

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:00 p.m.
March 26, 2019

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Jared Beatrice, Ray Egbert, Robyn Mikaelian, Andrew Saunders, Anna Shinn, Laura Simon

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Carol Hample, Thomas Wallace, Eric Zwerling

Flag Salute

Superintendent's Report

- Dr. Hart congratulated Holland Brook School on attaining a Green Ribbon Award and highlighted that only 22 schools in the entire State of New Jersey have received this award since its inception, joining our Three Bridges School and Whitehouse School.
- Mrs. Higgins presented highlights of the tremendous activities occurring at Three Bridges School during the school year including, but not limited to, character education, Jump Rope for Heart, Black History Month Celebration, therapy dog, science fair, gardening, cultural arts and various service projects/fundraisers.
- Dr. Hart presented an update on the budget and addressed some recent feedback received from the public. Questions were provided by various board members regarding net salaries and non-teaching staff.
- Dr. Hart announced a Superintendent Coffee Chat on April 9, 2019 at 9:00 a.m.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

CORRESPONDENCE

- T.N. Email - HBS Drama Club Performance Invitation
- L.L. Email - K-3 Spring Concert Invitation

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 6 Yes

1.01 Motion to accept the HIB reports and affirm the Superintendent's decision on the following case:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
10	HBS	02/28/2019	No

MINUTES

Motion to adopt 2.01 - 2.02

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 6 Yes

2.01 Motion to approve the Meeting Minutes March 12, 2019.

2.02 Motion to approve the Executive Session Meeting Minutes March 12, 2019.

FINANCE/FACILITIES

Committee Report - None

Motion to adopt 3.01- 3.06

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried 6 Yes

3.01 Motion to approve the **Bill List** for the period from **March 14, 2019** through **March 27, 2019** for a total amount of **\$287,585.73**.
(Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule March 26, 2019** for a total amount of **\$384.92**.
(Attachment 3.02)
- 3.03 Motion to approve **Payroll** for the month of **February 2019** for a total amount of **\$2,061,832.31**.
(Attachment 3.03)
- 3.04 Motion to approve the following **Account Transfers for February 1, 2019 Through February 28, 2019**.
(Attachment 3.04 - 3.04a)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: February 28, 2019 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of February 28, 2019 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of February 28, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending February 28, 2019.
(Attachment 3.05 & 3.05a)

- 3.06 Motion to approve the Shared Services Agreement in the amount of \$119,869 for Transportation services with Branchburg Township School District serving as host district for the period July 1, 2019 through June 30, 2020.
(Attachment 3.06)

EDUCATION/TECHNOLOGY
Committee Report - None

Motion to adopt 4.01- 4.05

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 6 Yes

4.01 Motion to approve the following resolution:

Participation in Future Ready Schools NJ

WHEREAS the Readington Township Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

WHEREAS the Readington Township Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

NOW, THEREFORE, BE IT RESOLVED that the Readington Township Board of Education agrees to participate in the Future Ready Schools – New Jersey.

WE HEREBY APPOINT Dr. Jonathan Hart to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

WE DO HEREBY RECOGNIZE that Readington Township School District will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

WE AGREE TO follow through with the district’s commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

4.02 Motion to approve the following books for the 2018-2019 school year:

BOOK TITLE	GRADE
<i>The War That Saved My Life</i>	6 th Grade Honors
<i>The War I Finally Won</i>	6 th Grade Honors

<i>The Playbook: 52 Rules to Aim, Shoot, and Score in this Game Called Life</i>	8 th Grade
<i>Death on the River of Doubt</i>	7 th Grade

4.03 Motion to accept the Superintendent’s recommendation and approve the following Student Internship Placement in the Readington Township School District as follows:

STUDENT	SCHOOL/PROGRAM	COOPERATING TEACHER/SCHOOL	EFFECTIVE DATES
Justin Eannone	Hunterdon County Polytech/Internship	Mindy Bennington/ RMS	March 28 – May 17,2019 4 hours a week

4.04 Motion to ratify and approve home instruction for student H-184 effective March 11, 2019 through May 20, 2019. Services to be provided by LearnWell at a rate of \$47.00 per hour for 5 hours per week.

4.05 Motion to adopt the following additional field trip for the 2018-2019 school year:

SCHOOL	GROUP	TRIP	LOCATION	COST TO PARENT
RMS	G&T/Grade 7	Rutgers Teen Climate Change Summit	New Brunswick, NJ	\$5.00

PERSONNEL

Committee Report - Anna Shinn presented a report from the meeting held on March 25, 2019.

Motion to adopt 5.01 - 5.06

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 6 Yes

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide/Nurse/Bus Driver** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

NAME	POSITION
Erica Greenwald	Substitute Teacher/Aide

- 5.02 Motion to accept and acknowledge the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Nancy Singelyn	Teacher/Special Education 20-01-D2/ahj	June 30, 2019

- 5.03 Motion to accept the Superintendent's recommendation and ratify the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Linda Schoener	Intervention Teacher Leave Replacement Teacher (WHS) 20-04-D2/afz (Non-Tenured track)	Substitute rate for first 20 consecutive days, BA, Step 1 per diem rate thereafter	3/1/2019 – 4/18/2019

- 5.04 Motion to approve five days of summer work for Adam Connelly and Barbara Pauley, School Counselors, at their contractual rate, between July 1 - August 30, 2019.

- 5.05 Motion to approve Nancy Hill as a Special Education Chaperone for Boys Baseball at her contractual rate, not to exceed \$525.

- 5.06 Motion to accept the Superintendent's recommendation and approve the

following position control change effective March 27, 2019 - April 10,2019:

NAME	CHANGE	POSITION	LOCATION
Julie Kreutzer (Long Term Substitute)	Transfer From: To:	30-03-D3/azd 20-03-D2/abf	(TBS) Aide/Kindergarten (TBS) Teacher/Kindergarten

COMMUNICATION

Committee Report - None

Motion to adopt 6.01

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried 6 Yes

6.01 Motion to approve the following policies and regulation for second reading:

- Policy 2422 - Health and Physical Education
- Policy 4219 - Commercial Driver's Licenses Controlled Substance and Alcohol Use Testing
- Policy 5111 - Eligibility of Resident and Nonresident Pupils
- Regulation 5111 - Eligibility of Resident and Nonresident Pupils
- Policy 5757 - Transgender Students
- Policy 7471 - Idle-Free School Zones

UNFINISHED BUSINESS

- Laura Simon announced the SEL Academy to be held on April 15, 2019 at 5:30-8:30 p.m.

NEW BUSINESS FROM BOARD

- Robyn Mikaelian provided a report from the Green Committee meeting held on March 19, 2019.

OPEN TO THE PUBLIC

- None

EXECUTIVE SESSION - 7:39 p.m.

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 6 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a legal matter for approximately 30 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION - 8:04 p.m.

Motion: Mrs. Shinn Second: Mrs. Mikaelian Roll Call Vote: Carried 6 Yes

ADJOURNMENT

Motion to Adjourn at 8:05 p.m.

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 6 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
Board President**