

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:30 p.m.
June 13, 2017

MINUTES

Call to Order by Board President- – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 7:30 pm and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

Present: Christopher Allen, Wayne Doran, Melissa Szanto, Thomas Wallace, Eric Zwerling, Anna Shinn, Laura Simon

Also Present: Barbara Sargent, Superintendent, Thomas Venanzi, Interim Business Administrator/
Board Secretary

Absent: Ray Egbert, Cheryl Filler

Flag Salute

SUPERINTENDENT'S REPORT

- Dr. Sargent reported that she attended the Middle School Awards Ceremony with Mr. Doran
- Achievement of 2016-17 District Goals

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- Mrs. Rebecca Hennings questioned the proposed policy change on the Gifted and Talented program and how that will impact the curriculum.
- Mrs. Carrie Mastropaolo inquired about the process that will be used to hire a permanent superintendent. She also asked if she was going to get a response to her email dated May 16 regarding Mrs. Simon's May 10 response to her initial email questioning if she could have access to information shared at an information session that was held on the gifted and talented program. She also distributed information to the board on the role of board members which referenced acting in the best interest of students and she felt that any proposed changes to the gifted and talented program are not in the best interest of students.
- Ms. Christine Crielly questioned when the proposed changes in class size would take place.

- Ms. Lillian Tundidor read a letter that she received from a parent of a former student who just graduated from high school which highlighted her child's accomplishments which she felt were attributed to the outstanding qualities of the Readington Township teaching staff.

Mr. Doran responded to the proposed policy change on the gifted and talented program was to reflect legislative changes that have been made and were not curriculum driven.

Mrs. Simon responded to the question about the process for hiring a permanent superintendent indicating that the board will be reviewing proposals from search firms who will assist the board in the process and will be involved in getting community input on the selection.

Dr. Sargent responded to the question about class size changes and that the revised class size limits would go into effect with the start of the 2017-18 school year.

CORRESPONDENCE

M.W. email

M.R. email

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 - 1.02

Motion: Mrs. Shinn

Second: Mrs. Szanto

Roll Call Vote: Carried –7 Yes

1.01 Enrollment and Drill Reports

1.02 Violence and Vandalism Report: September through December 2016

MINUTES

Motion to adopt 2.01 - 2.04

Motion: Mr. Doran

Second: Mrs. Shinn

Roll Call Vote: Carried -6 Yes
(Mr. Zwerling abstained 2.01 - 2.04)

2.01 Motion to approve the Meeting Minutes May 9, 2017.

2.02 Motion to approve the Executive Minutes May 9, 2017.

2.03 Motion to approve the Meeting Minutes May 23, 2017.

2.04 Motion to approve the Executive Minutes May 23, 2017.

FINANCE/FACILITIES

Committee Report –Mrs. Shinn provided a report of the meeting held on June 6, 2017.

Motion to adopt 3.01 - 3.22

Motion: Mrs. Shinn Second: Mrs. Szanto Roll Call Vote: Carried –7 Yes
(Mr. Doran, Mr. Wallace, and Mrs. Simon abstained 3.02)

- 3.01 Motion to approve the **Bill List** for the period from **May 25, 2017** through **June 14, 2017** for a total amount of **\$1,716,000.71**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule June 13, 2017** for a total amount of **\$9,587.42**. (Attachment 3.02)
- 3.03 Motion to approve the following **Account Transfers** for **May 1, 2017** through **May 31, 2017**. (Attachment 3.03-3.03a)
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: May 31, 2017 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Thomas Venzani, Interim Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of May 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending May 31, 2017. (Attachment 3.04 & 3.04a)

- 3.05 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2017-2018.

WHEREAS, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and

WHEREAS, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Thomas M. Venanzi, Interim Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP SCHOOL DISTRICT PROFESSIONAL CONTRACTS
2017-2018

Contract	Firm	2017-2018
Attorney	Fogarty & Hara	\$175/hr Partner
		\$155/hr Associate
Auditor	Bedard, Kurowicki & Co.	\$200.00/hr Principal
		\$115.00-130.00/hr Manager
		\$100.00/hr Senior
		\$75.00-95.00/hr Staff Accountant
		\$65.00/hr ParaProf/Admin
Architect	SSP Architectural Group	\$165.00/hr Principal
		\$145.00/hr Associate
		\$130.00/hr Project Mgr.

		\$130.00/hr Architect
		\$90.00/hr Project Coordinator
		\$75.00/hr Designer
		\$75.00/hr Drafter
		\$55.00/hr Adm Support
Bond Attorney	Wilentz,Goldman & Spitzer	\$500 Unsuccessful Referendum Election Documentation
		\$1,000 Successful Referendum Election Documentation
		Bond Issuance: \$5,000 Plus \$1.10 per thousand Maximum \$15,000
		Short Term Bond Anticipation Notes \$0.60 per thousand principal Minimum \$2,500
		Lease Purchase Financing \$5,000 plus \$1.10 per thousand principal
		Refunding Bond Issuance \$10,000plus \$1.10 per thousand principal
		Hourly Rates: \$150 attorneys \$70 paralegals
Financial Advisory Services	Phoenix Advisors, LLP	Bonds: \$1.00per \$1,000 issued Minimum \$10,000 Maximum \$17,500
		Notes: \$0.25per 1,000 issued Minimum \$2,500
		ESIP: \$7,500 – 10,000

		5 Yr Lease Purchase 2,500
		Hourly Rate \$150 Continuing Disclosure Services \$850
Policy Management	Strauss Esmay	\$4,090

3.06 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR SERVICES FOR 2017-2018.

WHEREAS, the Readington Township Board of Education has a need to award the following service renewal contracts

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township renews service contracts with the following vendors:

Accounting/Budget/Personnel/ Payroll Software & Support	Computer Solutions	\$16,687.44
Utility Tracking Software	Utility Management Services	\$ 3,000.00
HVAC Monitoring – RMS, TBS, WHS	Automatic Temperature Control	\$ 9,792.00
HVAC Monitoring- HBS	TBS Controls	\$ 5,336.00
Security Monitoring	Sonitrol	\$ 7,764.00
Substitute Calling & Absence Reporting	Frontline: Aesop	\$ 10,481.28
Maintenance Essentials Pro. Fac. Scheduling Direct	School Dudes	\$ 6,415.50
IEP Software Program	Frontline	\$ 12,027.15

Web Hosting	Blackboard	\$ 14,504.80
Student Information System	Genesis Educational Services	\$ 35,041.00

- 3.07 Motion to acknowledge a report of awarded 2016-17 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Board of Education intends to renew, award, or permit to expire contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20. (Attachment 3.07)

- 3.08 Motion to adopt the following Resolution:

Readington Board of Education Resolution
2017-2018 fiscal Year The Arc Kohler School Meals Program

WHEREAS, The Arc Kohler School is a non-profit NJ Department of Education Approved Private School for Students with Disabilities; and

WHEREAS, the Board of Education of the School District of Readington has contracted to send to the Arc Kohler School certain students with disabilities who reside in the District; and

WHEREAS, The Arc Kohler School provides meals that meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and

WHEREAS, The Arc Kohler School will apply for and receive funding for meals in accordance with the income eligibility criteria established by Child Nutrition Program as administered by the New Jersey Department of Agriculture.

WHEREAS, The Arc Kohler School does not charge students for the cost of the meals;

NOW, THEREFORE, it is hereby resolved that the Readington Board of Education acknowledges the foregoing actions and in accordance with N.J.A.C..6A:23-4.5(a)20 authorizes The Arc Kohler School to include the costs of meals provided within the annual tuition rate charged to students.

- 3.09 Motion to approve a Lease Agreement, per State Contract No. G-2075, with TGI Office Automation of New Jersey for the lease of 16 copiers at a cost of \$4,150.00 per month, with a combined aggregate copy total of 3,600,000 annually, and an overage cost of .0054 per copy.
- 3.10 Motion to approve a 403b and 457 third party services agreement with The Omni Group for July 1, 2017 - June 30, 2018 for a fee of \$1,644.00.
- 3.11 Motion to approve the following resolution:

Resolution Authorizing Contracts with Certain Approved Hunterdon County Educational Services Commission (HCESC) Purchasing Cooperative and State Contract Vendors for Boards of Education Pursuant to N.J.S.A. 18A:18A-10a

WHEREAS, the Readington Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.S.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under a duly recognized Purchasing Cooperative and the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Readington Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts and Purchasing Cooperatives; and

WHEREAS, the Readington Board of Education intends to enter into contracts with the attached Referenced HCESC Purchasing Cooperative and State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Readington Board of Education authorized the Purchasing Agent to purchase certain goods or services from those approved HCESC Purchasing Cooperative Vendors and New Jersey State Contract Vendors on the attached list for the 2017-18 school year pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the Readington Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Readington Board of Education and the Referenced State Contract and HCESC Purchasing Cooperative Vendors shall be from July 1, 2017 to June 20, 2018. (Attachment 3.11)

- 3.12 Motion to approve the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2017:
Capital Reserve not to exceed \$1,000,000

- 3.13 Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2017-18 school year for the district's property, liability and voluntary student accident Insurances as an extraordinary unspecifiable service.
- 3.14 Motion to approve the appointment of Brown and Brown Advisors for the 2017-18 school year for employee benefit programs (medical, dental, disability, and flexible spending) as an extraordinary unspecifiable service.
- 3.15 Motion to approve the 2017-18 Pre-School round-trip transportation fees of \$90 per household per month. (NOTE: Some parents elect only one-way.)
- 3.16 Motion to authorize the School Business Administrator to issue checks dated June 30, 2017 to be subsequently ratified by the Board of Education at its meeting of July 25, 2017.
- 3.17 Motion to approve authorization to the finance/facilities committee during the summer months of construction to approve change orders on facility projects in between board meetings with ratification to occur by the board of education at the subsequent business meeting.
- 3.18 The following quotes were received on June 2, 2017 for the Middle School Library Door Replacement project:

Vendor	Quote
Charles Mann Contracting	\$ 77,000
DeSapio Construction	\$101,900
Drill Construction	\$ 45,000

Motion to reject the quotes received since all quotes exceed the bid threshold and authorize the Business Administrator to advertise for bids.

- 3.19 Motion to authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

Account	Check #	Date	Amount
Salary Account	056316	8/21/2015	\$147.41
Cafeteria Account	1795	6/29/2016	\$ 18.25
Cafeteria Account	1807	6/29/2016	\$ 1.75

- 3.20 Motion to accept the following resolution for renewal of membership:
School Alliance Insurance Fund

Whereas, the **Readington Township Public Schools**, hereafter referred to as **“Educational Facility”** is a member of the School Alliance Insurance Fund, hereinafter referred to as **“Fund”**; and

Whereas, said renewal membership terminates as of July 1, 2017 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

Whereas, the **Educational Facility** is afforded the following types of coverages:

- Workers’ Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Supplemental Indemnity - Workers’ Compensation

Whereas, the Educational Facility desires to renew said membership;

Now Therefore, Be It Resolved as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2017, and ending July 1, 2020 at 12:01 a.m. eastern standard time and to be subject to coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Educational Facility's** Business Official, Jason Bohm, effective July 1, 2017, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

- 3.21 Motion to accept the following resolution for the renewal of custodial service contract:

WHEREAS, The Readington Township Board of Education has contracted with Pritchard Industries, Inc., with offices located at 147 Columbia Turnpike, Florham Park, New Jersey, 07932 for the period of July 1, 2016 Through June 30, 2017 and

WHEREAS, said contract provides that the parties, may , at their option, agree to renew the contract for up to two additional one year periods, in accordance with the provisions of N.J.S.A. 18A-42, which requires that the terms and conditions of the extensions shall remain substantially the same in the original contract, and

WHEREAS, the Readington Township Board of Education finds that the services provided by Pritchard Industries, Inc. are being performed in an effective and efficient manner,

NOW THEREFORE BE IT RESOLVED that the Readington Township Board of Education hereby renews its contract with Pritchard Industries, Inc. for the period of July 1, 2017 through June 30, 2018 for the amount of \$604,165.35, a 3.0% increase which does not exceed the change in index rate of 3.0% as of April 28, 2017, as defined by N.J.S.A. 18A: 18A-2(bb).

- 3.22 The following quotes were received for curb and sidewalk replacements at Three Bridges School:

Vendor	Quote
W.A.G. Associates, Inc	\$8,300.00
KBD Construction, LLC	\$11,376.00

Motion to approve the awarding of the quote to W.A.G. Associates for \$8,300.00 for the lowest responsible quote for the curb and sidewalk replacements at Three Bridges School.

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01 - 4.11

Motion: Mrs. Shinn

Second: Mr. Doran

Roll Call Vote: Carried -7 Yes

- 4.01 Motion to accept the Superintendent's recommendation and readopt the following curricula for the 2017-2018 school year:

Language Arts	Gifted and Talented/Enrichment
Mathematics	World Languages
Social Studies	Informational Literacy
Science	Physical Education/Health
Visual and Performing Arts	Technology
School Counseling	Intervention Program
English as a Second Language	Innovation and Design
Preschool	Ethics/Leadership/Finance

- 4.02 Motion to accept the Superintendent's recommendation to adopt the Heinemann Units of Study for Reading for Grades K-5.
- 4.03 Motion to accept the Superintendent's recommendation to adopt the Foss Science Kits for Grades K-5.
- 4.04 Motion to approve the following novel for the Readington Township School District:

School/Grade	Book
RMS/8 th Grade	Thirteenth Winter

- 4.05 Motion to adopt the following new curriculum:
(Attachments 4.05 - 4.05b)

Curriculum
Life Skills K-3
Life Skills 4-5
Life Skills 6-8

- 4.06 Motion to establish a new Autism Class Program at Holland Brook School during the 2017-2018 school year.
- 4.07 Motion to approve a field trip to Summer Road Park, Readington, NJ, for TBS and WHS third graders on June 15, 2017.
- 4.09 Motion to approve BAYADA Home Health Care, Inc. to provide substitute nursing services for the Holland Brook School grade 5 Splash out, June 14, 2017 from 5:30-8:00, rain date June 15, 2017 at a rate of \$55.00 per hour.

4.10 Motion to approve a Home Instruction extension for student H-165 from June 2, 2017 through June 20, 2017.

4.11 Motion to accept a donation of a flute, music stand, and violin from a Readington parent to be used at Holland Brook School and Readington Middle School.

PERSONNEL
Committee Report

Motion to adopt 5.01 - 5.16

Motion: Mr. Doran

Second: Mrs. Shinn

Roll Call Vote: Carried -7 Yes

5.01 Motion to approve payment to Sherry Krial for 2017 summer work in accordance with her position as Staff Development Coordinator at her contractual per diem rate for a maximum of 20 days.

5.02 Motion to accept the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Date
Michael McGowen	Teacher/Special Ed (HBS) 20-02-D2/aia	\$59,010 MA Step 1	9/1/2017 - 6/30/2018
Jillian Bobal	Speech & Language Specialist (WHS) 20-04-D2/arj	\$60,540 MA Step 4	7/1/2017 - 6/30/2018
Kerri Horvath	Teacher/Second Grade (WHS) 20-04-D2/adf	\$54,320 BA Step 2	9/1/2017 - 6/30/2018
Jacqueline Lundell	Teacher/First Grade (WHS) 20-04-D2/ayi	\$54,830 BA Step 3	9/1/2017 - 6/30/2018
Charles Kari	Custodian (BOE) 70-05-D5/apl	\$37,360 Custodial Step 3	7/1/2017 - 6/30/2018

Alexandra Dougherty (new Position)	BCBA (BOE 20-05-D2/azs	\$75,000 unaligned, shared with HCRHS	7/1/2017 - 6/30/2018
Carolyn Starr	Teacher/French (RMS) 20-01-D2/aff	\$55,340 BA Step 4	9/1/2017 - 6/30/2018
Cheryl Bellew	Teacher/Science (RMS) 20-01-D2/aeh	\$56,360 BA Step 8	9/1/2017 - 6/30/2018
Jill Komosinski	School Nurse (RMS) 20-01-D2/axa	\$53,810 BA Step 1	9/1/2017 – 6/30/2018

- 5.03 Motion to accept the Superintendent's recommendation and appoint paraprofessionals with final appointments pending assignments as required through student individual education plans for the 2017-18 school year at their 2016-17 salary. Salaries for the 2017-18 school year will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.03)
- 5.04 Motion to approve the following Substitute Teachers for the district's Extended School Year Program from July 5 - August 3, 2017 to be paid at a rate of \$47.50 for a half day or \$95 for a full day. (Attachment 5.04)
- 5.05 Motion to approve the following Substitute Instructional Aides for the district's Extended School Year Program from June 27 - August 4, 2016 to be paid at a rate of \$35.00 for a half day or \$70.00 for a full day.(Attachment 5.05)
- 5.06 Motion to approve Lauren Greenberg to provide home instruction for student H-157 for 10 hours per week at a rate of \$30.00 per hour beginning May 25, 2017 through June 30, 2017.
- 5.07 Motion to approve Sharon Rickman, Meagan Menza and Emily Bengels to provide home instruction for student H-165 at a rate of \$30.00 per/hour, 10 hours per/week from June 2, 2017 through June 20, 2017.

5.08 Motion to approve Mary Ann Connelly to receive compensation at her hourly rate for 5 hours to attend the Hershey Park Trip on June 9, 2017.

5.09 Motion to approve the following Special Education and General Education teachers to attend Special Education Identification, Eligibility and Individual Education Plan (IEP) conferences from July 1 - August 31, 2017 at a rate of \$30.00/hr, for a total not to exceed \$2,500.00 collectively.
(Attachment 5.09)

5.10 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers facilitating courses for the Readington Township 2017 Summer Teacher Academy Program:

Staff Member	School	Teacher Academy Course	Stipend
Connelly, Adam	RMS	Hello My Name is Ally	\$135.00
Dauernheim, Kristi	TBS	Social Story	\$135.00
Dubroski, Edward	TBS	Make Your Own Website through the NEW Google Sites Platform	\$270.00
Krayem, Michele	HBS	In The Best Interest of Students	\$270.00
Krayem, Michele	HBS	Unpacking Science Kits – 4 th Grade	\$360.00
Kwiatkowski-Belt, Donna	TBS	Unpacking Science Kits – 2 nd Grade	\$495.00
Lewis, Christine	TBS	Science Notebooking	\$180.00
Lewis, Christine	TBS	Unpacking Science Kits – 3 rd Grade	\$540.00
Longo, Angela	HBS	Framing Your Thoughts	\$360.00
MacDade, Kathryn	RMS	Ditch That Textbook	\$540.00

MacDade, Kathryn	RMS	Teach Like A Pirate	\$540.00
MacDade, Kathryn	RMS	Learn Like A Pirate	\$540.00
MacDade, Kathryn	RMS	Create Game-Style Virtual Lessons using Symbaloo	\$180.00
MacDade, Kathryn	RMS	Cool Tech Tips Using Chromebooks	\$180.00
MacDade, Kathryn	RMS	Using EdPuzzle in the Classroom to Blend Learning	\$180.00
Mielke, Michelle	WHS	Unpacking Science Kits – 1 st Grade	\$360.00
Rehrig, Jodi	HBS	Flipping Over Math Tutorials	\$270.00
Roarty, Ann	RMS	The Dyslexia Empowerment Plan	\$180.00
Roarty, Ann	RMS	Dyslexia, Sign and Symptoms	\$90.00
Roarty, Ann	RMS	Using the MIND Strength Theory	\$90.00
Roarty, Ann	RMS	How to Work with ADHD Students	\$135.00
Schlosser, Arlene	WHS	Unpacking Science Kits – Kindergarten	\$180.00
Vance, Meryl	HBS	In The Best Interest of Students	\$270.00
Yunos, Paul	RMS	Yoga for Beginners	\$90.00

- 5.11 Motion to approve the following as Instructional Aides to provide support to the district's Extended School Year Programs during the summer of 2017 at their summer rate:

Name	Position	Hours/Day
Lillian Liskovec	Life Skills	4

Kimberly Pfauth	Preschool Disabled	2.5
Jordan Marcus	Social Skills	4.0
Kristi Dauernheim	Autism Program	4.0

- 5.12 Motion to approve **Erica Winebrenner**, district Speech and Language Specialist, to provide speech and language services during the district's extended school year program for 3 hours daily for 7 days from July 5- August 3, 2017 at a rate of \$70.00/hr.
- 5.13 Motion to accept the Superintendent's recommendation and approve reimbursement in the amount of \$3,300 to Jonathan Moss for fees incurred for his New Jersey Leaders to Leaders State Approved Comprehensive Mentoring and Induction Program per RTAA contract.
- 5.14 Motion to authorize the Interim Superintendent to hire personnel during summer months upon verbal approval from the Board of Education president and chairperson of the Personnel Committee. The motion for approval of personnel will be brought to the Board for ratification at the next scheduled Board meeting.
- 5.15 Motion to approve the following resolution:

RESOLUTION

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the "Board") is desirous of appointing Dr. William DeFabiis ("DeFabiis") to serve as the Interim Superintendent for the Readington Township School District; and

WHEREAS, DeFabiis, holds the qualifications and certification required to serve as the district's Superintendent; and

WHEREAS, DeFabiis is desirous of accepting employment as the Interim Superintendent for the Readington Township School District; and

WHEREAS, the parties are desirous of memorializing the terms and conditions of their agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and

approves the appointment of Dr. William DeFabiis to serve as the Superintendent for the period beginning on or about July 1, 2017 and ending on or before June 30, 2018 at a salary of \$169,689.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President to execute, on behalf of the Board, the Employment Agreement by and between the Board and DeFabiis.

5.16 Motion to accept the following resignation:

Name	Position	Effective Date
Bridget Hartman	Media Specialist (TBS) 20-03-D2/ajq	June 20, 2017

COMMUNICATIONS

Committee Report – Mr. Doran provided a report of the meeting held on June 7, 2017.

Motion to adopt 6.01 - 6.02

Motion: Mr. Doran

Second: Mrs. Shinn

Roll Call Vote: Carried -7 Yes

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and regulations:

- Policy 2431 Athletic Competition
- Regulation 2460.1 Special Education – Location, Identification, and Referral
- Policy 2464 Gifted and Talented Students
- Policy 2622 Student Assessment
- Policy 3160 Physical Examination (Teaching Staff Members)
- Regulation 3160 Physical Examination
- Policy 4160 Physical Examination (Support Staff Members)
- Regulation 4160 Physical Examination
- Policy 5116 Education of Homeless Children
- Regulation 5116 Education of Homeless Children
- Policy 7446 School Security Program
- Policy 8530 Records Retention

6.02 Motion to accept the Superintendent's recommendation to approve for first reading the following policies and regulations:

- Policy 1240 Evaluation of Superintendent
- Regulation 1240 Evaluation of Superintendent
- Policy 151 Board of Education Website Accessibility
- Policy 3126 District Mentoring Program
- Regulation 3126 District Mentoring Program
- Policy 3221 Evaluation of Teachers
- Regulation 3221 Evaluation of Teachers
- Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Regulation 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Policy 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- Regulation 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- Policy 3240 Professional Development for Teachers and School Leaders
- Regulation 3240 Professional Development for Teachers and School Leaders
- Policy 3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
- Policy 5610 Suspension
- Regulation 5610 Suspension
- Policy 5620 Expulsion
- Policy 7424 Bed Bugs
- Regulation 7424 Bed Bugs
- Policy 7461 District Sustainability Policy
- Policy 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods
- Policy 8550 Unpaid Meal Charges/Outstanding Food Service Charges

UNFINISHED BUSINESS

- Mrs. Simon congratulated all of the Middle School award recipients who were recognized recently at the awards ceremony.
- Mrs. Simon reminded board members that the middle school graduation is scheduled for Tuesday, June 20.

- Mr. Doran informed the board that he attended the middle school athletic awards ceremony and he thanked all of the sponsors who support and recognize the students' achievements. Those sponsors are:
 - Polish American Club
 - Bedard, Kurowicki & Co (CPA's)
 - Old Whitehouse DAR
 - Sons of Italy – Maroni Lodge
 - Hunterdon Musical Instrument Co
 - Knights of Columbus 6930 – OLL
 - Readington HSA
 - Rotary of Whitehouse Station
 - American Legion – Whitehouse Station Post 284
 - Ikeda Family
 - Mark Cleere Foundation

NEW BUSINESS FROM BOARD

- Mrs. Simon thanked Dr. Sargent and Mr. Venanzi for their contributions to the school district since this would be their final board meeting.

OPEN TO THE PUBLIC

- Ms. Linda Riess, 5th grade teacher and representing the Readington Teachers Association spoke about the impact on staff members' take home pay from the 2% local tax levy cap, implementation of chapter 78 employee contributions toward benefit premiums and increases in health insurance premiums. Since the board and RTEA are at the end of the contract, both parties are allowed to get out of the tiered contribution system and negotiate a change in order for the staff member's take home pay to start to rise.
- Ms. Michele Krayem, a teacher in the district for 16 years spoke about the impact that chapter 78 contributions have had on her personally.
- Ms. Maria Winter, teacher spoke about a situation where she was absent to care for her child and her concern about the lack of compassion from the district to assist her during that time. She also mentioned a concern about not getting pension credit when she returned to her position because she was not put in a position for which she was certificated.
- Ms. Libby Horvath, teacher spoke about her belief in the community and how the teaching staff enjoys working with the children. She suggested that the board should see teachers as real people and provide staff with what they deserve.
- Ms. Marie Potenta expressed that she was embarrassed as a resident and taxpayer of what she just heard this evening.
- Ms. Christine Crielly spoke about her displeasure and lack of understanding with a transfer to the middle school for next year as a guidance counselor. She also stated that her job performance at Holland Brook was highly effective and she has had limited experience at the middle school. She also expressed that she did not request a transfer to the middle school.

EXECUTIVE SESSION 9:23 pm

Motion: Mrs. Shinn

Second: Mr. Doran

Roll Call Vote: Carried -7 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for the purpose of discussing the Superintendent's evaluation for approximately 60 minutes at which time the Board expects to return to Public Session with no action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION 10:28 pm

ADJOURNMENT

Motion to Adjourn at 10:28 pm

Motion: Mrs. Shinn

Second: Mr. Doran

Vote: 7 Yes; 0 No

Respectfully submitted,

**Thomas Venanzi
Interim Business Administrator/Board Secretary**