

# READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School Gymnasium

Regular Meeting 6:00 p.m.

February 27, 2018

## AGENDA

### Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

#### ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

### Flag Salute

### SUPERINTENDENT'S REPORT

- February HIB Report
- Chief Greco and Brian Gilmurray
- School Security
- Budget Review
  - Transportation
  - Facilities
  - Administration and Personnel/Benefits

### OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

### 0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

## **CORRESPONDENCE**

- C.F. Email
- C.M. Email
- J.L. Email
- A.R. Email
- K.D. Email
- V.B. Email

## **ADMINISTRATIVE REPORTS**

## **MINUTES**

Motion to adopt 2.01 - 2.08

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes February 6, 2018.

- 2.02 Motion to approve the Executive Minutes February 6, 2018.
- 2.03 Motion to approve the Special Meeting Minutes February 12, 2018.
- 2.04 Motion to approve the Executive Minutes February 12, 2018.
- 2.05 Motion to approve the Special Meeting Minutes February 13, 2018.
- 2.06 Motion to approve the Executive Minutes February 13, 2018.
- 2.07 Motion to approve the Special Meeting Minutes February 20, 2018
- 2.08 Motion to approve the Executive Minutes February 20, 2018.

**FINANCE/FACILITIES**

**Committee Report**

Motion to adopt 3.01 – 3.06

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

3.01 Motion to approve the **Bill List** for the period from **February 8, 2018** through **February 28, 2018** for a total amount of **\$349,163.72**.  
(Attachment 3.01)

3.02 Motion to ratify the **Payroll** for the month of **January 2018** for a total amount of **\$1,914,739.79**.  
(Attachment 3.02)

3.03 Motion to approve **District Travel Schedule February 27, 2018** for a total amount of **\$2,257.75**. (Attachment 3.03)

3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: January 31, 2018 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of January 31, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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**Jason M. Bohm, Board Secretary**



- 4.04 Motion to approve the special education Extended School Year Literacy and Social Skills Programs to occur Monday through Thursday from 9:00 - 11:30 am between July 2 – July 26, 2018.
- 4.05 Motion to approve the special education Extended School Year Preschool Program to occur Monday through Thursday from 9:00 - 11:30 am between July 2 - August 2, 2018.
- 4.06 Motion to approve the special education Extended School Year Autism, Extended Day Preschool, Life Skills and LLD classes to occur Monday through Thursday from 9:00 am - 1:00 pm from July 2 - August 2, 2018.
- 4.07 Motion to accept the Superintendent's recommendation and approve the following Student Teacher Observation placement in the Readington Township School District as follows:

Student Observer Name/School	Cooperating Teacher/School	Date/Timeframe
Megan Drew Montclair State University	Kristen Higgins TBS	2/28/2018 - 3/28/2018

- 4.08 Motion to accept the Fine and Performing Arts Committee Mini-Grant totaling \$95.76 for staff member to attend a professional workshop.
- 4.09 Motion to approve the following field trip:

Trip	Location	School	Grade/Department	Cost per Student
Creativity Co-Op	Reading-Fleming Intermediate School	RMS	Grade 6 G&T Students	0

**PERSONNEL**  
**Committee Report**

Motion to adopt 5.01 – 5.11

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide/Nurse** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

LeighAnne Borella	Teacher/Aide
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- 5.02 Motion to ratify the Superintendent's recommendation and extend Jenna Nagel (Special Education Aide, 30-03-D3/azq) as a Leave Replacement Kindergarten Teacher for employee #5389 (20-03-D2/axg) at a prorated annual salary of \$53,810/BA Step 1 from February 9, 2018 to February 16, 2018, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.03 Motion to ratify Patricia Hunt as a Special Education Chaperone for the Three Bridges Theater Club from February 13 - March 20, 2018 for 6 hours at a rate of \$25/hour to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.04 Motion to ratify Erica Winebrenner as a Special Education Chaperone for the Three Bridges Minecraft Club from February 15 - April 12, 2018 for 6 hours at a rate of \$25/hour to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.05 Motion to acknowledge the following retirement with appreciation for her years of service effective June 30, 2018:

Name	Position
Patricia Lewandowski	Secretary to the Superintendent (50-05-D4/amt)

- 5.06 Motion to approve Stacey Skene, Judy Doslik and Julie Bartus to provide home instruction for student H-174 at a rate of \$30.00 per hour for a total of 10 hours per week collectively to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

5.07 Motion to approve the following appointment:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective Dates</b>
Patrick Paul	Maintenance Mechanic (BOE) 70-05-D5/aoo	\$48,000.00 (prorated)	3/12/2018 – 06/30/2018

5.08 Motion to accept the Superintendent's recommendation and approve the following Leave Replacement appointment:

<b>Name</b>	<b>Position</b>	<b>Salary/Step</b>	<b>Effective Dates</b>
Kathy Blackstone	Teacher/Special Ed Leave Replacement Teacher (RMS) Employee #4289 20-01-D2/ahr	Substitute rate	2/12/2018 – on or about 3/12/2018

5.09 Motion to accept the Superintendent's recommendation and ratify stipend for the following teacher(s) facilitating workshops on the February 16, 2018 In-service Day:

<b>Teacher</b>	<b>Session</b>	<b>Prep Time</b>	<b>Amount</b>
Squire, Carrie	Hands-on Writing	1.5	\$45.00

5.10 Motion to approve the following mentor for the 2017-2018 school year as follows:

<b>New Staff Member</b>	<b>School/Position</b>	<b>Mentor</b>
Koski, Kimberly	RMS/Special Education Teacher	Rickman, Sharon

5.11 Motion to approve Sherry Krial as School Safety Specialist for the 2017-2018 school year.

**COMMUNICATIONS**  
**Committee Report**

Motion to adopt 6.01

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and regulations:

Policy 3437 - Military Leave  
Policy 4437 - Military Leave  
Regulation 7101 - Educational Adequacy of Capital Projects  
Policy 7425 - Lead Testing of Water in Schools  
Policy 7440 - School District Security  
Regulation 7440 - School District Security

**UNFINISHED BUSINESS**

**NEW BUSINESS FROM BOARD**

**OPEN TO THE PUBLIC**

**EXECUTIVE SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**



**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for discussing Superintendent Search, litigation matters, shared services agreement, pupil services legal matter, and legal matters relating to students #601673 and #70860 for approximately 1 hour at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

**RETURN TO PUBLIC SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

**ADJOURNMENT**

Motion to Adjourn at -----

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	