

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 4:00 p.m.
August 30, 2016

MINUTES

Call to Order by Board President- – Open Public Meetings Act – Roll Call

Cheryl Filler called the meeting to order at 4:04 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, William Goodwin, Anna Shinn, Melissa Szanto, Laura Simon, Chery Filler

Also Present: Barbara Sargent, Superintendent, Steffi-Jo DeCasas, Business Administrator/
Board Secretary

Absent: Eric Zwerling

Flag Salute

EXECUTIVE SESSION 4:06 p.m.

Motion: Mrs. Simon

Second: Mr. Goodwin

Vote: Carried-7 Yes

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss personnel grievances and an HIB matter for approximately 45 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION 5:31 p.m.

SUPERINTENDENT’S REPORT

Board Self Evaluation and Training with NJSBA Associate Gwen Thornton.
Preview of Strategic Plan 2016-2017.

- 4. Create ad hoc committee
Committee of the board with the superintendent to improve teaming
- 5. To prepare for and conduct negotiations to a successful conclusion
- 6. To provide resources to support strategic plan

Dr. Sargent reviewed opening year enrollment numbers and class sizes, provided a written report and verbal summary of the district’s Annual District Summary Progress Report and provided information in preparation for upcoming Strategic Planning.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE

Invitation from Michael Vrancik< NJSBA, to attend a session with Assemblyman Zwicker on September 21st.

ADMINISTRATIVE REPORTS

Motion to accept Administrative report 1.01

Motion: Mr. Doran

Second: Mrs. Shinn

Roll Call Vote: Carried -7 Yes
(Mr. Goodwin abstained)

- 1.01 Be It Resolved that the Readington Township Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in HIB investigation No. HBS 20160610 and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to this affected student’s parents forthwith.

MINUTES

Motion to adopt 2.01

Motion: Mrs. Simon **Second: Mrs. Shinn** **Roll Call Vote: Carried -5 Yes**
(Mr. Allen, Mr. Egbert, and Mr. Goodwin abstained)

2.01 Motion to approve the Meeting Minutes July 26, 2016.

FINANCE/FACILITIES

Committee Report - None

Motion to adopt 3.01 – 3.13

Motion: Mr. Goodwin **Second: Mrs. Simon** **Roll Call Vote: Carried -8 Yes**
(Mr. Allen abstained 3.06)

ROLL CALL:

3.01 Motion to approve the **Bill List** for the period from **July 22, 2016** through **August 31, 2016** for a total amount of **\$2,716,586.09**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule August 30, 2016** for a total amount of **\$14,093.43**. (Attachment 3.02)

3.03 Motion to approve the following **Account Transfers** 2015-16 Final Transfers for June 28, 2016 through June 30, 2016 and 2016-17 Transfers for July 1, 2016 through July 31, 2016. (Attachment 3.04-3.04c)

3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: June 30, 2016 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2016 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of June 30, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with

the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending June 30, 2016. (Attachment 3.05 & 3.05a)

- 3.05 Motion to adjust the annual contract with Frontline Technologies to provide additional services associated with their IEP Direct Program for the 2016-17 School Year as follows:

Document Repository Feature:	
Set Up Fee:	\$ 200.00
Annual Support/maintenance Service Fee:	\$ 441.65
504 Direct	
Set up Fee:	\$ 500.00
On Site Training:	\$1400.00
Maintenance Fee	<u>\$ 291.66</u>
Total:	<u>\$2833.31</u>

- 3.06 Motion to recognize the final cash donation from the Readington Township Education Foundation in the amount of \$5569.50 to support cultural arts programs in the district.

- 3.07 Motion to approve the following change orders for site upgrades at HBS and RMS, Top Line Construction Corporation:

CO-02	<ul style="list-style-type: none"> Reconstruct an additional 611 CY of subgrade beyond the contract allowance, per the recommendation of the contractor's testing lab recommendation. Reconstruct an additional 158 CY of subgrade at the main driveway entrance from Readington Road, based on visual observation by the Contractor and Engineer. (contract allowance) 	\$12,805.00
		\$67,354.55
CO-03	<ul style="list-style-type: none"> Provide additional striping to delineate parking spaces at the rear of the Holland Brook School parking lot (former play area). 	\$475.00
CO-04	<ul style="list-style-type: none"> Repair existing inlet at the northeastern corner of the Holland Brook front parking lot (dropoff loop). 	\$895.00
CO-05	<ul style="list-style-type: none"> Reconstruct 303 CY of subgrade, per the recommendation of the Contractor's testing lab. (contract allowance) 	\$19,695.00

- 3.08 Motion to approve the attached list of a la carte cafeteria pricing for 2016-17. (Attachment 3.08)
- 3.09 Motion to accept Sustainable Jersey Grant Schools Health and Wellness Grant Funds in the amount of \$3,727.33 to fund a Health and Wellness Program at Readington Middle School.
- 3.10 Motion to apply for and accept a grant in the amount of \$500 from the ExxonMobil Foundation to be used for Family Science Night at Holland Brook School.
- 3.11 Motion to accept a Resolution concerning Colonial Life Voluntary Benefits:
- Readington Township Board of Education resolves to implement Colonial Life's Voluntary Guaranteed Issue Short Term Disability Insurance program. Pursuant to the meeting of August 30, 2016, the Board accepts the recommendation of the SBA to designate Colonial Life as a voluntary provider for Readington Township Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
- 3.12 Resolved to approve the following 2016-17 Transportation Jointure Contracts:

<u>Host</u>	<u>Joiner</u>	<u>Route #</u>	<u>Destination</u>	<u>Cost</u>
Readington Twp.	Branchburg Twp.	CAM-R2	Stoneybrook Middle School	\$18,439.50
Readington Twp.	Branchburg Twp.		Athletic & Field Trips	\$ 56.00/hr
Branchburg Twp.	Readington Twp.	V7MID	Midland ESY	\$ 3,663.00
Branchburg Twp.	Readington Twp.	V7MID	Midland	\$21,978.00
Branchburg Twp.	Readington Twp.	BB1	RMS/HBS	\$36,879.00
Branchburg Twp.	Readington Twp.	BB2	RMS/HBS	\$36,879.00
Branchburg Twp.	Readington Twp.	BB3	RMS/HBS	\$36,879.00
Branchburg Twp.	Readington Twp.		Athletic & Field Trips	\$ 56.00/hr

- 3.13 **WHEREAS** the Readington Township Board of Education solicited Transportation bids for the 2016-17 School year, and
WHEREAS a responsive bid was received from Irvin Raphael, Inc.
 Now Therefore Be It
RESOLVED that the Readington Township Board of Education hereby awards Contracts 1 (Route 5) and Contract 2 (Route 6) at a note of \$244.00 per diem and
BE IT FURTHER RESOLVED that Contract 3 (R200) in the amount of \$244.00 per diem be hereby objected.

EDUCATION/TECHNOLOGY

Committee Report - None

Motion to adopt 4.01 – 4.05

Motion: Mrs. Shinn Second: Mrs. Simon Roll Call Vote: Carried -8 Yes

4.01 Motion to adopt the following curriculum. (Attachments 4.01)

RMS Elective Curriculum
Coding
Creative Writing
Current Events and News Broadcast
Sustainable World: An Introductory Course for Sustainability
District Curriculum
K-5th Physical Education
6th-8th Physical Education

4.02 Motion to approve the following novels:

- *A Jewish Soldier in Hitler's Army Unlikely Warrior* by Georg Rauch 8th Grade Memoir Unit of Study and/or Children of War
- *I Will Always Write Back* by Caitlin Alifirenka and Martin Ganga (Lexile 790)(Guided Reading Level: Y/Z) Unit of Study: Memoir/ 8th Grade
- *A Warrior's Heart Becoming a Man of Compassion and Courage* by Eric Grientens (Lexile 910)(Guided Reading Level: Y/Z) Unit of Study: Nonfiction/ 8th Grade
- *Quiet Power: The Secret Strengths of Introverts*_by Susan Cain (YA version) 8th grade Non-Fiction Unit, Level X
- *The Boy Who Challenged Hitler*_by Phillip Hoose (8th grade Children of War/Historical Fiction unit) Level W
- *Enchanted Air: Two Cultures, Two Wings* by Margarita Engle (8th grade Memoir unit) Level Z
- *Brown Girl Dreaming*_by Jacqueline Woodson (8th grade Memoir unit) Level Y-Z
- *Sudden Sea: The Great Hurricane of 1938*_by R.A. Scotti (8th grade Non-Fiction unit) Level W-X_
- *Ship Breaker* by Paolo Bacigalupi (8th grade Fantasy/Science Fiction unit) Level P-Q

- *Hope Solo: My Story Young Readers' Edition* by Hope Solo (8th grade Memoir unit) Level S
- *Secrets of My Hollywood Life* by Jen Calonita (Realistic Fiction 7th grade, Level Y)
- *I am the Cheese* by Robert Cormier (Realistic Fiction 7th grade, Level Z)
- *Freshman Phenom* by C.E. Butler (Realistic Fiction 7th grade, not leveled, Grades 7-9)
- *Jeremy Fink and the Meaning of Life* by Wendy Mass (Realistic Fiction 7th grade, Level X)

4.03 Motion to approve school field trips for the 2016-2017 school year. (Attachment 4.03)

4.04 Motion to approve Danielson as Teacher, Nurse, and Counselor Evaluation Model and Marshall as Administrator Evaluation Model for 2016-17 school year.

4.05 Motion to approve the following fundraisers:

Fundraiser	School	Date	Recipient of Funds
Showcase of Music	RMS	March 30, 2017	RMS Student Activity Account – Music Department
JWPepper Fundraiser	RMS	September 19, 2016 through March 1, 2017	RMS Student Activity Account – Music Department
Birthday/Holiday Gram Fundraiser	RMS	September 2016 through June 2017	RMS Student Activity Account – Music Department

PERSONNEL

Committee Report: Mr. Egbert provided a report for the meeting held on August 15, 2016.

Motion to adopt 5.01 – 5.19

Motion: Mrs. Simon Second: Mrs. Shinn Roll Call Vote: Carried -8 Yes
 (Mr. Doran abstained 5.05; Mrs. Szanto abstained 5.04)

5.01 Motion to approve the Superintendent’s recommendation and appoint Substitutes for the 2016-2017 school year as listed. (Attachment 5.01)

5.02 Motion to accept the Superintendent’s recommendation and approve the following **Substitute Teacher/Aide/Nurse** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Casey Fenton	Substitute Teacher/Aide
John Broten	Substitute Teacher/Aide
Melody Landon	Substitute Teacher/Aide

5.03 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Cheryl DeLuca	Clerical Aide (TBS) (40-03-D4/arb)	August 2, 2016
Melanie Marconi	Special Education Aide (WHS) (30-04-D3/alu)	July 27, 2016
Melissa Hughes	Special Education Aide (TBS) 30-03-D3/avh	August 10, 2016
Michael Razzoli	Teacher/Special Ed Math (RMS) 20-01-D2/aib	August 15, 2016

5.04 Motion to accept the Superintendent's recommendation and approve the following Leave Replacement appointment:

Name	Position	Salary/Step	Effective Date
Jodi Clark	Special Education Teacher/5 th grade Leave Replacement Teacher (HBS) Position # 20-02-D2/aia (Non-tenure track)	Substitute per diem rate \$260/day	9/1/2016 – on or about 11/9/2016
Daniela DeFranco	Special Ed Leave Replacement Teacher (TBS) Position 20-03-D2/asm (Non-tenure track)	\$52,000	9/1/2016 – 6/30/2017
John Wilkinsen	Teacher/ 2 nd Grade Leave Replacement Teacher (TBS) 20-03-D2/acr (Non-tenure track)	\$52,000	9/1/2016 – 6/30/2017

5.05 Motion to accept the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Dates
Christopher Kober (replacing Michael Roosen)	Teacher/Special Education (RMS) 20-01-D2/air	\$60,540 MA Step 4	9/1/2016 – 6/30/2017
Nancy Hara (replacing Hillary Hargraves-Dix)	Teacher/Special Education (RMS) 20-01-D2/ale	\$59,520 MA Step 2	9/1/2016 – 6/30/2017
Shelton Bryant (replacing Joseph Marsigliano)	Head Custodian (TBS) 70-03-D5/apj	\$41,913 Custodian Step 4	8/9/2016 – 6/30/2017

Nicole Morelli (replacing Barbara Hagan)	Teacher/First Grade (WHS) 20-04-D2/adk	\$54,320 B Step 2	9/1/2016 – 6/30/2017
Kaitlyn Jones (replacing Alissa Buelow)	Teacher/Kndgtn (TBS) 20-03-D2/afx	\$54,320 B Step 2	9/1/2016 – 6/30/2017
Catherine Patrick (replacing Melissa Hughes)	Instructional Aide (HBS transfer from TBS) 30-03-D3/auw	\$22,377 Aide C Step 4	9/1/2016 – 6/30/2017
Anna Albano (new position)	Kindergarten Aide (WHS) 30-04-D3/aze	\$21,788.78 Aide C Step 2	9/1/2016 – 6/30/2017
Kristen Apple	Special Education Aide (WHS) 30-04-D3/alu	\$23,024.11 Aide C Step 6	9/1/2016 – 6/30/2017
John Fortunato (replacing Justin Bentzinger)	Support Technician (BOE) 15-05-D3/amj	\$41,000	9/19/2016 - 6/30/2017
John Rini (replacing Elaine Smith)	Teacher/Special Ed (RMS) 20-01-D2/aho	\$54,320 B Step 2	9/1/2016 – 6/30/2017
Lynn Trogani (replacing Cheryl DeLuca)	Clerical Aide (TBS) 40-03-D4/arb	\$27,645	9/1/2016 – 6/30/2017

- 5.06 Motion to temporarily increase the hours for Noelle Henderson, TBS Teacher/Intervention 20-03-D2/afu, from .5 to full time to provide coverage for TBS Intervention position 20-03-D2/aft, effective September 1, 2016 to January 27, 2017.
- 5.07 Motion to correct the hourly rate for Patricia Hunt, Social Skills ESY hourly rate teacher to \$44.50, reflecting Step 1 MA of the teachers' guide, retroactive to June 27, 2016.
- 5.08 Motion to accept the Superintendent's recommendation and appoint Jonathan Nakonechy as part-time (0.04) Physical Education teacher at Holland Brook School, 20-02-D2/azi, at an annual salary of \$1234.92 (prorated) and to adjust his appointment as classroom aide to (.96).
- 5.09 Motion to appoint Jodi Betterman, Energy Coordinator, for the 2016-17 School Year at an hourly rate of \$ 30 not to exceed 20 hours per week.
- 5.10 Motion to approve Kimberly Hunkele as the bus aide for student S-197 for the 2016 - 2017 school year, one hour per day, 181 days, at an hourly rate of \$10.79, step 3.

- 5.11 Motion to approve the following mentors for the 2016-2017 school year as follows:

New Staff Member	School/Position	Mentor
Canonico, Allison	TBS/Pre-School Teacher	Robb, Caroline
DeFranco, Daniela	TBS/Special Education Teacher	Heller, Jennifer
Grocholske, Megan	RMS/Math Teacher	Hendershot, Carey-Anne
Hara, Nancy	RMS/Special Education Teacher	Poroski, Kristin
Olivero, Brighth	RMS/Spanish Teacher	Fernandez, Jose
Stewart, Alison	HBS/G&T	Kovacs, Linda
Wilkinson, John	TBS/2 nd Grade	Dearstyne, Sarah

- 5.12 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers facilitating courses for the Readington Township 2016 Summer Teacher Academy Program:

Staff Member	School	Teacher Academy Course	Stipend
Mirsky, Shaina	RMS	Google Sites – The Basics	\$270

- 5.13 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2016-2017 school year:

Kate Kehoe	Transfer From: To:	20-01-D2/ahf 20-03-D2/aft	(RMS) Teacher/Interv. (TBS) .5 Teacher/Interv.
Jennifer Smith	Transfer From: To:	20-01-D2/aex 20-01-D2/aev	(RMS) 7 th Teacher/LA (RMS) 6 th Teacher/LA
Shaina Mirsky	Transfer From: To:	20-01-D2/aev 20-01-D2/aes	(RMS) 6 th Teacher/LA (RMS) 8 th Teacher/LA
Janet Howard	Transfer From: To:	20-01-D2/aes 20-01-D2/aex	(RMS) 8 th Teacher/LA (RMS) 7 th Teacher/LA
Cherri Matteo	Transfer From: To:	20-02-D2/abz 20-04-D2/ayj	(HBS) Teacher/4 th (WHS) Teacher/2 nd
Mary Padavano	Transfer From: To:	20-01-D2/afd 20-02-D2/abt	(RMS) Teacher/LA (HBS) Teacher/5 th
Caroline Robb	Transfer From: To:	20-03-D2/aft 20-03-D2/aim	(TBS) .5 Teacher/Interv. (TBS) Teacher/Presch. (full-time)
Michael Roosen	Transfer From: To:	20-01-D2/air 20-02-D2/aiv	(RMS) Teacher/Spec ed (HBS) Teacher/spec ed
Deanna Simonetti	Transfer From: To:	20-02-D2/aiv 20-04-D2/ahy	(HBS) Teacher/Spec ed (WHS)Teacher/Spec ed
Alissa Buelow	Transfer From: To:	20-03-D2/axf 20-02-D2/ahy	(TBS) Teacher/Kdg. (HBS) Teacher/4 th
Patricia Lamberta	Transfer From: To:	30-03-D3/avx 30-03-D3/ayo	(TBS) .5 Special Ed Aide (TBS) Kindergarten Aide
Angela Lott	Transfer From: To:	30-03-D3/akz 30-03-D3/azd	(TBS) Special Ed Aide (TBS) Kindergarten Aide
Antoinette Riordan	Transfer From: To:	50-02-D4/amq 50-01-D4/amw	(HBS) Clerical Aide (RMS) Clerical Aide
Debra Vasnelis	Transfer From: To:	50-01-D4/amw 50-01-D4/amq	(RMS) Clerical Aide (HBS) Clerical Aide
Hilary Hargraves-Dix	Transfer From: To:	20-01-D2/ale 20-03-01/azg	(RMS) Teacher/Spec. Ed (TBS) Teacher/Spec. Ed
	Delete	40-02-D3/ako	(HBS) Café Aide
	Delete	40-02-D3/aks	(HBS) Café Aide
	Delete	20-01-D2/afd	(RMS) Teacher/LA
	Delete	20-01-D2/axe	(RMS) .4 Teacher/ Language
	Delete	20-03-D2/ayl	(HBS) .2 Teacher/PE
	Delete	20-03-D2/aym	(TBS) .2 Teacher/PE
	Delete	20-04-D2/ayn	(WHS).6 Teacher/PE
	Delete	20-03-D2/aig	(TBS) Teacher/Spec.Ed
	Delete	20-01-D2/afw	(RMS) Teacher/Art
	Delete	20-04-D2/avf	(WHS).48 School Nurse
	Delete	20-04-D2/axb	(WHS).70 School Nurse
	Delete	40-01-D3/akn	(RMS).40 Café/Aide
	Create	20-03-D2/ayz	(TBS).5 Teacher/interv
	Create	20-03-D2/azc	(TBS).5 Teacher/Presch
	Create	30-03-D3/azd	(TBS) Kindergarten Aide
	Create	30-04-D3/aze	(WHS) Kindergarten Aide

Create	20-02-D2/azi	(HBS) .04Teacher/PE/Health
Create	20-03-01/azg	(TBS) Teacher/Spec. Ed Resource
Delete	30-02-D3/arv	(HBS) Instructional Aide
Create	30-03-D3/azh	(HBS).96 Instructional Aide

5.14 Motion to accept the Superintendent's recommendation and appoint Anthony Tumulo as advisor for The Mindfulness program, \$1800 stipend.

5.15 Motion to accept the Superintendent's recommendation and appoint the following Team Leaders at Readington Middle School for the 2016-17 school year:

Name	Team	Stipend
Blair Alber	6 th Grade	\$1,500.00
Sharon Rickman	6 th Grade	\$1,500.00
Carey-Ann Hendershot	7 th Grade	\$1,500.00
Jillian Tundidor	7 th Grade	\$1,500.00
Nicole Maraventano	8 th Grade	\$1,500.00
Melissa Spatz	8 th Grade	\$1,500.00
Tracy Fitzgerald	Encores	\$1,500.00
Marybeth Schwarz	Special Education	\$1,500.00

5.16 Motion to accept the Superintendent's recommendation and appoint the following Team Leaders at Holland Brook School for the 2016-17 school year:

Name	Team	Stipend
Linda Reiss	5 th Grade	\$500.00
Colleen DiGregorio	5 th Grade	\$500.00
Michele Krayem	4 th Grade	\$500.00
Meryl Vance	4 th Grade	\$500.00

5.17 Motion to accept the Superintendent's recommendation and appoint the attached list of **Chaperones** for school events at RMS,TBS, and WHS 2016-2017 school year. (Attachment 5.14-5.14b)

- 5.18 Motion to accept the Superintendent's recommendation and appoint Mary Padavano as a RMS Cross Country Chaperone for the 2016-2017 school year at the contractual rate of \$25 per hour.
- 5.19 Motion to approve the Bus Driver hours for the 2016-17 school year. (Attachment 5.16)

COMMUNICATIONS

Committee Report: Mrs. Simon provided a report for the meeting held on August 9, 2016.

Motion: Mr. Doran

Second: Mrs. Simon

Roll Call Vote: Carried -8 Yes

- 6.01 Motion to accept the Superintendent's recommendation to approve for first reading the following policies:

Policy 1220 – Employment of Chief School Administrator
 Policy 1310 – Employment of School Business Administrator/Board Secretary
 Regulation 2414 – Programs and Services for Students in High Poverty and in High Need School Districts
 Policy 3111 – Creating Positions
 Policy 3124 – Employment Contract
 Policy 3125 – Employment of Teaching Staff Members
 Policy 3125.2 – Employment of Substitute Teachers
 Policy and Regulation 3126 – District Mentoring Program
 Policy 3141 – Resignation
 Policy and Regulation 3144 – Certification of Tenure Charges
 Policy 3159 – Teaching Staff Member/School District Reporting Responsibilities
 Policy and Regulation 3240 – Professional Development for Teachers and School Leaders
 Policy and Regulation 3244 – In-Service Training (Abolished)
 Policy 4159 – Support Staff Member/School District Reporting Responsibilities
 Policy 5305 – Health Services Personnel
 Regulation 5330 – Administration of Medication
 Policy 5350 – Student Suicide Prevention
 Regulation 5350 – Student Suicide
 Policy 9541 – Student Teachers/Interns

UNFINISHED BUSINESS

NJSBA Fall Conference

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

ADJOURNMENT

Motion to Adjourn at 8:40 p.m.

Motion: Mrs. Simon

Second: Mrs. Shinn

Vote: Carried -8 Yes

Respectfully submitted,

**Steffi-Jo DeCasas
Business Administrator/Board Secretary**