



INITIAL WRITTEN REPORT FORM FOR HARASSMENT, INTIMIDATION, BULLYING

Three Bridges School
480 Main Street
P.O. Box 443
Three Bridges, NJ 08887
Kristen Higgins, Principal
908/782-2141

Whitehouse School
50 Whitehouse Avenue
P.O. Box 151
Whitehouse Station, NJ 08889
Ann DeRosa, Principal
908/534-4411

Holland Brook School
52 Readington Road
P.O. Box 1500
Whitehouse Station, NJ 08889
Paul Nigro, Principal
908/534-0454

Readington Middle School
48 Readington Road
P.O. Box 700
Whitehouse Station, NJ 08889
Sharon Moffat, Principal
908/534-2113

Date of Alleged Incident: _____ Time of the Alleged Incident: _____ Location: _____

Alleged Target: _____ School: _____ Grade: _____ Age: _____

Alleged Target's race:

- | | | |
|--|---|---|
| <input type="checkbox"/> American Indian | <input type="checkbox"/> African American | <input type="checkbox"/> Hispanic |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Pacific Islander | <input type="checkbox"/> White (non-Hispanic) |

Alleged Target's education status:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> General Education | <input type="checkbox"/> Student with Disabilities/IEP | <input type="checkbox"/> Non-Student |
| <input type="checkbox"/> Section 504 | | |

Alleged Offender: _____ School: _____ Grade: _____ Age: _____

Alleged Offender's race:

- | | | |
|--|---|---|
| <input type="checkbox"/> American Indian | <input type="checkbox"/> African American | <input type="checkbox"/> Hispanic |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Pacific Islander | <input type="checkbox"/> White (non-Hispanic) |

Alleged Offender's education status:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> General Education | <input type="checkbox"/> Student with Disabilities/IEP | <input type="checkbox"/> Non-Student |
| <input type="checkbox"/> Section 504 | | |

Check all actual or perceived characteristics that were or may have been motivational factors in the alleged bullying incident:

- | | | |
|-----------------------------------|---|--|
| <input type="checkbox"/> Race | <input type="checkbox"/> National Origin | <input type="checkbox"/> Gender Identity and Expression |
| <input type="checkbox"/> Color | <input type="checkbox"/> Gender | <input type="checkbox"/> Mental, Physical, or Sensory Disability |
| <input type="checkbox"/> Religion | <input type="checkbox"/> Sexual Orientation | |
| <input type="checkbox"/> Ancestry | | |

-and/or-

Other distinguishing characteristic:

Indicate how you learned that a student may have been the victim of harassment, intimidation or bullying:

- | |
|---|
| <input type="checkbox"/> Witnessed Incident |
| <input type="checkbox"/> Informed by Alleged Victim |
| <input type="checkbox"/> Informed by Other Person (Identify if student, parent, staff person, other, and list below or attach list) |

List below any person who you know or have reason to believe may have relevant information and indicate if student, parent, staff member or other.

Name	Position (teacher/student/parent)	Grade and School
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Describe nature of alleged harassment, intimidation or bullying. Include any gesture, any relevant written verbal or physical act(s), or any electronic communication (attach additional sheets if necessary).

Location of alleged H/I/B. Check and complete all that apply:

- School property. Identify:
- School-sponsored function. Identify function:
- School bus. Identify:
- Off school grounds. Describe:

Identify what harm you believe was or may have been caused by the alleged incident. Check all that apply:

- Substantially disrupts or interferes with the orderly operation of the school;
- Substantially disrupts or interferes with the rights of other students;
- A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property;
- A reasonable person should know, under the circumstances, will have the effect of placing a student in reasonable fear of physical or emotional harm to his person or damage to his property;
- Has the effect of insulting or demeaning any student or group of students;
- Creates a hostile educational environment for the student by interfering with the student's education;
- Creates a hostile educational environment for the student by severely or pervasively causing physical or emotional harm to the student.

Describe in narrative form what harm you believe was caused to the student and the basis for your belief.

Did a physical injury result from the incident? _____ Yes _____ No. If yes, please describe the injury and if medical attention was necessary.

Please add any other pertinent information.

Name of Person Making Report: _____ Position: _____

Signature of Person Making Report: _____ Date _____

(Must be submitted to the school principal **within two (2) school days** of witnessing or receiving reliable information that a student has been subject to harassment, intimidation, or bullying)

The NJ State Definition of Bullying/Intimidation/Harassment	
<input type="checkbox"/> Types of behavior that:	<ul style="list-style-type: none">● Include any gesture or any written, verbal or physical act or● Any electronic communication● Can be a single (rarely) or series of incidents
<input type="checkbox"/> Regarding	<ul style="list-style-type: none">● Any actual or perceived characteristic● Race, color, religion, ancestry, national origin, sexual orientation, gender identity and expression, mental/physical/sensory disability or any other distinguishing characteristic
<input type="checkbox"/> Location of incident	<ul style="list-style-type: none">● On school property● At school-sponsored event● On school bus● Off school grounds (includes cyberspace)
<input type="checkbox"/> It must meet one of the following conditions in addition to causing substantial disruption or interference:	<ul style="list-style-type: none">● Has effect of insulting or demeaning student or group of students OR● Creates hostile educational environment for student by interfering with student's education OR● Severely or pervasively causes physical or emotional harm to student