

READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School
Regular Meeting 7:00 p.m.
May 13, 2025

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mr. Rizza called the meeting to order at 7:00 p.m. and announce that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Mrs. DePinto, Mr. Lopes, Mrs. Rad, Mrs. Ryan, Mr. Rizza

Also Present: Dr. Jonathan Hart, Superintendent, Mr. Jason M. Bohm, Business Administrator/Board Secretary

Absent: Mrs. Cassidy, Mrs. Fiore, Mrs. Mencer, Mrs. Podgorski

Mrs. Cassidy, Mrs. Mencer and Mrs. Podgorski arrived at 7:01 p.m.

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Dr. Hart congratulated and welcomed everyone to celebrate retirees and 2024-2025 Governor's Educator of the Year Honorees.
 - Dr. Hart, Superintendent, shared kind words for:
 - Staci Beegle, Director of Pupil Services (Retiree)
 - Sherry Krial, Supervisor of Curriculum & Instruction (Retiree)
 - Ms. Cole, Supervisor of Transportation, honored:
 - Barbara Hoff, School Bus Driver (Retiree)
 - Dr. DeRosa, WHS Principal, presented on the dedication and great work of:
 - Juliane Lotierzo, Special Education Teacher (Governor's Educator of the Year)
 - Elizabeth Eckel, Paraprofessional (Governor's Educator of the Year)
 - Kim Hutson, Paraprofessional (Retiree)
 - Janice Razza, Grade 3 Teacher (Retiree)
 - Valerie Zanardi, Media Specialist (Retiree)
 - Dr. Higgins, TBS Principal, celebrated the amazing work of:
 - Noelle Henderson, Intervention Teacher (Governor's Educator of the Year)
 - Kelli Marella, Occupational Therapist (Governor's Educator of the Year)
 - Denise Duncan, Grade 2 Teacher (Retiree)
 - Dr. Moss, HBS Principal, shared kind thoughts for the following staff members:
 - Julie Karus, Special Education Teacher (Governor's Educator of the Year)
 - April Berkin, Media Specialist – (Governor's Educator of the Year)
 - Shelly Gass, Grade 4 Teacher (Retiree)
 - Richard Hopkins, Paraprofessional (Retiree)
 - Ann Kane, Intervention Teacher (Retiree)
 - Beth Luque, Speech Language Specialist (Retiree)
 - Mr. Charleston, RMS Principal, shared kind words for:
 - Lauren Greenberg, Special Education Teacher (Governor's Educator of the Year)
 - Stephanie Singer, Media Specialist (Governor's Educator of the Year)

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

V. CORRESPONDENCE

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.03
Motion: Mrs. Ryan **2nd: Mr. Lopes** **Roll Call Vote: Carried 8 Yes**

- 1.01 Motion to approve Enrollment and Drill Reports April 2025.
(Attachment 1.01)

- 1.02 Motion to accept the HIB reports and affirm the Superintendent's decision:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
9	RMS	03/04/2025	Yes
10	RMS	03/17/2025	No

- 1.03 Motion to approve the following resolution:
WHEREAS, the Readington Township Board of Education conducted a long term suspension hearing for student, whose name is on file, on November 12, 2024 in accordance with the NJ Administrative Code and Regulations, Board Policy and the Student Handbook, and

WHEREAS, the Readington Township Board of Education approved the suspension for the balance of the 2024-2025 school year on November 12, 2024 and alternative placement for the student's educational programming on December 10, 2024; and

NOW THEREFORE BE IT RESOLVED, the Board hereby approves the continued suspension of the student and current placement with no modification for the 2024-2025 school year, pursuant to NJ Administrative code and regulations. The Board shall review this matter at each subsequent regular Board meeting for appropriateness.

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion: Mr. Lopes **2nd: Mrs. DePinto** **Roll Call Vote: Carried 7 Yes**
(Mrs. Rad abstained)

- 2.01 Motion to approve the Meeting Minutes April 29, 2025.

- 2.02 Motion to approve the Executive Session Meeting Minutes April 29, 2025.

C. FINANCE/FACILITIES

Committee Report: None

3. Motion to adopt 3.01 - 3.12
Motion: Mrs. Mencer **2nd: Mrs. DePinto** **Roll Call Vote: Carried 8 Yes**

- 3.01 Motion to approve the **Bill List** for the period from **May 1, 2025 through May 14, 2025** for a total amount of **\$1,205,387.50**.
(Attachment 3.01)

- 3.02 Motion to approve **Travel Expenditures May 13, 2025** In the amount of **\$3,504.57**.
(Attachment 3.02)

- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **April 2025** for a total amount of **\$2,442,753.69.**
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for April 1, 2025 through April 30, 2025.**
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for April 1, 2025 through April 30, 2025.**
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS April 30, 2025 pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2025 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of April 30, 2025 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2025.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the attached Shared Services Agreements between Readington Board of Education and Branchburg Board of Education for the period of July 1, 2025 - June 30, 2026:
- Garage Bay Rental Agreement
 - Transportation Personnel Agreement
 - Transportation Services Agreement
- (Attachment 3.07-3.07b)
- 3.08 Motion to adopt the attached resolution for participation in joint transportation services with the Hunterdon County Educational Services Commission for the 2025-2026 school year.
(Attachment 3.08)
- 3.09 Motion to approve professional services and rates from Hunterdon County ESC for the 2025-2026 school year.
(Attachment 3.09)
- 3.10 Motion to approve joint transportation services between Readington Township Board of Education and Tewksbury Township Board of Education for transportation services for the 2025-2026 school year.
(Attachment 3.10)
- 3.11 Motion to approve joint transportation services between Readington Township Board of Education and Somerville Board of Education for transportation services for the 2025-2026 school year.
(Attachment 3.11)
- 3.12 Motion to adopt the attached resolution for participation in coordinated transportation services with the Warren County Special Services School District for the 2025-2026 school year.
(Attachment 3.12)

D. EDUCATION/TECHNOLOGY

Committee Report: Mr. Lopes provided minutes of the meeting held on April 28, 2025.

4. Motion to adopt 4.01 - 4.08
Motion: Mrs. DePinto 2nd: Mr. Lopes Roll Call Vote: Carried 8 Yes

- 4.01 Motion to accept the Superintendent's recommendation and adopt the following curricula for the 2025-2026 school year:

Encores	Physical Education/Health
English as a Second Language	Preschool
Gifted and Talented	School Counseling
Informational Literacy	Science
Intervention Program	Social Studies
Language Arts	Technology
Life Skills	Visual and Performing Arts
Mathematics	World Languages

- 4.02 Motion to approve the attached list of textbooks, instructional resources, and publishers to be used to implement the curriculum for the 2025-2026 school year.
(Attachment 4.02)
- 4.03 Motion to approve Judith Wilson for a Board Retreat during the 2025-2026 school year at a rate of \$1,500.
- 4.04 Motion to ratify and approve home instruction for student S-243, for 10 hours per week, from April 9, 2025 through May 30, 2025.
- 4.05 Motion to ratify and approve an Out of District placement for student, S-089, to attend DLM-New Providence, beginning on May 1, 2025 - June 20, 2025.
(Attachment 4.05)
- 4.06 Motion to amend motion 4.04 from the April 8, 2025 agenda and accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/ COOPERATING TEACHER	EFFECTIVE DATES
Melissa Truempy	Montclair State University/Internship	Administration/ Anthony Tumolo and Dr. Hart	05/12/2025 - 08/01/2025

- 4.07 Motion to approve the Comprehensive Equity Plan.
(Attachment 4.07)
- 4.08 Motion to adopt the following additional field trip for the 2024-2025 school year:

GROUP/GRADE	TRIP	LOCATION	APPROXIMATE COST TO PARENT
RMS/G&T	HCRHS	Flemington, NJ	- 0 -

E. PERSONNEL

Committee Report: None

5. Motion to adopt 5.01 - 5.12
Motion: Mrs. DePinto **2nd:** Mr. Lopes **Roll Call Vote:** Carried 8 Yes

5.01 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Krista Pachuta	Teacher/Special Education (HBS) 20-02-D2/ahf	\$67,280.00 MA Step 5	09/01/2025 - 06/30/2026
Anna Hackett	Bus Driver (Transp.) 80-06-D6/aod Cafe Aide (TBS) 40-01-D3/bdt	\$30.75/hr. Step 10 \$18.00/hr. Step 5	*05/14/2025 - 06/30/2025
Anna Hackett	Bus Driver (Transp.) 80-06-D6/aod Cafe Aide (TBS) 40-01-D3/bdt	\$30.75/hr. Step 10 \$18.00/hr. Step 5	*09/01/2025 - 06/30/2026

*pending criminal history clearance

5.02 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Drivers for the 2024-2025 school year, paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Abigail Martinez	Substitute Preschool Bus Aide
Alexis Grabell	Substitute Teacher/Aide
Joseph Moran	Substitute Teacher/Aide
Sara Borella	Substitute Teacher/Aide
Catherine Lanzetta	Substitute Aide
Jennifer Edgerton	Substitute Aide
Katherine Mayer	Substitute Teacher/Aide
Cassandra Mazzuca	Substitute Teacher/Aide

5.03 Motion to amend motion 5.05 from the April 8, 2025 agenda and ratify and approve the Superintendent's recommendation to approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Michele Adamitis	.49 LTS Teacher/Special Ed (RMS) 20-01-D2/aic	\$30,115.40 BA+15 Step 4 (prorated)	03/12/2025 - 06/20/2025*

*if needed

5.04 Motion to amend motion 5.01 from the March 11, 2025 agenda and ratify and approve the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Mary "Beth" McGivney	.69 LTS Teacher/Special Ed (RMS) 20-01-D2/aic	\$58,681.05 MA Step 18 (prorated)	03/12/2025 - 06/20/2025*

*if needed

- 5.05 Motion to ratify and approve Yolanda Lima to provide home instruction for student S-243, for 10 hours per week, from April 9, 2025 through May 30, 2025, at the contractual rate.
- 5.06 Motion to accept the Superintendent's recommendation and approve the attached list of staff for curriculum writing/development effective July 1, 2025 - August 31, 2025, at the contractual rate.
(Attachment 5.06)
- 5.07 Motion to accept the Superintendent's recommendation to approve stipend payments for the attached list of teachers facilitating 2025 Summer Teacher Academy sessions.
(Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation to approve the attached Summer Spark programs, facilitators, and facilitator stipends for the self-sustaining 2025 Readington Township District Summer Enrichment Program.
(Attachment 5.08)
- 5.09 Motion to approve all General Education and Special Education Teachers to attend Special Education Planning, Eligibility and IEP meetings between July 1, 2025 - July 25, 2025 at their contractual rate, not to exceed 40 hours collectively.
- 5.10 Motion to approve Jill Komosinski, School Nurse and Maureen Sjonell, School Nurse, to work during the summer to complete fall sports physicals at their contractual rate for a collective total, not to exceed 60 hours.
- 5.11 Motion to approve Lori Gabrielsen and Dawn LoCalio to review student records, conduct evaluation on new ESL students at their contractual rate, not to exceed 20 hours collectively.
- 5.12 Motion to ratify and approve Stephanie Armstrong to review preschool medical files, conduct health screenings and prepare monthly health lessons for the 2025-2026 school year at her contractual rate, not to exceed 45 hours.

F. COMMUNICATION

Committee Report: None

6. Motion to adopt 6.01 - 6.02
Motion: Mrs. DePinto **2nd:** Mrs. Cassidy **Roll Call Vote:** Carried 8 Yes
- 6.01 Motion to accept the Superintendent's recommendation and approve the following bylaws for second reading:
(Attachment 6.01)
 - Bylaw 0000.01 - Adoption Resolution
 - Bylaw 0110 - Identification
 - Bylaw 0134 - Board Self-Evaluation
 - Bylaw 0141 - Board Member Number and Term
 - Bylaw 0142 - Board Member Qualifications, Prohibited Acts...
 - Bylaw 0142.1 - Nepotism
 - Bylaw 0143 - Board Member Election and Appointment
 - Bylaw 0145 - Board Member Resignation and Removal
 - Bylaw 0146 - Board Member Authority
 - Bylaw 0153 - Annual Appointments
 - Bylaw 0155 - Board Committees
 - Bylaw 0164 - Conduct of Board Meeting
 - Bylaw 0167 - Public Participation in Board Meetings
 - Bylaw 0168 - Recording Board Meetings

- Bylaw 0169 - Board Member Use of Electronic Mail/Internet
- Bylaw 0171 - Duties of Board President and Vice President
- Bylaw 0174 - Legal Services
- Bylaw 0177 - Professional Services

6.02 Motion to accept the Superintendent's recommendation and approve the School Hours for the 2025-2026 school year.
(Attachment 6.02)

VII. UNFINISHED BUSINESS

- Mr. Rizza spoke about the NJSBA self evaluation tool, and Dr. Hart shared timelines to accomplish evaluations before the July 22 board retreat with Judith Wilson, Consultant.

VIII. NEW BUSINESS FROM BOARD

- Mr. Rizza congratulated Justina Ryan and Ellen DePinto, 2024-2025 New Board Member Boardsmanship Certification from NJSBA. They were honored at the last county meeting for their hard work and excellence.
- Delegate Reports - None

IX. OPEN TO THE PUBLIC

- None

X. EXECUTIVE SESSION - 8:27 p.m

Motion: Mr. Rizza

2nd: Mrs. Rad

Roll Call Vote: Carried 8 Yes

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss the Superintendent's evaluation and a legal matter for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Dr. Hart and Mr. Bohm left the meeting at 9:14 p.m.

XI. RETURN TO PUBLIC SESSION - 10:20 p.m.

Motion: Mr. Lopes

2nd: Mrs. Cassidy

Roll Call Vote: Carried 8 Yes

XII. ADJOURNMENT - 10:20 p.m.

Motion: Mr. Lopes

2nd: Mrs. Cassidy

Roll Call Vote: Carried 8 Yes

Respectfully submitted,

Mr. Jason M. Bohm
Business Administrator/Board Secretary

Mr. David Rizza
President, Board of Education