READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School Regular Meeting 6:00 p.m. September 12, 2023

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mrs. Hample called the meeting to order at 6:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Mrs. Fiore, Mrs. Podgorski, Mrs. Ryan, Mrs. Wolf, Dr. Cerciello, Mrs. Hample

Also Present: Dr. Jonathan Hart, Superintendent, Mr. Jason M. Bohm, Business Administrator/Board Secretary

Absent: Mrs. Bettermann, Mrs. Mencer, Mr. Peach

II. FLAG SALUTE

Mrs. Bettermann arrived at 6:02 p.m.

III. BOARD RETREAT WITH JUDITH WILSON

Mrs. Wilson moderated a retreat with the board. Retreat topics included, but not limited to, a reflection on the
district's mission statement, the district's recent history, current state of the district, future goals, leadership, vision
and accountability, among others. A self-evaluation survey was reviewed inclusive of strengths and needs for
further attention. Good governance and board processes were discussed in helping to achieve a level of higher
functionality to progress the mission to better students' lives and education.

IV. SUPERINTENDENT'S REPORT

Dr. Hart shared an update on the opening of schools, staff training, open houses and new family welcome event.

- Dr. Hart presented district goals which include three strategic goals: inquisitive learning, partnerships, and social
 awareness. A fourth district goal of academic achievement was another focus. Action steps to drive results in
 these goals were shared and discussed, along with data collection and measurements on achievements on these
 goals. Other work such as QSAC, new schedule development for the 2024-2025 school year based on the
 revised RTEA agreement, and climate surveys were highlighted.
- Mr. Bohm shared the status of capital projects for the 2023-2024 school year sharing photos of accomplished projects with the community.

V. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

• Questions from the public included the background of consultant used for board training, budget as well as taxes. Mrs. Hample and Mr. Bohm provided information in response.

VI. CORRESPONDENCE

Email C.Z - Cell Tower Study

VII. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01

Motion: Mrs. Fiore 2nd: Dr. Cerciello Roll Call Vote: Carried 7 Yes

1.01 School Safety System Submission - Report period: September-December 2022

(Attachment 1.01)

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 5 Yes

(Mrs. Fiore and Mrs. Wolf abstained)

2.01 Motion to approve the Meeting Minutes August 22, 2023.

2.02 Motion to approve the Executive Session Minutes August 22, 2023.

C. FINANCE/FACILITIES

Committee Report: None

3. Motion to remove motion 3.10

Motion: Mrs. Hample 2nd: Mrs. Fiore Roll Call Vote: Carried 7 Yes

Motion to adopt 3.01 - 3.09, 3.11

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 6 Yes

(Mrs. Podgorski left the meeting at 8:05p.m.)

3.01 Motion to approve the **Bill List** for the period from **August 24, 2023 through September 13, 2023** for a total amount of **\$1,363,883.39**. (Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule September 12, 2023** for a total amount of **\$966.88**. (Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **July 2023** for a total amount of **\$440,201.70**(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for July 1, 2023 through July 31, 2023**. (Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for July 1, 2023 through July 31, 2023**. (Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: July 31, 2023 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of July 31, 2023 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending July 31, 2023. (Attachment 3.06-3.06a)

- 3.07 Motion to approve the Shared Services Agreement between the Readington Township Board of Education and Law Enforcement Officials for the 2023-2024 school year.

 (Attachment 3.07)
- 3.08 Motion to amend the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief III grant as attached for funding period ending September 2024.

(Attachment 3.08)

3.09 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property:

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows:(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached. (Attachment 3.09)

3.11 Motion to approve the attached legal settlement regarding student #938629. (Attachment 3.11)

Mrs. Podgorski returned to the meeting at 8:09 p.m.

D. EDUCATION/TECHNOLOGY

Committee Report: None

4. Motion to adopt 4.01 - 4.06

Motion: Mrs. Fiore 2nd: Dr. Cerciello Roll Call Vote: Carried 6 Yes (Mrs. Podgorski abstained: Mrs. Ryan voted no on 4.01 only)

- 4.01 Motion to adopt the Sustainability Integration Curriculum Grades K-8. (Attachment 4.01)
- 4.02 Motion to apply and accept the High Impact Virtual Tutoring Grant for \$10,500.00 for Grades 3 and 4 for one year, expiring August 31, 2024.
- 4.03 Motion to apply for and accept a 2023 CS4NJ Computer Science Club Grant for the amount of \$1,000.00 to be used for the development of a student-driven Creative Computing Collective where middle-schoolers can explore creative ways of using technologies that interest them.
- 4.04 Motion to approve the following YMCA after school clubs to be paid for through the ESSER/ARP grant during the 2023-2024 school year:

CLUB
Dream through Steam
Bookworms
STEAM Survivor
The Write Stuff
Minecraft STEAM

4.05 Motion to adopt the following fundraiser for the 2023-2024 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Fall Sports Penny Wars	RABC

4.06 Motion to accept a donation of a Trumpet and a Trombone from an anonymous donor for the Readington Middle School Music Department.

E. PERSONNEL

Committee Report: None

5. Motion to adopt 5.01 - 5.11

Motion: Mrs. Fiore 2nd: Dr. Cerciello Roll Call Vote: Carried 7 Yes

5.01 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teachers/Aides/Nurses/Bus Drivers paid at the applicable substitute rates, in the Readington Township District pending satisfactory completion of employment requirements for the 2023-2024 school year.

NAME	POSITION
Heather Scocco	Substitute Aide

5.02 Motion to ratify and accept the Superintendent's following recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP CHANGE	EFFECTIVE DATE
Sara Chatman	LTS-Teacher/Math (RMS) 20-01-D2/aec	\$67,525.00 BA Step 11-12 (11)	09/01/2023 - 06/30/2023

5.03 Motion to approve the following salary increases in recognition of the employees' attainment of additional credits for lateral movement on the RTEA guide, effective September 1, 2023:

NAME	SCHOOL	FROM STEP	SALARY	TO STEP	REVISED SALARY	INCREASE
Adam Lillia	RMS	BA+15 Step 18	\$79,950.00	MA Step 18	\$83,950.00	\$4,000.00
Emily Bengels	WHS	MA+30 Step 23	\$99,675.00	PHD Step 23	\$104,775.00	\$5,100.00
Julia Fillebrown	TBS	BA+15 Step 3	\$60,180.00	MA Step 3	\$64,180.00	\$4,000.00
Kaitlyn Jones	TBS	BA Step 9	\$63,895.00	BA+15 Step 9	\$65,495.00	\$1,600.00
Patricia Coleman	TBS	BA Step 22	\$88,810.00	BA+15 Step 22	\$90,410.00	\$1,600.00

5.04 Motion to ratify and accept the Superintendent's recommendation to approve Summer Enrichment Program facilitator stipend for the self-sustaining 2023 Readington Township School District Summer Enrichment Program:

FACILITATOR	COURSE	DATES	STIPEND
Jessica Weiss	STEM Grades 4-6	July 31, August 1, August 3, August 7 - 10, 2023	\$780.00

5.05 Motion to accept the Superintendent's recommendation and approve stipend payment for the following teacher for their preparation of the Sheltered English Instruction (SEI) District Overview on September 5, 2023, In Service Day.

NAME	SESSION	STIPEND
Dawn LoCalio	SEI District Overview	\$30.00

- 5.06 Motion to accept the Superintendent's recommendation and approve all staff as chaperones for the 2023-2024 school year, limited to the duration of the event, at their contractual rate.
- 5.07 Motion to accept the Superintendent's recommendation and approve the attached list of club advisors for the 2023-2024 school year at their contractual rate.

 (Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and approve special skills stipend of \$1,000.00 for full-time aides who are assigned to self-contained autism or BD programs, or who provide extraordinary services as defined by the RTEA agreement set forth in an IEP for the 2023-2024 school year. (Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation to approve stipends for all staff facilitating on the Readington Township October 9-10, 2023 In-Service Days, not to exceed \$2,000.00.
- 5.10 Motion to amend the June 13, 2023 Board Motion 5.06 for the following staff member for the 2023 summer work in accordance with their position as Instructional Coach at their contractual per diem rate not to exceed the maximum number of days:

Carey-Anne Hendershot	Math Coach	2.5 Days
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5.11 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2023-2024 school year:

NAME	CHANGE	POSITION	LOCATION
Maryanne Schultz	Transfer From: To:	30-04-d3/ayu 30-02-D3/ayu	WHS Aide/Special Education HBS Aide/Special Education
Sheryl Ottenstroer	Transfer From: To:	30-03-D3/alp 30-02-D3/bbc	TBS Aide/special Education HBS Aide/Special Education

F. COMMUNICATION

Committee Report: Mrs. Wolf provided minutes of the meeting on August 30, 2023.

6. Motion to adopt 6.01 - 6.03

Motion: Mrs. Fiore 2nd: Mrs. Wolf Roll Call Vote: Carried 7 Yes

6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:

(Attachment 6.01)

- Policy 5305 Health Services Personnel
- Policy 5308 Student Health Records
- Policy 5310 Health Services
- Policy 2419 School Threat Assessment Teams
- 6.02 Motion to accept the Superintendent's recommendation and approve the following policy for first reading: (Attachment 6.02)
 - Policy 1642.01 Sick Leave
- 6.03 Motion to approve the revised district 2023-2024 calendar. (Attachment 6.03)

VIII. UNFINISHED BUSINESS

• Mrs. Hample highlighted NJSBA Convention October 2023

IX. NEW BUSINESS FROM BOARD

• Mrs. Bettermann announced September 28, 2023 Hunterdon County School Board Meeting. The subject is advocacy.

X. OPEN TO THE PUBLIC

 A member of the public asked about the Township of Readington shared services agreement and police coverage. Dr. Hart offered information confirming the district has 4 police officers staffed at this time, 1 per building.

XI. ADJOURNMENT – 8:18 p.m.

Motion: Mrs. Fiore 2nd: Mrs. Wolf Roll Call Vote: Carried 7 Yes

Respectfully submitted,

Jason M. Bohm Business Administrator/Board Secretary

Carol Hample President, Board of Education