

# **READINGTON TOWNSHIP BOARD OF EDUCATION**

Virtual/In-Person Available at Holland Brook School  
Board of Education Meeting Room  
Regular Meeting 7:00 p.m.  
April 26, 2022

## **AGENDA**

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely/in-person on April 26, 2022 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting virtually are encouraged to do so by going to Meeting ID: [meet.google.com/imu-jkqt-raw](https://meet.google.com/imu-jkqt-raw) or joining by phone: (US)+1 225-629-3128 PIN: 799 891 296# The agenda and all materials for the Board meeting appear on the Board web page.

### **I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

### **II. FLAG SALUTE**

### **III. SUPERINTENDENT'S REPORT**

- Staff Appreciation Week May 2 - May 6, 2022
- District Goals Report
- Final Budget Adoption

### **IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at [jbohm@readington.k12.nj.us](mailto:jbohm@readington.k12.nj.us) by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

#### **0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

**V. CORRESPONDENCE**

- Email J.R. - Budget

**VI. BOARD ACTION**

**A. APPROVAL OF ADMINISTRATIVE REPORTS**

Motion to adopt 1.01 - 1.03  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

- 1.01 Motion to approve Enrollment and Drill Reports March 2022.
- 1.02 Motion to accept the HIB report and affirm the Superintendent's decision:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
5	RMS	03/08/2022	No
6	HBS	03/09/2022	Yes
7	RMS	03/22/2022	Yes

- 1.03 RMS Quarterly Discipline Report Quarter 3/February 1 - April 7, 2022

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**B. APPROVAL OF MINUTES**

2. Motion to adopt 2.01 - 2.02  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

- 2.01 Motion to approve the Meeting Minutes April 5, 2022.
- 2.02 Motion to approve the Executive Session Meeting Minutes April 5, 2022.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**C. FINANCE/FACILITIES**

**Committee Report**

3. Motion to adopt 3.01 - 3.09  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

- 3.01 Motion to approve the **Bill List** for the period from **April 7, 2022 through April 27, 2022** for a total amount of **\$843,949.12**  
(Attachment 3.01)

3.02 Motion to approve the following resolution adopting the 2022-2023 Budget:

BE IT RESOLVED that the budget be approved for the 2022-2023 School Year and that the Superintendent and the SBA/Board Secretary be authorized to implement the following final budget and present the A4F request of school taxes to the Township of Readington.

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL 2022-2023</b>
Total Expenditures	36,286,542.00	349,000.00	2,052,238.00	38,687,780.00
Less: Anticipated Revenues	4,852,592.00	349,000.00	7,098.00	5,208,690.00
Taxes to be Raised	31,433,950.00	0.00	2,045,140.00	33,479,090.00

(Attachment 3.02-3.02b)

3.03 Approval of the adoption of tuition rates for 2022-2023:

BE IT RESOLVED to establish the following tentative tuition rates for the 2022-2023 school year:

- Kindergarten \$21,498.00
- Grades 1-5 \$22,217.00
- Grades 6-8 \$23,640.00
- \*Learning Language Disabled \$40,185.00
- \*Emotional Regulation Impairment \$80,975.00
- \*Autism \$46,216.00
- \*Preschool Disabled (part time) \$38,353.00
- \*Preschool Disabled (full time) \$58,216.00
- \*Rates listed subject to modification based on actual needs required for the Individualized Educational Plan of the student(s)

3.04 Motion to approve the following Shared Services Agreements between Readington Board of Education and Branchburg Board of Education for the period of July 1, 2022 - June 30, 2023:

- 1 year renewal rental agreement for a garage bay at the rate of \$31,586.00, plus increase at the Consumer Price Index rate.
- Transportation Personnel agreement in the amount of \$108,239.00
- Transportation Services Agreement per attachment

(Attachment 3.04-3.04b)

3.05 Motion to adopt the attached resolution for participation in joint transportation services with the Hunterdon County Educational Services Commission for the 2022-2023 school year.

(Attachment 3.05)

3.06 Motion to adopt the attached resolution for participation in joint transportation services with the Somerset County Educational Services Commission for the 2022-2023 school year.

(Attachment 3.06)

3.07 Motion to approve the Shared Services Agreement with Tewksbury School District for Readington Township School District to provide Technology Support Services to the Tewksbury School District for the period July 1, 2022 through June 30, 2023 in the amount of \$153,606.00 for standard services and in addition a cost of \$55.00 per hour for any billable services beyond the standard services agreement.

(Attachment 3.07)

- 3.08 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property **WHEREAS**, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and **WHEREAS**, the Board is desirous of selling said surplus property in an “as-is” condition without express or implied Warranties; **NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education as follows: (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached. (Attachment 3.08)
- 3.09 Motion to approve a Letter of Understanding (LOU) between the Readington Township Board of Education and CDW Government LLC for district wide chromebooks for the 2022-2023 school year. (Attachment 3.09)

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Mr. Wallace\_\_\_\_\_ Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

**D. EDUCATION/TECHNOLOGY  
Committee Report**

Motion to adopt 4.01 - 4.07  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

- 4.01 Motion to accept the attached list of donations for the Three Bridges Bioswale project. (Attachment 4.01)
- 4.02 Motion to apply for a Child Assault Prevention Grant in the amount of \$4,396.00 for programs and workshops at all Readington Township schools.
- 4.03 Motion to approve Brett DiNovi & Associates, LLC to provide an Independent Education Review Report for student: S-187 at a rate of \$140.00/hour for 20 hours not to exceed \$2,800.00.
- 4.04 Motion to accept the Superintendent’s recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Andrea DeCampos	University of Phoenix Student Teaching - Fall 2022	Three Bridges School Kaitlyn Jones	Fall Semester 2022

- 4.05 Motion to approve a Girl Scout Silver Award Project submitted by Eva Graziano and Kiera Wyckoff, current Readington Middle School students, to rejuvenate the HBS Wildlife Habitat from April 2022 through summer 2022.

4.06 Motion to approve the additional following field trip for the 2021-2022 school year:

GROUP/GRADE	FIELD TRIP	LOCATION	COST TO PARENT
6-8 G&T & Eco Ambassadors	Lansdown Trail	Ramsey Road, Clinton	\$2 (bus expense)

4.07 Motion to adopt the following fundraiser for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Playing Our Part	Readington Athletic Booster Club (to donate to a local charity)

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**E. PERSONNEL**  
**Committee Report**

5. Motion to adopt 5.01 - 5.22  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

5.01 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Samantha Lestrangle	Teacher/Music (HBS) 20-02-D2/axs	\$70,195.00 MA Step 10/11 (10)	09/01/2022 - 06/30/2023
Jaclyn Kephart	Teacher/Special Education (RMS) 20-01-D2/aib	\$62,585.00 MA Step 1	09/01/2022 - 06/30/2023
David Ward	Teacher/Special Education (HBS) 20-02-D2/aiy	\$59,085.00 BA+15 Step 2	09/01/2022 - 06/30/2023
Emily Obenauer	Teacher/Music (RMS) 20-01-D2/agx	\$56,985.00 BA Step 1	09/01/2022 - 06/30/2023
Stephanie Goldrosen	Teacher/Special Education (RMS) 20-01-D2/ahl	\$62,585.00 MA Step 1	09/01/2022 - 06/30/2023
Timothy Charleston	Principal (RMS) 10-01-D1/aaj	\$145,000.00	07/01/2022 - 06/30/2023

Craig Tipton	Teacher/Music (TBS) New Position	\$67,095.00 MA Step 8	09/01/2022 - 06/30/2023
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5.02 Motion to approve the following retirements with appreciation for their years of service:

NAME	POSITION	EFFECTIVE DATE
Bruce Wild	Teacher/Special Education (RMS) 20-01-D2/ahl	June 30, 2022
Margit Breaunig	Bus Driver (Transportation) 80-06-D6/ach	June 30, 2022
Douglas Ayers	Teacher/Math (RMS) 20-01-D2/adu	June 30, 2022
Judy Doslik	Teacher/Intervention (RMS) 20-01-D2/ahd	June 30, 2022

- 5.03 Motion to accept the Superintendent's recommendation and appoint **tenured administrators** for the period of July 1, 2022 through June 30, 2023 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Administrators Association (Attachment 5.03)
- 5.04 Motion to accept the Superintendent's recommendation and appoint **non-tenured administrators** for the period of July 1, 2022 through June 30, 2023 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Administrators Association. (Attachment 5.04)
- 5.05 Motion to accept the Superintendent's recommendation and appoint **tenured certificated staff** members for the 2022-2023 school year in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.05)
- 5.06 Motion to accept the Superintendent's recommendation and appoint **non-tenured certificated staff** members for the 2022-2023 school year in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.06)
- 5.07 Motion to accept the Superintendent's recommendation and appoint **paraprofessionals** with final appointments pending assignments as required through student Individual Education Plans for the 2022-2023 school year and in accordance to the agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and appoint **secretaries** for the period of July 1, 2022 through June 30, 2023 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.08)

- 5.09 Motion to accept the Superintendent's recommendation and appoint **clerical aides** for the 2022-2023 school year in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.09)
- 5.10 Motion to accept the Superintendent's recommendation and appoint **cafeteria aides**, hours pending finalization of lunch schedule for the 2022-2023 school year.  
(Attachment 5.10)
- 5.11 Motion to accept the Superintendent's recommendation and appoint **custodians** for the period of July 1, 2022 through June 30, 2023 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.11)
- 5.12 Motion to accept the Superintendent's recommendation and appoint **other support staff** for the period of July 1, 2022 through June 30, 2023.  
(Attachment 5.12)
- 5.13 Motion to accept the Superintendent's recommendation and appoint **maintenance mechanics** for the period of July 1, 2022 through June 30, 2023.  
(Attachment 5.13)
- 5.14 Motion to accept the Superintendent's recommendation and appoint **technology staff** for the period of July 1, 2022 through June 30, 2023.  
(Attachment 5.14)
- 5.15 Motion to accept the Superintendent's recommendation and appoint **unaligned administrators** for the period of July 1, 2022 through June 30, 2023.  
(Attachment 5.15)
- 5.16 Motion to accept the Superintendent's recommendation and appoint **confidential secretaries** for the period of July 1, 2022 through June 30, 2023.  
(Attachment 5.16)
- 5.17 Motion to accept the Superintendent's recommendation and appoint **bus drivers**, salaries and hours pending finalization of routes, for 2022-2023 school year.  
(Attachment 5.17)
- 5.18 Motion to ratify and approve Megan Sloan to chaperone Cooking Club for the 2021-2022 school year at a rate of \$25.00/hr. not to exceed 40 hours.
- 5.19 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aide/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Alexis Eades	Substitute Teacher/Aide
Kaitlynn Kurtzo	Substitute Aide
Jaclyn Kephart	Substitute Teacher/Aide
David Ward	Substitute Teacher/Aide
Stephanie Goldrosen	Substitute Teacher/Aide

5.20 Motion to approve the following new job description:

(Attachment 5.20)

- Coordinator of Transportation

5.21 Motion to abolish the following job description:

- Transportation Dispatcher

5.22 Motion to adopt the following resolution for Staff Appreciation Week:

**WHEREAS**, Teacher Appreciation Week will be celebrated the week of May 2 through May 6, 2022; and **WHEREAS**, the Readington Township Board of Education recognizes the extraordinary efforts of not only its teachers but also its counselors, nurses, Child Study Team members, paraprofessionals, bus drivers, custodians, maintenance staff, technology staff, and secretaries; and **WHEREAS**, all staff, are responsible for the translation of district mission and vision, which they have helped formulate, into programs and activities in and outside the classroom; and **WHEREAS**, the dedication, intelligence, creativity, sensitivity, and high standards of our teachers and staff are a source of inspiration to the hundreds of students whose lives they touch; and **WHEREAS**, the excellence in our classrooms is matched by the excellence of the services provided by our staff, which are crucial to the success of the Readington Township Public Schools, **NOW THEREFORE BE IT RESOLVED** that on behalf of the administration, parents, and residents of Readington Township we express our gratitude to all of our professional staff for exemplary service to the district, and; **BE IT FURTHER RESOLVED**, that Tuesday May 3, 2022 be designated as National Teacher Day for the Readington Township Public School District and that we take this opportunity to extend an official thank you, to all District staff whose devotion enriches the lives of the members of the Readington Township Public Schools.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
 Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**F. COMMUNICATION**

**Committee Report**

6. Motion to adopt 6.01  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:  
(Attachment 6.01)

- Policy 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries
- Policy 5541 - Anti-Hazing
- Policy 8465 - Bias Crimes and Bias-Related Acts

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
 Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**VII. UNFINISHED BUSINESS**

**VIII. NEW BUSINESS FROM BOARD**

- Budget Presentation to the Township Committee May 16, 6:00 P.M.

**IX. OPEN TO THE PUBLIC**

**X. EXECUTIVE SESSION**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_



Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Superintendent's evaluation and training for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**XI. RETURN TO PUBLIC SESSION**

**Motion** \_\_\_\_\_ **2<sup>nd</sup>** \_\_\_\_\_

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**XII. ADJOURNMENT**

**Motion to adjourn at:**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_