

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room

Regular Meeting 7:00 p.m.

May 22, 2018

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 7:00 and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Wayne Doran, Ray Egbert, Carol Hample, Robyn Mikaelian, Melissa Szanto, Thomas Wallace, Laura Simon

Also Present: William DeFabiis, Interim Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Anna Shinn, Eric Zwerling

Flag Salute

SUPERINTENDENT'S REPORT

- HIB – There were no incidents to report.
- The following were recognized for the 2017-18 Governor's Educator of the Year Honorees and Retiring Staff Members: Denise Birmingham, Donna Kwiatkowski-Belt, Monique Patti, Alisa Swider, Debra DeBaro, Linda Riess, Sherri Simonetti, Patricia Lewandowski, Angela Longo, Deborah VandeRydt, and Mary Ann Connelly.
- Dr. DeFabiis congratulated all those that were recognized as well as all staff who timelessly work to better student's lives. He also commented on how special this district is and it is the people who make it that way.
- Dr. DeFabiis thanked the Board for their hard work and dedication with only their best interest for the children.
- Kevin Myers, RTEA President, congratulated and commended all and thanked Dr. DeFabiis for his concern and care, as well as his great impact he had in his short year here.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

CORRESPONDENCE

Email – C.S.

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 – 1.02

Motion: Mr. Doran

Second: Mr. Egbert

Roll Call Vote: Carried 7 Yes

(Mrs. Szanto abstained 1.02)

1.01 April 2018 Enrollment and Drill Reports

1.02 Motion to accept the following HIB reports and affirm the Superintendent's decision on the following cases:

School	Date	Findings of Harassment, Intimidation or Bullying
HBS	4/17/2018	Yes

MINUTES

FINANCE/FACILITIES

Committee Report – Mr. Egbert provided minutes from meeting held on May 17, 2018.

Motion to adopt 3.01 – 3.08

Motion: Mr. Egbert

Second: Mr. Wallace

Roll Call Vote: Carried 7 Yes

3.01 Motion to approve the **Bill List** for the period from **May 10, 2018** through **May 23, 2018** for a total amount of **\$411,013.71**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule May 22, 2018** for a total amount of **\$3,803.29**. (Attachment 3.02)

- 3.03 Motion to approve tuition contracts for non-resident staff members' children to attend Readington Township Schools for the 2018-2019 school year:

#5277	#5611
#5482	#6008

- 3.04 Motion to adopt the attached resolution for participation in joint transportation services with The Somerset County Educational Services Commission for the 2018-19 School Year.
(Attachment 3.04)
- 3.05 Motion to adopt the attached resolution for participation in joint transportation services with The Hunterdon County Educational Services Commission for the 2018-19 School Year.
(Attachment 3.05)
- 3.06 Motion to approve the Shared Services Agreement in the amount of \$102,922 for Transportation services with Branchburg Township School District serving as host district for the period July 1, 2018 through June 30, 2019.
(Attachment 3.06)
- 3.07 Motion to approve the agreement between the Readington Township Board of Education and Maschio's Trucking, LLC for temperature controlled delivery services to the Readington School District for \$144.95 per delivery of number of cases from 1-49 for the 2018-19 school year.
(Attachment 3.07)
- 3.08 Motion to adopt the Supplemental Annuity Collective Trust of New Jersey (SACT) employee investment option for the 2018-19 school year.
(Attachment 3.08)

EDUCATION/TECHNOLOGY

Committee Report - None

Motion to adopt 4.01 – 4.07

Motion: Mr. Egbert

Second: Mr. Wallace

Roll Call Vote: Carried 7 Yes

- 4.01 Motion to accept the Superintendent's recommendation and adopt the following curricula for the 2018-2019 school year:

Language Arts	Gifted and Talented
Mathematics	World Languages
Social Studies	Informational Literacy
Science	Physical Education/Health
Visual and Performing Arts	Technology
School Counseling	Intervention Program
English as a Second Language	Life Skills
Preschool	
Encores: I&D, Creative Writing, Coding, Financial Literacy, Sustainability, Current Events	

- 4.02 Motion to approve the following field trips for the 2017-18 school year:

Trip	Location	School	Grade/Department	Cost Per Pupil
Branchburg Sports Complex	Branchburg, NJ	HBS	Grade 5	\$15
Hionis Greenhouses	Whitehouse Station, NJ	RMS/HBS / WHS	Life Skills	0

- 4.03 Motion to accept the Superintendent's recommendation and approve the following RMS fundraisers for the 2018-2019 school year:

Fundraiser	Date	Recipient of Funds
Scrip Gift Cards	September 15, 2018 – April 1, 2019	RMS Student Activity Account – Music Department
Showcase of Music	March 26, 2019	RMS Student Activity Account – Music Department
Birthday/Holiday Grams	September 2018 through June 2019	RMS Student Activity Account – Music Department

- 4.04 Motion to accept the Superintendent's recommendation to adopt the following textbooks:

Publisher/Copyright Date	Title	Subject	Grade
Teachers' Curriculum Institute 2017	History Alive! The Ancient World	Social Studies	6
Teachers' Curriculum Institute 2017	History Alive! The US Through Industrialism	Social Studies	8

4.05 Motion to ratify a home instruction extension for student H-178 from April 30, 2018 through May 9, 2018. Services to be provided by Silvergate Prep at a rate of \$50.00 per hour for a total of 5 hours per week.

4.06 Motion to accept the Superintendent's recommendation and approve the following Student Teacher placement(s) in the Readington Township School District as follows:

Student Teacher - School	Cooperating Teacher - School	Date - Timeframe
Alison Walsh/TCNJ	Denise Birmingham/RMS Sharon Rickman/RMS	9/4/2018- 12/14/2018

4.07 Motion to approve St. Joseph's Children's Hospital, Center for Pediatric Feeding & Swallowing, to complete a Feeding Evaluation for student S-043 at a fee of \$1,795.38.

PERSONNEL

Committee Report – Melissa Szanto on provided meeting minutes held May 18, 2018.

Motion to adopt 5.01 – 5.12

Motion: Mr. Doran

Second: Mr. Egbert

Roll Call Vote: Carried 7 Yes

5.01 Motion to accept the Superintendent's recommendation and approve the following new positions and designated transfer for the 2017-2018 school year.

Angela Cupo Lott	Transfer from:	Aide/Kindergarten	20-03-D3/azd
	Transfer to:	Aide/Special Ed	30-03-D3/axm
	Create:	Aide/Special Ed	30-01-D3/bag
	Create:	Aide/Special Ed	30-03-D3/bah

5.02 Motion to ratify and accept the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Date
Lisa Murrison	Special Education Aide (TBS) New Position (30-01-D3/bag)	*\$16.27/hr Aide NC Step 1	5/14/2018 – 6/30/2018
Christine Klim	Special Education Aide (TBS)	*\$18.27/hr Aide C	5/14/2018 – 6/30/2018

	New Position (30-03-D3/bah)	Step 1	
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*Salary to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.03 Motion to accept the Superintendent's recommendation and approve the following teachers for curriculum development, effective July 1 – August 31, 2018 at \$30.00 per hour:

Teacher	Curriculum Development	Amount
Hendershot, Carey-Anne	Administer Algebra I Placement	\$150.00
Sabo, Jennifer	Math Curriculum 8	\$150.00

- 5.04 Motion to rescind the resignation of Matthew Hamma, Database/SIS Administrator (May 8, 2018 Agenda Motion 5.16), effective June 30, 2018.

- 5.05 Motion to approve the following appointments for the 2018-19 school year:

Name	Position	Salary	Effective Dates
Matthew Hamma	Database/SIS Administrator (15-05-P5/ayf)	\$65,000	July 1, 2018 – June 30, 2019
Kirsli Spinks	Network/Database Support Technician (15-05-P5/awm)	\$48,000	July 1, 2018 – June 30, 2019
Doreen Harris	Confidential Secretary/Superintendent (50-05-D4/amt)	\$62,000	July 1, 2018 – June 30, 2019

- 5.06 Motion to acknowledge the following retirement with appreciation for her years of service, effective June 30, 2018:

Name	Position
Deborah VandeRydt	WHS Grade 2 Teacher (20-04-D2/adc)

- 5.07 Motion to accept the following resignation:

Name	Position	Effective Date
Sandra Corbett	Grade 2 Teacher (TBS) 20-03-D2/acu	June 30, 2018

- 5.08 Motion to approve the following resolution:

BE IT RESOLVED that the Readington Township Board of Education (hereinafter referred to as the "Board") hereby adopts and approves the terms, stipulations and conditions as established in the 2017 – 2020 Negotiated Agreement by and between the Board and the Readington Township Education Association. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement and any other documents necessary to effectuate said Agreement.

5.09 Motion to approve Mary Ann Connelly, School Nurse, to receive compensation at her hourly rate for 5 hours to attend the Hershey Park Trip on June 8, 2018.

5.10 Motion to approve Jill Komosinski as a Substitute Nurse during the 2018 Extended School Year Program and the 2018-2019 school year, at a rate of \$150/day.

5.11 Motion to accept the Superintendent's recommendation and approve the following Technology summer support staff effective July 1, 2018 through August 31, 2018.

		<u>Total Summer Hours</u>	<u>Rate/Hr</u>	<u>Maximum Authorized Pay</u>
Teacher/Staff Member Allison Lovering	6 Weeks 32 Hrs/week	192	\$15	\$2880
Teacher/Staff Member José A Fernández	6 Weeks 32 Hrs/week	192	\$15	\$2880

5.12 Motion to approve the following appointments for the 2018-19 school year as part of their regular job duties:

Anti-Bullying Specialist	Adam Connelly (RMS)
Anti-Bullying Specialist	Verna Hegstrom (RMS)

COMMUNICATIONS

Committee Report - None

Motion to adopt 6.01

Motion: Mr. Doran

Second: Mr. Wallace

Roll Call Vote: Carried 7 Yes

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policy and regulation:

- Policy 7441 - Electronic Surveillance in School Buildings and on School Grounds
- Regulation 7441 - Electronic Surveillance in School Buildings and on School Grounds

UNFINISHED BUSINESS

- Wayne Doran reminded all of Memorial Day table for meet and greet
- Security Conference on June 1, 2018
- Thank you to RTEA for their hard work on contract

NEW BUSINESS FROM BOARD

- School Choice – Ad hoc committee
- Tom Wallace to present Bee Keeping at WHS on June 5, 2018
- Dr. McGibbon to present 2nd grade G&T on May 29, 2018 at Three Bridges School

OPEN TO THE PUBLIC

EXECUTIVE SESSION - 8:14

Motion: Mr. Doran

Second: Mr. Egbert

Roll Call Vote: Carried 7 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss legal matters for approximately 30 minutes at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION – 8:37

Motion: Mrs. Hample

Second: Mr. Wallace

Roll Call Vote: Carried 7 Yes

ADJOURNMENT

Motion to Adjourn at 8:38

Motion: Mrs. Hample

Second: Mr. Egbert

Roll Call Vote: Carried 7 Yes

Respectfully submitted,

Jason M. Bohm
Business Administrator/Board Secretary