

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room

Regular Meeting 7:00 p.m.

April 9, 2019

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Ray Egbert, Carol Hample, Robyn Mikaelian, Andrew Saunders, Thomas Wallace, Anna Shinn, Laura Simon

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Jared Beatrice, Eric Zwerling

Flag Salute

Superintendent's Report

- Dr. Hart announced the SEL Academy to be held on Monday, April 15 at 5:30 p.m.
- Mr. Nigro, Holland Brook School (HBS) Principal, introduced Dr. Ann Kane and Jodi Rehrig, HBS teachers, who presented in conjunction with HBS students a Google-derived ongoing activity called Genius Hour where students research ideas they are passionate about, collaborate with others, to learn and better themselves and the school. Anna Shinn, Vice President, volunteered for a scientific experiment. Dr. Hart and Laura Simon thanked everyone for their hard work and voiced how thoroughly impressed they were by the students' amazing presentation skills.

Eric Zwerling arrived at 7:20 p.m.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

CORRESPONDENCE

- A.M. Email - Holland Brook Driveway and Readington Road

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion: Mrs. Shinn Second: Mr. Wallace Roll Call Vote: Carried 8 Yes

1.01 Enrollment and Drill Reports March 2019

MINUTES

Motion to adopt 2.01 - 2.02

Motion: Mrs. Hample Second: Mr. Egbert Roll Call Vote: Carried 6 Yes
(Mr. Wallace and Mr. Zwerling abstained)

2.01 Motion to approve the Meeting Minutes March 26, 2019.

2.02 Motion to approve the Executive Session Meeting Minutes March 26, 2019.

FINANCE/FACILITIES

Committee Report - None

Motion to adopt 3.01- 3.06

Motion: Mr. Wallace Second: Mrs. Shinn Roll Call Vote: Carried 8 Yes

3.01 Motion to approve the **Bill List** for the period from **March 28, 2019** through **April 10, 2019** for a total amount of **\$727,424.49**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule April 10, 2019** for a total amount of **\$5,141.88**.
(Attachment 3.02)

3.03 Motion to approve the tuition agreement with the State of New Jersey for Student #832924 in the amount of \$18,800.47 for tuition reimbursement, along with related services and transportation for the 2018-2019 school year.

3.04 Motion to approve a Shared Services Agreement with Tewksbury School District for Readington Township School District to provide Technology Support Services to the Tewksbury School District for the 2019-20 school year in the amount of \$154,037.00 for standard services and in addition a cost of \$55.00 per hour for any billable services beyond the standard services agreement.
(Attachment 3.04)

3.05 Motion to void Operating Account check number 052686, dated 8/29/18, payable to Atlantic Health System in the amount of \$675.00.

3.06 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education ("the Board") advertised for bids for the Security Vestibule Project ("Project"); and

WHEREAS, on April 3, 2019, the Board received bids for the Project; and

WHEREAS, the bid submitted by the purported low bidder, DeSapio Construction, Inc. ("DeSapio Construction"), is materially defective insofar as the bidder failed to identify an HVAC subcontractor as required by the Project specifications, which is a non-waivable material defect; and

WHEREAS, the second low bidder, Ascend Construction Management, Inc. ("Ascend Construction"), submitted a base bid in the amount of \$1,159,000, which exceeds the cost estimate of the Project as prepared by the Board's Architect;

WHEREAS, the Board desires to reject DeSapio's bid for being materially defective and Ascend Construction's bid for exceeding the cost estimates of the Project and authorize the Business Administrator to re-advertise for bids for the Project.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1.The bid submitted by DeSapio Construction is hereby rejected for being materially defective.
- 2.The bid submitted by Ascend Construction is hereby rejected for exceeding the cost estimates for the Project.
- 3.The Board hereby authorizes the Business Administrator to re-advertise for the Project.

EDUCATION/TECHNOLOGY

Committee Report: Anna Shinn provided minutes from the meeting held on April 8, 2019.

Motion to adopt 4.01 - 4.06

Motion: Mrs. Shinn Second: Mr. Wallace Roll Call Vote: Carried 8 Yes

Dr. Hart commended Janet Sulick, Whitehouse School Teacher, for hard work and achieving a \$5000 grant.

4.01 Motion to submit an amendment to the following year 2018-19 grant applications and acceptance of funds:

ESSA \$4,300 transfer Title I:

From: 200-500
To: 100-600

ESSA \$518 transfer Title III:
From: 100-600
To: 200-500

- 4.02 Motion to accept the Superintendent's recommendation and approve the following student placements in the Readington Township School District as follows:

STUDENT	SCHOOL/PROGRAM	COOPERATING TEACHER/ SCHOOL	EFFECTIVE DATES
Mary Kate Hometchko	Rider University/ Observation 25 hours	Laurie Levesque & Elissa Bowen/ WHS	April 2019 – June 2019
Sophia Isnardi	TCNJ/Student Teacher	Lori Dribbon/ HBS John Hylkema/ RMS	Fall Semester 2019
Carly Rothbard	TCNJ School Counselor Practicum/ Internship	Barbara Pauley/ HBS	Fall Semester 2019 (Practicum) Spring Semester 2020 (Internship)

- 4.03 Motion to ratify and approve home instruction for student H-190 effective March 14, 2019 through March 22, 2019. Services to be provided by LearnWell at a rate of \$47.00 per hour not to exceed 5 hours per week.
- 4.04 Motion to ratify and approve home instruction for student H-190 effective March 29, 2019 through May 29, 2019. Services to be provided by The Hospital School Program at CHOP at a rate of \$56.57 per hour for 5 hours per week while student resides at said location and then homebound instruction to be provided by district teaching staff for 5 hours per week at the teachers' contractual rate.

- 4.05 Motion to revise the following previously approved field trip for the 2018-2019 school year:

SCHOOL	GROUP	TRIP	LOCATION	COST TO PARENT
RMS	Life Skills	FROM: Grateful Bites TO: Chick-fil-A	Flemington, NJ	\$0

- 4.06 Motion to apply for and accept Investors Foundation Grant from Investors Bank:

SCHOOL	AMOUNT	USED FOR
WHS	\$5,000.00	Sensory Garden

PERSONNEL

Committee Report – None

Motion to adopt 5.01 - 5.06

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried 8 Yes

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

NAME	POSITION
Jeanne Cassano	Substitute Teacher/Aide

- 5.02 Motion to approve Denise Hawkins as a Special Education Chaperone for Track at her contractual rate, not to exceed \$1,750.

- 5.03 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District April 15, 2019 SEL Parent Academy Night:

FACILITATOR	SESSION	STIPEND
Adam Connelly	Talking to Your Child about Controversial Topics – 2 Sessions	\$150.00
Christine Crielly	Talking to Your Child about Controversial Topics – 2 Sessions	\$150.00
Lori Gabrielsen	The Basics of the 5 SEL Competencies – 2 Sessions	\$150.00
Jennelle Dahler	Mindfulness at Home – 2 Sessions	\$150.00
Lindsay Capone	The Power of Positive Thinking – 2 Sessions	\$150.00
Allison Lovering	The Power of Positive Thinking – 2 Sessions	\$150.00
Carey-Anne Hendershot	Cultivating a Growth Mindset – 2 Sessions	\$150.00
Kim Koski	Cultivating a Growth Mindset – 2 Sessions	\$150.00
Charlyn Lynch	Cultivating a Growth Mindset – 2 Sessions	\$150.00
Debbie DeBaro	Harassment, Intimidation, and Bullying Information Session – 2 Sessions	\$150.00

5.04 Motion to approve adjusted contracts for the following Bus Drivers effective April 16, 2019:

NAME	HOURS/DAY	SALARY	DUE TO
Nancy Garrison	From: 5 hrs. To: 5.25 hrs.	From: \$24,661.25 To: \$25,894.31 (prorated)	New Preschooler

Linda Rad	From: 7 hrs. To: 7.25 hrs.	From: \$38,529.47 To: \$39,905.52 (prorated)	2 New Preschoolers
Margit Braeunig	From: 5.75 hrs. To: 7.5 hrs.	From: \$30,441.94 To: \$39,706.88 (prorated)	Additional Midday Run (Bus Driver Retirement)
Charlene Eitzen	From: 5 hrs. To: 5.25 hrs.	From: \$27,521.05 To: \$28,987.10 (prorated)	Additional Routes (Bus Driver Retirement)

- 5.05 Motion to accept and acknowledge the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Catherine Smith	Teacher/Special Education (20-01-D2/aib)	June 30, 2019

- 5.06 Motion to approve the 2019-2020 holiday schedules for custodians/maintenance, secretaries, administrators, and technology staff.
(Attachment 5.06)

COMMUNICATION

Committee Report - None

UNFINISHED BUSINESS

- Thomas Wallace mentioned a recent newspaper article discussing the Township's need for low-income housing in Whitehouse School district area. Dr. Hart indicated based on a research based formula and recent housing developments in the area we can make educated assumption of potential enrollment in future. He also indicated that he would follow-up to possibly have someone from the Township present at a future board meeting.

NEW BUSINESS FROM BOARD

- Robyn Mikaelian attended the Garden State Coalition of School, monthly NJSBA meeting, and a SEL workshop sharing thoughts and information obtained. The main discussion was the rise of mental health issues which is critical in the schools and community at large.

OPEN TO THE PUBLIC

- A public comment was made about there could be up to 15,000 more residents if all housing is built, per recent news article.

EXECUTIVE SESSION - 7:45 p.m.

Motion: Mrs. Shinn Second: Mr. Wallace Roll Call Vote: Carried 8 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a legal matter for approximately 30 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality, no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION - 7:52 p.m.

Motion: Mrs. Shinn Second: Mr. Wallace Roll Call Vote: Carried 8 Yes

ADJOURNMENT 7:53

Motion to Adjourn at 7:53 p.m.

Motion: Mrs. Shinn Second: Mr. Wallace Roll Call Vote: Carried 8 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
Board President**