

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
**Holland Brook School Board of Education Meeting Room**

Regular Meeting 7:00 p.m.

January 15, 2019

**MINUTES**

**Call to Order by Board Secretary – Open Public Meetings Act – Roll Call**

Laura Simon called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

**Present:** Jared Beatrice, Ray Egbert, Carol Hample, Anna Shinn, Laura Simon

**Also Present:** Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

**Absent:** Robyn Mikaelian, Andrew Saunders, Tom Wallace, Eric Zwerling

**Flag Salute**

Thomas Wallace arrived at 7:10 p.m.

**Superintendent's Report**

- Dr. Hart provided an overview of staff presenting at Techspo and ISTE (International Society for Technology in Education)
  - Techspo - Sherry Krial, Michele Krayam, Tiffany Barca, Joyce McGibbon and Wendy Reardon (who unfortunately was invited to present but cannot attend)
  - Katie McDade presenting at ISTE
- Anthony Tumolo presented an update on the SEL program in the district (supported by Barbara Pauley, Christine Creilly, and Karen Tucker)

**OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

- None

**CORRESPONDENCE**

- Thank you note

## **ADMINISTRATIVE REPORTS**

Motion to adopt 1.01 - 1.02

**Motion: Mr. Wallace      Second: Carol Hample      Roll Call Vote: Carried 6 Yes**

1.01      December Enrollment and Drill Reports

1.02      Motion to accept the following November HIB report and affirm the Superintendent's decision on the following cases:

SCHOOL	DATE	FINDINGS OF HARASSMENT, INTIMIDATION OR BULLYING
TBS	11/26/18	No

## **MINUTES**

Motion to adopt 2.01

**Motion: Mrs. Shinn      Second: Tom Wallace      Roll Call Vote: Carried 6 Yes**

2.01      Motion to approve the Meeting Minutes January 3, 2019.

## **FINANCE/FACILITIES**

**Committee Report: The last meeting canceled due to weather. The next meeting is on January 25, 2019.**

Motion to adopt 3.01- 3.07

**Motion: Mr. Wallace      Second: Mr. Egbert      Roll Call Vote: Carried 6 Yes**

3.01      Motion to approve the **Bill List** for the period from **December 13, 2018** through **January 16, 2019** for a total amount of **\$1,366,475.04**.  
(Attachment 3.01)

3.02      Motion to approve **District Travel Schedule January 15, 2019** for a total amount of **\$7,700.47**.  
(Attachment 3.02)

- 3.03 Motion to approve **Payroll for the month of November 2018** for a total amount of **\$2,055,454.13**.  
(Attachment 3.03)
- 3.04 Motion to approve the following **Account Transfers for November 1, 2018 through November 30, 2018**.  
(Attachment 3.04 - 3.04a)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: November 30, 2018 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of November 30, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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**Jason M. Bohm, Board Secretary**

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of November 30, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending November 30, 2018.  
(Attachment 3.05 & 3.05a)

- 3.06 Motion to approve the change order for Readington Middles School Bathrooms.

CHANGE ORDER #	CHANGE	AMOUNT
CO-06	Valve replacement	\$3,171.03 credit

- 3.07 Motion to approve the Business Administrator to solicit bids for Custodial Services starting July 1, 2019 to June 30, 2021, with two one-year extensions beyond 2021.

## **EDUCATION/TECHNOLOGY**

**Committee Report: Mrs. Shinn provided a report from meeting held on January 11, 2019.**

Motion to adopt 4.01- 4.07

**Motion: Mrs. Shinn**

**Second: Mrs. Hample**

**Roll Call Vote: Carried 6 Yes**

- 4.01 Motion to approve an additional club at Three Bridges School for the 2018-2019 school year.

CLUB
Art

- 4.02 Motion to approve the following fundraisers for Readington Middle School for the 2018-2019 school year.

FUNDRAISER	DATE	RECIPIENT OF FUNDS
RMS 6th grade Read-A-Thon	March 2019	St. Hubert's Welfare Animal Center
Valentine's Day Flower Sale	February 2019	Nature and Garden Club

- 4.03 Motion to ratify and approve home instruction for student H-187 for 5 hours per week effective December 20, 2018 through January 31, 2019.

- 4.04 Motion to ratify and extend the home instruction motion for student S-183, services provided by Professional Education Services, Inc. at a rate of \$30.00 per hour for 10 hours per week, effective December 14, 2018 through December 18, 2018.

- 4.06 Motion to accept the Superintendent's recommendation and approve the following Student Teacher Observation placement in the Readington Township School District as follows:

STUDENT OBSERVATION/SCHOOL	COOPERATING SPEECH LANGUAGE THERAPIST	EFFECTIVE DATES
Katelyn Zimmerman/ Lafayette College	Jillian Bobal – WHS	January 2019

- 4.07 Motion to add to our 2018-2019 Consultant's List and approve Hunterdon Behavioral Health to provide Psychiatric Evaluations at a rate of \$1,200 for the 2018-2019 school year.

## **PERSONNEL**

**Committee Report: None**

Motion to adopt 5.01 - 5.12

**Motion: Mr. Egbert      Second: Mr. Wallace      Roll Call Vote: Carried 6 Yes**

- 5.01 Motion to approve the following Three Bridges School club advisors for the 2018-2019 school year, stipend per their contractual rate:

<b>ADVISORS</b>	<b>CLUB</b>
Edward Dubroski	Mine Craft Club
Edward Dubroski	Physical Education Club
Filomena Hengst	Yoga Club
Christine Lewis	Young Authors Club
Laurie Levesque	Musical Theatre Club

- 5.02 Motion to approve adjusted contract for Bus Driver, Margit Braeunig, from 5.5 hours per day at \$29,118.38 to 5.75 hours per day at \$30,441.94 (prorated) effective Thursday, January 16, 2019.

- 5.03 Motion to ratify and approve Alison Myers and Catherine Patrick to provide home instruction for student H-185 for 5 hours per week collectively at their contractual rate effective November 29, 2018 through February 28, 2019.

- 5.04 Motion to ratify and approve Yolanda Lima to provide home instruction for Student S-187 for 5 hours per week at her contractual rate effective December 20, 2018 through January 31, 2019.

- 5.05 Motion to approve the following teachers for leading the Science Fairs at Three Bridges and Whitehouse Schools at their contracted rate:

TEACHER	SCHOOL	HOURS	# DAYS
Jill Nabozny	TBS	4 hours	2 days
Lori Yukniewicz	WHS	2 hours	1 day

- 5.06 Motion to accept the Superintendent's recommendation and approve the following new positions of TBS Aide/Special Education (30-03-D3/bar) and HBS Aide/Special Education (30-02-D3/bas) for the 2018-2019 school year.

- 5.07 Motion to accept the Superintendent's recommendation and ratify the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Mary Brasington	Aide/Special Ed (TBS) (30-03-D3/bar)	\$17.12/hr. Aide NC Step 2	1/14/2019 - 6/30/2019
Lindsey Hutson	Aide/Special Ed (TBS) (30-03-D3/bag)	\$16.92/hr. Aide NC Step 1	1/14/2019 - 6/30/2019

- 5.08 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Roseann Oldeburg	Aide/Special Ed (HBS) (30-02-D3/bas)	\$19.12/hr. Aide C Step 2	1/16/2019 - 6/30/2019
Jackie Campanale	Aide/Special Ed (WHS) (30-04-D3/aqh)	\$17.77/hr. Aide NC Step 5	1/16/2019 - 6/30/2019

- 5.09 Motion to accept the Superintendent's recommendation and approve the Following **Substitute Teacher/Aide/Nurse/Bus Driver** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

NAME	POSITION
Katherine Irie	Substitute Teacher/Aide

- 5.10 Motion to amend motion 5.19 on the July 24, 2018 agenda to approve the Superintendent's recommendation the following Readington Middle School club advisors for the 2018-2019 school year.

CLUB	ADVISOR(S)	STIPEND
Building (Jr. Key Club)	Julie Curcio	\$711.51
Energy	Madeline Kalinich (half year) Catherine Smith	\$177.88 \$533.63

- 5.11 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Devan DePhillips	Aide/Special Education (WHS) (30-04-D3/aqh)	12/29/2018
Poonam Vijan	Aide/Special Education (WHS) (30-04-D3/aky)	11/28/2018

- 5.12 Motion to accept the Superintendent's recommendation and approve the following Leave Replacement appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Jeanne May	Teacher/Special Ed Leave Replacement Teacher (RMS) 20-01-D2/ais (Non-Tenured track)	Substitute rate for the first 20 consecutive days, BA, Step 1 per diem rate thereafter	1/16/2019 - 6/30/2019

## **COMMUNICATION**

**Committee Report: None**

## **UNFINISHED BUSINESS**

- Public comments best practices - The board primarily discussed primarily three options including:
  - having comments by the board members during appropriate voting sections of the agenda, if the topic discussed is on the agenda for formal action,
  - allowing for time for board members to respond after all public comments have ceased, or during the New Business section of the agenda, and/or,
  - having the board president direct feedback as appropriate depending on the circumstances, deferring commentary to committee chairs, the superintendent, or other board members when warranted.

After much dialogue, there was a general consensus to allow for individual board members to speak during a voting section, if topic is on a board resolution for action, or in New/Old Business, if not on a board resolution. Furthermore, the board president should manage the commentary during public sessions to help maintain order, deferring as necessary to other board members and administration. Overall, it was deemed important to avoid making immediate administrative decisions as outside the role of the board, table matters to future board meetings when necessary to investigate/upon additional facts, while still responding and acknowledging the public particularly as the board has limitations in what information they can share publicly due to privacy and legal statutes.

## **NEW BUSINESS FROM BOARD**

- None

## **OPEN TO THE PUBLIC**

- Christine Crielly, Guidance Counselor at Readington Middle School, provided thoughts reflecting upon her own time on a separate Board of Education. These include, but were not limited to her board filtering comments through Board President, reflecting that in some instances the public may feel a lack of transparency and appreciation, so acknowledging the board's limitations and actions they can take, as well as information a board can disclose is important.

## **EXECUTIVE SESSION - 7:51 p.m.**

**Motion: Mr. Wallace      Second: Mrs. Hample      Roll Call Vote: Carried 6 Yes**

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss student matters (HIB) and personnel (Superintendent Evaluation and Mid-Year Goal Review) for approximately 30 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such



circumstances will exist.

Jason Bohm noted no public was present at 9:21 p.m. so executive session continued.

**RETURN TO PUBLIC SESSION - 8:29 p.m.**

**Motion: Mrs. Shinn      Second: Mrs. Hample      Roll Call Vote: Carried 6 Yes**

**ADJOURNMENT**

**Motion to Adjourn at 8:30 p.m.**

**Motion: Mrs. Shinn      Second: Mr. Wallace      Roll Call Vote: Carried 6 Yes**

**Respectfully submitted,**

**Jason M. Bohm  
Business Administrator/Board Secretary**

**Laura Simon  
President, Board of Education**