

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting
Regular Meeting 7:00 p.m.
May 18, 2021

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely on May 18, 2021 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to Meeting ID: meet.google.com/ygm-fpxo-teg or joining by phone: (US)+1 631-606-4399 PIN: 213 848 923#. The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT– OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Presentation of 2020-2021 Governor's Educator of the Year Honorees and Retiring Staff Members
- NJDOE Safe Return Plan

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

V. CORRESPONDENCE

- Email A.R. - Masks

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01
Motion _____ 2nd _____

- 1.01 April 2021 Enrollment and Drill Reports
(Attachment 1.01)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____

- 2.01 Motion to approve the Meeting Minutes May 4, 2021.

- 2.02 Motion to approve the Meeting Executive Session Minutes May 4, 2021.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

C. FINANCE/FACILITIES

Committee Report

3. Motion to adopt 3.01 - 3.05
Motion _____ 2nd _____

- 3.01 Motion to approve the **Bill List** for the period from **May 6, 2021 through May 19, 2021** for a total amount of **\$295,069.20**.
(Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule May 18, 2021** for a total amount of **\$1,435.00**.
(Attachment 3.02)

- 3.03 Motion to void the attached Student Activity checks.
(Attached 3.03)

- 3.04 Resolved to renew the District's employee insurance health and vision benefits with AmeriHealth and Horizon Dental for dental benefits for the 2021-2022 school year.
(Attachment 3.04-3.04a)

- 3.05 Motion to adopt the following Resolution:

WHEREAS, Readington Township Board of Education ("RTBOE") authorized the issuance of a Request for Proposal ("RFP") pursuant to the Public School Contracts Law (N.J.S.A. 18A:18A-4-1(k) in connection with contracting for a food service management company ("FSMC"); and

WHEREAS, pursuant to the Department of Community Affairs Division of Local Government Services' Local Finance Notices 2008-20, dated December 3, 2008, and 2009-10, dated June 12, 2009, this service may be procured through competitive contracting provisions of the Public Schools Contracts Law (N.J.S.A. 18A:18A-4.1(k)); and

WHEREAS, the RTBOE publicly solicited proposals for a FSMC and received one sole proposal from Maschio's Food Services, Inc. ("Maschios") at the opening on May 6, 2021, which based on evaluation criteria was the highest responsive proposal; and

BE IT RESOLVED, that the RTBOE upon the recommendation of the Business Administrator approves the award of the FSMC base year contract with Maschio's for the 2021-2022 school year as follows:

- The School Food Authority shall pay Maschio's an annual management fee in the amount of \$16,000.00. The management fee shall be payable in monthly installments of \$1,600.00 per month commencing on September 1, 2021 and ending on June 30, 2022.
- Maschio's guarantees a return to the School Food Authority in the amount of \$35,000.00. If the State of Emergency is formally extended into the 2021-2022 school year, the minimum guarantee is waived for the 2021-2022 school year.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**D. EDUCATION/TECHNOLOGY
 Committee Report**

4. Motion to adopt 4.01 - 4.06
 Motion _____ 2nd _____

4.01 Motion to approve the attached list of textbooks, instructional resources and publishers to be used to implement the curriculum for the 2021-2022 school year.
 (Attachment 4.01)

4.02 Motion to accept the Superintendent's recommendation and adopt the following curricula for the 2021-2022 school year:

Encores: I&D, Creative Writing, Coding, Financial Literacy, Current Events	Physical Education/Health
English as a Second Language	Preschool
Gifted and Talented	School Counseling
Informational Literacy	Science
Intervention Program	Social Studies
Language Arts	Technology
Life Skills	Visual and Performing Arts
Mathematics	World Languages

4.03 Motion to approve the following book for the 2020-2021 school year:

BOOK TITLE	GRADE
The Life of Frederick Douglass: A Graphic Narrative of a Slave's Journey from Bondage to Freedom	Grade 8

4.04 Motion to adopt the following fundraisers for the 2020-2021 school year:

SCHOOL	FUNDRAISER	GROUP/RECIPIENT	DATE
Holland Brook School	Spirit T-Shirt Sale	Holland Brook School Student Activities Account	May/June 2021
Readington Middle School	8th grade Kickball Tournament	Readington Food Pantry and Flemington Food Pantry	June 14, 2021

4.05 Motion to adopt the following field trip for Readington Middle School for the 2020-2021 school year:

GRADE	FIELD TRIP	DATE	TRANSPORTATION	COST
7th Grade	Hike Lachenmeyer Trail, Readington NJ	June 2021	None Required	No Cost

4.06 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PROGRAM	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Gabrielle Brinkworth	Centenary University Clinical Experience & Internship	Three Bridges School Denise Duncan & Carrie Squire	Fall Semester 2021 Spring Semester 2022

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**E. PERSONNEL
Committee Report**

5. Motion to adopt 5.01 - 5.10
Motion _____ 2nd _____

5.01 Motion to amend the following salary to reflect a change in hours:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Kenneth Cubillas	Teacher/Music (RMS) 20-01-D2/bam	\$23,610.00 BA+15 Step 4 (prorate)	5/11/2021 – 6/30/2021

5.02 Motion to accept the Superintendent's recommendation and approve the attached list of teachers for curriculum writing effective July 1 - August 31, 2021 at the contractual rate of \$30.00 per hour.
(Attachment 5.02)

5.03 Motion to approve payment to the following staff members for 2021 summer work in accordance with their positions as Instructional Coaches at their contractual per diem rates not to exceed the maximum number of days:

STAFF NAME	POSITION	MAXIMUM SUMMER DAYS
Nicole Maraventano	Literacy Coach	5 days
Jodi Rehrig	Math Coach	5 days
Carey-Anne Hendershot	Math Coach	2 days

5.04 Motion to accept the Superintendent's recommendation to approve the attached Summer Enrichment programs, facilitators, and facilitator stipends for the self-sustaining 2021 Readington Township School District Summer Enrichment Program.
(Attachment 5.04)

5.05 Motion to accept the Superintendent's recommendation to approve the following teachers as substitutes for the Readington Township School District Summer Enrichment Program at the specified summer contractual rate. In the event a substitute is needed, the stipend will be paid to the substitute in lieu of the facilitator as needed.

NAME	POSITION
Beth McGivney	Summer Enrichment Program Substitute
Shaina Mirsky	Summer Enrichment Program Substitute
Kathryn O'Connor	Summer Enrichment Program Substitute
Leslie Weintraub	Summer Enrichment Program Substitute

5.06 Motion to accept the following resignation:

NAME	POSITION	EFFECTIVE DATE
Jennifer Fisch	Bus Driver (Trans) 80-06-D6/anz Cafeteria Aide (RMS) 40-01-D3/akq	May 17, 2021

5.07 Motion to accept the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Alisa Swider	Teacher/3rd Grade (WHS) 20-04-D2/arf	July 1, 2021

5.08 Motion to ratify and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Anna Shinn	LTS Teacher/3rd Grade (TBS) 20-03-D2/aco	Substitute rate for the first 20 days, BA Step 1-2 (1) per diem rate thereafter (prorated)	May 11, 2021 - June 30, 2021

5.09 Motion to accept the following revised job descriptions:

- 5001 Coordinator of Information Technology
 - 5025 Computer Technician
 - 5027 Network Administrator
 - 5028 Network/Database Support Technician
 - 5029 Database/SIS Administrator
- (Attachment 5.09)

5.10 Motion to eliminate the following job description:

- 5026 Desktop Support Technician

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

F. COMMUNICATION
Committee Report

6. Motion to adopt 6.01
Motion _____ 2nd _____

- 6.01 Motion to accept the Superintendent's recommendation and approve the following policies for first reading:
(Attachment 6.01)
- Policy 2110 - District Mission Statement
 - Policy 2132 - School District Goals and Objectives

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

VII. UNFINISHED BUSINESS

- Board Tours May 20, 2021 and May 26, 2021

VIII. NEW BUSINESS FROM BOARD

IX. OPEN TO THE PUBLIC

X. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a HIB and the Superintendent's evaluation for approximately 1 hour at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

XI. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

XII. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____