

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:00 p.m.
December 11, 2018

AGENDA

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Flag Salute

SUPERINTENDENT’S REPORT

- Wayne Doran and Melissa Szanto recognition
- Safety & Security presentation

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment sessions only.

2.01 Motion to approve the Meeting Minutes November 13, 2018.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.08

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

3.01 Motion to approve the **Bill List** for the period from **November 15, 2018** through **December 12, 2018** for a total amount of **\$1,588,054.17**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule December 11, 2018** for a total amount of **\$17,458.86**.
(Attachment 3.02)

3.03 Motion to approve **Payroll for the month of October 2018** for a total amount of **\$1,990,355.30**.
(Attachment 3.03)

3.04 Motion to approve the following **Account Transfers** for **October 1, 2018 Through October 30, 2018**.
(Attachment 3.04 - 3.04a)

3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS:October 31, 2018 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of October 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending October 31, 2018.
(Attachment 3.05 & 3.05a)

- 3.06 Motion to approve the following resolution regarding authorization and submission of projects and amendments to the Long Range Facility Plan:

WHEREAS, the Readington Township Board of Education approved a contract for professional architectural services with SSP Architects for the development of plans and specifications for various facility projects to be included in the 2019-20 budget; and

WHEREAS, these facility projects are required to be submitted to the State Department of Education; and

WHEREAS, these facility projects will be totally funded through local sources since they are considered to be other capital projects; and

WHEREAS, it is necessary to approve an amendment to the district's long range facility plan;

NOW, THEREFORE BE IT RESOLVED that the Readington Township Board of Education approves the submission of the following other capital projects not eligible for state funding and as an amendment to the district's long range facility plan:

School	Project	Project Number
Readington Middle School	Vestibule	4350-050-19-1000
Three Bridges School	Vestibule	4350-060-19-1000
Whitehouse School	Vestibule	4350-070-19-1000
Holland Brook School(BOE)	Vestibule	4350-030-19-1000
District Wide	Access Control System & Security Film	4350-060-19-1000 4350-070-19-1000 4350-050-19-1000 4350-030-19-1000

3.07 Motion to approve the following resolution:

Resolution

Authorizing Disposal of Surplus Property

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as-is” condition without express or implied Warranties;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The surplus property to be sold is on the attached list.
(Attachment 3.07)

3.08 Motion to submit an amendment to the following for year 2018-19 grant applications and acceptance of funds:

ESSA carry over from 2017-2018:

Title IIA \$ 102
 Title III \$ 2,680

IDEA:

Basic: \$ 0
 Preschool: \$ 447

ESEA \$300 transfer Title III 2018-2019:

From: 200-500
 To: 100-600

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01- 4.11

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

4.01 Motion to approve an Out of District tuition contract for student S-073 for The Calais School for the 2018-2019 school year effective October 15, 2018 for 155 days in the amount of \$54,412.75.

4.02 Motion to ratify and amend motion 4.04 dated July 24, 2018 to include related services for Out of District student S-189 in the amount of \$16,800.00 for the 2018-2019 school year per IEP.

4.03 Motion to accept the Superintendent's recommendation and approve the following Student Teacher Observation placement in the Readington Township School District as follows:

STUDENT OBSERVATION/SCHOOL	COOPERATING TEACHER/SCHOOL	EFFECTIVE DATES
Gabriella Truppi/ Raritan Valley Community College	Jodi Rehrig/HBS	30 hours over the Spring 2019 Semester

4.04 Motion to accept the Superintendent's recommendation and approve the following internship placement in the Readington Township School District as follows:

STUDENT INTERN NAME/SCHOOL	COOPERATING SUPERVISOR/SCHOOL	DATE/TIME FRAME
Jennifer Heller/ Centenary University	Kristen Higgins/TBS	January 2019 - June 2019

4.05 Motion to adopt the following fundraiser for Readington Middle School for the 2018-2019 school year.

GROUP/RECIPIENT	FUNDRAISER	TIME PERIOD
American Red Cross	Holiday/Winter Hats for California	December 2018

4.06 Motion to apply for and accept the following HBS grants from the Readington Township HSA:

ITEM	AMOUNT	TEACHER/GRADE	USED FOR
Lap Stands for the Classroom	\$199.99	Meryl Vance/4th	All Subjects
Q-Ball Microphone Ball	\$191.00	Jodi Rehrig/4th	Math, Science SEL

4.07 Motion to accept our Readington Middle School STEAMTank Prize Award of \$1,000.00 from the New Jersey School Board Association for the 2018-2019 school year.

4.08 Motion to approve the following Three Bridges School clubs for the 2018-2019 school year.

CLUBS
Mind Craft
Physical Education
Yoga
Young Authors
Musical Theatre

4.09 Motion to ratify and approve home instruction for student H-185 for 5 hours per week effective November 29, 2018 through February 28, 2019.

4.10 Motion to ratify and approve home instruction for student H-186 for 5 hours per week effective November 26, 2018 through December 14, 2018.

4.11 Motion to ratify and approve an extension for home instruction for student H-082 for 10 hours per week from November 7, 2018 through February 8, 2019. Services provided by Oxford Consulting Services, Inc. at a rate of \$70.00 per hour.

PERSONNEL
Committee Report

Motion to adopt 5.01 - 5.06

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers /Aides /Nurse/Bus Drivers** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

NAME	POSITION
Justina Ryan	Substitute Teacher/Aide
Charlyn Lynch	Substitute Teacher/Aide
Jeanne Rutledge	Substitute Teacher/Aide
Katherine Wicks	Substitute Teacher/Aide
Patricia Sarrow	Substitute Teacher/Aide
Catherine Way	Substitute Teacher/Aide

- 5.02 Motion to approve Jose Fernandez as substitute advisor for Central Office Detention at his contractual rate for the 2018-19 school year.

- 5.03 Motion to accept the Superintendent's recommendation and approve the new position of RMS Cafeteria Aide (40-01-D3/baq) for the 2018-19 school year.

5.04 Motion to accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Victoria Fulmer	Teacher/Special Ed. (RMS) 20-01-D2/aic	\$63,860 MA Step 8-9 (prorated)	1/2/2019 - 6/30/2019
Charlyn Lynch	Teacher/Special Ed. (RMS) 20-01-D2/ahr	\$61,900 MA Step 4 (prorated)	1/2/2019 - 6/30/2019
Roslin Staats	Custodian (RMS) 70-01-D5/aot	\$38,710 Custodian Step 4 (prorated)	on or about 12/12/2018 - 6/30/2019
David Rego Jr.	Cafeteria Aide (RMS) 40-01-D3/baq	\$10.19/hr. 2.5hrs./day Step 1 (prorated)	12/12/2018 - 6/30/2019

5.05 Motion to accept the Superintendent's recommendation and terminate the following Leave Replacement appointment:

NAME	POSITION	EFFECTIVE DATE
Christine Hatfield	Teacher/Special Ed. (RMS) 20-01-D2/aic	1/2/2019

5.06 Motion to ratify and approve Ann Kane and Linda Riess to provide home instruction for student H-186 for 5 hours per week collectively.

COMMUNICATION
Committee Report

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a student matter (HIB) and legal matters for approximately 30 minutes at which time the Board expects to return to Public Session where action will not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

ADJOURNMENT

Motion to Adjourn at _____

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		Carol Hample	
Robyn Mikaelian		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	