

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Work/Action Meeting 7:30 p.m.
May 9, 2017

MINUTES

Call to Order by Board President- – Open Public Meetings Act – Roll Call

Laura Simon call the meeting to order at 7:30 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, Cheryl Filler, Melissa Szanto, Thomas Wallace
Anna Shinn, Laura Simon

Also Present: Barbara Sargent, Superintendent, Thomas Venanzi, Interim Business Administrator/
Board Secretary

Absent: Eric Zwerling

Flag Salute

SUPERINTENDENT'S REPORT

- Whitehouse School has been selected as a National School of Character.
- Concert session is upon us in the schools with the dates being highlighted as well as state events featuring some of our Middle school students.
- Many of our parent and student orientations for new grade levels will occur this month.
- PARCC testing will conclude this week without any issues in the district.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE

ADMINISTRATIVE REPORTS

- 1.01 Enrollment and Drill Reports

MINUTES

- 2.01 Motion to approve the Meeting Minutes April 25, 2017.
2.02 Motion to approve the Executive Meeting Minutes April 25, 2017.
2.03 Motion to approve the Executive Meeting Minutes July 26, 2016.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.02

Motion: Mrs. Shinn

Second: Mr. Egbert

Roll Call Vote: Carried -8 Yes

- 3.01 Motion to approve the **Bill List** for the period from **April 27, 2017** through **May 10, 2017** for a total amount of **\$1,547,879.84**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule May 9, 2017** for a total amount of **\$2,481.43**. (Attachment 3.02)
- 3.03 Motion to approve the following **Account Transfers** for **April 1, 2017** through **April 30, 2017**. (Attachment 3.03-3.03a)
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2017 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Thomas Venanzi, Interim Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of April 30, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2017. (Attachment 3.04 & 3.04a)

3.05 Motion to approve the following appointments for the 2017-18 school year as part of their regular job duties:

Affirmative Action Officer(s)	Karen Tucker/Jonathan Moss Alt.
Anti-Bullying Coordinator	Karen Tucker
Right to Know Officer	Donald Race
504 Committee Coordinator	Karen Tucker
AHERA Coordinator	Donald Race
Substance Awareness Coordinator	Karen Tucker
Integrated Pest Management Coordinator	Donald Race
Chemical Hygiene Officer	Donald Race
Custodian of Records	Jason Bohm
Indoor Air Quality Designee	Donald Race
Public Agency Compliance Officer (PACO)	Jason Bohm
Qualified Purchasing Agent (QPA)	Jason Bohm
Safety & Health Designee (SAIF)	Donald Race

- 3.06 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2017-18.
- 3.07 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2017-18 payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.
- 3.08 Motion to authorize the Business Administrator with approval of the Superintendent to make 2017-18 account transfers between board meetings pending ratification by the Board of Education.
- 3.09 Motion to authorize the following signatures on 2017-18 accounts maintained by the Board of Education:

General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Payroll Agency Reimbursement Account (flexible spending reimbursement)	President or Vice President, Board Secretary or Assistant Board Secretary (any 1)
Readington Middle School Activity Account	Principal or Assistant Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2)

Whitehouse School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2)
Three Bridges School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2)
Holland Brook School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Superintendent (any 2)
Capital Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Emergency Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Maintenance Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)

3.10 Motion to authorize maintaining the following 2017-18 petty cash accounts:

<u>Account Title</u>	<u>Balance</u>	<u>Expenditure Limit</u>
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00
Central Office Petty Cash	\$100.00	\$25.00

Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00
Office of Technology Petty Cash	\$100.00	\$25.00
Transportation Department Petty Cash	\$300.00	\$25.00
Life Skills Petty Cash	\$150.00	\$25.00

3.11 Resolved to renew the District's employee insurance benefits with AmeriHealth and Horizon Dental.

	<i>AmeriHealth Plans</i>	<i>2017-18 Monthly Rates</i>				
Plan #	Plans	One Adult	Adult/ Children	Two Adults	Family	Overage Dependent
H10	PPO 10 PS Plan B w/ Int Rx	\$897.31	\$1525.41	\$1794.59	\$2422.71	\$604.79
H15	PPO Direct 15 w/ Int Rx	\$847.03	\$1439.97	\$1694.09	\$2287.01	\$570.90
H51	PPO Direct 15/25 w/ Int Rx	\$819.72	\$1,393.50	\$1,639.42	\$2,213.22	\$552.49
H63	PPO Freedom 15/25 FS Rx \$7/\$16/\$35	\$822.60	\$1,398.42	\$1,645.20	\$2,221.04	\$554.43
H52	PPO Direct 20/20 w/Int Rx	\$776.63	\$1,320.27	\$1,553.26	\$2,096.89	\$523.45

H56	PPO Direct 20/35 w/Int Rx	\$669.94	\$1,138.91	\$1,339.87	\$1,808.84	\$451.54
H19	HMO PS 10 FS Rx \$5/\$10/\$20	\$891.30	\$1,515.24	\$1,782.66	\$2,406.56	\$600.74
H62	HMO 20 FS Rx \$3/\$18/\$46	\$788.27	\$1,340.09	\$1,576.56	\$2,128.36	\$531.30
H55	HMO 20/35 Opt 2 FS Rx \$7/\$21	\$686.60	\$1,167.26	\$1,373.23	\$1,853.84	\$462.78
	Horizon Dental Plans	2017-18 Monthly Rates				
Plan #	Plans	One Adult	Adult/ Children	Two Adults	Family	
H0 4	Dental Option Plan	\$ 30.07	\$ 52.34	\$ 57.62	\$ 87.93	
H0 5	Dental Choice	\$ 24.84	\$ 48.75	\$ 53.67	\$ 81.90	
H0 6	Dental Total Care	\$ 32.26	\$ 55.95	\$ 61.59	\$ 93.99	

3.12 BE IT RESOLVED THAT THE BOARD OF EDUCATION of Readington Township upon the recommendation of the Business Administrator approves the renewal of the food service management base year contract with Maschio's Food Service for the 2017-18 school year as follows:

Maschio's guarantees a return to the School Food Authority in the amount of \$35,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall with the following conditions:

- a) There shall be no change in the School Food Authority's policies, practices and service requirements including changes in bell schedules and or meal service periods.
- b) The proposed pricing schedule is approved.
- c) The proposed staffing schedule is approved with no alterations.
- d) The state or federal minimum wage rate and taxes in effect as of January 1, 2017 shall remain consistent throughout the year.

- e) The projected number of service days for lunch will be 181 for all schools.
- f) There shall be no reduction in service days due to inclement weather schedule changes (i.e. early dismissal, delayed opening).
- g) The government reimbursement rates shall be no less than the rates for the previous school year.
- h) Vendor prices shall remain constant throughout the year.
- i) Average daily attendance shall remain at the same level as the previous school year.
- j) The number of free and reduced price participants shall remain at the same level as the previous school year.
- k) USDA donated foods including both entitlement and bonus foods, and including the value of donated foods contained in processed end products will be no less than the previous school year.
- l) Usable USDA donated foods, of adequate quality and variety required for Maschio's proposed menu will be valued at no less than the previous school year's value per reimbursable meal.
- m) There shall be no restrictions in a la carte sales. Sales will be permitted at all locations for the term of this addendum.
- n) Service hours, service requirements type or number of facilities selling food and/or beverages on School Food Authority's premises shall remain consistent throughout the year.
- o) There shall be no competitive sales during all service hours.
- p) Any changes in legislation, regulations, reimbursement rates, meal components and quantities required by the Child Nutrition Programs or changes in the USDA Smart Snack Policies will affect the guarantee.
- q) Due to the volatile nature of raw material costs, Maschio's and the Local Education Agency shall review quarterly, costs associated with the paper and plastic supplies and fuel surcharges on other deliveries. Any changes in Maschio's costs shall result in an appropriate change in the guarantee.
- r) There will be no cessation of labor within the School Food Authority that would adversely affect sales.
- s) The School Food Authority shall make payment to Maschio's for the entire amount of fees, costs and expenses which Maschio's shall have incurred as the result of union organizational activities and participation in administrative proceedings involving the unionization of personnel, which were unknown to the officers of Maschio's at the time of execution of this addendum.
- t) The number of eligible free and reduced students will be at least equal to the number of free and reduced eligible students in the previous year.
- u) The School Food Authority agrees to reimburse the food service account for the amount of unpaid charged meals either monthly or annually.
- v) Maschio's will not be responsible for sales decrease due to allowances given the School Food Authority for students to purchase lunches off campus if that allowance was not stated in the School Food Authority's specifications.
- w) Any mandated expenses by either the federal or state governments regarding

employee health care costs will reduce the guarantee in the amount of the actual cost of those expenses.

- x) Maschio's has not taken into account the effect of lunch meals distributed under the School Food Authority's humanitarian meal policy in establishing the guarantee. Any changes in the value of lunch distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- y) The cost of providing reimbursable humanitarian meals will be at no cost to the students. Humanitarian meals shall mean meals provided at no cost to students who are unable to pay the full or reduced price for a reimbursable meal. If a reimbursable Humanitarian meal is provided, the cost of such meals either Full price or Reduced price shall be billed to and paid for by the School Food Authority, then the cost of providing the humanitarian meals shall be excluded from the calculation of financial results for purposes of determining achievement of the financial guarantee.
- z) Any changes in the actual sales of meals distributed under any non-pricing program implemented during the current contract term could negatively affect the guarantee which will result in an appropriate adjustment thereof.

In the event the foregoing conditions are not met during the school year, Maschio's guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

- The School Food Authority shall pay Maschio's an annual management fee in the amount of \$11,118.00. The management fee shall be payable in monthly installments of \$1,111.80 per month commencing on September 1, 2017 and ending on June 30, 2018.

3.13 Motion to approve a required student lunch price increase for the 2017-18 school year from \$2.75 to \$2.85 (minimum required).

3.14 Motion to approve tuition contracts for non-resident staff members' children to attend Readington Township Schools for the 2017-2018 school year:

#4666	#5479	#5482
#5571	#5723	#6008

- 3.15 Motion to approve the renewal of transportation contracts for the 2017-18 school year as follows:

<u>Contractor</u>	<u>Multi Contract #</u>	<u>Renewal #</u>	<u>Route #</u>	<u>Renewal Amount</u>
Irvin Raphael	20160001	2017803	205	\$44,296.13
			206	<u>\$44,296.13</u>
			Total	\$88,592.26

- 3.16 Motion to approve the schedule for requisition of taxes from Readington Township for the 2017-18 school year.

READINGTON TOWNSHIP BOARD OF EDUCATION
2017-18 TAX LEVY REQUEST

	General	Debt Service	Total
July-17	\$1,238,080.00	\$1,258,807.00	\$2,496,887.00
Aug-17	\$2,496,883.00		\$2,496,883.00
Sep-17	\$2,496,883.00		\$2,496,883.00
Oct-17	\$2,496,883.00		\$2,496,883.00
Nov-17	\$2,496,883.00		\$2,496,883.00
Dec-17	\$2,496,883.00		\$2,496,883.00
2017	\$13,722,495.00	\$1,258,807.00	\$14,981,302.00
Jan-18	\$1,575,900.00	\$853,420.00	\$2,429,320.00
Feb-18	\$2,429,319.00		\$2,429,319.00
Mar-18	\$2,429,319.00		\$2,429,319.00
Apr-18	\$2,429,319.00		\$2,429,319.00
May-18	\$2,429,319.00		\$2,429,319.00

Jun-18	\$2,429,319.00		\$2,429,319.00
2018	\$13,722,495.00	\$853,420.00	14,575,915.00
TOTAL:	\$27,444,990.00	\$2,112,227.00	\$29,557,217.00

- 3.17 Motion to approve the following resolution to return unexpended funds to capital reserve:

WHEREAS, funds were withdrawn from capital reserve in the amount of \$225,000 as the local share of funds toward the completion of the window replacement

project at Readington Middle School, and

WHEREAS, the school district was eligible for a State grant at 40% of eligible costs, and

WHEREAS, the school district has applied for reimbursement for the State grant after completion of the project and has received a total of \$105,792.54 for this project, and

WHEREAS, the project is considered closed with the final receipt of State funds or this project, and

WHEREAS, the school district expended a total of \$263,869.21 in the capital projects fund for this project, of which \$158,076.67 is considered to be local funds spent from capital reserve, and

WHEREAS, an amount of \$66,923.33 is determined to be unspent from the initial withdrawal of \$225,000 from capital reserve for this project.

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the return of \$66,923.33 to the capital reserve account for unspent funds on the Window Replacement Project at Readington Middle School.

- 3.18 Motion to approve the following educational/medical professional services providers with 2017-18 rates as listed:

**CONSULTANT'S LIST WITH FEES
2017-2018**

Name	Discipline	Service	Fee
Jesse Mintz, MD 732-254-7100	Medical	Neurodevelopmental Evaluations	\$450/evaluation
Green Brook Family Medicine Dr. Ronald M. Frank. M.D 732-356-0266	Medical	School Physical Services	\$3,000/year
Marilyn Ruiz, MD	Medical	Neurodevelopmental	\$665/evaluation

973-898-0505		Evaluations	
Jay D. Kuris, MD 908-788-5551	Medical	Neuropsychiatric Evaluations.	\$1,500/evaluation
Jay D. Kuris, MD 908-788-5551	Medical	Psychiatric Evaluations.	\$1,500/evaluation
Jay D. Kuris, MD 908-788-5551	Medical	Safety Evaluations	\$600/evaluation
Behavior Therapy Associates 732-873-1212	Behavioral Consultation	Functional Behavior Assessments	\$200-320/hr + mileage/ travel time
Assistive Tek, LLC Dr. Brian Friedlander 908-852-3460	Assistive Technology Evaluations & Consultations	Assistive Technology Evaluation	\$1,000/evaluation \$400/ consultation (minimum of 2 hrs)
Goryeb Children's Hospital @ Morristown Medical Center 973-971-5227	Child Development Center	Neurodevelopmental Evaluation Educational Evaluation Psychological Evaluation Social History Speech/Language Evaluation	\$675 \$884 \$908 \$181 \$292
Child Development Dept. HMC 908-788-6396	Second Opinion Evaluations	Educational Psychological Speech/Language Neurodevelopmental	\$1,998 \$2,197 \$1,475 \$ 927
Hunterdon County ESC Pam Mills 908-439-4280 ext 4515	Second Opinion Evaluations	Educational, Psychological, Social History Speech/Language	\$425/per report \$430
Hunterdon Audiology 908-806-7676	Medical	Audiological Evaluation	\$400/evaluation
Hunterdon Medical Center 908-788-6424	Medical	Audiological Evaluation Central Auditory Evaluation Both Evaluations	\$769/evaluation \$934 \$1,703
Pamela Moss, MD 908-237-4668	Medical	Psychiatric Evaluation	\$1,200/evaluation

Children's Therapy Services Kathleen DeStefano Maryann Huzar 908-859-5585	Physical Therapist	Physical Therapy Evaluation	\$110/per hr therapy \$350/evaluation
P.G. Chambers 973-829-8484	Medical	Augmentative & Assistive Tech. Eval.	\$995.00
Alexander Road Associates 609-419-0400	Evaluations	Psychiatric	\$595.00
Patricia Thomason	Physical Therapy	In/Out of District Students	\$60/30 min. treatment session
Patricia Thomason	Physical Therapy	In/Out of District Students	\$225/evaluation
Kelli Marella	Occupational Therapy	In/Out of District Students	\$71/hr. therapy
Kelli Marella	Occupational Therapy	In/Out of District Students	\$169/evaluation
Hybridge Learning Group 908-917-2552	Behavioral Consultant	Behavior Therapy BCBA Consultation FBA	\$84/hour \$142/hour \$2,100
Melissa Donofrio, MA, BCBA 914-548-2412	Behavioral Consultant	Functional Behavior Assessment	\$1,600.00 Additional Services @ \$125.00 per hr.
The Uncommon Thread 908-604-4500	Behavioral Consultation	ABA Consultant/Teacher Behaviorist BCBA Parent Training by BCBA Parent Training by Behaviorist FBA	\$50/hour \$75/hour \$100/hour \$100/hour \$90/hour \$1,600
Learning Tree Multilingual Evaluation & consulting 908-754-8593	Multilingual Child Study Team Evaluations	Psychological Assessment Educational Assessment Speech/Language Assessment	\$750 \$750 \$750

3.19 Motion to approve the following resolution:

**RESOLUTION OF THE READINGTON TOWNSHIP BOARD OF EDUCATION
AUTHORIZING EXECUTION OF AN AMENDMENT TO THE POWER
PURCHASE AGREEMENT BY AND BETWEEN THE BOARD OF
EDUCATION AND READINGTON SOLAR PV, LLC, DATED SEPTEMBER 23,
2016**

WHEREAS, the Readington Township Board of Education (the "BOE"), administered a procurement process pursuant to the competitive contracting provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., by issuing a *Request for Proposals for a Developer of Photovoltaic Systems on Lands and Facilities Owned by Readington Township Board of Education, Hunterdon County, New Jersey*, dated December 16, 2015 (the "RFP"); and

WHEREAS, following the completion of a detailed evaluation of the proposals received in response to the RFP, as well as interviews with each respondent, the BOE, based upon the recommendation of the Evaluation Team awarded Readington Solar PV, LLC a Power Purchase Agreement via Resolution dated May 10, 2016; and

WHEREAS, the BOE and Readington Solar PV, LLC executed a Power Purchase Agreement, dated September 23, 2016 (the "Original PPA"); and

WHEREAS, Readington Solar PV, LLC, has requested an amendment to the Original PPA to, among other things, provide for an extension of the Outside Commercial Operation Date; and

WHEREAS, the BOE and Readington Solar PV, LLC, desire to memorialize the requested amendment to the Original PPA and reduce same to writing in a form substantially similar to the form of amendment attached hereto as **Exhibit A** ("Amendment No. 1");

NOW, THEREFORE, BE IT RESOLVED by the Readington Township Board of Education, as follows:

1. The aforesaid recitals are incorporated herein as if set forth at length.
2. The Business Administrator is hereby authorized and directed, on behalf of the Board, subject to the advice and counsel of the BOE's Special Energy Counsel and Energy Consultant, to execute Amendment No.1 in a form substantially similar to the form of amendment attached hereto as **Exhibit A**, as well as any other ancillary documents necessary to effectuate the intent of this Resolution.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.
(Attachment 3.19)

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01

Motion: Mrs. Shinn

Second: Mrs. Szanto

Roll Call Vote: Carried -8 Yes

- 4.01 Motion to approve home instruction for student H-168 from April 10, 2017 through May 5, 2017 for 5 hours/week.

PERSONNEL

Committee Report

Motion to adopt 5.01 - 5.20

Motion: Mr. Allen

Second: Mr. Doran

Roll Call Vote: Carried –8 Yes

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide/Nurse/Bus Driver** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Barbara Trapanese	Substitute Aide
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- 5.02 Motion to approve Jennifer Heller and Christine Lewis to provide home instruction for student H-168 from April 10, 2017 through May 5, 2017 for 5 hours per week collectively.

- 5.03 Motion to accept the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Date
Jonathan Jardine (replacing Robert Sabo)	Maintenance Mechanic (District) 70-05-D5/aon	\$37,360 No Guide	May 15, 2017
Scott Danberry (replacing Steven Struble)	Maintenance Mechanic (District) 70-05-D5/aop	\$42,000 No Guide	May 15, 2017

5.04 Motion to approve K-2 Green Club and Jennifer Placzankis as advisor at Whitehouse School (funded by Sustainable Jersey Schools Grant with stipend total of \$600) for May/June 2017.

5.05 Motion to approve the Special Education Teachers listed below to teach the district's Extended School Year Program during the summer of 2017 at their contractual per diem rate:

Name	Position	Hours per day
Julie (Bartus) Karus	Special Education Teacher – Resource – Project Read (14 Days)	3.0
Angel Longo	Special Education Teacher – Resource - Project Read (14 days)	3.0
Daniela DeFranco	Special Education Teacher – Resource – Project Read (14 Days)	3.0
Jennifer Heller	Special Education Teacher – Resource Project Read (14 Days)	3.0
Deanna Simonetti	Special Education Teacher – Resource Project Read (14 Days)	3.0
Allison Canonico	Special Education Teacher – Preschool (18 days)	3.0
Marisa Dotro	Special Education Teacher – Preschool Ext. Day (18 days)	4.75
David deVelder	Special Education Teacher – LLD (18 Days)	4.75

Lauren Mahoney	Special Education Teacher – LLD (18 days)	4.75
Kevin Meyer	Special Education Teacher – LLD (16 days)	4.75
Marybeth Schwarz	Special Education Teacher – LLD (2 days)	4.75
Lauren Nicolai	Special Education Teacher – Autism (10 days)	4.75
Marybeth Schwarz	Special Education Teacher – Autism (8 days)	4.75
Patricia Hunt	Teacher- Social Skills Elementary (18 days)	4.75
Lauren Glick	Social Skills Middle School (18 days)	4.75

- 5.06 Motion to approve the Instructional Aides listed below to provide support to the district's Extended School Year Programs during the summer of 2017 at their contractual hourly rate:

Name	Position	Number of Hours
Marylou Gillikin	Personal Aide – Preschool Extended Day (18 days)	4
Christy Kilpatrick	Personal Aide – Preschool Extended Day (18 days)	4
Jenna Nagel	Personal Aide – Preschool Extended Day (18 days)	4

Marianne Schultz	Instructional Aide - Preschool (18days)	2.5
Karen Cooney	Instructional Aide LLD Class (18 days)	4.0
Catherine Patrick	Instructional Aide LLD Class (18 days)	4.0
Gabriel Cherichello	Instructional Aide Social Skills Class – Middle School Class (18 days)	4.0
Laurie Livesey	Instructional Aide Social Skills Class – Middle School (18 days)	4.0
Pauline Marsh	Instructional Aide Life Skills Class – Middle School (18 days)	4.0
Kim Hunkele	Personal Aide Life Skills Class – Middle School (18 days)	4.0
Kim Hutson	Instructional Aide Autism Class (18 days)	4.0
Nancy Hill	Instructional Aide Autism Class (18 days)	4.0
Theresa Bruno	Instructional Aide – Literacy (14 days)	2.5
Kristen Apple	Instructional Aide – Literacy (14 days)	2.5
Patricia Lamberta	Instructional Aide – Literacy (14 days)	2.5

- 5.07 Motion to approve **Nancy Kelly**, School Nurse, to provide health office coverage during the district's extended school year program, 4 hours a day, for 18 days, between July 5 - August 3, 2017, at her contractual per diem rate.
- 5.08 Motion to approve **Wendy Baer**, district Speech and Language Specialist, to provide speech and language services during the district's extended school year program for four hours daily for 18 days from July 5- August 3, 2017 at a rate of \$70.00/hour.
- 5.09 Motion to approve **Wendy Baer, Erica Winebrenner** and **Beth Luque**, district speech and language specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1 – August 31, 2017 at their contractual rate.
- 5.10 Motion to approve **Wendy Baer, Erica Winebrenner** and **Beth Luque**, district speech and language specialists, to conduct speech and language evaluation(s) between July 1 – August 31, 2017 at their contractual rate.
- 5.11 Motion to approve **Gabriel Cherichello and Kimberly Hunkele** as Bus Aides for the ESY program, 1 hour daily for 18 days at their contractual hourly rate rates.
- 5.12 Motion to accept the Superintendent's recommendation and appoint tenured administrators listed on schedule 5.12 for the 2017-2018 school year at their 2016-17 salary. Salaries for the 2017-18 school year will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Administrators Association. (Attachment 5.12)
- 5.13 Motion to accept the Superintendent's recommendation and appoint non-tenured administrators listed on schedule 5.13 for the 2017-2018 school year at their 2016-17 salary. Salaries for the 2017-18 will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Administrators Association. (Attachment 5.13)
- 5.14 Motion to accept the Superintendent's recommendation and appoint tenured certificated staff members listed on schedule 5.14 for the 2017-2018 school year at their 2016-17 salary. Salaries for the 2017-18 will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Education Association. (Attachment 5.14)

- 5.15 Motion to accept the Superintendent's recommendation and appoint non-tenured certificated staff members listed on schedule 5.15 for the 2017-2018 school year at their 2016-17 salary. Salaries for the 2017-18 will be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Education Association.
(Attachment 5.15)

- 5.16 Motion to accept the Superintendent's recommendation and approve staff members for the 2017 Summer Enrichment Program per attachment. (Attachment 5.16)

- 5.17 Motion to accept the following resignation:

NAME	POSITION	EFFECTIVE DATE
Deborah Nazzaro	School Nurse (RMS) (20-01-D2/axa)	June 30, 2017

5.18 **RESOLUTION**

BE IT RESOLVED that the terms, stipulations and conditions as established in the Sidebar Agreement between the Readington Township Board of Education and the Readington Township Education Association, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Sidebar Agreement and any other documents necessary to effectuate same.

- 5.19 Motion to accept the Superintendent's recommendation and approve the following teachers for curriculum development, effective July 1 – August 31, 2017 at \$30.00 per hour:

Teacher	Curriculum Writing	Amount
Schlosser, Arlene	Science Curriculum Kindergarten	\$150.00
Mielke, Michelle	Science Curriculum 1 st	\$150.00

Kwiatkowski-Belt, Donna	Science Curriculum 2 nd	\$150.00
Lewis, Christine	Science Curriculum 3 rd	\$150.00
Krayem, Michele	Science Curriculum 4 th	\$150.00
Riess, Linda	Science Curriculum 5 th	\$150.00
Dubroski, Edward	Health Curriculum K-3	\$150.00
Sivo, Carrie	Health Curriculum 4-5	\$150.00
Hoff, Michelle	Health Curriculum 6-8	\$150.00
Dauernheim, Kristi	ELA Curriculum Kindergarten	\$150.00
Mielke, Michelle	ELA Curriculum 1 st	\$150.00
Frohn, Kristen	ELA Curriculum 2 nd	\$150.00
Swider, Alisa	ELA Curriculum 3 rd	\$150.00
DelGuidice, Erica	ELA Curriculum 6 th	\$150.00
Howard, Janet	ELA Curriculum 7 th	\$150.00
Maraventano, Nicole	ELA Curriculum 8 th	\$150.00
O'Brien, Cheryl	ELA Honors Curriculum 7 th	\$150.00
Maraventano, Nicole	ELA Honors Curriculum 8 th	\$150.00
Meer, Elyse	Social Studies Curriculum 1 st	\$75.00
Wright, Jeremy	Social Studies Curriculum 1 st	\$75.00

Corbett, Sandra	Social Studies Curriculum 2 nd	\$150.00
Weintraub, Leslie	Social Studies Curriculum 3 rd	\$150.00
Johnson, Susan	Social Studies Curriculum 4 th	\$75.00
Neuberger, Kelly	Social Studies Curriculum 4 th	\$75.00
MacDade, Kathryn	Social Studies Curriculum 6 th	\$75.00
Moor, Lisa	Social Studies Curriculum 6 th	\$75.00
Barbiche-Dahler, Jennelle	Social Studies Curriculum 7 th	\$150.00
Bennington, Mindy	Social Studies Curriculum 8 th	\$150.00
Hendershot, Carey-Anne	Administer Math Placement 6-8	\$180.00
Krayem, Michele	Create Math Placement Assessments 4-5	\$150.00
Birmingham, Denise	Create Math Placement Assessments 6-7	\$150.00
Ogden, Colleen	Create Math Placement Assessments 8	\$150.00
Dauernheim, Kristi	Finalize Math Performance Assessment K	\$150.00
Weintraub, Leslie	Finalize Math Performance Assessment 3 rd	\$150.00
Krayem, Michele	Finalize Math Performance Assessment 4 th	\$150.00
Ogden, Colleen	Finalize Math Performance Assessment 5 th	\$150.00
Kokoszka, Amy	Sustainability-Garden Curriculum TBS	\$150.00
Truempy, Melissa	Sustainability-Garden Curriculum WHS	\$150.00

- 5.20 BE IT RESOLVED that the Board accept the resignation of Superintendent Dr. Barbara Sargent, with an effective date to be determined.

COMMUNICATIONS

Committee Report

- 6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following bylaws, policies and regulations:
- Bylaw 0000.01 Introduction
 - Bylaw 0000.02 Introduction
 - Regulation 0000.03 Introduction
 - Policy 2320 Independent Study Programs (ABOLISHED)
 - Policy 2415.06 Unsafe School Choice Option
 - Policy 2460 Special Education
 - Regulation 2460 Special Education
 - Regulation 2460.8 Special Education – Free and Appropriate Public Education
 - Regulation 2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs
 - Regulation 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
 - Regulation 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students
 - Policy 2467 Surrogate Parents and Foster Parents

UNFINISHED BUSINESS

- Mrs. Simon reminded board members to complete the evaluation for the superintendent by May 19th and the board self-evaluation by May 26th.
- Mr. Doran reminded board members about the Memorial Day parade/picnic event and asked for volunteers to work with him at the Board of Education table.

NEW BUSINESS FROM BOARD

- NJSBA Delegate Assembly will occur on May 20 with Mr. Egbert attending. He highlighted the proposed resolutions that are to be voted on for policy change which included funding for charter schools and shared superintendents in emergency situations.

OPEN TO THE PUBLIC

- Several parents and students spoke again regarding the middle school Gifted and Talented Quest program suggesting that no changes be made to the program.

- Mr. Dominick Laneve spoke regarding the recent installation of trees along the driveway to Holland Brook School and requested that additional trees be planted to provide a buffer for his property.

EXECUTIVE SESSION 8:30 pm

Motion: Mrs. Filler

Second: Mrs. Shinn

Roll Call Vote: Carried -8 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a personnel matter and negotiations for approximately 30 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

Mr. Wallace left the meeting at 9:46 pm.

RETURN TO PUBLIC SESSION 10:03 pm

ADJOURNMENT

Motion to Adjourn at 10:03 pm

Motion: Mrs. Shinn
0 No

Second: Mrs. Szanto

Vote: 7 Yes;

Respectfully submitted,

Thomas Venanzi
Interim Business Administrator/Board Secretary