vote: Carried – 7 yes**  
(Vincent Panico abstained 4.09)

4.01 Motion to accept the Superintendent’s recommendation and adopt the following curricula for the 2015-2016 school year:

Language Arts	Gifted and Talented/Enrichment
Mathematics	World Languages
Social Studies	Informational Literacy
Science	Physical Education/Health
Visual and Performing Arts	Technology
School Counseling	Intervention Program
English as a Second Language	Innovation and Design
Preschool	Ethics/Leadership/Finance

4.02 Motion to accept Mini Grants from HSA for the following:

	<b>School</b>	<b>Amount</b>
6 Ipod Touch(s)	HBS	\$1,194.00
Media Center (provide a more comfortable reading environment)	RMS	\$ 738.88
Building (Mural for wall outside the Cafetorium)	RMS	\$ 741.42

4.03 **WHEREAS** the Readington Township Board of Education is in receipt of funds donated to honor the memory of Mark Cleere, teacher and coach, and

**WHEREAS** the board wishes to establish a scholarship committee to recommend annual awards to deserving students

**NOW THEREFORE BE IT RESOLVED** that the Readington Township Board of Education hereby establishes in Trust the “Mark Cleere Memorial Scholarship Fund” to accept, receive and hold in trust gift and grants and be it further

**RESOLVED** that the Mark Cleere Memorial Scholarship Committee be established to support students engaged in external enrichment opportunities in accordance with established guidelines and procedures to select annual scholarship recipients.

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby awards and recognizes the first recipients to receive awards to fund Space Camp, Savory Delights, Hunterdon Hoops and Camp Woodward.

4.04 Motion to approve an Out of District Placement for Student S-109 at The Midland School for the current 2014-2015 school year beginning May 12, 2015 for a total of \$6,973.20 (26 days).

4.05 Motion to accept the Superintendent’s recommendation and approve the following fundraiser:

<b>FUNDRAISER</b>	<b>SCHOOL</b>	<b>DATE</b>	<b>RECIPIENT</b>
Kids Stuff-Coupon Book	RMS	09/16/15-09/30/15	8 <sup>th</sup> Grade Events

4.06 Motion to approve an extension to Home Instruction for student H-154 from May 15, 2015 through June 19, 2015. Services provided by Silvergate Prep, Bridgewater, NJ at a rate of \$50.00 per hour for a total of 10 hours per week.

- 4.07 Motion to approve the attached list of textbooks, instructional resources and publishers to be used to implement the curriculum for the 2015-2016 school year. Attachment 4.07
- 4.08 Motion to accept the Superintendent's recommendation to approve the attached list of Beijing Language & Culture textbooks for Mandarin Grades 6-8. Attachment 4.08
- 4.09 Motion to approve Brielle Ashforth to complete 72 hours of field internship during the Fall 2015 semester with Denise Duncan (WHS Grade 3) as part of her undergraduate teacher training studies at Seton Hall University.
- 4.10 Motion to submit the following for year 2015 grant applications and acceptance of funds:
- NCLB:
- |           |           |
|-----------|-----------|
| Title I   | \$ 54,716 |
| Title IIA | \$ 24,556 |
| Title III | \$ 4,022  |
- IDEA:
- |           |           |
|-----------|-----------|
| Basic     | \$399,449 |
| Preschool | \$ 13,428 |
- 4.11 Motion to approve the renewal of an organizational agreement with Rethink Autism for special education services for the 2015-2016 school year in the amount of \$13,000 to be funded through IDEA.
- \*4.12 Motion to approve the revised 2015-2016 district calendar.
- 4.13 Motion to approve and add the following consultant to the 2014-2015 and 2015-2016 Consultant's List:

NAME	DISCIPLINE	SERVICE	FEE
Alexander Road & Associates <u>609-419-0400</u>	Medical	Psychiatric Evaluations	\$495.00

## PERSONNEL

Motion to adopt 5.01 – 5.24

**Motion: Mr. Egbert**

**Second: Mrs. Simon**

**Roll Call Vote: Carried- 7 yes**

(Mr. Allen abstained 5.18 and Mr. Panico abstained 5.05)

*Administration was asked to report back on final numbers for enrichment program and counts for resident students and staff members' children.*

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Paula Graham	*Mary Lou Gillikin
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- 5.02 Motion to accept the Superintendent's recommendation and approve a Meritorious bonus in the amount of \$750. for employee# 6286 as recognition for outstanding work.

- 5.03 Motion to accept the Superintendent's recommendation and approve the following teachers for the 2015 Summer Enrichment Program:

Teacher	Course	Grade	Session (dates)	Amount
Christina Potter	*Reading Fun in the Sun	K-2	July 13-17	\$450.00
Anthony Tumulo	*Yoga for Kids	2-3	July 13-17	\$300.00
Donna Urbanowicz	*Discovery Bottles	K-2	July 13-17	\$300.00
Donna Urbanowicz	Mr. Men and Little Miss Books	K-2	July 20-24	\$300.00
Arlene Schlosser	*Baking Soda and Vinegar	K-1	July 13-17	\$300.00
Arlene Schlosser	Water Ice and Bubbles	K-1	July 20-24	\$300.00
Erica DelGuidice	Now We're Cookin'	5-8	July 13-17	\$450.00
Laurie Levesque	Improv Theater	4-7	July 13-17	\$300.00
Shaina Mirsky	Pinterest Projects	6-8	July 20-24	\$300.00
Tracy Fitzgerald	Basic Drawing and Painting	5-8	July 20-24	\$450.00
Michele Krayem	Sweet, Slimy, Explosive!	3-5	July 13-17	\$450.00
Michele Krayem	"Egg" citing Slushie Science	3-5	July 20-24	\$450.00
Jack Hasselbring	Beginning Woodwinds	5-6	July 20-24	\$300.00
Jack Hasselbring	Advanced Samba	5-6	July 20-24	\$300.00
Colleen Ogden	Welcome to RMS	6	July 20-21 July 22-23	\$180.00 \$180.00
Linda Rakowitz	*Welcome to HBS	4	July 13-14 July 15-16	\$180.00 \$180.00
Meryl Vance	Daycare	K-8	July 14-17 July 21-24	\$480.00
Filomena Hengst	Think Tank	3-7	July 20-24	\$300.00

\*pending minimum requirements for student enrollment

- 5.04 Motion to accept the Superintendent's recommendation and approve the following Technology summer support staff effective July 13, 2015 through August 30, 2015.

		<u>Total summer hours</u>	<u>Rate/Hr</u>	<u>Maximum Authorized Pay</u>
Teacher/Staff Member Mary Coyle	6 Weeks 32 Hrs/week	192	\$15	\$2880
Teacher/ Staff Member Edward Dubroski	6 Weeks 32 Hrs/week	192	\$15	\$2880
Student Abigail Terese	5 Weeks 20 Hrs/week	100	\$9	\$900
Student Alexis Girgis	5 Weeks 20 Hrs/week	100	\$9	\$900

- 5.05 Motion to accept the Superintendent's recommendation and approve the following appointments:

<b>Name</b>	<b>Position</b>	<b>Salary/Step</b>	<b>Effective Dates</b>
Jessica Marczyk (replacing Beverly Okulicz)	Special Education Teacher, 20-04- D2/ahy (WHS)	Salary upon contract ratification BA, Step 2	09/01/2015- 06/30/2016
*Margaret Sarmiento	Leave Replacement Spanish Teacher, 20-01-D2/afl (RMS)	Salary upon contract ratification BA, Step 1	09/01/2015- 06/30/2016
*Jonathan Moss	Assistant Principal 10-01-D1/aaf (RMS)	\$89,000 (prorated) In accordance with the RTAA contract	07/6/2015 – 06/30/2016
*Betsey Valenza (replacing Alfonsina Altomare)	Teacher/French 20-01-D2/aaf (RMS)	Salary upon contract ratification BA, Step 6	09/01/2015 – 06/30/2016

- 5.06 Motion to accept the Superintendent's recommendation and approve the following teachers as chaperones for the HBS Splash out on June 9, 2015, for 2.5 hours at the contractual chaperone rate pending ratification of RTEA contract.

Lillian Liskovec	Jodi Rehrig	Deanna Simonetti	Nicole Morelli
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- 5.07 Motion to approve the Special Education Teachers listed below to teach the district's Extended School Year Program during the summer of 2015 at their hourly rate based upon 185 days:

Marisa Dotro	Preschool Extended Day (16 days)	4.75 hours
Juliane Lotierzo	Autism Class (4 days) Preschool Extended Day (8 days)	4.75 hours

- 5.08 Motion to approve the Instructional Aides listed below to provide support to the district's Extended School Year Programs during the summer of 2015 at their hourly rate based upon 185 days:

Laurie Livesey	Personal Aide – Social Skills Class (24 days)	4.0 Hours
Anne Rieche	Personal Aide – Project Read (24 days)	2.5 Hours
Alexes Andrien	Personal Aide – Preschool Extended Day (24 days)	4.0 Hours
Lillian Liskovec	Personal Aide – Preschool Extended Day (24 days)	4.0 Hours
Nancy Belick	Personal Aide – Social Skills Class (24 days)	4.0 Hours
Christy KilPatrick	Personal Aide – Autism Class (24 days)	4.0 Hours

- 5.09 Motion to approve the following Substitute Teachers for the district's Extended School Year Program from June 30 - August 7, 2015 to be paid at a rate of \$47.50 for a half day or \$95 for a full day:

Terry Mason	Julieanne Joffe	Stacey Skene
Tiffany Vocke	Bruno Somma	Gabriel Cherichello
Debra Reed	Alisa Swider	Christina Potter
Krupa Guruvayurappan	Christy Kilpatrick	

- 5.10 Motion to approve the following Substitute Special Education Instructional Aides for the district's Extended School Year Program from June 30 - August 7, 2015 at a rate of \$35 for a half day or \$70 for a full day:

Jutta Glauber	Theresa Bruno	Tiffany Vocke
Terry Mason	Christy Kilpatrick	Gabriel Cherichello
Debra Reed	Jack Kimple	Mary Kenny

- 5.11 Motion to accept the Superintendent’s recommendation and approve stipends for the following teachers facilitating courses for the Readington Township 2015 Summer Teacher Academy Program:

Staff Member	Teacher Academy Course	Stipend
Hengst, Filomena	Promoting a Growth Mindset with your Students	\$270
Krial, Sherry	Google For You and Your Students Grades K-5	\$360
Krial, Sherry	Next Step with SMART Notebook	\$180
Krial, Sherry	Google For You and Your Students Grades 6-8	\$360
Krial, Sherry	Genesis – Not Just for Lesson Planning	\$180
Lewis, Christine	Using Active Reading and Thinking Strategies	\$270
Lewis, Christine	Covering the ELA Standards Through Current Events	\$135
MacDade, Katie	Media Mania	\$225
McGivney, Beth	Book Study: Lost At School	\$360
McGivney, Beth	Social Skills Seminar	\$270
McGivney, Beth	Effective Co-Teaching Practices	\$540
Meyer, Kevin	Self-Advocacy: Learning to Increase IEP Understanding	\$180
Padavano, Mary	Promoting a Growth Mindset with your Students	\$270
Poroski, Kristin	Social Skills Seminar	\$270
Poroski, Kristin	Effective Co-Teaching Practices	\$540
Smith, Elaine	Good Habits? Bad Habits?	\$270

- 5.12 Motion to approve Cynthia Carlucci to work 36 additional days at her contractual daily rate during the 2015 summer to be funded through IDEA funds.

- 5.13 Motion to appoint bus driver contractual hours based upon a 181 day work year, unless otherwise noted on Attachment 5.13.

- 5.14 Motion to adopt the following Resolution:

**WHEREAS**, the Board of Education of the Township of Readington (hereinafter referred to as the “Board”) and the Readington Township Administrators’ Association (hereinafter referred to as the “Association”) are parties (hereinafter collectively referred to as the “Parties”) to a Collective Negotiations Agreement for the 2014-2015, 2015-2016 and 2016- 2017 school years (hereinafter referred to as the “CNA”); and

**WHEREAS**, Article XI(D) of the CNA allows an administrator to obtain reimbursement of reasonable expenses from the Board in relation to the New Jersey Expedited Certification for Educational Leadership (hereinafter referred to as “NJ EXCEL”), so long as the administrator receiving reimbursement from the

Board for NJ EXCEL serves a minimum of two (2) years in the Readington Township School District following completion of NJ EXCEL; and

**WHEREAS**, Article XI(D) further provides that in the event the administrator fails to serve a minimum of two (2) years in the District after completing NJ EXCEL, he/she shall be subject to repayment of 100% of the reimbursed expenses if he/she leaves the District in the first (1st) year following reimbursement (pro-rated on a monthly basis) and 50% of the reimbursed expenses if he/she leaves in the second (2nd) year following reimbursement 22 (pro-rated on a monthly basis); and

**WHEREAS**, Liana Rozsa a/k/a Liana Chernoff (hereinafter referred to as "Rozsa") is a non-tenured administrator who was hired on July 1, 2014 and is covered by the CNA; and

**WHEREAS**, Rozsa completed her NJ EXCEL training earlier this year and was reimbursed by the Board for her expenses; and **WHEREAS**, Rozsa has provided her Letter of Resignation to the Board with an effective date of June 30, 2015; and

**WHEREAS**, in consideration for the Board's decision to waive repayment of 100% of Rozsa's reimbursed expenses for NJ EXCEL, the Association agrees and hereby acknowledges that such action shall not constitute a past practice nor a waiver by the Board of their right to strictly enforce the provisions of Article XI(D) should any administrator resign or is terminated during the two (2) years following the administrator's completion of NJ EXCEL.

**NOW, THEREFORE**, based on the foregoing premises and the Mutual promises and covenants contained herein, the parties agree as follows:

1.The Board shall waive Rozsa's repayment of 100% of the reimbursement for expenses associated with Rozsa's enrollment and completion of NJ EXCEL, despite the fact that she is leaving the District prior to the passage of the requisite two (2) years of service under Article XI(D) of the CNA.

2.Notwithstanding the Board's decision to waive repayment of the reimbursement to Rozsa for NJ EXCEL, the Association agrees and hereby acknowledges that such action shall not constitute a past practice nor a waiver by the Board of their right to strictly enforce the provisions of Article XI(D) should any administrator resign or is terminated during the two (2) years following the administrator's completion of NJ EXCEL.

3.This Sidebar Agreement shall not be used as precedent or constitute a basis upon which a past practice is alleged to exist.

4.The undersigned represent that they have the authority to execute this Sidebar Agreement on behalf of the respective parties

5.15 Motion to accept the following resignations:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Andrea Krol	Bus Driver	May 28, 2015
*Rebecca Kranz	Instructional Aide – WHS	June 30, 2015
*Mary Kenny	Instructional Aide - RMS	June 30, 2015
*Randy Pawlowski	Bus Driver	June 22, 2015
*Christiane Darby	Teacher/Music - RMS	June 30, 2015

\*5.16 Motion to accept the Superintendent’s recommendation and approve the following teachers for curriculum writing, effective July 1 – August 30, 2015 at \$30.00 per hour:

<b>Teacher</b>	<b>Curriculum Writing</b>	<b>Amount</b>
Dauernheim, Kristi	Social Studies Kindergarten	\$150.00
Hagan, Barbara	Social Studies 1 <sup>st</sup> Grade	\$75.00
Pieloch, Kristy	Social Studies 1 <sup>st</sup> Grade	\$75.00
VandeRydt, Deborah	Social Studies 2 <sup>nd</sup> Grade	\$150.00
Duncan, Denise	Social Studies 3 <sup>rd</sup> Grade	\$150.00
Johnson, Susan	Social Studies 4 <sup>th</sup> Grade	\$150.00
Kane, Ann	Social Studies 5 <sup>th</sup> Grade	\$150.00
Dribbon, Lori	Music Grades K-3	\$240.00
Levesque, Laurie	Music Grades 4-5	\$240.00
Campuzano, Yolanda	Spanish Grades K-3	\$180.00
Lima, Yolanda	Spanish Grades 4-5	\$180.00
Lima, Yolanda	Spanish Grades 6-8	\$180.00
Pierro, Dana	Art Grades K-3	\$240.00
Coyle, Mary	Art Grades 4-5	\$240.00
Fitzgerald, Tracy	Art Grades 6-8	\$240.00
Kovacs, Linda	Technology Grades 4-5	\$150.00

\*5.17 Motion to accept the Superintendent’s recommendation and approve the attached list of teachers to participate in the 2015 Summer Teacher Academy Program. Attachment 5.17

\*5.18 Motion to accept the Superintendent's recommendation and appoint Sarah Pauch as Supervisor of Math, Science and Technology at a salary of \$98,000 effective July 1, 2015 through June 30, 2016 per the RTAA contract and with approval to carryover 50 sick days from prior position.

\*5.19 Motion to adopt the following Resolution:

**BE IT RESOLVED** that the Readington Township Board of Education (hereinafter referred to as the "Board") appoints Steffi-Jo DeCasas as the Business Administrator/Board Secretary for the Readington Township School District for the period beginning on July 1, 2015 and ending on June 30, 2016.

**BE IT FURTHER RESOLVED** that this Employment Agreement has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

**BE IT FURTHER RESOLVED** that the Board approves the Employment Agreement with Steffi-Jo DeCasas for the position of Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Board President and the Superintendent to execute, on behalf of the Board, the Employment Agreement by and between the Board and Steffi-Jo DeCasas.

\*5.20 Motion to approve Deborah Nazzaro and Mary Ann Connelly as substitute nurses from June 29 - August 28, 2015 at their contractual rate.

\*5.21 Motion to approve the following resolution:

**BE IT RESOLVED** that the Readington Township Board of Education (hereinafter referred to as the "Board") hereby adopts and approves the terms, stipulations and conditions as established in the 2014 – 2017 Negotiated Agreement by and between the Board and the Readington Township Education Association. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to execute the attached Agreement and any other documents necessary to effectuate said Agreement. Attachment 5.21.

\*5.22 Motion to approve payment to Sarah Pauch for 2015 summer work in accordance with her position as Staff Development Coordinator at her contractual per diem rate not to exceed 4 days and expiring on June 30, 2015.

- \*5.23 Motion to revise the number of hours worked during the district’s Extended School Year Program during the summer of 2015 for the following special education teachers at their contractual rate:

Lauren Mahoney	Special Education Teacher – LLD (24 days)	4.75 hours
Marybeth Schwarz	Special Education Teacher – Autism Class (4 days)	4.75 hours

- \*5.24 Motion to authorize the Superintendent to hire personnel during summer months upon verbal approval from the Board of Education president and chairperson of the Personnel Committee. The motion for approval of personnel will be brought to the Board for ratification at the next scheduled Board meeting.

## **COMMUNICATIONS**

Motion to adopt 6.01 and 6.02

**Motion: Mr. Doran**

**Second: Mrs. Shinn**

**Roll Call Vote: Carried- 7 yes**

- 6.01 Motion to accept the Superintendent’s recommendation to approve for second reading and adopt the following policies and regulations:

Policy 2471 Integrated Pre-School Program

Policy 7471 Anti-Idling

Policy 2622 Student Assessment (mandated)

Policy 8630 Bus Driver/Bus Aide Responsibility (mandated policy and regulation)

Regulation 8630 Emergency School Bus Procedures

- \*6.02 Motion to accept the Superintendent’s recommendation to approve for first reading the following policy:

Policy 2312 Class Size

**UNFINISHED BUSINESS**

**NEW BUSINESS FROM BOARD**

NJSBA Report – Eliminate State School Ethics Commission

**OPEN TO THE PUBLIC**

**Motion to Adjourn at 8:21 p.m.**

**Motion: Mr. Panico**

**Second: Mrs. Simon**

**Vote: 7 yes**

**Respectfully submitted,**

**Steffi-Jo DeCasas  
Business Administrator/Board Secretary**