

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: TUESDAY OCTOBER 3, 2023

Time of day the drill was conducted: 8:20AM

School Name: WHITEHOUSE SCHOOL

Location of the Emergency Evacuation Drill: WHITEHOUSE SCHOOL

Route Number(s): 10,7,20,5,21,18,V38,12,v33

Name of the school principal/person(s) overseeing the drill: M. COLE, SUPERVISOR OF TRANS.

Other information relative to the emergency evacuation drill:

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3 Time: 8:30 Bus #: 10

Driver: BOB LAVICK Number of Students on bus: 27

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: ofc. Gilmurray Signature: [Signature]

Drivers Signature: [Signature]

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/13 Time: 8:35 Bus #: 7

Driver: Russ Mobley Number of Students on bus: 25

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

Report Completed By: OKC. Gibbany Signature: [Signature]

Drivers Signature: X Russell Mobley

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:28 Bus #: 20

Driver: Theresa Brown-Brown Number of Students on bus: 32

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake (Grades 4-8 done by student)	/	
	Turned bus off (Grades 4-8 done by student)	/	
	Activate emergency flashers (Grades 4-8 done by student)	/	
	Students exited the bus in orderly fashion	/	
	Students exit the bus quickly	/	
	One student assigned to be the leader	/	
	Two students were assigned to be aides by exit door	/	
	Students followed instruction	/	
	Students were prepared	/	
	Driver directed students the proper direction away from bus	/	
	Driver had seating chart in hand	/	
	Driver knew student count	/	

Comments:

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Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: Theresa Brown-Brown

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3 Time: 8:25 Bus #: 5

Driver: Barbara Huff Number of Students on bus: 26

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

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Report Completed By: Off. Gilmore Signature: [Signature]

Drivers Signature: Barbara F. Huff

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:20 Bus #: 21

Driver: Mrs. Hall Number of Students on bus: 17

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: Debbie Allen

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3

Time: 8:15

Bus #: ~~18~~ 18

Driver: Melissa Flannery

Number of Students on bus: 24

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☐ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

Report Completed By: Marci Coli Signature: Marci Coli

Drivers Signature: X Melissa Flannery

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 830 Bus #: V38

Driver: Ruby DeStefano Number of Students on bus: 5

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: Ruby DeStefano



# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 830 Bus #: 12

Driver: SAM D'ANTUONO. Number of Students on bus: 28

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	/	
Turned bus off (Grades 4-8 done by student)	/	
Activate emergency flashers (Grades 4-8 done by student)	/	
Students exited the bus in orderly fashion	/	
Students exit the bus quickly	/	
One student assigned to be the leader	/	
Two students were assigned to be aides by exit door	/	
Students followed instruction	/	
Students were prepared	/	
Driver directed students the proper direction away from bus	/	
Driver had seating chart in hand	/	
Driver knew student count	/	

Comments:

Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: SAM D'ANTUONO

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3 Time: 8:20 Bus #: 33

Driver: ELIZABETH DUQUE Number of Students on bus: 8

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☒

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

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Report Completed By: etc. Gilmore Signature: [Signature]

Drivers Signature: [Signature]

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: TUESDAY OCTOBER 3, 2023

Time of day the drill was conducted: 8:20AM

School Name: THREE BRIDGES SCHOOL

Location of the Emergency Evacuation Drill: THREE BRIDGES SCHOOL

Route Number(s): 15,6,4,22,1,11,V34,

Name of the school principal/person(s) overseeing the drill: M. COLE, SUPERVISOR OF TRANS.

Other information relative to the emergency evacuation drill:

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:35 Bus #: 15  
 Driver: Tom Treacy Number of Students on bus: 37

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☒ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door		<input checked="" type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand		<input checked="" type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Bev Betsky Signature: Bev Betsky

Drivers Signature: Tom Treacy

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:32 Bus #: 6

Driver: Gina Petzinger Number of Students on bus: 31

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☒ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Beverly Bette Signature: Beverly Bette

Drivers Signature: Gina Petzinger

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:26 Bus #: 4  
 Driver: Dave Rego Number of Students on bus: 32

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☒ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand	<input checked="" type="checkbox"/>	
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

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Report Completed By: Dev Betsko Signature: Dev Betsko

Drivers Signature: [Signature]

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:22 Bus #: 22

Driver: Ray Hatton Number of Students on bus: 32

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☒ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Turned bus off ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Activate emergency flashers ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand	<input checked="" type="checkbox"/>	
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: [Signature]

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:25 Bus #: 1

Driver: Jen Taylor Number of Students on bus: 23

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☒ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Turned bus off ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Activate emergency flashers ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

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Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: [Signature]



# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/31/23 Time: 8:29 Bus #: 11

Driver: JOHN LANGER Number of Students on bus: 38

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☒ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Turned bus off ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Activate emergency flashers ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

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Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: [Signature]

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:34 Bus #: 34

Driver: Linda Rad Number of Students on bus: 4

School (Check One): BCMS ☐ HBS ☐ RMS ☐ SBS ☐ SHS ☐

TBS ☒ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Turned bus off ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Activate emergency flashers ( <del>Grades 4-8 done by student</del> )	<input checked="" type="checkbox"/>	
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand	<input checked="" type="checkbox"/>	
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

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Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: Linda Rad

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: TUESDAY OCTOBER 3, 2023

Time of day the drill was conducted: 7:15AM

School Name: READINGTON MIDDLE SCHOOL/HOLLAND BROOK SCHOOL

Location of the Emergency Evacuation Drill: READINGTON MIDDLE SCHOOL

Route Number(s): V36,V34,18,20,7,17,11,12,25,5,21,22,4,15,V38,V33,6,10,1,8

Name of the school principal/person(s) overseeing the drill: M. COLE, SUPERVISOR OF TRANS.

Other information relative to the emergency evacuation drill:

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 7:20 Bus #: 36

Driver: Jo Ellen Omdal Number of Students on bus: 19

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: Jo Ellen Omdal

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 730 Bus #: 34

Driver: Linda Rad Number of Students on bus: 8

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: Linda Rad

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 7<sup>25</sup> Bus #: 18

Driver: Melissa Flannery Number of Students on bus: 50

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand	<input checked="" type="checkbox"/>	
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: Melissa Flannery

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10-3-2023

Time: 7:22

Bus #: 20

Driver: THELISA BROWN-BRONDO Number of Students on bus: 31

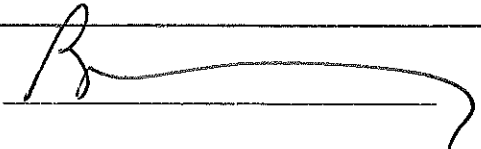
School (Check One): BCMS    HBS    RMS    SBS    SHS   

TBS    WES    WS   

Check One: Rear Door Drill    Front Door Drill   

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:     
    
  

Report Completed By: etc. Gilmorey Signature: 

Drivers Signature: Theresa Brown-Brondo

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 7:20 Bus #: 7

Driver: Russ Mobley Number of Students on bus: 40

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

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Report Completed By: Raymond Cree Signature: 

Drivers Signature: 



# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10-3-2023

Time: 7:35

Bus #: 17

Driver: Bev Betko

Number of Students on bus: 30

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

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Report Completed By: Mc. Gilmore Signature: [Signature]

Drivers Signature: [Signature]

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/2023 Time: 7:35 Bus #: 11

Driver: John Langer Number of Students on bus: 28

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

Report Completed By: Dr. Gilman Signature: B

Drivers Signature: Langer

## Branchburg/Readington Student Transportation

# School Bus Evacuation Report

Date: 103. 2023

Time: 7:25

Bus #: 12

Driver: SAM SANTUONO

Number of Students on bus: 31

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS \_\_\_\_\_ WES \_\_\_\_\_ WS \_\_\_\_\_

**Check One:**      Rear Door Drill ✓      Front Door Drill \_\_\_\_\_

	YES	NO
Set parking brake <i>(Grades 4-8 done by student)</i>	✓	
Turned bus off <i>(Grades 4-8 done by student)</i>	✓	
Activate emergency flashers <i>(Grades 4-8 done by student)</i>	✓	
Students exited the bus in orderly fashion	✓	
Students exit the bus quickly	✓	
One student assigned to be the leader	✓	
Two students were assigned to be aides by exit door	✓	
Students followed instruction	✓	
Students were prepared	✓	
Driver directed students the proper direction away from bus	✓	
Driver had seating chart in hand	✓	
Driver knew student count	✓	

**Comments:**

Report Completed By: J.C. Gilman Signature: [Signature]

Drivers Signature: John Moya

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10-3-2023 Time: 7:30 Bus #: 25

Driver: Robert Lauck Number of Students on bus: 35

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

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Report Completed By: De. C. Murray Signature: [Signature]

Drivers Signature: [Signature]

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/2/23 Time: 7:30 Bus #: 5

Driver: Barbara Hoff Number of Students on bus: 39

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

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Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: Barbara Hoff

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 7:26 Bus #: 21

Driver: Debbi Hill Number of Students on bus: 24

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

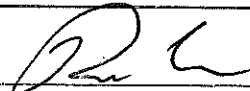
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Report Completed By: Raymond Cree Signature: 

Drivers Signature: 

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/31/23

Time: 7:23

Bus #: 22

Driver: Ray Hatten

Number of Students on bus: 42

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
Students exit the bus quickly	<input checked="" type="checkbox"/>	
One student assigned to be the leader	<input checked="" type="checkbox"/>	
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
Students followed instruction	<input checked="" type="checkbox"/>	
Students were prepared	<input checked="" type="checkbox"/>	
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
Driver had seating chart in hand	<input checked="" type="checkbox"/>	
Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Raymond Cree Signature: [Signature]

Drivers Signature: [Signature]

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 815 Bus #: 4

Driver: DAVE Rego Number of Students on bus: 45

School (Check One): BCMS      HBS RMS      SBS      SHS     

TBS      WES      WS     

Check One: Rear Door Drill ☒ Front Door Drill     

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:       
      
    

Report Completed By: Marcie Cole Signature: Marcie Cole

Drivers Signature: X [Signature]



# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3 Time: 8<sup>20</sup> Bus #: 15

Driver: Tom Treney Number of Students on bus: 34

School (Check One): BCMS HBS RMS SBS SHS

TBS WES WS

Check One: Rear Door Drill ☒ Front Door Drill ☐

	YES	NO
Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students exit the bus quickly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One student assigned to be the leader	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students followed instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Students were prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver had seating chart in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver knew student count	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

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Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: X Tom Treney

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 8:30 Bus #: 38

Driver: Ruby DeStefano Number of Students on bus: 7

School (Check One): BCMS    HBS RMS    SBS    SHS   

TBS    WES    WS   

Check One: Rear Door Drill ☒ Front Door Drill   

		YES	NO
	Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: Ruby DeStefano

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3 Time: 8:15 Bus #: V33

Driver: Elizabeth Dugue Number of Students on bus: \_\_\_\_\_

School (Check One): BCMS \_\_\_\_\_ HBS \_\_\_\_\_ RMS \_\_\_\_\_ SBS \_\_\_\_\_ SHS \_\_\_\_\_

TBS \_\_\_\_\_ WES \_\_\_\_\_ WS \_\_\_\_\_

Check One: Rear Door Drill ☒ Front Door Drill \_\_\_\_\_

		YES	NO
	Set parking brake (Grades 4-8 done by student)	✓	
	Turned bus off (Grades 4-8 done by student)	✓	
	Activate emergency flashers (Grades 4-8 done by student)	✓	
	Students exited the bus in orderly fashion	✓	
	Students exit the bus quickly	✓	
	One student assigned to be the leader	✓	
	Two students were assigned to be aides by exit door	✓	
	Students followed instruction	✓	
	Students were prepared	✓	
	Driver directed students the proper direction away from bus	✓	
	Driver had seating chart in hand	✓	
	Driver knew student count	✓	

Comments:

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Report Completed By: Marci Cole Signature: Marci Cole

Drivers Signature: X Elizabeth Dugue

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/31/23 Time: 7:25 Bus #: 6

Driver: Ginny Petzinger Number of Students on bus: 31

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

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Report Completed By: E. Rebelo Signature: 

Drivers Signature: 

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 7:20 Bus #: 10

Driver: JUSTINE McANDREWS Number of Students on bus: 26

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Turned bus off (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Activate emergency flashers (Grades 4-8 done by student)	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

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Report Completed By: E. Rebelo Signature: 

Drivers Signature: 

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23 Time: 7:25 Bus #: 1

Driver: Jen Taylor Number of Students on bus: 38

School (Check One): BCMS ☐ HBS ☒ RMS ☒ SBS ☐ SHS ☐

TBS ☐ WES ☐ WS ☐

Check One: Rear Door Drill ☒ Front Door Drill ☐

		YES	NO
	Set parking brake ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Turned bus off ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Activate emergency flashers ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

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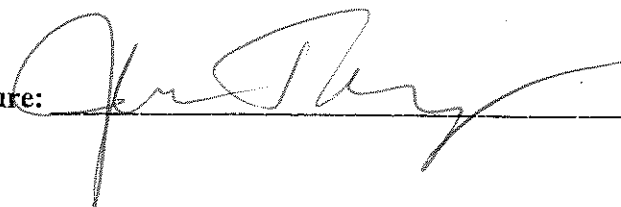


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Report Completed By: E. Reberio Signature: 

Drivers Signature: 

# Branchburg/Readington Student Transportation

## School Bus Evacuation Report

Date: 10/3/23

Time: 735

Bus #: 8

Driver: Marc Florio

Number of Students on bus: \_\_\_\_\_

School (Check One): BCMS \_\_\_\_\_ HBS ☒ RMS ☒ SBS \_\_\_\_\_ SHS \_\_\_\_\_

TBS \_\_\_\_\_ WES \_\_\_\_\_ WS \_\_\_\_\_

Check One: Rear Door Drill ☒ Front Door Drill \_\_\_\_\_

		YES	NO
	Set parking brake ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Turned bus off ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Activate emergency flashers ( <i>Grades 4-8 done by student</i> )	<input checked="" type="checkbox"/>	
	Students exited the bus in orderly fashion	<input checked="" type="checkbox"/>	
	Students exit the bus quickly	<input checked="" type="checkbox"/>	
	One student assigned to be the leader	<input checked="" type="checkbox"/>	
	Two students were assigned to be aides by exit door	<input checked="" type="checkbox"/>	
	Students followed instruction	<input checked="" type="checkbox"/>	
	Students were prepared	<input checked="" type="checkbox"/>	
	Driver directed students the proper direction away from bus	<input checked="" type="checkbox"/>	
	Driver had seating chart in hand	<input checked="" type="checkbox"/>	
	Driver knew student count	<input checked="" type="checkbox"/>	

Comments:

Report Completed By: Marci Cole

Signature: Marci Cole

Drivers Signature: X